C4. Instrument of Delegation (Special Committees)

Ballarat City Council

Instrument of Delegation
to the
Community Impact Special Committee
Instrument of Delegation

Ballarat City Council (Council) delegates to the Special Committee established by resolution of Council passed on 21 January 2011 (R030/11) and known as the Community Impact Special Committee (the Committee), the powers and functions set out in the Schedule, and declares that:

1. this Instrument of Delegation is authorised by a resolution (R280/17) of Council passed on 23 August 2017;

2. the delegation:
   2.1 comes into force immediately the Common Seal of Council is affixed to this Instrument of Delegation;
   2.2 remains in force until Council resolves to vary or revoke it; and
   2.3 is to be exercised in accordance with the guidelines or policies which Council from time to time adopts; and

3. all members of the Committee will have voting rights on the Committee.
   3.1 Council Officers who attend the meetings of the Committee are to provide advice and support the Committee and are not classed as Committee members.

Dated: 23 August 2017

The Common Seal of Ballarat City Council was affixed by authority of the Council in the presence of:

MAYOR/COUNCILLOR

COUNCILLOR

CHIEF EXECUTIVE OFFICER
SCHEDULE

Powers and functions

To exercise Council's functions and powers to perform Council's duties in relation to the management of the community funds in the form of grants and for these purposes:

1. to function in accordance with the Council sealed Terms of Reference;

2. the power to establish an evaluation framework and/or policy for the assessment of all applications for funding (to be approved by Council's Audit Advisory Committee);

3. to engage community expertise in the planning and development of funding programs;

4. the power to apportion and disburse all funds allocated to the Special Committee each year as part of Council's budget;

5. the power to evaluate variation requests of funding allocations above $500.00 to grant recipients as, and when, requested by grant applicants.

Exceptions, conditions and limitations

The Committee is not authorised by this Instrument to:

1. enter into contracts, or incur expenditure for any amount which exceeds the approved budget; and

2. exercise the powers which, by force section 86 of the Local Government Act 1989 cannot be delegated.