

# Ballarat City Council: Ballarat Major Events Precinct Stakeholder Advisory Group -Terms of Reference

## Project Background

The Victorian State Government has committed \$31.5 Million to the Eureka Precinct for major sporting infrastructure upgrades. The core components of that funding commitment and the subject of this Group are;

### Eureka Stadium

- \$15 million to build a 5,000 – 6,000 grandstand seats, new AFL standard lights and a new video scoreboard

### Ballarat Sports & Events Centre

- \$9 million for basketball and netball courts at the Wendouree Sports and Events Centre (Matched by COB commitment of \$5m)

### Ballarat Showground Upgrade

- \$5 million for the Showgrounds upgrade at the present or a future site

### CE Brown Reserve Upgrade

- \$2.5 million for Stage 1 of an upgrade to the CE Brown Reserve. This includes construction of club rooms and storage facilities and demolition of the existing building

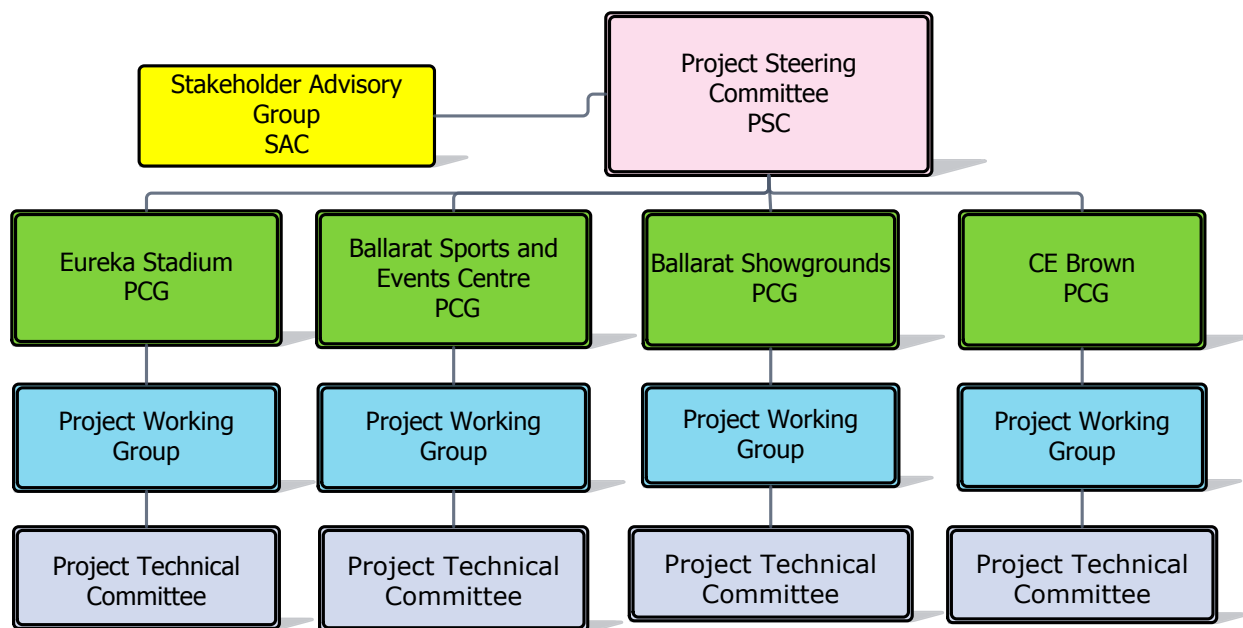
The component projects require governance arrangements that support the delivery of an integrated precinct outcome. The project will be supported through the following project governance mechanisms.

The project will be directed by an overarching Project Steering Committee. The PSC will oversee the delivery of the project, and ensure integration between elements of the project through the refinement and completion of a precinct master-planning process.

In order to ensure that all stakeholders associated with the component elements have adequate input into the project, the following groups will operate for the duration of the each project:

- Project Steering Committee (PSC)
- Stakeholder Advisory Group (SAC)
- Project Control Group (PCG) x 4
- Project Working Group (PWG) x 4
- Project Reference Groups (as required) x 4
- Project Technical Committee x 4

The project governance works on a bottom up approach, with the PCG receiving recommendations from the PWG on the development and implementation of the various elements



### Stakeholder Advisory Group objectives

Responsible for ensuring that the precinct Master Plan is finalised in accordance with the requirements of the key site stakeholders. A core group to provide advice and feedback to the PSC in relation to project delivery issues as they relate to key stakeholders and user groups.

### Members

#### Membership

*Chair – Mayor or Councillor Delegate*

- 2 *Representatives of the North Ballarat Football Club and North Ballarat Cricket Club*
- 2 *Representatives of the Ballarat Basketball Association*
- 2 *Representatives of the Ballarat Agricultural and Pastoral Society*
- 2 *Representatives of the Lake Wendouree Football and Netball Club and Wendouree Cricket Club*
- 2 *Representatives of the Community*

The group will be chaired by the Mayor of the City of Ballarat. While the group has been established to discuss and debate key project areas the Chair will establish the meeting rules of the group and the members must adhere to these rules.

The Chair has the right to request group members who do not comply or are not working in the best interests of the project to leave. The Chair can also invite relevant individuals to present to the group or facilitate part of the groups meeting.

### **What is required of the Project Advisory Group**

The Ballarat Reference group is scheduled to meet monthly for the duration of the projects beginning in May 2015. These meetings will cover critical areas to feed directly into the redevelopment program and key milestones to get maximum benefit from the Stakeholder Advisory Group input. The project team will support the group by providing specific project materials related to each meeting theme.

Approximately one week prior to the Advisory group meetings BCC will send by email an agenda and any background or summary documents for discussion at the workshop. Each workshop will consist of brief summaries of work to date and the Advisory Group will be asked for their input, response, questions, comments and suggestions. Approximately one week after each Reference Group workshop, BCC will email a summary of outcomes and feedback.

### **Contact details**

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