

Council Meeting

Agenda

30 April 2025 at 6:30pm

**Council Chamber, Town Hall, Sturt Street,
Ballarat**





The City of Ballarat acknowledges the Traditional Custodians of the land we live and work on, the Wadawurrung and Dja Dja Wurrung People, and recognises their continuing connection to the land and waterways. We pay our respects to their Elders past, present and emerging and extend this to all Aboriginal and Torres Strait Islander People.

This meeting is being broadcast live on the internet and the recording of this meeting will be published on council's website www.ballarat.vic.gov.au in the days following the meeting.

Although every effort has been made to protect the privacy of the public, members of the public attending this meeting may be filmed. By remaining in the public gallery once the meeting commences, members of the public give their consent to being filmed, and for the recording of them to be made publicly available and used by council.

Information about broadcasting and publishing recordings of council meetings is available in council's Live Broadcasting and Recording of Council Meetings Procedure which is available on the council's website.

PUBLIC SUBMISSIONS

- Public representations may be made on any items listed on the agenda in a Council Meeting apart from those listed in the confidential section.
- Presentations must be submitted in writing, not more than 500 words by 2:00pm on the day of the relevant meeting:
 - i. In the [form approved](#); or
 - ii. by email to Council's prescribed email address; or
 - iii. in person during normal office hours at the Council Offices at 25 Armstrong Street South, Ballarat.
- If a person submitting a presentation is not present in the gallery, their presentation will be read out subject to the time limits.

ORDER OF BUSINESS:

1. Opening Declaration.....	6
2. Apologies For Absence.....	6
3. Disclosure Of Interest	6
4. Matters Arising From The Minutes.....	6
5. Confirmation Of Minutes	6
6. Public Question Time	6
7. Chief Executive Officer Report.....	7
7.1. Chief Executive Officer Report.....	7
8. Petitions.....	12
8.1. City Partnerships.....	12
9. Officer Reports.....	13
9.1. Tender 2024/25-340 Design and Construct of Frank Bourke Pavilion and Changeroom	13
9.2. Art Gallery of Ballarat Year in Review 2023/24.....	17
9.3. Intercultural Strategic Plan Implementation Report	80
9.4. Financial Reserves Policy.....	106
9.5. Lease and Licence Policy	114
9.6. Partnerships and Grants Policy	141
9.7. Audit and Risk Committee Biannual Report.....	150
9.8. Contracts Approval Delegated Committee Minutes	161
9.9. S6 Instrument of Delegation - Members of Staff.....	168
9.10. Outstanding Question Time Items	342
10. Notices Of Motion	347
11. Reports From Committees/Councillors	347
11.1. Reports from Advisory Committees	347
11.2. Reports from Councillors	366
12. Urgent Business	367



13. Section 66 (In Camera)367

14. Close369

The next meeting of the Ballarat City Council will be held on Wednesday 28 May 2025.

1. OPENING DECLARATION

Councillors: *"We, the Councillors of the City of Ballarat, declare that we will carry out our duties in the best interests of the community, and through collective leadership will maintain the highest standards of good governance."*

Mayor: *"I respectfully acknowledge the Wadawurrung and Dja Dja Wurrung People, the traditional custodians of the land, and I would like to welcome members of the public in the gallery."*

2. APOLOGIES FOR ABSENCE

3. DISCLOSURE OF INTEREST

4. MATTERS ARISING FROM THE MINUTES

5. CONFIRMATION OF MINUTES

6. PUBLIC QUESTION TIME

Note – all public representations will be heard before each item on the agenda.

QUESTION TIME

- Questions must be in English and must be 75 words or less and not include a preamble, other additional material, or multiple parts.
- Questions must be submitted via the [form](#) on Council's website, no later than 12:00pm on the day of the Council Meeting.
- **Please note:** no person may submit more than two questions at each meeting; questions may not be allowed if the time allotted for public question time has finished.
- If a person submitting a question is not present in the gallery during Public Question Time, their questions will be read out and a response provided at the meeting.

7. CHIEF EXECUTIVE OFFICER REPORT

7.1. CHIEF EXECUTIVE OFFICER REPORT

Division: Executive Unit
Director: Evan King
Author/Position: Evan King – Chief Executive Officer

PURPOSE

1. The CEO's Operational Report highlights issues and outcomes affecting the organisation's performance as it delivers services and implements the Council's strategies and policy decisions.

BACKGROUND

2. The Council of the City of Ballarat is responsible for setting the municipality's strategic direction. The CEO of the City of Ballarat is the sole employee of the Council and is responsible for establishing the organisational structure and resource allocation to achieve the objectives set by the Council. This operational report provides greater detail about organisational activities and issues involved with service delivery.

KEY MATTERS

Council announces its priorities for the next four years

3. The City of Ballarat has released its revised Community Vision and draft Council Plan 2025 – 2029, capturing the community's priorities for the next four years. The Council Plan is a statutory requirement, developed following local government elections. Ballarat's City Council's draft document has been compiled over several months that included a two-stage community engagement process conducted in late 2024 and early 2025. The community engagement process also included a review and update of the 10-year Community Vision to ensure it remains relevant.
4. The Council Vision was first adopted in 2021 as a 10 year outlook. The revised Vision now specifies community safety as a priority, as well as the desire for our city to work towards expanding the local economy and attracting a diverse range of industries.
5. The revised Community Vision 2025 – 2035 and draft Council Plan 2025 - 2029 are now open for review and community feedback via Council's MySay page. Ballarat residents have until Friday 16 May to make a submission before the final Plan is considered by Council at the June Council Meeting. Ballarat residents are also encouraged to attend one of the upcoming Councillor Roadshow sessions where they can discuss the revised Vision and draft Council Plan directly with Council officers and the ward Councillor. Details of upcoming Councillor sessions can be found on the City of Ballarat website at www.ballarat.vic.gov.au/letschat.

Official opening of the Bridge Mall redevelopment

6. The opening was marked with a fun-filled community celebration featuring a cavalcade of vintage and modern cars, and carnival-themed festivities with roving entertainment. City of Ballarat Mayor, Cr Tracey Hargreaves, and Deputy Mayor, Cr Ben Taylor, joined the community, Bridge Mall Business Association traders and businesses, civil infrastructure and landscape contractor 2Construct, and landscape architects Hassell, to mark the occasion. The Bridge Mall is designed to be a flexible space and host events as a pedestrian only area or be a vibrant retail street.
7. The redevelopment has already led to new investment in the Bridge Mall, with the redevelopment of Norwich Plaza underway and new businesses opening, including Timezone, the Darrell Lea Ballarat Chocolate Experience Store, Flying Chillies, C Store Asian Grocery, Duffs Jewellers and JM Leech Jewellers. There has been a range of positive outcomes, with vacancy rates reducing from about 30 vacant shops before the project to just 10 afterwards while traders have also reported a decline in anti-social behaviour.
8. The Bridge Mall redevelopment features:
 - A landscaped entry into the mall;
 - A portal view to the Yarrowee River, connecting people with the river below their feet;
 - Reflections of Wadawurrung Traditional Owners' history and culture;
 - About 20 new short-term car parks for pick-up and drop-off;
 - Smart lighting on building facades;
 - A dynamic new play space;
 - Plenty of new seating, gathering spaces and plantings;
 - Bollards providing easy mall closure for events, markets and performances;
 - A shared zone with a 10km/h speed limit, noting vehicles must give way to all pedestrians at all times;
 - Better connections to cycling paths, including the Sturt Street shared path; and
 - Improved traffic flow through the Grenville and Sturt Street intersection.
9. The Bakery Hill Urban Renewal Plan is the first step to revitalising the Ballarat CBD and aims to reinvigorate the area as a vibrant destination for shoppers, diners, residents and visitors.

New trial program to tackle graffiti challenge

10. With graffiti escalating across the municipality, the Graffiti Removal Program will empower residents and businesses to remove graffiti from their homes and workplaces at no cost. The City of Ballarat has previously focused on removing graffiti on City of Ballarat assets only, such as public toilets, skateparks, bus shelters and community facilities. Councils are usually unable to remove graffiti from non-

Council assets, those of third parties (such as utility suppliers and transport providers), and the assets of private businesses. However, under the new initiative, third parties and businesses will be able to enter into an agreement with the City of Ballarat that enables the graffiti team to clean up the vandalism. Businesses can also access graffiti cleaning kits to clean up the vandalism themselves.

11. The trial program includes increased cleaning and staffing resources on the ground, an additional new graffiti trailer and the graffiti cleaning kits. The cleaning kits will help residents and businesses to remove low level graffiti, including paint and tags, and can be collected from Customer Service at the Phoenix Building, 25 Armstrong Street South, Ballarat. Residents can also use the City of Ballarat's [online form](#) or use the Snap Send Solve app to report graffiti on City of Ballarat property.

Doug Dean Reserve change rooms upgrade

12. Delacombe's Doug Dean Reserve multi-use sporting facility has been vastly improved with a completely refurbished set of changerooms, which have been designed to be female-friendly for the first time. The project includes two new changerooms featuring accessible showers and toilets, as well as refurbishments of the umpire facilities, social space, first aid room, and storeroom kiosk. The new changerooms will be suited to both cricket and rugby and will be used throughout the year, with the venue being the home of the Ballarat Highlanders Rugby Union Club and the VRI Delacombe Cricket Club. Before the upgrade took place, the facilities were dilapidated and outdated, making attracting new players difficult for the sporting clubs. Now the overhaul is complete, Doug Dean Reserve is an even more enticing proposition for cricket and rugby players.

Marty Busch transformation underway

13. Significant progress continues to be made towards the grand makeover of Marty Busch Reserve. The primary sporting hub for the Sebastopol community now has a new scoreboard on its number two oval, while further advancements are being made towards other much-needed projects that form part of the Marty Busch Reserve Master Plan. The new electronic scoreboard replaces the former manually controlled scoreboard, allowing for Sebastopol Football Netball Club and Napoleons-Sebastopol Cricket Club to benefit from the new equipment. The oval resurfacing was completed in 2024 and was the first step towards delivering the Marty Busch Reserve Master Plan, which was adopted by Council in April 2023. The State Government has committed \$8.4 million towards the Marty Busch Reserve Master Plan, while the City of Ballarat has currently committed \$1.026 million.

Major step in the Ballarat Major Events Precinct underway

14. Works have begun at the Ballarat Major Events Precinct which is part of the Victorian Government's Regional Sports Infrastructure Program. Head contractors, Kane Nicholson JV, are leading construction at the site, drawing on their extensive experience in delivering high quality regional projects, including the multi-award-winning Ballarat GovHub and the Bendigo Law Courts development. Upgrades to the precinct include 5,000 new permanent seats at Mars Stadium, increasing the seated capacity to 10,000. The upgrade will include more amenities and more food and beverage options so spectators will have an even better experience at the venue. These upgrades will boost local jobs and businesses and attract more visitors to the Ballarat region for years to come. The project is expected to be finished in late 2026.

Airport runway extension is complete

15. City of Ballarat Mayor, Cr Tracey Hargreaves joined Federal Member for Ballarat and Minister for Infrastructure, Transport, Regional Development and Local Government, Catherine King at the Ballarat Airport to celebrate the completion of construction works on the runway extension project. Stage one of the runway upgrade project – which has increased the runway length from 1,250 to 1,800 metres – was jointly funded with \$3.8 million from the Australian Government via its Regional Airports Program and \$5 million from the City of Ballarat.
16. The City of Ballarat is currently seeking a funding partnership for the second stage and will be submitting applications to Commonwealth funding streams. The second stage of the runway upgrade project involves the reconstruction of the existing 1,250 metre section to the same standard as the stage one extension. A fully upgraded 1,800 metre runway would enable the operation of large turboprop and regional jet aircraft. This would allow the City of Ballarat to explore opportunities for the airport to expand operations to passenger and freight services that would attract investment and create economic growth for the region.

Events

17. The City of Ballarat held its first **Let's Chat Ballarat Community Expo** on 20 and 21 March with about 500 community members through the doors over the two days. The Expo was held at Civic Hall and gave community members a unique opportunity to engage in face-to-face conversations with Councillors and staff about local services and priorities. The expo was made up of 32 stalls representing business units across the City of Ballarat and was designed to enable direct engagement with the community. The Let's Chat Ballarat Expo was a successful engagement opportunity for residents, ratepayers, the City of Ballarat and its Councillors. The Let's Chat Ballarat Community Expo spearheads a commitment to community engagement in the new Council term.
18. More than 40 children from six primary schools participated in the City of Ballarat's first **Waste Super Sorter Competition** at City Oval. The competition challenged teams to sort their waste into the four waste streams of general household waste, mixed recycling, food organics and garden organics (FOGO) and glass. Placing items into the correct bin prevents the contamination of recyclables, ensuring more recyclables are reused and repurposed – which means less waste goes into landfill. Students also participated in seed planting activities, discovered the benefits of worm farms for composting, and learnt about the City of Ballarat's Soft Plastics Collection Pilot Program. The City of Ballarat is preparing to introduce a fortnightly FOGO collection service and a monthly glass collection service from November this year. It was great to see the municipality's students having fun testing their super sorting skills while becoming young champions for the environment.
19. A two-week festival, **Harmony Fest** ran from Friday 14 March to Thursday 27 March, with more than 20 different events part of the celebration. The flagship event for the festival was 'Harmony in the Mall', a free community event featuring music, dance, food trucks, and activities for families in the newly redeveloped Bridge Mall. The mall came to life in a burst of colour, atmosphere and cuisine to celebrate Ballarat's cultural diversity. Harmony Fest aligns with the City of Ballarat's Intercultural City Strategic Plan 2022-26, which includes 'maximising and valuing diversity' as one of the key priority areas.

COMMUNITY ENGAGEMENT

20. Community engagement is not applicable to this report as it represents a high-level summary of the main activities and issues involving the City of Ballarat.

OFFICER RECOMMENDATION

21. That Council:

21.1 Receive and note the CEO's Operational Report.

ATTACHMENTS

Nil

8. PETITIONS

8.1. CITY PARTNERSHIPS

Division: Corporate Services
Director: John Hausler
Author/Position: Rosie Wright – Coordinator Risk, Governance and Compliance

PURPOSE

1. To receive a written petition containing 268 signatories regarding funding for Ballarat Renewable Energy and Zero Emissions (BREAZE).

BACKGROUND

2. The petition reads as follows:

“BREAZE, founded in 2006, is a volunteer led community organisation with a mission to advocate, facilitate, and enable the wider Ballarat community to reach zero emissions by 2030. BREAZE entered a Community Partnership Program with the City of Ballarat to establish the Electrify Your Home project. This funding was rescinded in February, and BREAZE have appealed this decision. For legal reasons neither the City nor BREAZE can make any statement.

We, the undersigned, request the City of Ballarat resolve the BREAZE funding issue with transparency and urgency, by restoring funding to, and partnership with, BREAZE.”

KEY MATTERS

3. In accordance with Governance Rule 3.7.4 (c), the Chief Executive Officer must arrange for petitions to be submitted to the next practicable meeting following their receipt.

OFFICER RECOMMENDATION

4. **That Council:**
 - 4.1 **Note the petition be received; and**
 - 4.2 **Refer the petition to the Chief Executive Officer for consideration and response.**

ATTACHMENTS

Nil

9. OFFICER REPORTS

9.1. TENDER 2024/25-340 DESIGN AND CONSTRUCT OF FRANK BOURKE PAVILION AND CHANGEROOM

Division: Community Wellbeing
Director: Matthew Wilson
Author/Position: Mark Patterson – Executive Manager Recreation Services

PURPOSE

1. The purpose of this report is to recommend award of contract 2024/25-340 for a new Modular Pavilion and Changeroom at Frank Bourke Oval.

BACKGROUND

2. The existing pavilion and changeroom (Fred Vendy Pavilion), utilised by North Ballarat Football Netball Club and North Ballarat Cricket Club, is dilapidated and no longer not fit for purpose.
3. The project will deliver two new modular buildings which will include four player changerooms with amenities, social space with meeting rooms, veranda, kitchen/canteen, kiosk/bar, umpire changeroom with amenities and storage facilities.

KEY MATTERS

4. The tender was advertised in local newspapers, Council's website and tender portal on 6 February 2025. The invitation period closed on 11 March 2025 with 8 tenderers submitting responses.
5. The evaluation panel evaluated all submissions and conducted interviews of all 8 tenderer's, to confer information presented in each tender submission. Following the interviews two tenderer's were not shortlisted as their qualitative scores were significantly lower than the rest of the bidders. Clarifications on provisional sums were sought from the top six tenderers that were shortlisted. The bottom two scoring tenderers were not invited to price the provisional elements of the scope.
6. A final meeting was held on 2 April 2025 to establish consensus scoring of the tenderers.

COMMUNITY ENGAGEMENT

7. The primary users of the Modular Pavilion and Changeroom will be tenants North Ballarat Football and Netball Club and North Ballarat Cricket Club.
8. North Ballarat Football and Netball Club and North Ballarat Cricket Club have been key stakeholders throughout the consultation process. Engagement with the clubs included the development of concepts for the facilities based on AFL Victoria and Cricket Australia guidelines. This area schedule was developed from the concepts in

collaboration with the clubs through several working group meetings and then presented to their board for information and feedback.

9. The concepts and the area schedule then formed part of the design brief for the Design and Construction procurement.

OFFICER RECOMMENDATION

10. **An Officer Recommendation has been provided within the Tender Evaluation Report confidential attachment.**

ATTACHMENTS

1. Governance Review [9.1.1 - 2 pages]

OFFICIAL

ALIGNMENT WITH COUNCIL VISION, COUNCIL PLAN, STRATEGIES AND POLICIES

1. The plan aligns with the following:

City of Ballarat Council Plan 2021-2025

Goal 1: Support and improve community learning, health and wellbeing.

Goal 2: Create great precincts and places for people.

Goal 3: Deliver quality and targeted capital works projects to address growth pressures.

COMMUNITY IMPACT

2. This project will increase capacity with the BMEP (Ballarat major Events Precinct) for community use by sporting clubs and organizations. It will improve accessible facilities and inclusion practices for long-term benefits for the local and wider community. It will facilitate use of precinct including Mars Stadium and enhancement of existing partnerships with stakeholders by improving the capacity of BMEP to host increased sporting activity.

CLIMATE EMERGENCY AND ENVIRONMENTAL SUSTAINABILITY IMPLICATIONS

3. Award of contract does not have any identifiable environmental implications.

ECONOMIC SUSTAINABILITY IMPLICATIONS

4. The tender contract will benefit both the City of Ballarat, and the successful contractor awarded the tender. It will benefit the community of Ballarat by providing more sports and community infrastructure.

FINANCIAL IMPLICATIONS

5. The tendered price is in line with the planned budget for these works.

LEGAL AND RISK CONSIDERATIONS

6. It is considered that there are no legal and risk implications identified for the subject of this report as the tender process and recommended outcome are in accordance with Council Policy.

HUMAN RIGHTS CONSIDERATIONS

7. It is considered that the report does not impact on any human rights identified in the *Charter of Human Rights and Responsibilities Act 2006*.

OFFICIAL

OFFICIAL

COMMUNITY CONSULTATION AND ENGAGEMENT

8. The communication and Marketing Unit of the Council will participate in the media and communication associated with the delivery of works under this contract.

GENDER EQUALITY ACT 2020

9. There are no gender equality implications identified for the subject of this report.

CONFLICTS OF INTEREST THAT HAVE ARISEN IN PREPARATION OF THE REPORT

10. Council officers affirm that no general or material conflicts need to be declared in relation to the matter of this report.

PROCUREMENT COLLABORATION

11. (For Contracts Only)

OFFICIAL

9.2. ART GALLERY OF BALLARAT YEAR IN REVIEW 2023/24

Division: Economy and Experience
Director: Martin Darcy
Author/Position: Louise Tegart – Director Art Gallery of Ballarat

PURPOSE

1. In accordance with the Memorandum of Understanding between City of Ballarat and the Art Gallery of Ballarat, the Art Gallery of Ballarat Board is required to provide Council with an annual report on the activities of the previous year covering:
 - Reporting on the number of visitors to the Art Gallery.
 - Engagement including public programs and education visitation.
 - Acquisition and lending of the Artworks.
2. The Art Gallery of Ballarat Year in Review 2023-2024 reports on the activities of that year and responds to the key priorities identified in the Art Gallery of Ballarat Strategic Plan 2023-2028.

BACKGROUND

3. As a major asset of the City of Ballarat, the Art Gallery of Ballarat's FY23/24 Year in Review is an opportunity to share the impact that the Art Gallery of Ballarat (AGB) had in the community and the value it created in the period.
4. The AGB is the oldest and largest regional gallery in Australia and plays an active role in the everyday life of our community. The AGB is also a major tourist destination that drives visitation to the City and region and contributes to the City's economy. It is vital that this impact is shared with key stakeholders.
5. In line with the Art Gallery of Ballarat's 2023-2028 Strategic Plan, the FY23/24 Year in Review outlines key activities and impacts across a range of core functions, including:
 - Reach
 - Exhibitions
 - Engagement
 - Learning
 - Collection
 - Acquisitions
 - People
 - Development

KEY MATTERS

6. In FY2023/24, the AGB saw a 32% increase in visitation on the previous year to 150,713 people during the period.
7. The AGB presented over 40 temporary exhibitions, exhibiting over 360 artists. The AGB also undertook four significant permanent collection rehangs throughout the period. The ArtScreen in Alfred Deakin Place also commenced its 24/7 program.

8. The exhibition program was supported by 355 volunteer guided tours and numerous public programs and workshops. A total of 6,071 children and young people were engaged through the education program.
9. For the period 2023-2024, 306 works were acquired for the Gallery Collection, predominantly through the Cultural Gifts Program increasing the total value of the Collection to more than \$132 million. Over 25% of the Collection is now digitised.

COMMUNITY ENGAGEMENT

10. The AGB undertakes audience research throughout the year to inform all aspects of its operations. Analysis of data is fed back into the exhibition program, public programs and events as well as retail and communications
11. Stakeholder engagement data is gathered from audiences coming into the AGB as well as those who do not attend the AGB, to understand sentiment and brand recognition.
12. From face-to-face informal feedback received by the AGB via the front desk, written feedback and emails, 98% is of positive sentiment towards the AGB.

OFFICER RECOMMENDATION

13. That Council:

13.1 Note the Art Gallery of Ballarat Year in Review 2023-2024.

ATTACHMENTS

1. Governance Review [9.2.1 - 2 pages]
2. Year in review 2023-24 DRAFT - low res [9.2.2 - 59 pages]

OFFICIAL

ALIGNMENT WITH COUNCIL VISION, COUNCIL PLAN, STRATEGIES AND POLICIES

1. The plan aligns with the following:
 - City of Ballarat Council Plan 2021-2025
 - Goal 5: A strong and innovative economy and city
 - Goal 6: A Council that provides leadership and advocates for its community
 - Art Gallery of Ballarat Strategic Plan 2023-2028
 - Creative City Strategy
 - Creative Precinct Masterplan
 - Events Strategy
 - Traveller Experience Plan
 - Visitor Economy Strategy
 - Health and Wellbeing Plan 2021-2031

COMMUNITY IMPACT

2. The subject of this report will impact the community by ensuring that a vibrant and effectively funded and managed Art Gallery is fundamentally important to every community and even more so to a city the size of Ballarat. Council holds some responsibility for the arts and cultural prosperity for the local community and, as the capital of Western Victoria, a significant regional population looks to the city as a leader in this sector. It is important that the greatest outcome can be achieved from the available funding and resources.

CLIMATE EMERGENCY AND ENVIRONMENTAL SUSTAINABILITY IMPLICATIONS

3. There are no climate emergency and environmental sustainability implications identified for the subject of this report.

ECONOMIC SUSTAINABILITY IMPLICATIONS

4. There are no economic sustainability implications identified for the subject of this report.

FINANCIAL IMPLICATIONS

5. There are no financial implications identified for the subject of this report.

LEGAL AND RISK CONSIDERATIONS

6. There are no legal and risk considerations identified for the subject of this report.

OFFICIAL

OFFICIAL

HUMAN RIGHTS CONSIDERATIONS

7. It is considered that the report does not impact on any human rights identified in the *Charter of Human Rights and Responsibilities Act 2006*.

COMMUNITY CONSULTATION AND ENGAGEMENT

8. Community consultation and engagement will be conducted in relation to this project, for the purpose of informing the relevant stakeholders.

GENDER EQUALITY ACT 2020

9. There are no gender equality implications identified for the subject of this report.

CONFLICTS OF INTEREST THAT HAVE ARISEN IN PREPARATION OF THE REPORT

10. Council officers affirm that no general or material conflicts need to be declared in relation to the matter of this report.

OFFICIAL

A photograph of a man and a woman in an art gallery. The man, wearing glasses and a dark jacket, is looking at a large framed artwork of yellow and white flowers. The woman, with long brown hair, is looking at him with a smile. The background wall is covered in a light blue and pink abstract pattern. Another framed artwork is visible on the right wall.

ART GALLERY OF BALLARAT

YEAR IN REVIEW

2023/24

ART GALLERY OF BALLARAT

ACKNOWLEDGEMENT OF COUNTRY



The Art Gallery of Ballarat acknowledges the Traditional Custodians of the land on which the Gallery stands, the Wadawurrung people of the Kulin nation, and recognises their continuing connection to the land and waterways.

We pay our respects to their Elders, past, present and emerging and extend this to all Aboriginal and Torres Strait Islander People.

CONTENTS

7	OUR PURPOSE OUR MISSION OUR VISION OUR VALUES
10	OUR KEY GOALS
12	INTRODUCTION LYNNE MCLENNAN, CHAIR
14	YEAR IN REVIEW LOUISE TEGART, DIRECTOR
16	REACH
22	EXHIBITIONS
48	ENGAGEMENT
56	LEARNING
60	COLLECTION
98	DEVELOPMENT
104	PEOPLE

cover image: Visitors to the exhibition *In the Company of Morris*. Photo by Tara C Moore
opposite: Deanne Gilson, Welcome to Country at the exhibition opening of *Lost in Palm Springs*. Photo by Tara C Moore

YEAR
AT A
GLANCE

“ I visited the Art Gallery of Ballarat today, and damn it was amazing! It’s got to be at least a decade since I last visited. The art on display is great, but it was the curation of the different galleries that most impacted me: the themes, the ideas were quirky, fun, varied and beautiful. I hugely recommend a visit. Art Gallery of Ballarat is a new fave.”

Gallery visitor

150,713

Visitors
↗ 32% (FY 22/23)

97

Public programs

6071

Education visits

5522

Program participants

100,000

Website visitors
↘ 7% (FY 22/23)

\$40.2M

Economic impact

43

Exhibitions

\$4.52M

Earned media value

306

Works acquired

2

Awards



OUR PURPOSE

To be the heart of our creative city. A place for Ballarat to look beyond everyday life; to be inspired and engaged by art.

- By 'inspired', we mean:
- Exposed to new perspectives and narratives
 - Moved from innovative personal responses to larger themes of place and identity
 - Supported and validated by exposure to familiar and shared experiences, elevated through artistic expression

- By 'engaged', we mean:
- Connected to shared cultural identity, and enriched as a result
 - Actively contributing to the events and activities of the Gallery
 - Advocating the value of the arts, personally and in the community

OUR MISSION

To reflect the story of Ballarat; past, present and future. To champion audience experience and the accessibility of art.

- By 'audience experience', we mean:
- The intersection of the physical environment, the programmed content and the Gallery identity expressed through interaction with visitors
 - The interaction with potential visitors outside the bounds of the physical Gallery
 - The contribution of the Gallery's activities to the collective cultural identity of Ballarat

- By 'accessibility', we mean:
- Literal physical access for those with additional physical needs or living with disability
 - Access through decoding semiotic and contextual cues and content of historical work
 - Access through the representation of diverse cultural and linguistic identities and lived experiences
 - Access by removing perceived barriers to engaging with 'high art', or a Gallery context



OUR
VISION

To be Australia’s leading regional Gallery.

- By ‘leading,’ we mean:
- Engaged with accepted best practice (programming, curation, acquisition, storage, etc.)
 - Respected and highly regarded by peers, government and funders
 - Accessible and relevant to our audience

- By ‘regional’ we mean:
- Reflecting Ballarat and surrounding areas-stories, people, culture, place
 - Bringing the best of the world to Ballarat
 - A key player in cultural tourism
 - Embedded in, and embraced by, the local community

OUR
VALUES

Bold
We stand boldly and live by our Mission, Vision and Purpose. We are courageous and compassionate.

Proud
We are well respected with a strong history in the community. We are professional, ethical and strive for excellence.

Vibrant
Our programming is dynamic. We participate in the community and engage with artists.

Thriving
We grow and adapt to the needs of our audience. We are creative, agile and innovative.

Curious
We are curious, involving new audiences from different cultures and backgrounds.



OUR KEY GOALS

YEAR IN REVIEW | 10

GOAL 1

Experience and interpretation

We will leverage our significant Collection and develop and promote inspiring and moving experiences that reflect artists and communities and that interrogate history.

GOAL 2

Empowerment and inclusion

We will support and empower our communities through social cohesion, inclusion, identity, and pride; and sharing knowledge, skills, and opportunities with the community, students, teachers and artists.

GOAL 3

Extended reach and economic impact

We will develop new audiences and attract visitors to 'discover' unique stories and culture. We will value and build our community of supporters and deepen their engagement with the Gallery.

GOAL 4

Prepare the Gallery for the future

We will ensure we have the requisite capacity and capabilities to deliver our Vision, supported by the highest standards of corporate governance, innovation, technology, people and ethics.

YEAR IN REVIEW 2023/24 | 11

INTRODUCTION

FROM
THE
CHAIR



Over the past 12 months the Art Gallery of Ballarat has further consolidated its reputation for artistic and scholarly excellence and commitment to audiences.

The Board led the development of a new Strategic Plan 2023–2028. It was heartening to see from the community consultation the high regard the Gallery is held in and the strong interest that people of Ballarat and beyond have in the Gallery. The Board again took part in the Observership Program and benefitted from the experience and contributions of Board Observer Rebecca Brody. The Board is also working to increase the participation of local aspiring NFP Directors in this valuable program.

The Board increased its focus on development and advocacy activities to support operations and this year the Gallery ran its first Tax Appeal, attracting over 100 new donors to support the Education program and securing funds to continue to deliver innovative programming for schools.

The key role of the Board is to enable the Gallery to achieve its goals through fundraising and strategic initiatives. Throughout the year the Board undertook training in fundraising and continued to work closely

with the Gallery Foundation and Association to align activities in this area. Board Directors have also worked closely with the Gallery Association to streamline the collaborative process between the two organisations.

I thank all the members of the Board for bringing their individual expertise and time to the Board table. In particular I would like to thank former City of Ballarat Councillor Mark Harris for his commitment to the Gallery over many years. I would also like to thank the staff and Councillors of the City of Ballarat for their demonstrated commitment to the success of the Gallery, including support for key infrastructure improvements.

Finally, on behalf of the Board of the Gallery, I would like to thank and congratulate our talented Director Louise Tegart and all Gallery staff for another incredible year of achievements, and for their dedication to the Gallery.

Lynne McLennan
Chair



OUR YEAR
IN REVIEW

FROM
THE
DIRECTOR

I am thrilled that we again saw another large increase in visitation during the 2023–2024 year with a 32% increase on the previous year. Overall, it was a hugely successful year that saw increased engagement with local audiences and the broader community.

The quality and scope of the work we do at the Gallery is a testament to our expert dedicated staff and the many partners, sponsors, donors and committed community members and volunteers who enable our work. I would like to thank them all.

Major exhibitions for the year included:

- The international exhibition, *Pre-Raphaelites: Drawings and Watercolours* from the Ashmolean Museum in Oxford accompanied by the Gallery curated *In the Company of Morris*
- *Platon* as part of the Ballarat International Foto Biennale
- *Significant Others* which was drawn from the Collection
- New York photographer Nan Goldin's *The Ballad of Sexual Dependency* from the National Gallery of Australia

The work of local and living artists was also a key focus of the exhibition program, including;

- *Next Gen 2024*, which presented 37 works by 31 students;
- 9 Backspace exhibitions featuring local artists;
- 12 solo contemporary artist exhibitions, including the work of Tamara Bekier, Angela Brennan and Belinda Fox.

We also launched our 24/7 gallery Artscreen in Alfred Deakin Place and featured artists such as Leila Jeffreys and Scotty So who was our unforgettable and wonderfully incorrigible Begonia Queen.

I was delighted that our Collection based exhibition *Beating About The Bush* received a major project award in the Victorian Museum and Gallery Awards.

The exhibition program was supported by the delivery of engaging public programs which were attended by more than 5000 participants. Art Late was a major new highlight of this program, bringing bands from around Australia to celebrate the exhibitions on display. This monthly program was launched in March and saw an entirely new audience come to the Gallery, many for the first time.

Many important acquisitions were made for the Collection by way of purchases through bequest funds, donations and gifts made under the Australian Government's Cultural Gifts Program. We gratefully thank our many generous donors.

We are delighted that a large number of new Members joined the Association during the year, including many people new to Ballarat. I thank the dedicated members of the Association Committee for their amazing work during the year.

I would like to thank City of Ballarat, Art Gallery of Ballarat Board members and the Gallery Association and Gallery Foundation for their ongoing support of the Gallery. Our new Strategic Plan builds on the previous one with our key vision and values holding true and continuing to guide and ground our work and they remain as relevant as ever.

We have championed the Gallery's original motto 'Not for self but for all' to place audiences at the heart of everything we do. We have continued to showcase the Collection in bold ways through groundbreaking exhibitions that comprise original research and highlight our unique ability to be a place where old meets new.

Louise Tegart
Director



FY23/24 saw a significant 32% rise in visitation, which represented the third year running of visitation increases above 30% following COVID closures. Visitation was greatly supported by dynamic programming across both exhibitions and events, with more than 10,000 visitors attending White Night in June.

The period commenced with the final month of the *Pre-Raphaelites* exhibition and associated marketing campaign. The Gallery was also delighted to partner with the Ballarat International Foto Biennale to promote the *Platon* exhibition, as well as strategic partnerships that supported attendance at the *Nan Goldin* exhibition to attract new audiences to the Gallery. A total of \$4.52 million in earned media value was generated across FY23/24. Social media audiences continue to grow across Facebook, Instagram and LinkedIn, with an overall 11% rise in followers for the period.

‘We were not expecting such a wonderful art gallery outside of the big Australian cities. We were lucky enough to time our visit with the free guided tour which was very enjoyable and informative. We learnt a lot about both the artworks and the history of the local area. The staff were all extremely helpful. One can easily spend 2+ hours here if exploring all the exhibits. And it's all for free! ’

Gallery visitor

YEAR IN REVIEW | 18



REACH

150,713

Visitors
↗ 32%

18%
Local

39%
Metro

14%
Rest of Victoria

20%
interstate

9%
International

\$40.2M

Economic impact

\$4.52M

Earned media value



WEBSITE
STATS

599,000

Website page views
↘ 7%

1
Award – Silver medal
in the Best Awards
(Gallery Website)

100,000

Website visitors
↘ 7%



SOCIAL
STATS



38,000+

Social media followers
↗ 11.7%

12,000+

Email subscribers

1081

Social posts

625,400

Reach
↗ 6%

250,898

Video views
↘ 34%

543,312

Paid impressions



The Art Gallery of Ballarat’s program of exhibitions champions audience experience and the accessibility of art.

The Gallery continued to showcase exhibitions that reflected the strength of the permanent Collection. From July 2023 – June 2024, the Gallery presented 43 temporary exhibitions, with eight held in the Backspace gallery which is dedicated to hosting regional early-career artists.

The Gallery also undertook four significant permanent Collection rehangs throughout the period.

The Gallery hosted the major international touring exhibition, *Pre-Raphaelites: Drawings and Watercolours*. This international exhibition drew on the collections of the Ashmolean Museum in Oxford to tell the story of the artists, their lives and loves, bringing to life the world of John Ruskin, William and Jane Morris, Edward Burne-Jones, John Everett Millais, Holman Hunt, Dante Gabriel Rossetti and Lizzie Siddal. In an accompanying exhibition, the Gallery curated *In the Company of Morris* which highlighted the influence of the Pre-Raphaelite artists on Australian artists. It also told the little-known story of Pre-Raphaelite artists who came to Ballarat.

A significant new initiative was the launch of Art Screen, funded by the State Government of Victoria. This large screen and set of lightboxes, located in Alfred Deakin Place, showcase multimedia and photographic works 24 hours a day, seven days a week.

The Gallery was delighted to once again be the major venue partner for the Ballarat International Foto Biennale, hosting and curating six exhibitions as part of the festival.

‘Superb regional Gallery. We went for the Ballarat International Foto Biennale which, as usual, was very special. Much of the main program was displayed in the Art Gallery and the way it was curated was exemplary. Then went up to see the permanent collection on the first floor. Very interesting.’

Gallery visitor

EXHIBITIONS

43 Exhibitions

1956 Number of exhibition days

365 Number of artists exhibited

8 Number of early career artist exhibitions (Backspace)

4 Major rehangs of Permanent Collection

12 Number of exhibitions featuring Collection artworks

1 Award – Medium Project of the Year (Gallery) – Victorian Museums & Galleries Awards

UPHEAVAL ON THE GOLDFIELDS

29 April –13 August 2023



The gold rush in Ballarat was a period of social, political and physical upheaval. At the height of gold fever, Ballarat was the richest alluvial goldfield in the world.

The massive influx of white settlers resulted in the displacement of the Traditional Owners of the Ballarat area, the Wadawurrung People. Their Country was transformed, as the landscape was cleared of trees the earth was literally turned over in the search for gold – the nearby Dja Dja Wurrung People referred to the resulting devastation as 'Upside Down Country'.

Historical and contemporary works from the Gallery Collection demonstrated how artists have responded to this upheaval since gold was first discovered on Wadawurrung Country more than 170 years ago.

Image: Eugene von Guérard *That's the Styl Mary* 1854. oil on canvas. Purchased with funds from Cecil and Kathleen Toy and the Ferry Foundation, 1989. Collection of the Art Gallery of Ballarat

LOOKING IN

13 May – 6 August 2023



Our homes and how we decorate them reflect our personalities and interests. This exhibition took a look at home interiors through the eyes of artists who have been inspired by their own surroundings, using their intimate environment to interrogate their inner and outer lives.

This exhibition from the Gallery Collection took as its starting point the Gallery's very own living room – the sitting room of the Lindsay family of artists. This room was recreated in the Gallery in 1969 as a tribute to the Lindsays when Lisnacrieve, their home in Creswick, was demolished.

Image: Glenn Morgan *Us in the bedroom (I love you)* [detail] 2011. ink on paper. Purchased, 2012. Collection of the Art Gallery of Ballarat. Image courtesy of the artist and Australian Galleries, Melbourne and Sydney

DEL KATHRYN BARTON:
INSIDE ANOTHER LAND & RED

20 May – 6 August 2023



Inside another land is a large series of 75 photomontages Del Kathryn Barton created between 2014 and 2017, inspired by the work of German Dada artist Hannah Höch. The images, inspired by 1920s fashion, Victorian era decoupage, 1940s pin-up girls, scrapbooking and botanical illustration, capture a sense of 'longing, sexual agency, colour violent abundance'.

As well as a selection from *Inside another land*, the exhibition included Barton's short film *RED*, featuring actor Cate Blanchett and Charmene Yap from the Sydney Dance Company, which explores sexuality, gender and power via the mating rituals of the redback spider.

These works by Del Kathryn Barton were on loan from the Arndt Collection which aims to exhibit and promote the work of contemporary artists.

Image: Del Kathryn Barton *RED* 2016. Still from high resolution digital video, 15 mins, patrons edition 3/3 (film still). Image courtesy of the artist

KARENNE ANNE & HEATHER HORROCKS:
EFFACEMENT

12 August – 19 November 2023



Masks can change everything. Photographic images by Karenne Anne loomed from the walls and distorted the identity of the maker, Heather Horrocks, who wore them. Redundant VHS tape that once held stories was manipulated with a crochet hook to tell new ones – about the war on a virus, the war on climate change and the war on women.

Tape leaked into and around the recreated sitting room belonging to the Lindsay family of artists from Creswick, disturbing its tranquillity.

This Art Gallery of Ballarat exhibition was presented as part of the Ballarat International Foto Biennale 2023.

Image: ISOyoh collaboration (Karenne Ann and Heather Horrocks) *She the Effaced* 2022 (detail). archival pigment inkjet on paper. 120 x 80cm. © Karenne Ann

IN THE COMPANY OF MORRIS

20 May – 6 August 2023



In conjunction with the Ashmolean Museum exhibition *Pre-Raphaelites: Drawings & Watercolours*, *In the Company of Morris* showcased an exhibition of historical and contemporary Australian artworks demonstrating the influence of the Pre-Raphaelites and in particular William Morris.

William Morris, the Pre Raphaelite polymath, was one of the most important and inspiring figures of the 19th century. The influence of his radical, anti-industrial ideas on both design and politics continues to be visible in the British cultural landscape today. Morris also left a lasting legacy in Australia- his writings were used in early art school teachings, his workshop produced tapestries for families across the country and his philosophies influenced countless artists.

In the Company of Morris featured work by Louis Abrahams, Janet Beckhouse, Glenn Barkley, George Baxter, Stephen Bird, Frederick Cartwright, Dagmar Cyrulla, Emma Davies, Robert Dowling, HH Floate, Emily Floyd, Cathy Franzi, Web Gilbert, Lucy Hardie, Fiona Hiscock, Henry James Johnstone, Louiseann King, Deborah Klein, Emma Van Leest, Lionel Lindsay, Norman Lindsay, Percy Lindsay, Ruby Lindsay, Marguerite Mahood, ex de medici, Belinda Michael, Ernest Moffitt, Alice J Muskett, Julie Nash, Klytie Pate, Ana Petidis, Elizabeth Pulie, Charles Douglas Richardson, Kate Rohde, Gwen Scott, Bernhard Smith, William Strutt, Philippa Taylor, Kati Thamo, Tiffany Titshall, Christian Waller, Napier Waller, Carole Wilson, Thomas Woolner, Jemima Wyman and Paul Yore.

Image: **Carole Wilson** *Amphorae* 2006 (detail), woollen carpet. Purchased with funds from the Maude Glover Fleay Memorial Trust Fund, 2007. Collection of the Art Gallery of Ballarat © Carole Wilson

PRE-RAPHAELITES:
DRAWINGS & WATERCOLOURS

20 May – 6 August 2023



The Pre-Raphaelite Brotherhood are amongst the most loved artists of the 19th century. They looked back to the simplicity and directness of Mediaeval and Renaissance art with naturalistic poses and the use of brilliant colour- painting with originality and authenticity. They celebrated their friends and heroes and took inspiration from the art and poetry about which they were passionate.

This outstanding international exhibition drew from the extraordinary collections of the Ashmolean Museum in Oxford to tell the story of the artists, their lives and loves, bringing to life the world of John Ruskin, William and Jane Morris, Edward Burne-Jones, John Everett Millais, Holman Hunt, Dante Gabriel Rossetti and Lizzie Siddal.

Pre-Raphaelites: Drawings & Watercolours was an exhibition from the Ashmolean Museum, Oxford. It was presented in Australia exclusively by the Art Gallery of Ballarat.

Image: **Dante Gabriel Rossetti** *Elizabeth Siddal* 1855. Pen and brown and black ink on paper. Ashmolean Museum. Bequeathed by Francis Falconer Madan, 1962. © Ashmolean Museum, University of Oxford



YVONNE TODD:
THE STEPHANIE COLLECTION

12 August – 5 November 2023



Yvonne Todd is an Aotearoa/New Zealand-based photographer known for her unique and unconventional approach to portraiture. Her work challenges traditional photographic clichés by manipulating styles to create unexpected and provocative relationships. Her unsettling images often feature strikingly costumed characters with unnatural poses, unaccountably glossy complexions, and a hint of ghoulishness: wigs, fake teeth, prosthetics and outdated costumes that are highly styled and manipulated.

A Ballarat International Foto Biennale exhibition presented in partnership with the Art Gallery of Ballarat.

Image: Yvonne Todd *Pipe Face Prototype* [detail] 2008/2014, giclée print from 4x5 transparency film with collage. Courtesy the artist

INSTANT WARHOL

26 August – 22 October 2023



Instant Warhol took us straight to Andy Warhol's point of view, famous, fleeting, commercialised and constructed, in a series of his Polaroid photographs of people in the spotlight in the 1970s and 80s. Many of the more than 50 images showed the line and expression of famous faces including Mick Jagger, Liza Minelli, Jean-Michel Basquiat, Jane Fonda and Dolly Parton, many of which would later be translated into Warhol's iconic screen prints.

Instant Warhol was a Ballarat International Foto Biennale exclusive. Courtesy of The Brant Foundation, Greenwich, Connecticut, USA.

Image: Andy Warhol *Self-portrait in Drag* 1980 (detail), © The Andy Warhol Foundation for the Visual Arts, Inc./ Licensed by Artists Rights Society (ARS), New York. Copyright Agency, 2023

RAMAK BAMZAR:
PRO FEMINA

26 August – 5 November 2023



Ramak Bamzar is a Melbourne-based Iranian photographer. Her work explores how cultural and religious norms can shape women's beliefs, values, and behaviours, and can influence their sense of self-worth and agency. Through the integration of poetic motifs, epic themes, and historical allusions, the images go beyond mere documentation, offering a profound insight into the resilience and determination of Iranian women.

This Art Gallery of Ballarat exhibition was presented as part of the Ballarat International Foto Biennale 2023.

Image: Ramak Bamzar *Leila* from the series *Moustachioed Women and Rhinoplastic Girls* 2022 (detail). Pigment ink-jet print on paper. © Ramak Bamzar

IAN KEMP:
NEVERLASTING

17 August – 22 October 2023



For Ballarat-based photographer Ian Kemp, images of the natural world are a metaphor for the transience of human life – its permanence and impermanence. Kemp uses the tonal and textural properties of etching and other traditional printing processes to imbue these works with an otherworldliness. He highlights the beauty of line, form, and composition within the images to convey the impending change that will come with the seasons, a metaphor for the transitions within ourselves as we progress through our lives. The works in this exhibition captured a changing world where beauty is ephemeral and temporary.

Presented as part of the Ballarat International Foto Biennale 2023.

Image: Ian Kemp *La Puna Landscape #1* [detail] 2023. digital photograph. © Ian Kemp

PEOPLE POWER PLATON

26 August – 22 October 2023



Arresting portraits of some of the most significant people of our time, from the gaze of Vladimir Putin to the art and expression of Vivienne Westwood, Michelle Obama, Adele and the rebellion of Pussy Riot. Platon's iconic work has featured in global magazines, both as covers and editorial documentation, including *The New York Times*, *Vanity Fair*, *George*, *GQ* and *Sunday Times Magazine*.

In 2013, Platon founded the not-for-profit organisation The People's Portfolio to document humanitarian efforts around the world. His portfolios include photographs of Burmese victims and exiles, Egyptian revolutionaries and those fighting against oppression in Russia.

A Ballarat International Foto Biennale exhibition created in partnership with Platon Studio.

Image: **Platon Self Portrait with George Lois** June 2012

SIGNIFICANT OTHERS

4 November 2023 – 11 February 2024



The exhibition celebrated connections between artists and their works in the Gallery's outstanding Collection, exploring a range of different relationships between pairs of artists – as partners, family members, teachers, mentors or friends.

Artists in the exhibition included Hans Heysen and Nora Heysen, John Brack and Helen Maudsley, Joy Hester and Albert Tucker, Inge King and Grahame King, George Lambert and Thea Proctor and many more.

Image: **John Brack The sewing machine** 1955, oil on canvas. Purchased with funds from Aubrey H L Gibson, 1957. Collection of the Art Gallery of Ballarat (c) Helen Brack / **Helen Maudsley Our Souls that meet; our Souls together. Our Souls; not our Selves. And the Shoe** 2019, oil on canvas. Gift of the artist under the Australian Government's Cultural Gifts Program, 2022. Collection of the Art Gallery of Ballarat (c) Helen Brack

TAMARA BEKIER:
BETWEEN WORLDS

11 November 2023 – 28 January 2024



Ballarat-based artist Tamara Bekier attributes her love of experimenting with colour, texture and juxtaposition of light and dark to the contrasts between her country of birth, in Russian Ukraine, and Australia, her adopted country.

Bekier's dense and colourful works reflect her long and tumultuous life through the Second World War and the horrific experiences she suffered as a refugee in war-torn Europe. Her work is based on dreamscapes which reflect two parallel worlds - her past and her present.

Image: **Tamara Bekier Hope** 2016-18, synthetic polymer paint on canvas. Courtesy the artist

WHEREABOUTS:
PRINTMAKERS RESPOND

48 November 2023 – 4 February 2024



Leading Australian printmaker Rona Green invited a cross-section of emerging and established artists from across Victoria to participate in a group exhibition exploring their personal relationship to place, country and home. The 56 artists involved used a variety of print media and work in a range of genres and styles. Each artist created a new work in a standard size using the printmaking technique of their choice.

Artists in the exhibition- Sue Anderson, Elizabeth Banfield, Matthew Clarke, Paul Compton, Miranda Costa, Fiona Davey, Rachel Derum, Mark Dustin, Grace Eve, Philip Faulks, Kevin Foley, Eleanor Franks, David Frazer, Tyronne Gietzmann, Silvi Glattauer, Jackie Goring, Rona Green, Gracia Haby & Louise Jennison, Gregory Harrison, Bill Hay, Judy Horacek, Anita Iacovella, Kyoko Imazu, Deborah Klein, Gillian Kline, Anita Laurence, Dianne Longley, Michael Lye, Marion Manifold, Cassie May, Aaron McLoughlin, Glenn Morgan, Carnegie Muir, Angela Nagel, Billy Nye, James Pasakos, Jim Pavlidis, Catherine Pilgrim, Michael Reynolds, Cathy Ronalds, David Rosengrave, John Ryrie, Libby Schreiber, Gwen Scott, Heather Shimmén, Glen Smith, Ruth Stanton, Neale Stratford, Sophia Szilagyi, Helen Timbury, Clayton Tremlett, Peter Ward, Deborah Williams, Joel Wolter and Jessi Wong.

Image: **Rachel Derum Forever in the stream** 2023, inkjet pigment print. Courtesy the artist.

LAYERS OF BLAK

9 December 2023 – 10 March 2024



Layers of Blak celebrated the creative outcome of the Koorie Heritage Trust's second year of the Blak Design program, showcasing jewellery from 11 Victorian First Peoples artists. Artists were: Thelma Austin (Gunditjmara), Mandi Barton (Yorta Yorta/ Barapa Barapa/Wemba Wemba), Lorraine Brigdale (Yorta Yorta), Nikki Browne (Bidjara), Deanne Gilson (Wadawurrung), Tammy Gilson (Wadawurrung), Elijah Money (Wiradjuri), Yasmin Silveira (Palawa), Sammy Trist (Taungurung), Dominic White (Palawa) and Tracy Wise (Barkindji Ngayampaa Maligundidj).

Blak Design is the first of its kind nationally, marking a crucial step in recognising and reclaiming space for First Peoples design in the wider Australian design landscape. It is proudly supported by The Ian Potter Foundation and was developed in partnership with the National Gallery of Victoria and RMIT University.

Image: Thelma Austin (Gunditjmara) *Bubba Crown – Germination and growth* 2022. Sterling silver. © Thelma Austin. Photo by Fred Kroh

ANGELA BRENNAN:
TETE-A-TETE & VIS-A-VIS

10 February – 21 April 2024



Angela Brennan is a Ballarat-born artist who works predominantly in painterly Abstraction to depict elements of an inner world. Her immersive paintings invite the viewer into her universe: a state of introspection, contemplation and feeling expressed through colour and form.

Brennan's two-room installation included a new series of large-scale abstract paintings and a sculpture inspired by a 19th-century-style conversation couch owned by the Gallery which she became acquainted with when visiting the Gallery as a teenager.

Image: installation view of Angela Brennan: *Tete-A-Tete & Vis-A-Vis* at the Art Gallery of Ballarat.



GEORGIA MACGUIRE:
ONEMDA

10 February – 21 April 2024



Onemda is a Woiwurrung word meaning 'love' or 'the regard that we have for each other that holds us together as a community'. For artist Georgia MacGuire, the works in the exhibition connected with those moments in her life when experiences of different places have held and healed her. They included woven and 3D works made from natural materials such as paperbark and feathers including shields, hanging works and masks.

Image: Georgia MacGuire *Bunjil's crown* 2023. wedge-tailed eagle feathers & gumnuts © Georgia MacGuire

NEXT GEN 2024
VCE ART & DESIGN

17 February – 21 April 2024



Next Gen 2024 showcased the best of the works created by students from Government, Catholic and Independent schools from Ballarat and the South West Victorian region in 2023. The work was made by students who recently completed VCE studies in: Art Creative Practice, Art Making and Exhibiting, Media, Visual Communication Design, Product Design and Technology, and students who created design or art projects as part of the VCE Vocational Major (formerly VCAL).

The annual showcase of VCE artworks gave Gallery visitors insights into the world of young people today by showing extraordinary works which reveal their vision, ideas and skills.

Image: Lucas Taylor *Cycle* 2023 (still). digital animation. Courtesy the artist.

NAN GOLDIN:
THE BALLAD OF SEXUAL DEPENDENCY

2 March – 2 June 2024



The Ballad of Sexual Dependency is a defining artwork of the 1980s. Nan Goldin's extended photographic study of her chosen family – her 'tribe' – began life as a slide show screened in the clubs and bars of New York where Goldin and her friends worked and played. The slide show was then distilled to a series of 126 photographs, which has recently become part of the National Gallery's collection.

Goldin refers to *The Ballad* as her 'public diary', stating that her photographs 'come out of relationships, not observation'. The work's overriding themes, she has stated, are those of love and empathy and the tension between autonomy and interdependence in relationships—relationships in which all genders struggle to find a common language.

The Art Gallery of Ballarat was the exclusive Victorian venue for this exhibition that was developed in partnership with the National Gallery of Australia through the Regional Initiatives Program, supported by Major Partner AWM Electrical and Data Suppliers.

Image: Nan Goldin *Nan and Brian in bed, New York City* 1983 (detail). Dye destruction photograph on paper. National Gallery of Australia, Canberra, purchased in celebration of the National Gallery of Australia's 40th anniversary, 2022. Courtesy the artist

NEW YORK STATE OF MIND

23 March – 7 July 2024



In association with *Nan Goldin: The Ballad of Sexual Dependency*, the Gallery explored connections between Australia and New York in this special display of works from the Collection. From the mid-20th century, Australian artists turned their attention away from Europe and towards art trends emerging from America, specifically the bright lights of New York City, inspired by innovative movements including Abstract Expressionism, Minimalism and Conceptual art.

The exhibition featured works by Australian artists who spent time in New York in the 1960s, 70s and 80s, including Sydney Ball, Ian Burn, David Rankin, Jenny Watson and Brett Whiteley, created both before and after their time in the Big Apple.

Image: Sydney Ball *Jaya wall* 1975 (detail). screenprint on paper. Gift of Sydney Ball, 1976 © Estate of Sydney Ball, courtesy of Sullivan+Strumpf

A LINDSAY MENAGERIE

23 March – 27 July 2024



Animals loomed large in the works of the famous Lindsay family of artists, Percy, Lionel, Norman, Ruby and Daryl Lindsay. As children growing up in Creswick near Ballarat, the Lindsays were fascinated by a collection of birds including parrots, macaws and peacocks kept by a neighbour and later, throughout their careers, each included birds and animals in their prints, drawings and paintings.

This exhibition was presented alongside the Gallery's recreation of the sitting room of the family home in Creswick, where members of the family would spend their evenings sketching, storytelling and playing music on the family piano.

Image: **Lionel Lindsay** *The demon* 1925 (detail), wood engraving on paper. Purchased, 1969. Collection of the Art Gallery of Ballarat. © Lionel Lindsay. Image courtesy of the National Library of Australia

LOST IN PALM SPRINGS

4 May – 1 September 2024



This interdisciplinary exhibition brought together 14 creative minds who respond to, capture, or reimagine the magical qualities of the landscape and the celebrated mid-century modern architecture found in the desert city of Palm Springs.

Australian artists represented in the exhibition were Kate Ballis, Tom Blachford, Anna Carey, Sam Cranstoun, Paul Davies, Rosi Griffin, Vicki Stravrou, Robyn Sweaney and Gosia Wlodarczak. American artists in the exhibition were Darren Bradley, Jim Isermann, Troy Kudlac, Lance O'Donnell and Kim Stringfellow.

Curated by artist Dr Greer Honeywill, *Lost in Palm Springs* was a touring initiative developed by HOTA, Home of the Arts, Gold Coast in partnership with Museums & Galleries Queensland. This project was assisted by the Australian Government through its Visions of Australia program and through the Australia Council, its arts funding and advisory body. It was supported by the Queensland Government through Arts Queensland, part of the Department of Communities, Housing and Digital Economy, and proudly sponsored by IAS Fine Art Logistics and o2 Architecture.

Image: **Kate Ballis** *2350* 2017 (detail), archival pigment ink on cotton rag. Courtesy the artist

BELINDA FOX:
THE LIGHT CREPT IN

4 May – 1 September 2024



Belinda Fox is a Melbourne-based artist who works across printmaking, painting, drawing, glass, sculpture and collaboration. Glass objects made in collaboration with Canberra Glassworks were presented by Fox as memory keepers which capture and release light and colour. Ceramic vessels in the form of traditional Korean moon jars, made in collaboration with revered Buninyong-based ceramic artist Neville French, were a reminder of the fragility of nature and served as a prompt to recognise perfection in the imperfect.

Her two-room installation *The light crept in* was an uplifting exhibition which spoke to finding light in times of darkness and the importance of finding nourishment in our everyday environment.

Image: **Belinda Fox** *The days became brighter* [detail] 2021. watercolour, ink, acrylic spray, collage on board. Gift of the Artist through the Australian Government's Cultural Gift Program, 2022. Collection of the Art Gallery of Ballarat. Image courtesy the artist

QUEER VIEWS:
NEW PERSPECTIVES ON THE COLLECTION

1 June – 4 October 2024



Queer views was a Collection display and online exhibition that explored a selection of artworks from the Gallery's Collection through a queer lens. Members from Ballarat's LGBTIQA+ community provided their unique and personal perspectives on a selection of figurative artworks including paintings and prints. In doing so, they challenged hetero-normative and cisgender narratives and biases in the interpretation of the Gallery's 140-year-old Collection.

Participants included writer Vanessa Bowen, performer Em Chandler and drag queen Gabriella Labucci. *Queer views: New perspectives on the Collection* was part of the City of Ballarat's Pride Month celebrations in 2024 and was developed by LGBTIQA+ Community Inclusion Officer Sez Lothian and former Art Gallery of Ballarat Curator Julie McLaren.

Image: **Thea Proctor** *The rose* [detail] 1927. woodcut on paper. Gift of Ballarat Artists' Society, 1972. © Art Gallery of New South Wales

EBB AND FLOW:
CONTEMPORY INDONESIAN SCULPTURE
FROM THE KONFIR KABO COLLECTION

15 June – 22 September 2024



Indonesian art has had a tumultuous history, ebbing and flowing due to various internal and external forces and government and secular inhibiting interests. Today it represents one of the world’s most contemporary, exciting and dynamic art scenes characterised by a commitment to artists and to exploring societal themes. Featuring more than 40 contemporary sculptures – the largest exhibition of its kind in Australia – 22 Indonesian artists represented the new wave in this contemporary artform through highly sophisticated work engaged with deep ideas.

Drawn from the collection of Indonesian Australian collector Konfir Kabo, this exhibition added to the too recent history of understanding the diversity and abundance of talent our Indonesian neighbours bring to the cultural table.

Image: Ichwan Noor *Beetle sphere (Silver)* 2022. painted aluminium, 1953 Volkswagon Beetle parts. © the artist

HELP US HANG

An innovative way for audiences to decide what go on our Help us hang wall.

Each season we select three diverse works from the Collection and ask visitors to vote for which of the three you would like to see on display – you can tell us to either Hang it! or Park it!

We will put the work with the highest number of votes on display in the Gallery at the start of the next season.

HELP US HANG
WINTER – PAM HALLANDAL

1 June – 31 August 2023



Pam Hallandal loved to catch everyday subjects in her energetic, expressive drawings. This work, which captures her neighbour’s beloved motorbike, featured in *Watching*, the Art Gallery of Ballarat’s 2016 retrospective of the artist’s work. Although she lived with physical limitations after suffering polio as a child, Hallandal was determined to become a sculptor and enrolled in ceramics at the Royal Melbourne Institute of Technology (now RMIT University) just after the Second World War.

In the 1950s she travelled to London to study at the Central School of Art and used this opportunity to visit the great collections of Europe before returning to Australia. She lectured in drawing and ceramics at Prahran Technical College for over three decades while continuing her own practice of drawing and sculpture.

image: Pam Hallandal *The motorbike II* not dated, charcoal on paper. Gift of the artist, 2017. Collection of the Art Gallery of Ballarat. 2017.14. © Estate of the Artist

HELP US HANG
SPRING — BEA MADDOCK

1 September – 30 November 2023



2023 was the 50th Anniversary of the 1973 Minnie Crouch Acquisitive Prize. Judged by independent curator Sonia Dean, the exhibition featured 44 works on paper by 32 artists. This work by Bea Maddock was one of the works acquired by the Gallery that year.

After studying art at the Hobart Technical College, she was accepted into the prestigious Slade School in London, where she studied with Ballarat-born artist, Murray Walker.

Image: **Bea Maddock Square** 1972. etching & aquatint on paper. Purchased from the Minnie Crouch Acquisitive Exhibition. with funds from the Visual Arts Board, Australia Council, 1973. 1973.2. © Estate of the Artist

HELP US HANG
SPRING — FRED WILLIAMS

1 December 2023 – 28 February 2024



Fred Williams was a painter and printmaker whose distinctive vision altered the way we view the Australian landscape. The light, scale, horizon line and harsh beauty of the Australian environment was his muse, and his work represented the most significant development in Australian landscape painting since the Australian Impressionists in the late 19th century.

Williams often painted outdoors with gouache and watercolour and would then create oil paintings back in his studio. Working with a minimal palette and increasingly abstracted shapes, Williams drew inspiration from the unique qualities of landscapes around Australia including Victorian locations such as the You Yangs, Werribee Gorge and Upwey.

Image: **Fred Williams Gum trees** 1957. gouach on paper. Purchased, 1964. Collection of the Art Gallery of Ballarat. 1964.7. © Estate of Fred Williams

HELP US HANG
AUTUMN — DANIEL MOYNIHAN

1 March – 31 May 2024



Daniel Moynihan was a young artist fresh out of university when he won the Art Gallery of Ballarat Minnie Crouch Prize with this fluid psychedelic watercolour. The title of his prize-winning work is drawn from *Strawberry fields forever*, a song which John Lennon viewed as his finest work with The Beatles. Moynihan studied at Preston Technical College in 1964–65 and then at RMIT from 1966–67 under printmakers Tate Adams and Udo Sellbach. The Minnie Crouch Prize was his second win early in his career – he won the National Gallery School Drawing Prize the year prior in 1967.

Image: **Daniel Moynihan Living is easy with eyes closed, misunderstanding all you see, it's getting hard to be someone, but it all works out, it doesn't matter much to me** 1968. watercolour and conte pastel on paper. Winner of the Minnie Crouch Prize, 1967 (awarded in 1968). Collection of the Art Gallery of Ballarat. 1968.45. © Copyright Daniel Moynihan Artist

HELP US HANG
WINTER — TONI ROBERTSON
EARTHWORKS POSTER COLLECTIVE

1 March – 31 May 2024



Toni Robertson is recognised as a leading figure in the development of political printmaking in Australia. Her work was included in *An exhibition of work by homosexual and lesbian artists* at Watters Gallery in conjunction with the National Homosexual Conference in Sydney in 1978.

Robertson was a member of Earthworks Poster Collective, a group which produced inexpensive screenprints for political and social causes such as gay and lesbian rights, the second wave feminist movement and environmental concerns. Many of Robertson's posters employ humour, found imagery and bold text, used in this instance to provoke action against discrimination towards women. Robertson explained, 'If you're going to spend much of your life battling against the status quo you may as well find ways of getting a great deal of pleasure out of it.'

Image: **Toni Robertson, Earthworks Poster Collective History I – Writing on the fence is better than sitting on the fence** 1977. screenprint on paper. Winner of the Minnie Crouch Prize, 1967 (awarded in 1968). Collection of the Art Gallery of Ballarat. 1978.140

ART SCREEN

A new initiative from 2023 is Art Screen, a 24/7 screen and lightboxes in Alfred Deakin Place behind the Gallery. Funded by the State Government Art Screen showcases multimedia and photographic works.

DANIEL CROOKS:
A GARDEN OF PARALLEL PATHS

9 August – 25 August 2023



Daniel Crooks works predominantly in digital video, photography and installation. He is known for his digital video and photographic works that capture and manipulate time and motion.

In this video work, Daniel Crooks spliced together shots of Melbourne laneways, creating a seamless gaze of narrow slices of urban spaces. He creates mesmerising interpretations of the everyday world and prompts the viewer to look at familiar spaces with fresh eyes. *A Garden of Parallel Paths* prompted visitors to pause and consider the urban and architectural environments surrounding the Art Gallery of Ballarat.

Image: Daniel Crooks *A Garden of Parallel Paths* 2012 (detail), single-channel HD colour moving image with sound, 9.33 min. Courtesy the artist and Sullivan+Strumpf

SERWAH ATTAFAUAH & JONATHAN ZAWADA:
DIGITAL ANTHROPOCENE

26 August – 22 October 2023



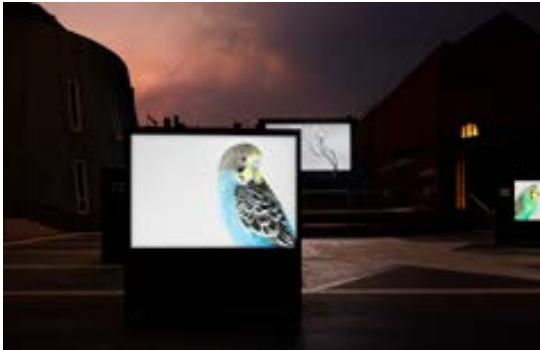
Search beyond the algorithm and witness new cyber landscapes, with the works of Serwah Attafuah and Jonathan Zawada who merged the worlds of science and art at the virtual forefront.

This exhibition was part of the Ballarat International Foto Biennale 2023 Digital Program.

Image: Serwah Attafuah *Creation of My Metaverse (Between this World and the Next)* 2021. 3D digital render. Courtesy the artist.

LEILA JEFFREYS:
NATURE IS NOT A PLACE TO VISIT. IT IS HOME

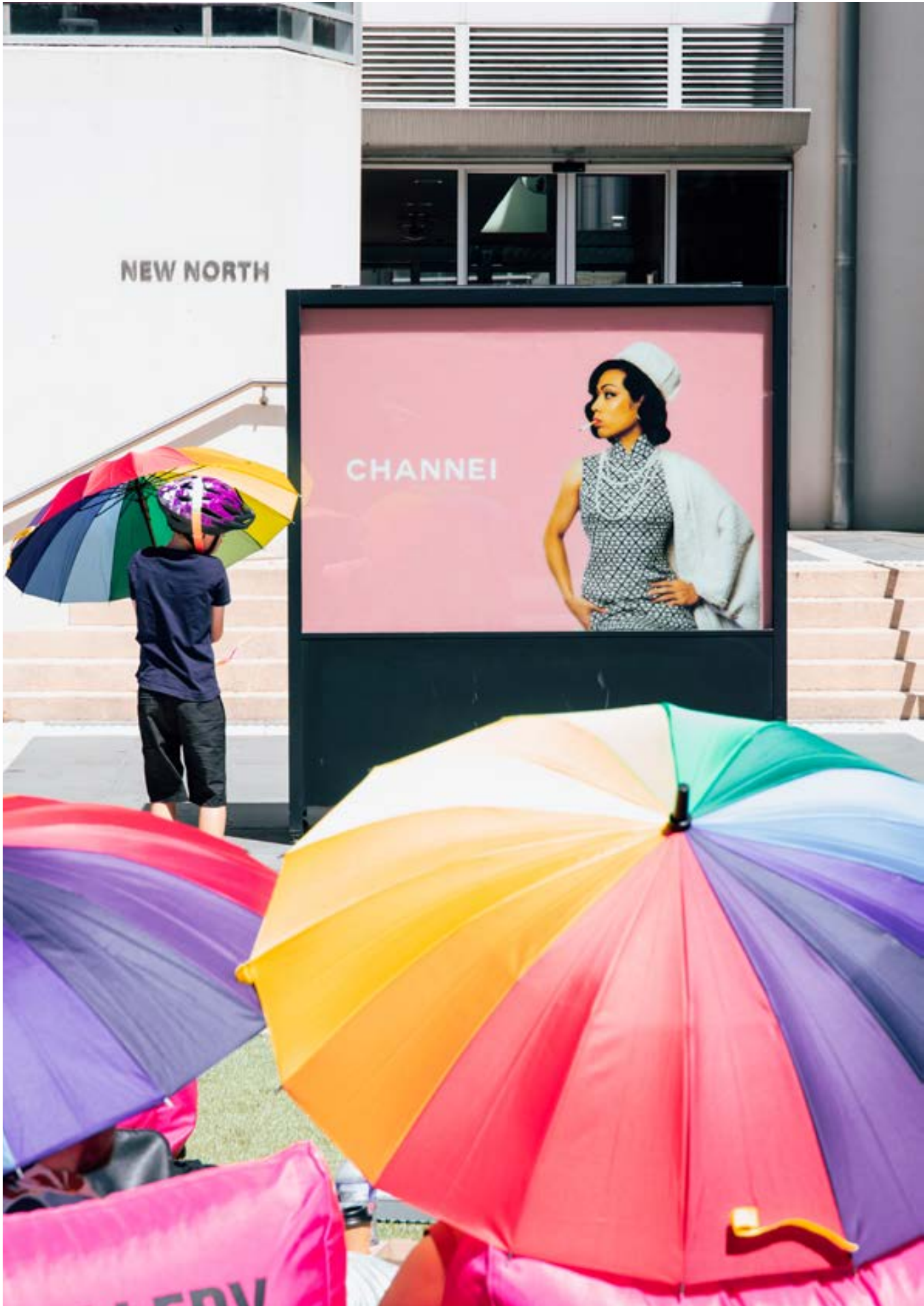
24 October 2023 – 22 February 2024



Using some of the world's most advanced slow-motion film technology, Leila Jeffreys draws a parallel between the bonds that exist between humans and the intimate dynamics of the flock. Jeffreys is renowned for her stunning photographs of birds, often highlighting the precarious state of their habitats.

Jeffreys' video was displayed on the Art Screen in Alfred Deakin Place, alongside photographs from her 2019 series *High Society*.

Image: Leila Jeffreys *Nature Is Not A Place To Visit. It Is Home*. [still] 2019. Digital work. 8 minutes 26 seconds. © Leila Jeffreys



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SCOTTY SO:
QUEEN OF BEGONIAS & HAI KOT TOU
23 February – 28 April 2024

.....

JOAN ROSS:
LET'S PARTY LIKE IT'S 1815
3 May – 29 July 2024



Driven by the thrill of camp, Melbourne artist Scotty So explores the often-contradictory relationship between humour and sincerity within lived experience to offer a glimpse of a future society that embraces difference.

The exhibition featured the premiere of a new video work paying tribute to the Begonia Queens who were a feature of Ballarat's Begonia Festival from 1953 to 1993. Images from So's series *Hai Kot Tou* were also exhibited for the first time in Australia, in which the artist is photographed dressed in all fake items inspired by high-fashion brands.



Joan Ross's 2022 video work *Let's party like it's 1815* is a critique on Australian colonisation. Bold and experimental, Joan Ross' practice investigates the legacy of colonialism in Australia with a particular focus on reconfiguring the colonial Australian landscape and drawing attention to the complex and ongoing issues surrounding the effects of globalisation and colonisation.

Image: **Scotty So** *Queen of the Begonias on the float during The Ballarat Begonia Festival* 2024. digital rendered images, archival paper postcard. 10. 5 x 14.8cm. Edition of 12 +2AP. Courtesy of MARS Gallery and the artist

Image: **Joan Ross** *Let's party like it's 1815* 2022. high definition animation with audio. Animation and sound: Josh Raymond. 8m 12s. edition of 10 + 2 ap. © Joan Ross

BACKSPACE

An important part of the Art Gallery of Ballarat, Backspace Gallery celebrates the arts in the region through a vibrant and much-loved program. Providing early-career artists an exhibition in a professionally supported gallery, this is a wonderful opportunity for artists to showcase art, craft and design and gain recognition.

TAMMY GILSON: BEENYAK

29 June to 13 August 2023

Wadawurrung artist Tammy Gilson is an award-winning weaver and member of the Koorie Heritage Trust *Blak Design* project, whose lineage is linked to basket weavers through both her Wadawurrung and English heritage. She presented contemporary woven objects and adornments which express her connection to both Country and the continuity of traditional practices. In her practice Gilson brings together locally sourced materials with her cultural knowledge and techniques, highlighting the intrinsically sustainable nature of her ancestors’ way of life.

ANZARA CLARK: WHERE THE LIGHT ENTERS

26 October to 3 December 2023

In this exhibition textile and fibre artist Anzara Clark explored the idea that wounds, cracks and brokenness allow light to penetrate spaces that would otherwise remain hidden, invisible and unaddressed. The title of the exhibition was inspired by a line from by the Sufi poet Rumi (1207–1273), ‘The wound is the place where the Light enters you.’

TIM VAGG: CULTUREGHOSTS

7 December 2023 to 21 January 2024



Ballarat-born artist Tim Vagg is known for his rich, high-key paintings that mine imagery from Australian popular culture of the past that challenges mythologies surrounding the notion of an Australian identity. *Cultureghosts* explored the visual impact Australian popular culture images of the 1970s and 1980s had on Vagg’s childhood psyche. Through his complex layered paintings, Vagg examined how myths and perceptions of history and national identity are formed and can result in the erasure of other histories.

Image: Tim Vagg SHAMO [detail] 2023. synthetic polymer paint and mixed media on polycotton. © Tim Vagg

CATHERINE RATCLIFFE: KAZKA

25 January to 3 March 2024

Kazka is a Ukrainian word for folklore, or fairy tale, traditional stories that embody the wisdom of ancestors, life experiences, feelings, and dreams. Ratcliffe drew on her own family experiences and connections to explore the ways in which folk stories can shape our understanding of the world and influence our actions. In this exhibition Ratcliffe posed the question ‘Is how I am today a reflection of my upbringing or has my ancestral history played a part?’ *Kazka* marked the anniversary of the start of both the 2014 and 2022 Ukraine wars.

SUSAN NETHERCOTE: AN ORNAMENTAL EDUCATION

7 March to 14 April 2024

An ornamental education examined the relationship between the cultivation of flowers and botanicals, and the ways we seek to create a sense of home, place, and spiritual connection through both domestic and public gardens. The paintings and collaged works within the exhibition drew inspiration from the local landscape and examined the interweaving of botany, architecture, history, and culture of cultivated outdoor areas. With a special interest in the history of women artists’ interaction with flowers, botanicals and gardens, Nethercote’s work reflected directly on the unique ways women have approached this subject matter in their art practice.

STEPH WALLACE: LIVING ON THE LAND

18 April to 26 May 2024

Steph Wallace’s ceramics practice challenges established norms by combining traditional techniques and experimental approaches. *Living on land* examined the complexities of cultural identity and legacies of the destructive nature of colonisation on the contemporary physical and cultural landscape. In an expression of the vessel as a sculptural medium, Wallace explored the land on which she currently practices, both its physical essence and its complex cultural tapestry. Although the surfaces of her ceramics are abstract in nature, they allude to the landscape; broken up and demarcated by post-colonial landowners in the divisive Western tradition of installing fences, walls and barriers for agricultural purposes.

BILL BUCKLEY: ORNAMENTS TO THE GODS

30 May to 7 July 2024

Bill Buckley lives and works in Mount Doran, southeast of Ballarat, and the nearby Bungal State Forest houses the remnants of a blast furnace and blacksmith workshops. These serve as reminder of the lasting impact on the environment by colonisation and have provided Buckley with inspiration for his first solo exhibition. Through incorporating found and recycled materials, Buckley paid homage to his new gods of steel, amalgams, oil and sulphur. His work is a prayer for the unloved, ugly and the toxic and is an exploration of the elemental. Using found and recycled materials, Buckley’s sculptural works are made of furnace and fire to bring light to a darker reality of a world reliant on consumption.

GEORGIA BIGGS: THE BENEFITS OF NOT KNOWING

11 July to 25 August 2024

Originally from Daylesford, Georgia Biggs is a Melbourne based artist who works predominantly in abstract painting, using oil paint, wax, glue, collage and pastel to build complex, textural surfaces. Paintings in her solo exhibition *The benefits of not knowing* showed layers of material applied and scraped back with sharp tools. These layers are a tangible manifestation of Biggs’ journey through her mind. The action of adding and subtracting layers reflects the interplay between conscious thought and subconscious intuition.



In FY23/24 The Art Gallery of Ballarat was delighted to deliver 90 public programs for over 5500 participants.

The introduction of the Art Late program in March was a highlight of the year, which presented exciting bands from around Australia, and welcomed new audiences to the Gallery. Bands included Gut Health, Belair Lip Bombs, Banana Gun and The Slingers who entertained over 600 participants that also enjoyed the *Nan Goldin: The Ballad of Sexual Dependency* and *Lost in Palm Springs* exhibitions.

The Annual Greg Binns lecture, this year presented by National Gallery of Australia Senior Curator Bronwyn Campbell focused on art crime, provenance and repatriation and was popular again this year. We were also delighted to offer Auslan tours with Irene Holub for the *Nan Goldin* and *Significant Others* exhibitions.

Another highlight of the year was Scotty So's performance as Scarlett So Hung Son, Queen of Begonias in the annual Begonia Parade.

ENGAGEMENT

5522
Program participants

355
Guided tours

2261
Attendance at tours

20
Talks

831
Attendance at talks

10
Special events

42
Workshops

2011
Attendance at workshops

14
Exhibition openings

7
Catalogues

4
Magazines

TOURS

COLLECTION GUIDED TOURS

Daily

CURATOR TOUR OF SIGNIFICANT OTHERS WITH LOUISE TEGART

4 November 2023

GUIDED TOURS OF SIGNIFICANT OTHERS

December 2023 – 11 February 2024

LATE OPENING — UNTIL 9:30PM

16 March, 13 April, 11 May 2024

ACCESSIBLE TOURS



PRE-RAPHAELITES AUSLAN TOUR & WORKSHOP

22 July 2023

PEOPLE POWER PLATON AUSLAN TOUR

8 October 2023

AUSLAN TOUR OF SIGNIFICANT OTHERS

21 January 2024

AUSLAN TOUR OF NAN GOLDIN WITH IRENE HOLUB

19 May 2024

‘The *Significant Others* exhibition was sublime. I got goosebumps- which is life giving you a shake because the moment is so special’

Gallery visitor



CHILDREN & FAMILIES

EARLY START

First Wednesday of the month

ART CRATE: POP-UP FOREST

7 August – 6 August 2023

ART CRATE: ME IN A FRAME

7 August – 22 October 2023

ART CRATE: OLD LANDSCAPES MADE NEW

23 October – 3 November 2023

ART CRATE: YOU AND ME

4 November 2023 – 11 February 2024

BONZA BUDGIES FOR CHILDRENS WEEK

24 & 26 October 2024

ART CRATE: CREATIVE CHRISTMAS

4 November – 24 December 2023

ART CRATE: WOVEN HEARTS

27 December 2023 – 3 May 2024

ART CRATE: LOST IN PALM SPRINGS

4 May – 1 September 2024

YOUTH

ART BITES: KALEIDOSCOPE WITH EMILY VAN DER MOLEN

4 & 6 July 2023

ART BITES: ARTFUL OUTFITS WITH EMILY VAN DER MOLEN

19 & 21 September 2023

ART BITES: MYSTERIOUS MARKS WITH PAULINE O’SHANNESSY-DOWLING

26 & 28 September 2023

ART BITES: PRINT A TOTE WITH PAULINE O’SHANNESSY-DOWLING

9 & 11 January 2024

ART BITES: PRINT A PENCIL CASE WITH EMILY VAN DER MOLEN

16 & 18 January 2024

ART BITES: PAINT A BANDANA WITH PAULINE O’SHANNESSY-DOWLING

2 & 4 April 2024

ART BITES: MY WINDOW WORLD WITH KIRRILY URQUHART

2 & 4 July 2024

ART BITES: PAINT LIKE AN ARTIST WITH EMILY VAN DER MOLEN

9 & 11 July 2024

WORKSHOPS

DRAWING IN THE GALLERY WITH LISA NOLAN

8 & 29 July 2023

DRAW LIKE A PRE-RAPHAELITE WITH ALISON PARKINSON

9 & 22 July, 5 August 2023

DISCOVER SILVERPOINT DRAWING WITH LISA NOLAN

16 July 2023

EMBROIDERY WITH JEM OLSEN

30 July 2023

HOW TO PRODUCE AN EXHIBITION

8 September 2023

INTAGLIO-DRYPOINT PRINTING WITH JIMMY PASAKOS

25 November 2023

QUEER-WAYS: RETRACING BALLARAT’S QUEER FOOTPRINTS

25 November 2023

INTAGLIO-DRYPOINT PRINGING WITH JIMMY PASAKOS

25 November 2023

ART MEETS BUSINESS

20 January 2024

DRAWING IN THE GALLERY WITH LILY MAE MARTIN

20 January & 3 February 2024

BLAK DESIGN WORKSHOPS WITH TAMMY AND DEANNE GILSON

4 & 11 February 2024

STICHING STORIES WITH J DAVIS

13 April 2024

PAUL DAVIES: CYANOTYPE SUNLIGHT PRINTS

16 June 2024

DROP IN DRAWING WITH LILY MAE MARTIN

23 June 2024

CONVERSATIONS & TALKS

IN CONVERSATION: TAMMY GILSON WITH KIRI SMART

5 July 2023

FORUM: MORRIS & ME

15 July 2023

IN CONVERSATION: RAMAK BAMZAR WITH JULIE MCLAREN

26 August 2023

IN CONVERSATION: YVONNE TODD AND TELLY TUITA WITH DAVID SEQUEIRA

27 August 2023

JULIE ROBINSON ON INSTANT WARHOL WITH VANESSA GERRANS

28 September 2023

IN CONVERSATION: LEILA JEFFREYS WITH JULIE MCLAREN

26 October 2023

WHEREABOUTS WITH RONA GREEN

18 November 2023

IN CONVERSATION: TAMARA BEKIER WITH JULIE MCLAREN

26 November 2023

TAMARA BEKIER WITH JULIE MCLAREN

26 November 2023



IN CONVERSATION: DEANNE GILSON & TAMMY GILSON WITH ANDREW STEPHENS

3 February 2024

IN CONVERSATION: GEORGIA MACGUIRE WITH LORRAINE BRIDGDALE

17 February 2024

IN CONVERSATION: JAY VAN NUS & CHUCK MAYFIELD WITH ANINDITA BANERJEE

29 February 2024

CURATOR TALK: ANNE O’HEHIR ON NAN GOLDIN

2 March 2024

IN CONVERSATION: SCOTTY SO WITH JULIE MCLAREN

10 March 2024

CGREG BINNS MEMORIAL LECTURE WITH BRONWYN CAMPBELL

27 March 2024

URATOR TALK: LOST IN PALM SPRINGS WITH GREER HONEYWILL

4 May 2024

LOST IN PALM SPRINGS: PATRICIA CALLAN WITH PRUE BENTLEY

18 May 2024

IN CONVERSATION: BELINDA FOX & NEVILLE FRENCH WITH JULIE MCLAREN

26 May 2024

CONCERTS, PERFORMANCE & SCREENINGS

THE REAL THING

7 October 2023

PHOTOBOOK WEEKEND

14 & 15 October 2023

NEUROSPACE ART DISPLAY

19 November 2023

ZOJ: GELAREH POUR & BRIAN O’DWYER

7 December 2023

THE WORLDS OF TAMARA BEKIER

13 January 2024

FROLIC SUMMER PICNIC & QUEER-WAYS

24 February 2024

ART LATE: GUT HEALTH

16 March 2024

ART LATE: THE BELAIR LIP BOMBS

13 April 2024

ART LATE: CURATED BY OK MOTELS

11 May 2024

WHITE NIGHT

1 June 2024

ART LATE: BANANAGUN

15 June 2024

MEMBERS EVENTS

STAINED GLASS WITH DR BRONWYN HUGHES

23 July 2023

FILM SCREENING: DIG DEEPER

25 February 2024

LOST IN PALM SPRINGS PREVIEW

3 May 2024



FY23/24 was another significant year for learning at the Art Gallery of Ballarat. We were delighted to welcome over 6,000 young people to engage with the works of art in the Gallery’s Collection.

We warmly thank the Victorian Department of Education for their ongoing support through the Strategic Partnerships Program.

We were delighted to be able to deliver Wadawurrung Elder, Dr Deanne Gilson’s Bunjil Murrup cultural program throughout the year with the support of The Sir Wilfred & C H (Roger) Brookes Charitable Foundation through the Perpetual Impact Grants program. The program welcomed over 2000 students during the period.

We also delivered the second year of the Regional Access Program supported by the Department of Transport. The program focused on disadvantaged schools in closer proximity to Ballarat, but still outside of the city’s boundaries. This adjusted approach saw an increase to 1547 students from 52 school groups participate in the program for the year.

LEARNING

187
Total workshops held (children & young people)

6071
Total workshop attendees (children & young people)

95
Primary school workshops (curriculum-based)

3540
Primary school students (workshops attendees)

77
Secondary school workshops (curriculum-based)

2236
Secondary school students (workshops attendees)

15
Independent workshops (children & young people)

295
Independent children and young people (workshop attendees)



During the year we hit our target of 25% of the Collection being digitised, making it available to researchers, students and art lovers around the world.

The calibre of the Collection continued to be recognised with over 30 outward loans made from the Collection to national exhibitions including to the National Gallery of Victoria and the National Gallery of Australia. The Gallery’s collection of icons was a major component of the exhibition *Heavenly beings* at Auckland Art Gallery and MONA, Museum of Old and New Art, Hobart.

This was an incredible year for acquisitions with over 300 additions of significant artworks to the Collection. We were delighted to receive a transformative donation through the Australian Government’s Cultural Gifts Program of additional contemporary Australian artworks from Drs Michael Schwarz and David Clouston, bringing their total donation of artworks to 50. Their donation brought many new artists into the Collection, enabling the Gallery to more ably tell the story of Australian art.

Major gifts of works were also received from Dianne and Jack Gringlas as well as the Australian Print Workshop and Joanna Tanaka-King and Angela Hey.

We thank all the generous donors who have gifted artworks or funds to the Collection including the Hilton and Joe White Bequests and the Colin Hicks Caldwell Bequest.

COLLECTION

306

Works acquired

11,492

Works in the Collection

33

Outward loans

26

Works conserved

645

Number of works digitised

2945

Number of works illustrated online (25% of Collection)

OUTWARD
LOANS

PRIDE

Adelaide Contemporary
Experimental (ACE)
1 September 2023
– 28 October 2023

Peter Waples-Crowe

SAVAGES letters
(part of *Squatters & Savages*),
2017
digital prints on calico with cotton
on recycled blankets
Purchased with funds from the
Ellinor Morcom Bequest, 2017
2017.193.2

—

Zahalkaworld

MAPh – Museum of Australian
Photography
22 May 2023 – 15 September
2023

Anne Zahalka

Australia, born 1957
Down on his luck
2017
pigment ink on rag paper
Purchased with funds from the Joe
White Bequest, 2020
2020.20

Anne Zahalka

Australia born 1957
A summer morning tiff
2017
pigment ink on rag paper
Purchased with funds from the Joe
White Bequest, 2020
2020.17

—

JXSH MVIR: Forever I Live

Koorie Heritage Trust
9 March 2024 – 1 June 2024

Josh Muir

Australia, 1992–2022
My Ballarat
2018
digital print on aluminium
Purchased with funds from the
Art Gallery of Ballarat Foundation
2022
2022.46 a-h

Josh Muir

Australia, 1992–2022
Yang
2018
digital print on aluminium
Purchased with funds from the Art
Gallery of Ballarat Foundation,
2019
2019.19

—

Crowley | Balson

National Gallery of Victoria
24 May 2024 – 22 September
2024

Grace Crowley

Australia, 1890–1979
Abstract painting
1950
oil on board
Bequest of Grace Crowley, 1979
1979.33

Grace Crowley

Australia, 1890–1979
Abstract painting
circa 1950
oil on cardboard
Gift of Jerry Van Beek, 1968
1968.26

Ralph Balson

United Kingdom, 1890–1964,
Australia 1913–64
Constructivist
1946
oil on board
Bequest of Elizabeth Summons,
2004
2004.1

—

In her own words:

The Ceramics of
Janet Beckhouse
RMIT Gallery, Melbourne
26 September 2023
– 18 November 2023

Janet Beckhouse

Australia, 1955–2020
Soul of the redeemer
2013
porcelaneous stoneware and lustre
glaze
Donated through the Australian
Government's Cultural Gifts
Program by Michael Schwarz and
David Clouston, 2023.
2023.91.a-b



COLLECTION

YEAR IN REVIEW 2023/24 | 67

Janet Beckhouse
Australia, 1955–2020
Dragon bowl
2018
stoneware, glaze, lustre
Purchased with funds from the
Hilton White Bequest, 2021
2021.81

—

**Holding the silver sea:
Lynne Boyd**
Bayside Gallery, Melbourne
2 March 2024 – 28 April 2024

Lynne Boyd
Australia 1953-2022
Southern Cross
1987
oil on canvas
The Gary Catalano Gift under the
Australian Government's Cultural
Gifts Program, 2008
2008.35

—

**Archibald Prize 2022
Regional Tour**
Art Gallery of New South Wales,
Sydney 3 September 2022
– 30 July 2023
Bunjil Place, City of Casey
3 September 2022
– 16 October 2022
Blue Mountains Cultural Centre
22 October 2022
– 4 December 2022
Grafton Regional Gallery
17 December 2022
– 29 January 2023
Wagga Wagga Art Gallery
10 February 2023
– 26 March 2023
*Museum of Art and Culture Lake
Macquarie*
8 April 2023 – 21 May 2023
Western Plains Cultural Centre,
Dubbo
3 June 2023 – 30 July 2023

Wendy Sharpe
Australia, born 1960
Self-portrait with ghosts
2022
oil on wood, found antique carved
wood frame
Purchased with funds from the
Colin Hicks Caldwell Bequest,
2022
2022.36

John Meade: It's Personal
*McClelland Sculpture Park and
Gallery, Langwarrin*
4 December 2023
– 25 March 2024

John Meade
Australia, born 1956
The Puschelhockers
2018
steel, synthetic polymer paint,
fake & real fur, MDF, foam rubber,
cotton webbing and accessories
Purchased with funds from the
Hilton White Bequest, 2019
2019.44.a-h

—

Clarice Beckett – Atmosphere
Geelong Gallery, Geelong
1 April 2023 – 9 July 2023

Clarice Beckett
Australia, 1887–1935
Misty evening, Beaumaris
1930
oil on canvas on cardboard
Bequest of Maud Rowe, 1937.
Painting and frame conserved
with a donation from the Gallery
Guides for their 30th anniversary
and in honour of Yvette Hiscock
and Geraldine Roberts for 30
years of guiding, under the Adopt
an Artwork program, 2019
1937.7

Clarice Beckett
Australia, 1887–1935
The beach
circa 1930
oil on board
Bequest of Maud Rowe, 1937.
Frame conserved with funds from
the U3A History of the Art Gallery
class under the Adopt an Artwork
program, 2017 1937.21

—

Heavenly beings
Auckland Art Gallery (NZ)
15 April 2023
– 18 September 2023
Museum of Old and New Art,
Hobart
30 September 2023
– 1 April 2024

Unknown artist – Russia
**Saint Nicholas the
Wonderworker**
16th Century
egg tempera, gesso, linen over
wood
Donated through the Australian
Government's Cultural Gifts
Program by John McCarthy in
memory of Edwin and Margot
McCarthy, 2017
2017.1

Unknown artist – Russia
Holy Prophet Isaiah
circa 1600
egg tempera and gesso on linen
over wood
Donated through the Australian
Government's Cultural Gifts
Program by John McCarthy in
memory of Edwin and Margot
McCarthy, 2017
2017.8

Unknown artist – Russia
Saint John the forerunner
circa 1600
egg tempera and gesso on linen
on wood
Donated through the Australian
Government's Cultural Gifts
Program by John McCarthy in
memory of Edwin and Margot
McCarthy, 2017
2017.6

Unknown artist – Russia
**The Image not made by Human
Hands (also known as the
Mandyllion or the Holy Face of
Edessa)**
17th Century
egg tempera and gesso on linen
over wood
Donated through the Australian
Government's Cultural Gifts
Program by John McCarthy in
memory of Edwin and Margot
McCarthy, 2017
2017.3

Unknown artist – Russia
**Archangel Michael with saints
Flor and Lavr**
circa 1600
egg tempera, gold leaf and gesso
on linen over wood
Donated through the Australian
Government's Cultural Gifts
Program by John McCarthy in
memory of Edwin and Margot
McCarthy, 2017
2017.2

Unknown artist – Russia
**Mother of God and Saint Mary of
Egypt**
circa 1700
egg tempera and gesso on linen
on wood
Donated through the Australian
Government's Cultural Gifts
Program by John McCarthy in
memory of Edwin and Margot
McCarthy, 2017
2017.9

Unknown artist – Russia
Saint George
17th Century
egg tempera and gesso on linen
over wood
Donated through the Australian
Government's Cultural Gifts
Program by John McCarthy in
memory of Edwin and Margot
McCarthy, 2017
2017.5

Unknown artist – Russia
**Archangel Michael,
Leader of the Heavenly Host**
17th Century
egg tempera and gesso on linen
over wood
Donated through the Australian
Government's Cultural Gifts
Program by John McCarthy in
memory of Edwin and Margot
McCarthy, 2017
2017.388

Unknown artist – Russia
Nativity of the Mother of God
circa 1700
egg tempera and gesso on linen
on wood
Purchased with funds from Maria
Ridsdale, 2017
2017.372

Unknown artist – Greece
**Triptych with Deesis and four
patron saints**
circa 1700
egg tempera, gold leaf and gesso
on linen over wood
Donated through the Australian
Government's Cultural Gifts
Program by John McCarthy in
memory of Edwin and Margot
McCarthy, 2017
2017.386

Unknown artist – Greece
Saint George and the Dragon
circa 1700
egg tempera and gesso on linen
over wood
Donated through the Australian
Government's Cultural Gifts
Program by John McCarthy in
memory of Edwin and Margot
McCarthy, 2017
2017.385

Unknown artist – Russia
Christ Emmanuel
17th Century
egg tempera and gesso on linen
over wood
Donated through the Australian
Government's Cultural Gifts
Program by John McCarthy in
memory of Edwin and Margot
McCarthy, 2017
2017.389

Unknown artist – Russia
**Triptych with images of
the Crucifixion flanked by
scenes from the Old and New
Testaments**
17th Century
egg tempera and gesso on
linen over wood, mounted with
silverbasma
Donated through the Australian
Government's Cultural Gifts
Program by John McCarthy in
memory of Edwin and Margot
McCarthy, 2017
2017.4

**Unknown artist – Greece or
Bulgaria**
**Resurrection and the harrowing
of Hell**
19th Century
egg tempera and gesso on linen
over wood
Purchased with funds from Maria
Ridsdale, 2018
2018.18

Unknown artist – Ethiopia
**Triptych of the Mother of God
with Saint George, Saint Samuel
of Waldebbba, the Crucifixion,
Saints Peter and Paul and Tekla
Haymanot and others**
circa 18th Century
oil on canvas mounted on timber
Donated through the Australian
Government's Cultural Gifts
Program by John McCarthy in
memory of Edwin and Margot
McCarthy, 2017
2017.10

Unknown artist – Russia
**Enthroned Mother of God with
Fourteen Saints and Angels**
17th Century
egg tempera and gesso on linen
over wood, 2 strainers
Donated through the Australian
Government's Cultural Gifts
Program by John McCarthy in
memory of Edwin and Margot
McCarthy, 2017
2017.387

Unknown artist – Russia
Mother of God of Kazan
mid 19th Century
egg tempera on linen over wooden
panel, brass riza
Purchased with funds from Maria
Ridsdale, 2017
2017.373

Unknown artist – Russia
**Mother of God of the fiery face
(Ognevidnaya)**
early 18th Century
egg tempera, gesso, wood
Donated through the Australian
Government's Cultural Gifts
Program by John McCarthy in
memory of Edwin and Margot
McCarthy, 2017
2017.7

CONSERVATION

John Olsen
Australia, born 1928
Summer in the you beaut country 2
1965
synthetic polymer paint and watercolour on plywood
Gift of Patrick Allen, 1976
1976.278.a–g

Sylvia Ross
Australia, born 1953
Traymobile
1978
wood, glass, resin, cotton, silk, polyethylene
Glenfiddich Acquisition, 1979
1979.185.a–i

Mel Ramsden
United Kingdom, born 1944
No title
1966
enamel on canvas
Purchased with the assistance of the Visual Arts Board, Australia Council, 1979
1979.202

Robert Jacks
Australia, 1943–2014
Compelling vesture #1
1965
oil and charcoal on canvas
Gift through the Australian Government's Taxation Incentives for the Arts Scheme by Dr Eric Westbrook, 1994
1994.27

Ethel Carrick Fox
Great Britain, 1872–1952)
(Houses)
1906
etching on paper
Gift of Major Basil RF MacNay of Argyll, Scotland, nephew of the artist, 1998
1998.113

Ethel Carrick Fox
Great Britain, 1872–1952
(The High, Oxford)
lithograph on paper
Gift of Major Basil RF MacNay of Argyll, Scotland, nephew of the artist, 1998
1998.114

Robert Jacks
Australia, 1943–2014
Faithful hermetists await the light
circa 1967
synthetic polymer paint on canvas
Gift of Patrick McCaughey, 2022
2022.1

Grahame King
Australia, 1915–2008
Disrupted shapes I
1950
monoprint on paper
Gift of the Newton family in memory of Max Newton, 2023
2022.21

Grahame King
Australia, 1915–2008
Disrupted shapes II
1950
monoprint on paper
Gift of the Newton family in memory of Max Newton, 2022
2022.22

Natalie Ryan
Australia, born 1981
Blue velvet (fox)
2010
taxidermy foam cast, prosthetic eyes, synthetic fibres, foam and wood
Donated through the Australian Government's Cultural Gifts Program by Michael Schwarz and David Clouston, 2023.
2023.103.a–b

Cybele Cox
Australia, born 1971
Three legged column
2015
Chun ceramic, gold lustre
Purchased with funds from Robin and Andrew Ferry through the Art Gallery of Ballarat Foundation, 2023
2023.150

Matthew Johnson
United Kingdom, born 1963, arrived Australia 1975
Interval I
2003
oil on canvas
Donated through the Australian Government's Cultural Gifts Program by Dianne and Jack Gringlas, 2024
2024.12.1

Matthew Johnson
United Kingdom, born 1963, arrived Australia 1975
Interval IV
2003
oil on canvas
Donated through the Australian Government's Cultural Gifts Program by Dianne and Jack Gringlas, 2024
2024.12.2

Alison Rehfish
Australia 1900–1975
Flowers in pewter jug
1940s
oil on canvas
Purchased with funds from the Joe White Bequest, 2024
2024.224

Thomas Flintoff
United Kingdom 1809–1891, arrived Australia 1854
Mrs William Udall (Alma Anne Hurford)
1875
oil on canvas
Purchased with funds from public donation, 2024
2024.244.1

Thomas Flintoff
United Kingdom 1809–1891, arrived Australia 1854
William Udall
1875
oil on canvas
Purchased with funds from public donation, 2024
2024.244.2

Rosaleen Norton
Australia, 1917–1979
(Untitled)
pencil on paper
Purchased with funds from the Hilton White Bequest, 2023
2024.272

Rosaleen Norton
Australia, 1917–1979
Untitled (Encounter)
coloured pencil, mixed media on card
Purchased with funds from the Hilton White Bequest, 2023
2024.273

Rupert Bunny
Australia, 1864–1947
Study for 'The sonata'
circa 1910
oil on canvas on board
Purchased with funds from the Joe White Bequest, 2024
2024.274

Ruby Lindsay
Australia, 1887–1919
(Untitled)
ink and pencil on paper
Purchased with funds from the Hilton White Bequest, 2023
2024.280



above:
Rupert Bunny
Australia, 1864–1947
Study for 'The sonata'
circa 1910
oil on canvas on board
Purchased with funds from the Joe White Bequest, 2024
2024.274

ADOPT AN ARTWORK PROGRAM

The Art Gallery of Ballarat Collection holds many works that require significant conservation treatment and are unsuitable for display. These works often remain in storage, unable to be enjoyed by Gallery visitors or loaned to other galleries.

The Adopt an Artwork program gives visitors the opportunity to contribute towards the conservation treatment of works from the highly regarded Collection.

The Adopt an Artwork program aims to encourage donor support to ensure that these works can be shared with the community today and protected for future generations to enjoy.

Grahame King
Australia, 1915–2008
Medieval motifs
1952
synthetic polymer paint on composition board
Purchased with funds from the Colin Hicks Caldwell Bequest, 2009. Conserved with a donation from an anonymous donor under the Adopt an Artwork program, 2024
2009.75.a-c

Yvonne Audette
Australia, born 1930
Persian dreams
1955-1956
oil on board
Purchased with funds from the Maude Glover Fleay Memorial Trust Fund and an anonymous donor, 2007. Conserved with a donation from an anonymous donor under the Adopt an Artwork program, 2024
2007.20



above:
Yvonne Audette
Australia, born 1930
Persian dreams
1955-1956
oil on board
Purchased with funds from the Maude Glover Fleay Memorial Trust Fund and an anonymous donor, 2007. Conserved with a donation from an anonymous donor under the Adopt an Artwork program, 2024
2007.20

ACQUISITIONS

In order of works entering the Collection

Tammy Gilson
Waddawurrung
Australia, born 1969
Yerevoc – Borum:bi:it (Fishing barrier at Lake Burrumbeet)
2023
Flax, lomandra, common reed, jute, wood
Purchased with funds from Robin and Andrew Ferry through the Art Gallery of Ballarat Foundation, 2023
2023.139

Tammy Gilson
Waddawurrung
Australia, born 1969
Buniya beenyak
2023
Blackwood dyed jute, natural wrapped wire, flax, red ochre
Purchased with funds from Robin and Andrew Ferry through the Art Gallery of Ballarat Foundation, 2023
2023.140

Tammy Gilson
Waddawurrung
Australia, born 1969
Barbarrung (Aunty basket)
2023
Flax
Purchased with funds from Robin and Andrew Ferry through the Art Gallery of Ballarat Foundation, 2023
2023.141

Tammy Gilson
Waddawurrung
Australia, born 1969
Yal: lan
2023
flax and possum skin
Purchased with funds from Robin and Andrew Ferry through the Art Gallery of Ballarat Foundation, 2023
2023.142

Margaret Dodd
Australia, born 1941
Golden Galaxy FX
2014
porcelain
Purchased with funds from Robin and Andrew Ferry through the Art Gallery of Ballarat Foundation, 2023
2023.143

Louise Weaver
Australia, born 1966
Flame
2023
wool, cotton, taxidermy Red-lored parrot (*Amazona autumnalis*), felt and wood
Purchased with funds from Robin and Andrew Ferry through the Art Gallery of Ballarat Foundation, 2023
2023.144

Angela Brennan
Australia, born 1960
Athousai
2014
glazed earthenware
Purchased with funds from Robin and Andrew Ferry through the Art Gallery of Ballarat Foundation, 2023
2023.145.a–b

Elvis Richardson
Australia, born 1965
Settlement #7
2023
steel, powdercoat
Purchased with funds from Robin and Andrew Ferry through the Art Gallery of Ballarat Foundation, 2023
2023.146

Renee So
Hong Kong, born 1974, arrived Australia 1975
Bellarmino XVI
2016
stoneware
Purchased with funds from Robin and Andrew Ferry through the Art Gallery of Ballarat Foundation, 2023
2023.147

Renee So
Hong Kong, born 1974, arrived Australia 1975
Guitar
2018
glazed earthenware, oil paint, aluminium frame
Purchased with funds from Robin and Andrew Ferry through the Art Gallery of Ballarat Foundation, 2023
2023.148

opposite:
Louise Weaver
Australia, born 1966
Flame
2023
wool, cotton, taxidermy Red-lored parrot (*Amazona autumnalis*), felt and wood
Purchased with funds from Robin and Andrew Ferry through the Art Gallery of Ballarat Foundation, 2023
2023.144



Sean Cordeiro
Australia, born 1974
Claire Healy
Australia, born 1971
under the guidance of Martumili Artists
Yimiri, I'm coming to visit you, I'm coming for fresh water
2017
wool, Minarri desert grass & found objects
Purchased with funds from Robin and Andrew Ferry through the Art Gallery of Ballarat Foundation, 2023
2023.149

Cybele Cox
Australia, born 1971
Three legged column
2015
Chun ceramic, gold lustre
Purchased with funds from Robin and Andrew Ferry through the Art Gallery of Ballarat Foundation, 2023
2023.150

James Cant
Australia, 1911–1982
The fish
1948
photolithograph on paper
Purchased with funds from Robin and Andrew Ferry through the Art Gallery of Ballarat Foundation, 2023
2023.152.1

James Cant
Australia, 1911–1982
The reptile
1948
photolithograph on paper
Purchased with funds from Robin and Andrew Ferry through the Art Gallery of Ballarat Foundation, 2023
2023.152.2

James Cant
Australia, 1911–1982
The bird
1948
photolithograph on paper
Purchased with funds from Robin and Andrew Ferry through the Art Gallery of Ballarat Foundation, 2023
2023.152.3

James Cant
Australia, 1911–1982
The struggle for life
1948
photolithograph on paper
Purchased with funds from Robin and Andrew Ferry through the Art Gallery of Ballarat Foundation, 2023
2023.152.4

James Cant
Australia, 1911–1982
The lust for power
1948
photolithograph on paper
Purchased with funds from Robin and Andrew Ferry through the Art Gallery of Ballarat Foundation, 2023
2023.152.5

James Cant
Australia, 1911–1982
Adam, Eve and Cain
1948
photolithograph on paper
Purchased with funds from Robin and Andrew Ferry through the Art Gallery of Ballarat Foundation, 2023
2023.152.6

Bernhard Smith
Great Britain 1820–1885, arrived Australia 1852
(Doormouse doorbell)
circa 1847
electrotype and wood
Gift of Louise Tegart, 2024
2024.1

HH Floate
Australia, active Ballarat 1920s
(Basket)
circa 1925
copper
Gift of Louise Tegart, 2024
2024.2

Katherine Hattam
Australia, born 1950
Our swans are black
2023
woodcut on paper
Purchased with funds from the Joe White Bequest, 2024
2024.3.1

David Noonan
Australia, born 1969
SOWA
2023
photolithograph on paper
Purchased with funds from the Joe White Bequest, 2024
2024.3.2

Rick Amor
Australia, born 1948
The burning door
2022
intaglio on paper
Gift of the Australian Print Workshop, 2024
2024.3.3

Martin Bell
Australia, born 1978
QUIT TIME
2022
intaglio on paper
Gift of the Australian Print Workshop, 2024
2024.3.4

Jon Cattapan
Australia, born 1956
In dreams
2022
intaglio on paper
Gift of the Australian Print Workshop, 2024
2024.3.5

Megan Cope
Quandamooka
Australia, born 1982
Goompi
2022
lithograph on paper
Gift of the Australian Print Workshop, 2024
2024.3.6

Vicki Couzens
Keeray Woorroong Gunditjmara
Australia, born 1960
pang ngootypoorteen weeng
2022
intaglio on paper
Gift of the Australian Print Workshop, 2024
2024.3.7

Aleks Danko
Australia, born 1950
TAPE MEASURE LAUGH
2022
lithograph on paper
Gift of the Australian Print Workshop, 2024
2024.3.8

eX de Medici
Australia born 1959
PERVERT
2022
hand-coloured intaglio and lithograph on paper
Gift of the Australian Print Workshop, 2024
2024.3.9

Belinda Fox
Australia, born 1975
'It's the small things'
2022
hand-coloured intaglio and lithograph on paper
Gift of the Australian Print Workshop, 2024
2024.3.10

Shaun Gladwell
Australia, born 1972
Three angels
2022
hand-coloured intaglio and lithograph on paper
Gift of the Australian Print Workshop, 2024
2024.3.11

Julie Gough
Trawlwoolway
Australia, born 1965
Ancestors
2022
hand-coloured intaglio and lithograph on paper
Gift of the Australian Print Workshop, 2024
2024.3.12

Gracia Haby
Australia, born 1975
Louise Jennison
Australia, born 1976
Pollinators, Remy & Pip
2022
intaglio on paper
Gift of the Australian Print Workshop, 2024
2024.3.13

Fiona Hall
Australia, born 1953
scared sacred
2022
hand-coloured lithograph on paper
Gift of the Australian Print Workshop, 2024
2024.3.14

Euan Heng
Scotland, born 1945, arrived Australia 1977
Masquerade
2022
woodcut on paper
Gift of the Australian Print Workshop, 2024
2024.3.15

Richard Lewer
Australia, born 1970
The Barking Owl
2022
lithograph on paper
Gift of the Australian Print Workshop, 2024
2024.3.16

Kevin Lincoln
Australia, born 1941
Untitled
2022
lithograph on paper
Gift of the Australian Print Workshop, 2024
2024.3.17

Tim Maguire
Great Britain, born 1958, arrived Australia 1959
Two tanks
2022
photolithograph on paper
Gift of the Australian Print Workshop, 2024
2024.3.18

Jennifer Marshall
Australia, born 1944
'LAMENT'
2022
intaglio on paper
Gift of the Australian Print Workshop, 2024
2024.3.19

Laith McGregor
Australia, born 1977
'WORN'
2022
photolithograph and collage on paper
Gift of the Australian Print Workshop, 2024
2024.3.20

Allan Mitelman
Poland, born 1946, arrived Australia 1953
Untitled
2022
lithograph on paper
Gift of the Australian Print Workshop, 2024
2024.3.21

Janice Murray
Tiwi
Australia, born 1966
Tjurukukuni
intaglio and lithograph on paper
Gift of the Australian Print Workshop, 2024
2024.3.22

Tom Nicholson
Australia, born 1973
33 lines
2022
intaglio and lithograph on paper
Gift of the Australian Print Workshop, 2024
2024.3.23

Patricia Piccinini
Sierra Leone born 1965, arrived Australia 1972
'Tangled quest'
2022
intaglio and lithograph on paper
Gift of the Australian Print Workshop, 2024
2024.3.24

Lisa Roet
Australia, born 1967
Commodity
intaglio and lithograph on paper
Gift of the Australian Print Workshop, 2024
2024.3.25

Caroline Rothwell
Great Britain born 1967, arrived Australia
System
vinyl cut on paper
Gift of the Australian Print Workshop, 2024
2024.3.26

Jan Senbergs
Latvia, born 1939. Arrived Australia 1950, died 2024
Refuge of the has-beens and dreamers
2022
lithograph on paper
Gift of the Australian Print Workshop, 2024
2024.3.27

Sally Smart
Australia, born 1960
THE ARTIST'S BALLET
2022
lithograph and collage on paper
Gift of the Australian Print Workshop, 2024
2024.3.28

Mervyn Street
Gooniyandi
Australia, born 1950
MY MUM KITCHEN
lithograph on paper
Gift of the Australian Print Workshop, 2024
2024.3.29

Andrew Taylor
Australia, born 1967
'When Rome falls: After Piranesi'
intaglio and lithograph on paper
Gift of the Australian Print Workshop, 2024
2024.3.30

Thornton Walker
Australia, born 1953
It is not the moon I tell you it is these flowers lighting the yard
intaglio on paper
Gift of the Australian Print Workshop, 2024
2024.3.31

Judy Watson
Australia, Waanyi born 1959
shell, spine, ribs
2022
lithograph on paper
Gift of the Australian Print Workshop, 2024
2024.3.32

Louise Weaver
Australia, born 1966
Something good is going to happen
2022
lithograph on paper
Gift of the Australian Print Workshop, 2024
2024.3.33

John Wolseley
United Kingdom, born 1938, arrived Australia 1978
Aphrodisiac Morels and the Veiled Lady Fungus
2022
hand-coloured intaglio and lithograph on paper
Gift of the Australian Print Workshop, 2024
2024.3.34

Pedro Wonaeamirri
Tiwi
Australia, born 1974
Wangatunga
2022
intaglio and lithograph on paper
Gift of the Australian Print Workshop, 2024
2024.3.35

Andrew Browne
Australia born 1960
Silver (Craquelure)
2022
intaglio on paper
Gift of the Australian Print Workshop, 2024
2024.3.36

Brook Andrew
Australia, born 1970
I AM A TREE
2022
lithograph on paper
Gift of the Australian Print Workshop, 2024
2024.3.37

Benjamin Armstrong
Australia, born 1975
Disparate chapters
2022
intaglio on paper
Gift of the Australian Print Workshop, 2024
2024.3.38

Graham Badari
Kunwinku
Australia, born 1963
KIKKIK
2022
intaglio print on paper
Gift of the Australian Print Workshop, 2024
2024.3.39

Andrew Browne
Australia, born 1960
Fictions #2
2013
aquatint and drypoint on paper
Purchased with funds from the Joe White Bequest, 2024
2024.3.40

Judy Watson
Waanyi
Australia, born 1959
Heartland
1992
etching and aquatint on paper
Gift of the Victorian Arts Centre Trust, 2024
2024.4

FW Niven and Co.
Australia, established circa 1863, closed 1983
King Billy and the Ballarat Tribe 1851
1877
photolithograph on paper
Purchased with funds from the Joe White Bequest, 2024
2024.5

Celia Rosser
Australia, born 1930
Banksia caccinea R Br.
1988
lithograph on paper
Gift of the Victorian Arts Centre Trust, 2024
2024.6.1

Celia Rosser
Australia, born 1930
Banksia dentata L.f.
1988
lithograph on paper
Gift of the Victorian Arts Centre Trust, 2024
2024.6.2

Celia Rosser
Australia, born 1930
Banksia ericifolia
1988
lithograph on paper
Gift of the Victorian Arts Centre Trust, 2024
2024.6.3

Celia Rosser
Australia, born 1930
Banksia grandis Willd
1988
lithograph on paper
Gift of the Victorian Arts Centre Trust, 2024
2024.6.4

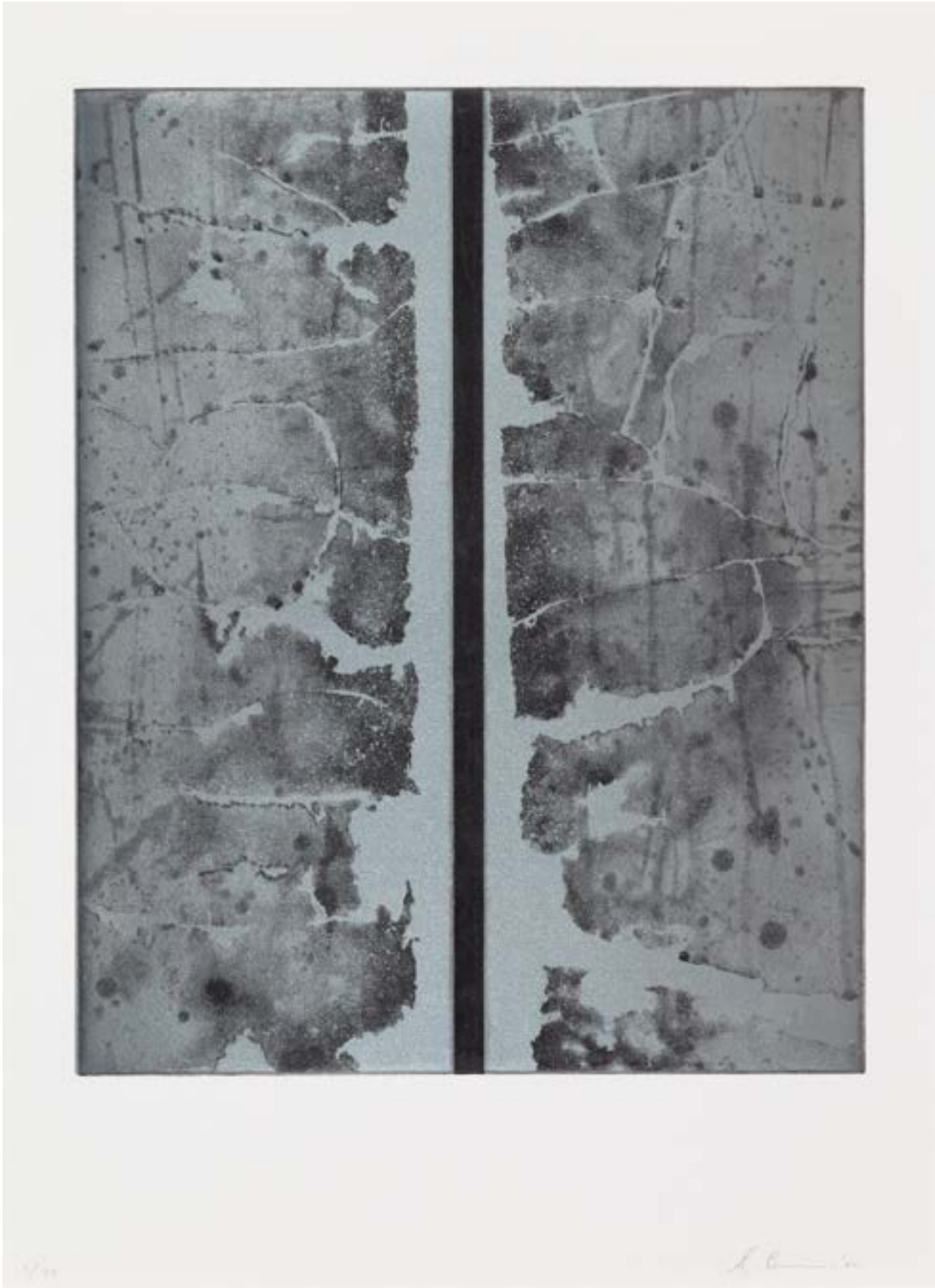
Celia Rosser
Australia, born 1930
Banksia ilicifolia R. Br.
1988
lithograph on paper
Gift of the Victorian Arts Centre Trust, 2024
2024.6.5

Celia Rosser
Australia, born 1930
Banksia paludosa R. Br.
1988
lithograph on paper
Gift of the Victorian Arts Centre Trust, 2024
2024.6.6

Celia Rosser
Australia, born 1930
Banksia repens Labill
1988
lithograph on paper
Gift of the Victorian Arts Centre Trust, 2024
2024.6.7

Celia Rosser
Australia, born 1930
Banksia robur Cav
1988
lithograph on paper
Gift of the Victorian Arts Centre Trust, 2024
2024.6.8

opposite:
Andrew Browne
Australia born 1960
Silver (Craquelure)
2022
intaglio on paper
Gift of the Australian Print Workshop, 2024
2024.3.36



Celia Rosser
Australia, born 1930
Banksia serrata L.f.
1988
lithograph on paper
Gift of the Victorian Arts Centre
Trust, 2024
2024.6.9

Celia Rosser
Australia, born 1930
Banksia speciosa R.Br.
1988
lithograph on paper
Gift of the Victorian Arts Centre
Trust, 2024
2024.6.10

Celia Rosser
Australia, born 1930
Banksia baueri R.Br.
1988
lithograph on paper
Gift of the Victorian Arts Centre
Trust, 2024
2024.6.11

Celia Rosser
Australia, born 1930
Banksia baxteri R.Br.
1988
lithograph on paper
Gift of the Victorian Arts Centre
Trust, 2024
2024.6.12

Celia Rosser
Australia, born 1930
Banksia dryandroides Baxter ex Sweet
1988
lithograph on paper
Gift of the Victorian Arts Centre
Trust, 2024
2024.6.13

Celia Rosser
Australia, born 1930
Banksia incana
1988
lithograph on paper
Gift of the Victorian Arts Centre
Trust, 2024
2024.6.14

Celia Rosser
Australia, born 1930
Banksia lemanniana
1988
lithograph on paper
Gift of the Victorian Arts Centre
Trust, 2024
2024.6.15

Celia Rosser
Australia, born 1930
Banksia media R.Br.
1988
lithograph on paper
Gift of the Victorian Arts Centre
Trust, 2024
2024.6.16

Celia Rosser
Australia, born 1930
Banksia Menziesii R.Br.
1988
lithograph on paper
Gift of the Victorian Arts Centre
Trust, 2024
2024.6.17

Celia Rosser
Australia, born 1930
Banksia Sceptum Meissner
1988
lithograph on paper
Gift of the Victorian Arts Centre
Trust, 2024
2024.6.18

Pam Debenham
Australia, born 1955
Fall from grace
1992
woodcut on paper
Gift of the Victorian Arts Centre
Trust, 2024
2024.7.1

Jacqui Driver
New Zealand born 1960,
arrived Australia 1982
The other Eve
1992
lithograph on paper
Gift of the Victorian Arts Centre
Trust, 2024
2024.7.2

Janenne Eaton
Australia, born 1950
Untitled
1992
aquatint on paper
Gift of the Victorian Arts Centre
Trust, 2024
2024.7.3

Roslyn Kean
Australia, born 1953
Sacred passage
1992
screenprint on paper
Gift of the Victorian Arts Centre
Trust, 2024
2024.7.4

Elizabeth Kruger
Australia, born 1955
Green at heart
1992
lithograph on paper
Gift of the Victorian Arts Centre
Trust, 2024
2024.7.5

Kate Lohse
Australia, born 1948
Detail from 'Potato Princess'
1992
photoetching on paper
Gift of the Victorian Arts Centre
Trust, 2024
2024.7.6

Mandy Martin
Australia, 1952-2021
Untitled no. 2
1992
etching and aquatint on paper
Gift of the Victorian Arts Centre
Trust, 2024
2024.7.7

Marie McMahon
Australia, born 1953
Bush food
1992
lithograph on paper
Gift of the Victorian Arts Centre
Trust, 2024
2024.7.8

Wendy Stavrianos
Australia, born 1941
PROTECTION OF THE NEST
1992
etching on paper
Gift of the Victorian Arts Centre
Trust, 2024
2024.7.9

Ruth Waller
Australia, born 1955
Dark matter
1992
lithograph on paper
Gift of the Victorian Arts Centre
Trust, 2024
2024.7.10

opposite:
Alasdair McLuckie
Australia, born 1984
Untitled (Jungle painting 1)
2016
ballpoint pen, synthetic
polymer paint and
binder's board collage,
mounted on painted
wood frame
Donated through
the Australian
Government's Cultural
Gifts Program by
Dianne and Jack
Gringlas, 2024
2024.18



Robin White
New Zealand born 1946
Looking back from Martin Place to Matata
1992
etching and aquatint on paper
Gift of the Victorian Arts Centre Trust, 2024
2024.7.11

Judy Watson
Waanyi
Australia, born 1959
heart bones
1992
etching and aquatint on paper
Gift of the Victorian Arts Centre Trust, 2024
2024.7.12

Judy Watson
Waanyi
Australia, born 1959
heart sky
1992
etching and aquatint on paper
Gift of the Victorian Arts Centre Trust, 2024
2024.7.13

Judy Watson
Waanyi
Australia, born 1959
heart edge
1992
etching and aquatint on paper
Gift of the Victorian Arts Centre Trust, 2024
2024.7.14

Tina FiveAsh
Australia, born 1970
See you on the other side
2014
Giclée fine art print
Purchased with funds from the Richard Noon Endowment, 2024
2024.8

Tina FiveAsh
Australia, born 1970
There is a light that never goes out
2016
Giclée fine art print
Purchased with funds from the Richard Noon Endowment, 2024
2024.9

Tina FiveAsh
Australia, born 1970
It's very beautiful over there
2016
Giclée fine art print
Purchased with funds from the Richard Noon Endowment, 2024
2024.10

Ewen Ross
Australia, born 1957
Battle of face
1979
mixed media on board
Gift of the artist, 2024
2024.11

Matthew Johnson
United Kingdom, born 1963, arrived Australia 1975
Interval I
2003
oil on canvas
Donated through the Australian Government's Cultural Gifts Program by Dianne and Jack Gringlas, 2024
2024.12.1

Matthew Johnson
United Kingdom, born 1963, arrived Australia 1975
Interval IV
2003
oil on canvas
Donated through the Australian Government's Cultural Gifts Program by Dianne and Jack Gringlas, 2024
2024.12.2

Alexander Knox
Australia, born 1966
Sphinxes
2015
solid beech wood
Donated through the Australian Government's Cultural Gifts Program by Dianne and Jack Gringlas, 2024
2024.13

Alexander Knox
Australia, born 1966
Art class
solid beech wood
Donated through the Australian Government's Cultural Gifts Program by Dianne and Jack Gringlas, 2024
2024.14

Alasdair McLuckie
Australia, born 1984
Untitled
2012
biro pen and posca pen on wood
Donated through the Australian Government's Cultural Gifts Program by Dianne and Jack Gringlas, 2024
2024.15

Alasdair McLuckie
Australia, born 1984
Untitled
2013
glass beads on linen
Donated through the Australian Government's Cultural Gifts Program by Dianne and Jack Gringlas, 2024
2024.16

Alasdair McLuckie
Australia, born 1984
Untitled
2013
glass beads on linen
Donated through the Australian Government's Cultural Gifts Program by Dianne and Jack Gringlas, 2024
2024.17

Alasdair McLuckie
Australia, born 1984
Untitled (Jungle painting 1)
2016
ballpoint pen, synthetic polymer paint and binder's board collage, mounted on painted wood frame
Donated through the Australian Government's Cultural Gifts Program by Dianne and Jack Gringlas, 2024
2024.18

Alasdair McLuckie
Australia, born 1984
Untitled (Jungle painting 3)
2016
ballpoint pen, synthetic polymer paint and binder's board collage, mounted on painted wood frame
Donated through the Australian Government's Cultural Gifts Program by Dianne and Jack Gringlas, 2024
2024.19

Scott Miles
United Kingdom, born 1975, arrived Australia 2004
Operative set (Shuttle fuel tank)
2011
oil on board
Donated through the Australian Government's Cultural Gifts Program by Dianne and Jack Gringlas, 2024
2024.20.1

Scott Miles
United Kingdom, born 1975, arrived Australia 2004
Operative set (Hazmat outfit)
2011
oil on board
Donated through the Australian Government's Cultural Gifts Program by Dianne and Jack Gringlas, 2024
2024.20.2

Scott Miles
United Kingdom, born 1975, arrived Australia 2004
Operative set (Rocket designer)
2011
oil on board
Donated through the Australian Government's Cultural Gifts Program by Dianne and Jack Gringlas, 2024
2024.20.3

Scott Miles
United Kingdom, born 1975, arrived Australia 2004
Operative set (Night owls)
2011
oil on board
Donated through the Australian Government's Cultural Gifts Program by Dianne and Jack Gringlas, 2024
2024.20.4

Scott Miles
United Kingdom, born 1975, arrived Australia 2004
Operative set (Radio dish)
2011
oil on board
Donated through the Australian Government's Cultural Gifts Program by Dianne and Jack Gringlas, 2024
2024.20.5

Scott Miles
United Kingdom, born 1975, arrived Australia 2004
Operative set (Thermal camera)
2011
oil on board
Donated through the Australian Government's Cultural Gifts Program by Dianne and Jack Gringlas, 2024
2024.20.6

Scott Miles
United Kingdom, born 1975, arrived Australia 2004
Operative set (Head in sand)
2011
oil on board
Donated through the Australian Government's Cultural Gifts Program by Dianne and Jack Gringlas, 2024
2024.20.7

Scott Miles
United Kingdom, born 1975, arrived Australia 2004
Operative set (Squirrel quarrel)
2011
oil on board
Donated through the Australian Government's Cultural Gifts Program by Dianne and Jack Gringlas, 2024
2024.20.8

Scott Miles
United Kingdom, born 1975, arrived Australia 2004
Operative set (Black Swan problem)
2011
oil on board
Donated through the Australian Government's Cultural Gifts Program by Dianne and Jack Gringlas, 2024
2024.20.9

Scott Miles
United Kingdom, born 1975, arrived Australia 2004
Operative set (Black water)
2011
oil on board
Donated through the Australian Government's Cultural Gifts Program by Dianne and Jack Gringlas, 2024
2024.20.10

Scott Miles
United Kingdom, born 1975, arrived Australia 2004
Operative set (Monkey touch)
2011
oil on board
Donated through the Australian Government's Cultural Gifts Program by Dianne and Jack Gringlas, 2024
2024.20.11

Scott Miles
United Kingdom, born 1975, arrived Australia 2004
Operative set (Deep sea creature)
2011
oil on board
Donated through the Australian Government's Cultural Gifts Program by Dianne and Jack Gringlas, 2024
2024.20.12

Scott Miles
United Kingdom, born 1975, arrived Australia 2004
The problem of a colour wheel (The big three)
2011
oil on board
Donated through the Australian Government's Cultural Gifts Program by Dianne and Jack Gringlas, 2024
2024.21.1

Scott Miles
United Kingdom, born 1975, arrived Australia 2004
The problem of a colour wheel (Orange revolution)
2011
oil on board
Donated through the Australian Government's Cultural Gifts Program by Dianne and Jack Gringlas, 2024
2024.21.2

Scott Miles
United Kingdom, born 1975, arrived Australia 2004
The problem of a colour wheel (Two wrestlers)
2011
oil on board
Donated through the Australian Government's Cultural Gifts Program by Dianne and Jack Gringlas, 2024
2024.21.3

Scott Miles
United Kingdom, born 1975, arrived Australia 2004
The problem of a colour wheel (Berlin Wall)
2011
oil on board
Donated through the Australian Government's Cultural Gifts Program by Dianne and Jack Gringlas, 2024
2024.21.4

Scott Miles
United Kingdom, born 1975,
arrived Australia 2004
**The problem of a colour wheel
(Blood red moon)**
2011
oil on board
Donated through the Australian
Government's Cultural Gifts
Program by Dianne and Jack
Gringlas, 2024
2024.21.5

Scott Miles
United Kingdom, born 1975,
arrived Australia 2004
**The problem of a colour wheel
(Funeral procession)**
2012
oil on board
Donated through the Australian
Government's Cultural Gifts
Program by Dianne and Jack
Gringlas, 2024
2024.21.6

Scott Miles
United Kingdom, born 1975,
arrived Australia 2004
**The problem of a colour wheel
(Paris 68)**
2011
oil on board
Donated through the Australian
Government's Cultural Gifts
Program by Dianne and Jack
Gringlas, 2024
2024.21.7

Tim Silver
Australia, born 1974
Untitled (bust)
2011
pigment print on paper
Donated through the Australian
Government's Cultural Gifts
Program by Dianne and Jack
Gringlas, 2024
2024.22

Tim Silver
Australia, born 1974
Untitled
pigment print on paper
Donated through the Australian
Government's Cultural Gifts
Program by Dianne and Jack
Gringlas, 2024
2024.23

Tim Silver
Australia, born 1974
Untitled (Oneirophrenia) #1
2015–2016
pigment print on paper
Donated through the Australian
Government's Cultural Gifts
Program by Dianne and Jack
Gringlas, 2024
2024.24.1

Tim Silver
Australia, born 1974
Untitled (Oneirophrenia) #7
2015–2016
pigment print on paper
Donated through the Australian
Government's Cultural Gifts
Program by Dianne and Jack
Gringlas, 2024
2024.24.2

Cyrus Tang
Hong Kong, born 1969,
arrived Australia 2003
The peasant boy philosopher
book cover and burnt porcelain
coated paper pages
Donated through the Australian
Government's Cultural Gifts
Program by Dianne and Jack
Gringlas, 2024
2024.25

Cyrus Tang
Hong Kong, born 1969,
arrived Australia 2003
Children's Encyclopaedia vol.10
cremated book ashes, book cover
and acrylic case
Donated through the Australian
Government's Cultural Gifts
Program by Dianne and Jack
Gringlas, 2024
2024.26

Cyrus Tang
Hong Kong, born 1969,
arrived Australia 2003
Golden hour
2018
archival pigment print, on dibond
backing
Donated through the Australian
Government's Cultural Gifts
Program by Dianne and Jack
Gringlas, 2024
2024.27.a-c

David Wadeldon
Australia, born 1955
**Contemporary flair, Central
location**
2010
oil on canvas
Donated through the Australian
Government's Cultural Gifts
Program by Dianne and Jack
Gringlas, 2024
2024.28

David Wadeldon
Australia, born 1955
SOLD #3
2011
pigment print on paper
Donated through the Australian
Government's Cultural Gifts
Program by Dianne and Jack
Gringlas, 2024
2024.29

David Wadeldon
Australia, born 1955
SOLD #1
2011
pigment print on paper
Donated through the Australian
Government's Cultural Gifts
Program by Dianne and Jack
Gringlas, 2024
2024.30

Angela Brennan
Australia, born 1960
Untitled
oil on canvas
Donated through the Australian
Government's Cultural Gifts
Program by Dianne and Jack
Gringlas, 2024
2024.31

David Armfield
Australia, 1923-2010
Graveyard at dawn
Circa 1960
etching on paper
Donated through the Australian
Government's Cultural Gifts
Program by Sue Walker, 2024
2024.32

Peter Ellis
Australia, born 1956
Luxor the hunter
1984
oil on canvas
Donated through the Australian
Government's Cultural Gifts
Program by Sue Walker, 2024
2024.33

Joe Frost
Australia, born 1974
Four-wheel drive
2002
oil on plywood
Donated through the Australian
Government's Cultural Gifts
Program by Sue Walker, 2024
2024.34

Lorraine Jenyns
Australia, born 1945
(Untitled)
circa 1980s
glazed ceramic
Donated through the Australian
Government's Cultural Gifts
Program by Sue Walker, 2024
2024.35.a–b

Greg Mallyon
Australia born 1973
Water holes near You Yangs
2015
oil on canvas
Donated through the Australian
Government's Cultural Gifts
Program by Sue Walker, 2024
2024.36

Allan Mitelman
Poland, born 1946,
arrived Australia 1953
(Untitled)
1971
watercolour on paper
Donated through the Australian
Government's Cultural Gifts
Program by Sue Walker, 2024
2024.37

Ginger Riley Munduwalawala
Marra
Australia, 1937–2002
Limmen Bight Country
1990
synthetic polymer paint on board
Donated through the Australian
Government's Cultural Gifts
Program by Sue Walker, 2024
2024.38

Lenton Parr
Australia, 1924–2003
Acherna
1969
steel
Donated through the Australian
Government's Cultural Gifts
Program by Sue Walker, 2024
2024.39

Lenton Parr
Australia, 1924–2003
Zourak
1979
steel
Donated through the Australian
Government's Cultural Gifts
Program by Sue Walker, 2024
2024.40

James Pasakos
Australia, born 1967
Caboose
1995
oil on canvas
Donated through the Australian
Government's Cultural Gifts
Program by Sue Walker, 2024
2024.41

Adam Pyett
Australia, born 1973
Two roses
2004
oil on canvas
Donated through the Australian
Government's Cultural Gifts
Program by Sue Walker, 2024
2024.42

Tony Tuckson
Australia, 1921–1973
(Untitled)
watercolour on paper
Donated through the Australian
Government's Cultural Gifts
Program by Sue Walker, 2024
2024.43

Murray Walker
Australia, born 1937
Studio interior, Middle Park
1958
watercolour on paper
Donated through the Australian
Government's Cultural Gifts
Program by Sue Walker, 2024
2024.44

Peter Walsh
Australia, 1958–2009
The connoisseurs
2005
oil on board
Donated through the Australian
Government's Cultural Gifts
Program by Sue Walker, 2024
2024.45

George Barker
Australia, born 1942
Tokyo letter
1975
screenprint on paper
Donated through the Australian
Government's Cultural Gifts
Program by Sue Walker, 2024
2024.46

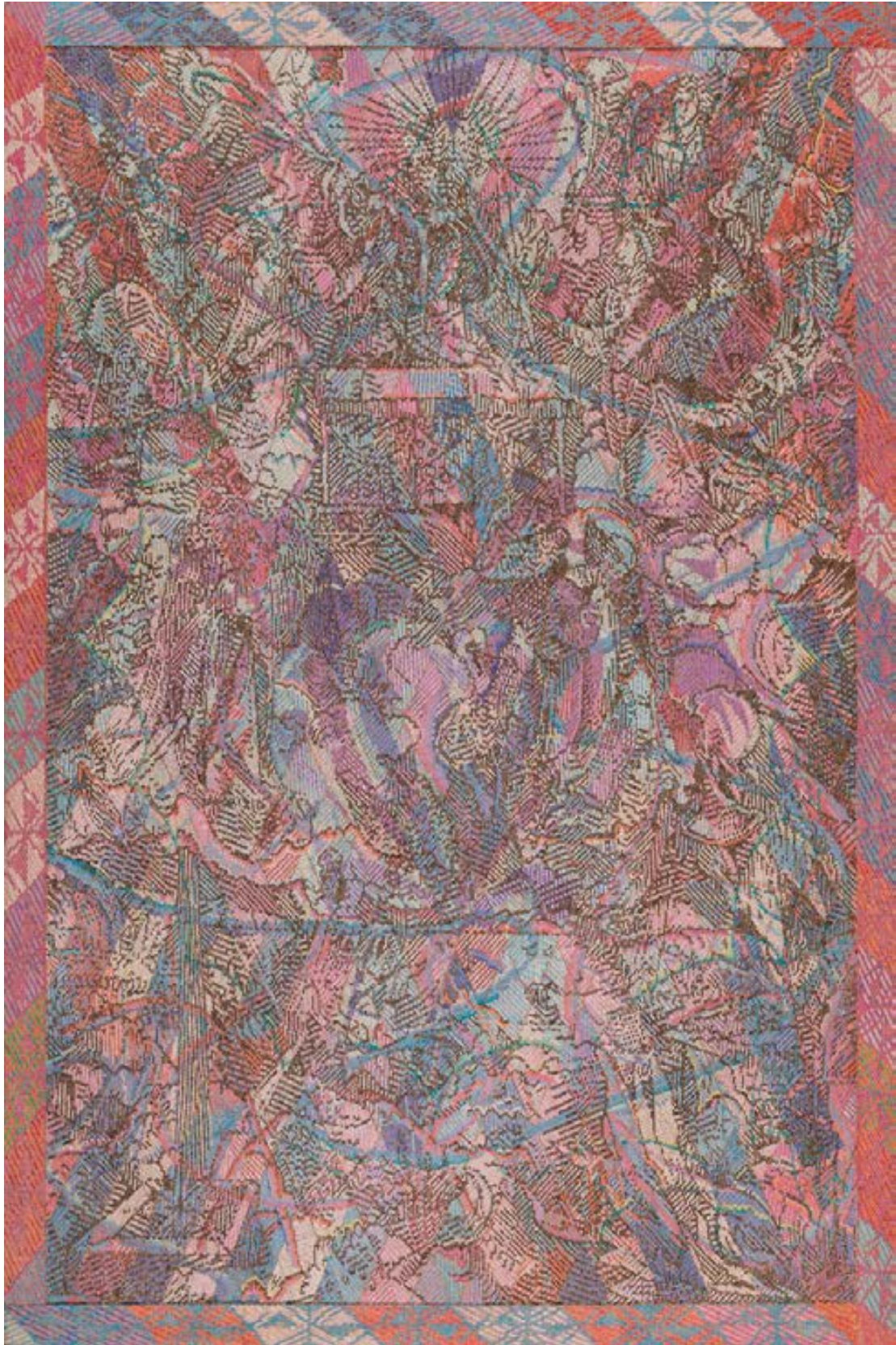
Brian Martin
Muruwari/Bundjalung/Kamilaroi,
Australia, born 1972
**Culturally modified Thulu:
Methexical Countryside
Kamilaroi #1**
2022
charcoal on paper
Donated through the Australian
Government's Cultural Gifts
Program by the artist, 2024
2024.48.1

Brian Martin
Muruwari/Bundjalung/Kamilaroi,
Australia, born 1972
**Culturally modified Thulu:
Methexical Countryside
Kamilaroi #2**
2022
charcoal on paper
Donated through the Australian
Government's Cultural Gifts
Program by the artist, 2024
2024.48.2

Brian Martin
Muruwari/Bundjalung/Kamilaroi,
Australia, born 1972
**Culturally modified Thulu:
Methexical Countryside
Kamilaroi #3**
2022
charcoal on paper
Donated through the Australian
Government's Cultural Gifts
Program by the artist, 2024
2024.48.3

Brian Martin
Muruwari/Bundjalung/Kamilaroi,
Australia, born 1972
**Culturally modified Thulu:
Methexical Countryside
Kamilaroi #4**
2022
charcoal on paper
Donated through the Australian
Government's Cultural Gifts
Program by the artist, 2024
2024.48.4

Brian Martin
Muruwari/Bundjalung/Kamilaroi,
Australia, born 1972
**Culturally modified Thulu:
Methexical Countryside
Kamilaroi #5**
2022
charcoal on paper
Donated through the Australian
Government's Cultural Gifts
Program by the artist, 2024
2024.48.5



Brian Martin
Muruwari/Bundjalung/Kamilaroi,
Australia, born 1972
**Culturally modified Thulu:
Methexical Countryside
Kamilaroi #6**
2022
charcoal on paper
Donated through the Australian
Government's Cultural Gifts
Program by the artist, 2024
2024.48.6

Brian Martin
Muruwari/Bundjalung/Kamilaroi,
Australia, born 1972
**Culturally modified Thulu:
Methexical Countryside
Kamilaroi #7**
2023
charcoal on paper
Donated through the Australian
Government's Cultural Gifts
Program by the artist, 2024
2024.48.7

Brian Martin
Muruwari/Bundjalung/Kamilaroi,
Australia, born 1972
**Culturally modified Thulu:
Methexical Countryside
Kamilaroi #8**
2023
charcoal on paper
Donated through the Australian
Government's Cultural Gifts
Program by the artist, 2024
2024.48.8

Brian Martin
Muruwari/Bundjalung/Kamilaroi,
Australia, born 1972
**Culturally modified Thulu:
Methexical Countryside
WaddaWurrung #1**
2023
charcoal on paper
Donated through the Australian
Government's Cultural Gifts
Program by the artist, 2024
2024.49

Brian Martin
Muruwari/Bundjalung/Kamilaroi,
Australia, born 1972
**Culturally modified Thulu:
Methexical Countryside
BoonWurrung #1**
2023
charcoal on paper
Donated through the Australian
Government's Cultural Gifts
Program by the artist, 2024
2024.50

Brook Andrew
Australia, born 1970
18 lives in Paradise
2011
lithograph on cardboard
Donated through the Australian
Government's Cultural Gifts
Program by Michael Schwarz and
David Clouston, 2024
2024.51.1

Brook Andrew
Australia, born 1970
18 lives in Paradise
2011
lithograph on cardboard
Donated through the Australian
Government's Cultural Gifts
Program by Michael Schwarz and
David Clouston, 2024
2024.51.2

Brook Andrew
Australia, born 1970
18 lives in Paradise
2011
lithograph on cardboard
Donated through the Australian
Government's Cultural Gifts
Program by Michael Schwarz and
David Clouston, 2024
2024.51.3

Ry David Bradley
Australia, born 1979
Access all areas
2015
spray paint & dye transfer on
synthetic suede
Donated through the Australian
Government's Cultural Gifts
Program by Michael Schwarz and
David Clouston, 2024
2024.52

Ry David Bradley
Australia, born 1979
kY-b9m
2018
cotton
Donated through the Australian
Government's Cultural Gifts
Program by Michael Schwarz and
David Clouston, 2024
2024.53

Peter Callas
Australia, born 1952
Fanfare
1999
digital print on photographic paper
Donated through the Australian
Government's Cultural Gifts
Program by Michael Schwarz,
2024
2024.54

Zoe Croggon
Australia, born 1989
Black and white #2
2010
photo-collage
Donated through the Australian
Government's Cultural Gifts
Program by Michael Schwarz,
2024
2024.55.1

Zoe Croggon
Australia, born 1989
Black and white #11
2010
photo-collage
Donated through the Australian
Government's Cultural Gifts
Program by Michael Schwarz,
2024
2024.55.2

Zoe Croggon
Australia, born 1989
Black and white #8
2010
photo-collage
Donated through the Australian
Government's Cultural Gifts
Program by Michael Schwarz,
2024
2024.55.3

Marian Drew
Australia, born 1960
Wombat with watermelon
2006
Type C photograph
Donated through the Australian
Government's Cultural Gifts
Program by Michael Schwarz,
2024
2024.56

Sue Ford
Australia, 1943—2009
Shadow portrait
1994
colour photocopy
Donated through the Australian
Government's Cultural Gifts
Program by Michael Schwarz,
2024
2024.57.1

opposite:
Sam Martin
Australia, born 1985
Relatively suite
2016
oil on jute, glitter
Donated through
the Australian
Government's Cultural
Gifts Program by
Michael Schwarz and
David Clouston, 2024
2024.70

Sue Ford
Australia, 1943–2009
Shadow portrait
1994
colour photocopy
Donated through the Australian Government's Cultural Gifts Program by Michael Schwarz, 2024
2024.57.2

Julie Fragar
Australia, born 1977
Micro event
2004
oil on board
Donated through the Australian Government's Cultural Gifts Program by Michael Schwarz, 2024
2024.58

Sophia Hewson
Australia, born 1984
(Untitled)
circa 2012
oil on board
Donated through the Australian Government's Cultural Gifts Program by Michael Schwarz, 2024
2024.59

Mark Hilton
Australia, born 1976
danger bird flies alone (from dontworry)
2013
cast resin and powder
Donated through the Australian Government's Cultural Gifts Program by Michael Schwarz and David Clouston, 2024
2024.60

Mark Hilton
Australia, born 1976
survive to use (from dontworry)
2013
cast resin and powder
Donated through the Australian Government's Cultural Gifts Program by Michael Schwarz and David Clouston, 2024
2024.61

Tim Johnson
Australia, born 1947
Kintore
oil on board
Donated through the Australian Government's Cultural Gifts Program by David Clouston, 2024
2024.62

Bronek Kozka
Australia, born 1970
The best years of our lives
2009
photograph
Donated through the Australian Government's Cultural Gifts Program by Michael Schwarz and David Clouston, 2024
2024.63

Cassandra Laing
Australia, 1968–2007
The quiet cretaceous
2007
graphite on paper
Donated through the Australian Government's Cultural Gifts Program by Michael Schwarz and David Clouston, 2024
2024.64

Sam Leach
Australia, born 1973)
Maggie reflection
2009
oil and resin on wood
Donated through the Australian Government's Cultural Gifts Program by Michael Schwarz and David Clouston, 2024
2024.65

Adam Lee
Australia, born 1979
My subterranean joy (Requiem)
2020-2021
oil and synthetic polymer paint on canvas
Donated through the Australian Government's Cultural Gifts Program by Michael Schwarz and David Clouston, 2024
2024.66

Laith McGregor
Australia, born 1977
OK, pale
2008
oil on linen
Donated through the Australian Government's Cultural Gifts Program by Michael Schwarz and David Clouston, 2024
2024.67

Rob McHaffie
Australia, born 1978
Origami seagull
2005
oil on canvas
Donated through the Australian Government's Cultural Gifts Program by Michael Schwarz, 2024
2024.68

Rob McHaffie
Australia, born 1978
Can you spare any change?
2005
oil on canvas
Donated through the Australian Government's Cultural Gifts Program by Michael Schwarz, 2024
2024.69

Sam Martin
Australia, born 1985
Relatively suite
2016
oil on jute, glitter
Donated through the Australian Government's Cultural Gifts Program by Michael Schwarz and David Clouston, 2024
2024.70

Tom Nicholson
Australia, born 1973
A to bed
2006
lambda print on paper
Donated through the Australian Government's Cultural Gifts Program by Michael Schwarz, 2024
2024.71

Tom Nicholson
Australia, born 1973
The Oxford book of dreams
2006
lambda print on paper
Donated through the Australian Government's Cultural Gifts Program by Michael Schwarz, 2024
2024.72

Andre Piguet
New Zealand born 1986, arrived Australia 2010
House VI
2016
oil, pigment, compressed gallium 31GA, epoxy resin, cast acrylic, heat treated steel support
Donated through the Australian Government's Cultural Gifts Program by Michael Schwarz, 2024
2024.73.1-2

opposite:
Sue Ford
Australia, 1943–2009
Shadow portrait
1994
colour photocopy
Donated through the Australian Government's Cultural Gifts Program by Michael Schwarz, 2024
2024.57.2



ARTIST		ARTWORK		MATERIALS		DONATION		COLLECTION	
Adam Pyett	Australia, born 1973	Death mask in a plastic bag	2008	oil on board	Donated through the Australian Government's Cultural Gifts Program by Michael Schwarz, 2024	2024.74			
Marian Tubbs	Australia, born 1983	Future cat	2019	silicone, wire, steel, found objects	Donated through the Australian Government's Cultural Gifts Program by Michael Schwarz and David Clouston, 2024	2024.75			
Michelle Ussher	Australia, born 1975	Mirrorim sees	2011	screenprint, digital print, embossing, silver pigment, pencil and watercolour on paper	Donated through the Australian Government's Cultural Gifts Program by Michael Schwarz, 2024	2024.76			
Michelle Ussher	Australia, born 1975	Mirrorim sees	2011	screenprint, digital print, embossing, silver pigment, pencil and watercolour on paper	Donated through the Australian Government's Cultural Gifts Program by Michael Schwarz, 2024	2024.77			
David Wadelton	Australia, born 1955	Cyber shift		oil on linen	Donated through the Australian Government's Cultural Gifts Program by David Clouston, 2024	2024.78			
Sera Waters	Australia, born 1979	Blinding	2011	linen, hessian, sequins, beads, crewel, cotton, stuffing, card, strings, rope & stones	Donated through the Australian Government's Cultural Gifts Program by Michael Schwarz and David Clouston, 2024	2024.79			
Lachlan Warner	Australia, born 1961	Buddha of 10 directions	2003	foil on mirror	Donated through the Australian Government's Cultural Gifts Program by Michael Schwarz, 2024	2024.80			
Judith Perrey	Australia, 1927–2016	(Drawing of cast after 'Houdon's Anatomical Man')	1945	charcoal on paper	Donated through the Australian Government's Cultural Gifts Program in memory of the artist, Judith Madeline Perrey by her family, 2024.	2024.85			
Grahame King	Australia, 1915–2008	Mootwingee fragment	1976	lithograph on paper	Donated through the Australian Government's Cultural Gifts Program by Joanna Tanaka-King & Angela Hey in memory of their father Grahame King, 2024	2024.86			
Grahame King	Australia, 1915–2008	Avatar	1981	lithograph on paper	Donated through the Australian Government's Cultural Gifts Program by Joanna Tanaka-King & Angela Hey in memory of their father Grahame King, 2024	2024.92			
Grahame King	Australia, 1915–2008	Arnhem Land X	1982	lithograph on paper	Donated through the Australian Government's Cultural Gifts Program by Joanna Tanaka-King & Angela Hey in memory of their father Grahame King, 2024	2024.93			
Grahame King	Australia, 1915–2008	Barrier Reef I	1983	lithograph on paper	Donated through the Australian Government's Cultural Gifts Program by Joanna Tanaka-King & Angela Hey in memory of their father Grahame King, 2024	2024.94.1			
Grahame King	Australia, 1915–2008	Barrier Reef II – Spanish lady	1983	lithograph on paper	Donated through the Australian Government's Cultural Gifts Program by Joanna Tanaka-King & Angela Hey in memory of their father Grahame King, 2024	2024.94.2			
Grahame King	Australia, 1915–2008	Mootwingee VII	1983	lithograph on paper	Donated through the Australian Government's Cultural Gifts Program by Joanna Tanaka-King & Angela Hey in memory of their father Grahame King, 2024	2024.95			
Grahame King	Australia, 1915–2008	Beacon	1984	lithograph on paper	Donated through the Australian Government's Cultural Gifts Program by Joanna Tanaka-King & Angela Hey in memory of their father Grahame King, 2024	2024.96			
Grahame King	Australia, 1915–2008	Mootwingee V	1984	lithograph on paper	Donated through the Australian Government's Cultural Gifts Program by Joanna Tanaka-King & Angela Hey in memory of their father Grahame King, 2024	2024.97			
Grahame King	Australia, 1915–2008	Dreaming	1984	lithograph on paper	Donated through the Australian Government's Cultural Gifts Program by Joanna Tanaka-King & Angela Hey in memory of their father Grahame King, 2024	2024.98			
Grahame King	Australia, 1915–2008	Fire dance	1984	lithograph on paper	Donated through the Australian Government's Cultural Gifts Program by Joanna Tanaka-King & Angela Hey in memory of their father Grahame King, 2024	2024.99			
Grahame King	Australia, 1915–2008	Family group	1984	lithograph on paper	Donated through the Australian Government's Cultural Gifts Program by Joanna Tanaka-King & Angela Hey in memory of their father Grahame King, 2024	2024.100			
Grahame King	Australia, 1915–2008	Arch with blue	1985	lithograph on paper	Donated through the Australian Government's Cultural Gifts Program by Joanna Tanaka-King & Angela Hey in memory of their father Grahame King, 2024	2024.101			
Grahame King	Australia, 1915–2008	Termite castles, Arnhem Land	1985	lithograph on paper	Donated through the Australian Government's Cultural Gifts Program by Joanna Tanaka-King & Angela Hey in memory of their father Grahame King, 2024	2024.102			
Grahame King	Australia, 1915–2008	Fragment a la Satie I	1986	lithograph on paper	Donated through the Australian Government's Cultural Gifts Program by Joanna Tanaka-King & Angela Hey in memory of their father Grahame King, 2024	2024.103			



Grahame King
Australia, 1915–2008
Black image
1979
lithograph on paper
Donated through the Australian
Government's Cultural Gifts
Program by Joanna Tanaka-King
& Angela Hey in memory of their
father Grahame King, 2024
2024.130

Grahame King
Australia, 1915–2008
Close up
1980
lithograph on paper
Donated through the Australian
Government's Cultural Gifts
Program by Joanna Tanaka-King
& Angela Hey in memory of their
father Grahame King, 2024
2024.131.1

Grahame King
Australia, 1915–2008
Close up II
1979
lithograph on paper
Donated through the Australian
Government's Cultural Gifts
Program by Joanna Tanaka-King
& Angela Hey in memory of their
father Grahame King, 2024
2024.131.2

Grahame King
Australia, 1915–2008
(Untitled)
1980
lithograph on paper
Donated through the Australian
Government's Cultural Gifts
Program by Joanna Tanaka-King
& Angela Hey in memory of their
father Grahame King, 2024
2024.132

opposite:
Grahame King
Australia, 1915–2008
Aftermath
1966
lithograph on paper
Donated through
the Australian
Government's Cultural
Gifts Program by
Joanna Tanaka-King
& Angela Hey in
memory of their father
Grahame King, 2024
2024.161

Grahame King
Australia, 1915–2008
Arnhem Land
1981
lithograph on paper
Donated through the Australian
Government's Cultural Gifts
Program by Joanna Tanaka-King
& Angela Hey in memory of their
father Grahame King, 2024
2024.133

Grahame King
Australia, 1915–2008
Arnhem Land
1983
lithograph on paper
Donated through the Australian
Government's Cultural Gifts
Program by Joanna Tanaka-King
& Angela Hey in memory of their
father Grahame King, 2024
2024.134

Grahame King
Australia, 1915–2008
Arnhem Land
1984
lithograph on paper
Donated through the Australian
Government's Cultural Gifts
Program by Joanna Tanaka-King
& Angela Hey in memory of their
father Grahame King, 2024
2024.135

Grahame King
Australia, 1915–2008
(Untitled)
1988
lithograph on paper
Donated through the Australian
Government's Cultural Gifts
Program by Joanna Tanaka-King
& Angela Hey in memory of their
father Grahame King, 2024
2024.136

Grahame King
Australia, 1915–2008
Pisces
1989
lithograph on paper
Donated through the Australian
Government's Cultural Gifts
Program by Joanna Tanaka-King
& Angela Hey in memory of their
father Grahame King, 2024
2024.137

Grahame King
Australia, 1915–2008
The secret II
1989
lithograph on paper
Donated through the Australian
Government's Cultural Gifts
Program by Joanna Tanaka-King
& Angela Hey in memory of their
father Grahame King, 2024
2024.138

Grahame King
Australia, 1915–2008
East wind
1989
lithograph on paper
Donated through the Australian
Government's Cultural Gifts
Program by Joanna Tanaka-King
& Angela Hey in memory of their
father Grahame King, 2024
2024.139

Grahame King
Australia, 1915–2008
Rainforest IV
1991
lithograph on paper
Donated through the Australian
Government's Cultural Gifts
Program by Joanna Tanaka-King
& Angela Hey in memory of their
father Grahame King, 2024
2024.140

Grahame King
Australia, 1915–2008
Enchanted garden
1989
lithograph on paper
Donated through the Australian
Government's Cultural Gifts
Program by Joanna Tanaka-King
& Angela Hey in memory of their
father Grahame King, 2024
2024.141

Grahame King
Australia, 1915–2008
(Untitled)
1994
lithograph on paper
Donated through the Australian
Government's Cultural Gifts
Program by Joanna Tanaka-King
& Angela Hey in memory of their
father Grahame King, 2024
2024.142

Dianne Jones
Ballardong
Australia, born 1966
Brenda's wedding
2001
inkjet on canvas
Gift of Annette Reeves and William Nuttall, 2024
2024.173

Dianne Jones
Ballardong
Australia, born 1966
Jones's picnic
2001
inkjet on canvas
Gift of Annette Reeves and William Nuttall, 2024
2024.174

Dianne Jones
Ballardong
Australia, born 1966
LHOOO ERE!
2001
inkjet on canvas
Gift of Annette Reeves and William Nuttall, 2024
2024.175

Jan Senbergs
Australia, 1939–2024
Underground
1981
synthetic polymer paint on canvas
Gift of Annette Reeves and William Nuttall, Helen and Jan Senbergs, 2024
2024.176

Sam Leach
Australia, born 1973
Large diagram for Rhinoceros
2014
oil and resin on board
Donated through the Australian Government's Cultural Gifts Program by an anonymous donor, 2024
2024.177

Sam Leach
Australia, born 1973
Umwelt Forschung
2012
oil and resin on wood
Donated through the Australian Government's Cultural Gifts Program by an anonymous donor, 2024
2024.178

Gwen Scott
Australia, born 1959
Jamon in the middle
2015
linocut on paper
Purchased with funds from the Joe White Bequest, 2022
2024.250

Gwen Scott
Australia, born 1959
Pomona rising from the fig tree
2015
linocut on paper
Purchased with funds from the Joe White Bequest, 2022
2024.251

Leila Jeffreys
Papua New Guinea, born 1972
Banded Stilt egg (standard)
2024
photograph on archival fibre-based cotton rag paper
Purchased with funds from Robin and Andrew Ferry through the Art Gallery of Ballarat Foundation, 2024
2024.302

Leila Jeffreys
Papua New Guinea, born 1972
Emu egg (standard)
2024
photograph
Purchased with funds from Robin and Andrew Ferry through the Art Gallery of Ballarat Foundation, 2024
2024.303



opposite:
Sam Leach
Australia, born 1973
Umwelt Forschung
2012
oil and resin on wood
Donated through the Australian Government's Cultural Gifts Program by an anonymous donor, 2024
2024.178



DEVELOPMENT

FY 2023/24 was another strong year for community support at the Art Gallery of Ballarat. The Gallery was delighted to welcome major gifts from Michael Combs and Adam Haddow and Sarah and Nick Orloff to commission major works for the Collection.

We also received the second instalment of Richard Noon’s pledge to support acquisitions of contemporary photography, acquiring a group of works by Tina FiveAsh.

The Gallery was also delighted to welcome another significant gift of art works from Drs David Clouston and Michael Schwarz, bringing their total number of works gifted to the Art Gallery of Ballarat to over 50.

The Gallery was also very pleased to deliver it first Annual Tax Appeal, raising much needed funds for the Education program, which saw generous support from more than 100 donors from across the Ballarat community.

We warmly thank all our donors and supporters for their contribution to the Gallery this year.

DEVELOPMENT

112

Donors

\$262,619

Philanthropic donations and grants

277

Artworks donated

\$424,831

Government grants

\$1.29M

Value of artworks donated

FINANCIAL DONORS

Hilton White Bequest
Joe White Bequest
Michael Combs and Adam Haddow
Nick Orloff and Sarah Orloff
Richard Noon
Trevor Holborow and Marnie Holborow
J&B Jackson Foundation
Anonymous Donor
Janet Torney
Mark Yates and Anna Yates
Robyn Nash
Louise Tegart
Beth Re
Margaret Moreton
Phillip Mann
Andrew Evans and Shushen Feng
Emma Blee
Sally Bassar
Sari Baird
Marlene Gilson
Rohan Worland
Merrill Shulkes
John Ross and Mary Ross
John O’Loughlin
Andrew Miller and Karin Miller
Fiona McNab
Ms Lynne McLennan
Noelle Jones
David Herman
Joyce Francis
Bruce Christie
Colin Prowse
David Constantine
Criss Canning
Kerren Thorsen
Garry Taylor and Sara Taylor
Peppa Sindar
Lorraine Simmons
Jane Sharwood
Peter Reeve
David Newton
John Morrish
Elizabeth McLean
Trevor Mason
Janice Marty
Paddy Marshall

Janine Lucato
Shane Jones
Anthea Hyslop
Caroline Hutterer
Koji Hoashi
Noelene Hitchon
Merle Hathaway
Carmel Giles
Trudie Dickinson
Mimmo Cozzolino
Alison Cook
Bernie Carroll
John Canham
June Cameron
Judith Bridges-Tull
Jennie Brennan
Mr Stephen Bigarelli
Beryl Andersen
Murray Walker
Helen Vincent
Barbara Toogood
Ron Sidebottom
S K Randell AM
Kimberley Pin
Jane Ollerenshaw
Cliff O’Toole
Mr Peter Nunan
Noel Nicholls
Peter Morison
Christopher Monie
Kaye McClure-Leckie
Duncan Lannan
Ann Lacey
Niki Kostos
Pam Griffiths
Andrew Gray
Ann Gooding
Joan Goldsmith
Neville French
Marion Fenton
Fred Eggleston
Peter Drakeford
Ro Danski
Val D’Angri and Norm D’Angri
Fiona Clegg
Brian Canny
Andrew D’A. E. Bush
Dr Anne Beggs-Sunter
Ewan Barker
Pamela Tregonning

Emil Richardson
Christine Hutton
Anonymous Donor
Gabrielle Bates
Rob Youl
Geoff Lawrence
Vivien Ireland
Odette Hearn
Pia Fraser
Pamela Foulkes
Humphrey Clegg
Pippa Bainbridge

FUNDERS

City of Ballarat
Regional Arts Victoria (Regional Collections Access Program)
Creative Victoria
Department of Education and Training Victoria (Strategic Partnership Program)

SPONSORS

Blue Pyrenees
Dulux
Ballarat Living Magazine



PEOPLE

The Art Gallery of Ballarat staff, employed by the City of Ballarat, are a dynamic, passionate and hard-working group supported by the Art Gallery of Ballarat Board and volunteer Gallery Guides. Together, the team ensure that the Gallery is a great place to work.

Throughout the year, Director Louise Tegart continued in her role as President of the Public Galleries Association of Victoria, and as a member of the National Cultural Heritage Committee. Humphrey Clegg, Assistant Director – Engagement continued as a board member of Red Stitch Actors theatre, becoming Chair in December 2024.

In September 2023, we were delighted to welcome Juan Alban into the new role of Visitor Experience Lead. As well as managing the Visitor Experience Team, Juan played a leadership role in implementing the Art Late program. Finally, at the end of June 2024 the Gallery welcomed Nicole Haddow into the role of Marketing Specialist.

At the end of February 2024, the Gallery farewelled long-serving Marketing and Public Programs Officer, Peter Freund. Peter had worked with the City of Ballarat for many decades and had made a valuable contribution to the organisation.

In January 2024 the Board welcomed Rebecca Brody through the Observership Program. Rebecca is Managing Director of the Lab Insight and strategy, with a speciality on brand development and positioning.

‘ We have had a wonderful experience: from the moment we walked in the door and greeted we felt very welcome and the exhibitions and the shop, everything has been amazing.’

Gallery visitor

PEOPLE

14.8
Number of Gallery staff (FTE)

25
Volunteer Gallery Guides

4560
Volunteer hours

STAFF

- Director**
Louise Tegart
- Assistant Director – Engagement**
Humphrey Clegg
- Registrar – Exhibitions and Loans**
Victoria Garton
- Curator**
Julie McLaren
- Exhibition & Graphic Designer**
Ben Cox
- Collection Manager**
Robyn Hovey
- Heritage Collections Officer**
Kiri Smart
- Business Services Officer**
Pippa Bainbridge (appointed January 2024)
- Marketing & Public Programs Officer**
Peter Freund (retired February 2024)
- Marketing Specialist**
Nichole Haddow (appointed June 2024)
- Installation & Facilities Coordinator**
Mark Hislop
- Visitor Experience Lead**
Juan Alban (appointed September 2023)
- Senior Visitor Experience Officer – Retail**
Tess Barnard
- Visitor Experience Officer – Retail**
Jordyn Smith
- Visitor Experience Officer – Venue Hire & Events**
Jane Howe

- Visitor Experience Officer – Engagement**
Lindsay Bridges (resigned August 2023)
- Visitor Experience Officer – Engagement**
Verity Higgins
- Casual Visitor Experience Officers**
Abbie Matthews
Amanda Lubberink
Angela Crocombe
Anita Murphy
Donna Walsh
Ellen Eustice
Emma Matheson
Emma Rowland
Isabel O'Brien
Izzie Sterk
Jacinta Antonelli
Lane Hyde
Lil De Graauw
Pippa Bainbridge
Seiko Hoashi
Rose Kudlicki
Ruskin Black
Sasha Bolster
Shannon Sheppard-Simms
Susan Hyde
Tahlia Roberts
Tara Rain
Valerie Mason
- Casual Art Handlers**
Charles King (resigned March 2024)
Jimi Gregg
Jon Paley
Richard Grigg
Toni Hedger
- Casual Educators**
Dr Deanne Gilson
Emily Van Der Molen
Pauline O'Shannessy-Dowling

BOARD

- Lynne McLennan – Chair
- David Herman – Deputy Chair
- Stephen Bigarelli – Treasurer
- Sally Basser
- David Constantine
- Cr Mark Harris – City of Ballarat representative
- Emma Blee – Association representative



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NOT FOR
SELF BUT
FOR ALL

9.3. INTERCULTURAL STRATEGIC PLAN IMPLEMENTATION REPORT

Division: Community Wellbeing
Director: Matthew Wilson
Author/Position: Suzannah Burton – Coordinator Reconciliation and Social Inclusion

PURPOSE

1. The purpose of this report is to provide an update on the progress made against actions in the second year of the implementation of the Intercultural Plan 2022-26 from January to December 2024.

BACKGROUND

2. Ballarat is becoming a more culturally diverse community with one in nine people born overseas, 7% speaking a language other than English and 4% practicing a non-Christian faith. 11% of the population was born overseas and people of at least 89 different nationalities have made Ballarat their home. More than 30 languages are spoken across Ballarat.
**ABS Census 2021*
3. As the level of government closest to the community, local government has the greatest opportunity to lead tangible change in attitudes and practices that discriminate against or disadvantage people from diverse cultural or religious backgrounds.
4. The Intercultural Plan 2022-26 (the Plan) was endorsed by Council in October 2022. The Plan outlines the vision and the four priority areas to increasing access and inclusion for culturally, linguistically and religiously diverse people. This includes advocacy and actions to support people to settle, participate and feel welcome within the City of Ballarat.
5. The Plan was developed in consultation with the Intercultural Advisory Committee and the local intercultural community.
6. The Plan celebrates our city's diversity advantage and acknowledges the significant contributions made by successive waves of migrants, including refugees to the municipality. This has paved the way for Ballarat to be recognised as Australia's first Intercultural City.
7. The 2024 Implementation Overview is attached to this report. Progress has been recorded against all actions, noting that once commenced many actions require continued implementation.
8. The adopted action plan (included within the endorsed Intercultural Plan) spans four years. The initial timeline of year 1 or 2 actions was included to build momentum and add accountability into each of the action areas during the first half of the plan's implementation. Now that the plan has matured, it is proposed to remove the timeline column from the action plan, noting no change to the action plan content for years 3 and 4.

9. The Plan directly aligns to the Council Plan, and the Health and Wellbeing Plan. It is one of eight plans and strategies that underpin the delivery of outcomes through the seven action areas of the Inclusion Framework.

KEY MATTERS

10. Key achievements in 2024 include:

- Delivery of Cultural Inclusion and Allyship training to 80 City of Ballarat staff across all 5 directorates.
- Strengthening of the Ballarat and Inagawa Sister City Agreement through initiatives such as the Ballarat and Inagawa speech contest and student exchange. Students from four local schools have been engaged in the language and cultural activities.
- Delivery of the Intercultural Ambassador Program (the Program). Since 2006, the Program has seen successive cohorts of Ballarat residents from culturally, linguistically and religiously diverse backgrounds undertake an ambassador role. The program aims to enhance community awareness and social acceptance in Ballarat, foster leadership within intercultural and Indigenous communities, and highlight the positive contributions migrants and Indigenous Australians make to our community. The program supports ambassadors to lead communities and take on a public role including speaking engagements such as citizenship ceremonies.
- Completion of the Intercultural Garden project which was officially opened in September 2024.
- Completion of the Rizal Park upgrade project which was officially opened in June 2024.

OFFICER RECOMMENDATION

11. That Council:

- 11.1 Note the implementation of Year 2 of the Intercultural Strategic Plan 2022-2026.

ATTACHMENTS

1. Governance Review [9.3.1 - 3 pages]
2. Intercultural Plan Implementation Overview Year 2 [9.3.2 - 21 pages]

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ALIGNMENT WITH COUNCIL VISION, COUNCIL PLAN, STRATEGIES AND POLICIES

1. The Intercultural Plan (the Plan) 2022-26 was developed in association with the Inclusion Framework and simultaneously with other four-year plans and strategies including the Disability Access and Inclusion Plan, LGBTIQA+ Inclusion Plan and the Ageing Well in Ballarat Strategy.
2. Alignment with the Community Vision, Council Plan (specifically Goal 2: A healthy, connected and inclusive community), strategies and policies are explicit throughout the Plan, which builds upon the work of the previous Intercultural Strategic Plan.
3. The Plan also contributes to the City of Ballarat's collective work towards inclusion, through its alignment to the seven actions of the Inclusion Framework.
4. Other key alignments include:
 - Municipal Health and Wellbeing Plan 2021-2031
 - Community Infrastructure Plan 2021-2036
 - Municipal Early Years Plan 2022-2026
 - Community Engagement Framework
 - Libraries and Learning Strategy 2022-2027
 - Gender Equality Action Plan 2021-2025
 - Active Ballarat Strategy 2020
 - Ballarat Integrated Transport Action Plan 2020
 - Ballarat Creative City Strategy 2019
 - Ballarat Event Strategy 2018-2028
 - Active Women and Girls' Strategy 2018

COMMUNITY IMPACT

5. The subject of this report will impact the community as actions that contribute to increased cultural awareness, access and inclusion are beneficial not only to people from migrant backgrounds but for the whole community since these enhance intercultural understanding, harmony and peace.

CLIMATE EMERGENCY AND ENVIRONMENTAL SUSTAINABILITY IMPLICATIONS

6. There are no climate emergency and environmental sustainability implications identified for the subject of this report.

ECONOMIC SUSTAINABILITY IMPLICATIONS

7. There are no economic sustainability implications identified for the subject of this report.

FINANCIAL IMPLICATIONS

8. There are no financial implications identified for the subject of this report. Any projects/programs identified from the implementation of the action plan that fall outside of the recurrent budget will be subject to a business case approval process.

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LEGAL AND RISK CONSIDERATIONS

9. The Plan aligns to the principles outlined in the *Multicultural Victoria Act 2011* recognising that citizenship is central to multiculturalism including the observance of the Multicultural Access and Equity Policy Guide 2018.
10. The legal and risk considerations for this report relate to the following:
 - a. *Charter of Human Rights and Responsibilities Act 2006* (Vic)
 - b. *Equal Opportunity Act 2010* (Vic)
 - c. *Racial and Religious Tolerance Act 2001* (Vic)
 - d. Multicultural Access and Equity Policy 2018
 - e. National Anti-Racism Strategy 2012
 - f. *Age Discrimination Act 2004* (Cth)
 - g. *Disability Discrimination Act 1992* (Cth)
 - h. *Disability Act 2006* (Vic)
 - i. *Sex Discrimination Act 1992* (Cth)

HUMAN RIGHTS CONSIDERATIONS

11. It is considered that the report does not impact on any human rights identified in the *Charter of Human Rights and Responsibilities Act 2006*.

COMMUNITY CONSULTATION AND ENGAGEMENT

12. Community consultation and engagement has been completed in relation to the subject of this report.
13. The Inclusive Ballarat engagement process took place between early April and early May 2022, with close to 1000 people providing input across a range of different engagement tools.
14. Inclusive Ballarat used a two-phased approach that involved consultation with the broader community and targeted engagement with the culturally, linguistically and religiously diverse community and stakeholders via local networks and groups.
15. A range of engagement methods and tools were used such as a community survey, community-led conversations and interactive engagement tools. Two Intercultural Forums were facilitated and four Story-Telling Circles were held at the Ballarat Library with young people and community members.
16. Engagement with the Intercultural Advisory Committee members was instrumental in developing the two-year action plan.
17. Bi-monthly engagement occurs with the Intercultural Advisory Committee to review progress with the implementation of the two-year action plan.

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18. Other community engagement has also occurred across the year to inform individual actions within the Plan.

GENDER EQUALITY ACT 2020

19. Gender equality implications have been identified for the subject of this report and a gender impact assessment has been completed.
20. The implementation of actions has been underpinned by the recommendations from the Gender Impact Assessment undertaken for the Intercultural Plan including:
 - Applying a gender lens that recognises the importance of safety, barriers to inclusive programming and the diversity of multicultural communities and individuals.
 - Seeking to improve inclusion more broadly.
 - Using broader training such as Access, Equity and Inclusion onboarding and Intercultural Competence/Cultural Awareness Training to improve outcomes.
 - Collaborating with the Inclusive Ballarat Reference Group wherever possible.
 - In addition, a Gender Impact Assessment was undertaken during planning for the Intercultural Garden Project.
 - The recommendation from this Gender Impact Assessment has guided the engagement and planning for this project and will continue to influence its delivery.

CONFLICTS OF INTEREST THAT HAVE ARISEN IN PREPARATION OF THE REPORT

21. Council officers affirm that no general or material conflicts need to be declared in relation to the matter of this report.

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Intercultural Plan Implementation Overview Year Two - 2024					
Priority	Action	Year/s	Responsible teams Business Units	Status	Key Achievements
Responsive Services	Develop and implement guidelines to ensure that information provided by the City of Ballarat is inclusive and accessible.	1	<ul style="list-style-type: none"> Media and Communications Customer Services Social Inclusion Business Improvement 	Delivered in full	Completed Year 1 (2023). New Accessible and Inclusive Language Guidelines are available to staff online.
Responsive Services	Provide information about Council services and programs on platforms and in formats that are accessible for Aboriginal and culturally, linguistically and religiously diverse communities.	1 + 2	<ul style="list-style-type: none"> Intercultural Services Media and Communications Social Inclusion 	Ongoing	Council currently operates 4 Facebook pages specifically to connect with Aboriginal and Culturally and Linguistically Diverse (CALD) communities with a total reach of 6,535 people following pages. - Intercultural Ambassador Program has 1,400 followers. - Koorie Engagement Action Group has 1,900 followers. - Ballarat Friends of Ainara Community Committee has 235 followers. - Harmony Fest Ballarat has 3,000 followers.
Responsive Services	Update Council's Intercultural Services Directory on a yearly basis.	1 + 2	<ul style="list-style-type: none"> Intercultural Services Media and Communications Social Inclusion 	Delivered Annually	The 2024 Intercultural Services Directory was launched in July 2024. The Directory provides information on 55 local cultural groups and associations.

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					The Directory is available in both online and paper versions.
Responsive Services	Publish and provide easy access to Council's 'All of Us' yearly calendar.	1 + 2	<ul style="list-style-type: none"> Media and Communications Intercultural Services 	Delivered Annually	2000 printed copies of the 'ALL of US' Calendar 2024 were circulated throughout the Ballarat community. The information is available on Council's website.
Responsive Services	Collaborate with the Ballarat Regional Multicultural Council) and other settlement agencies in the provision of migrant welcome activities and access to settlement services information.	1 + 2	<ul style="list-style-type: none"> Intercultural Services Ballarat Regional Multicultural Council 	Delivered in Full	Council directly assisted Ballarat Regional Multicultural Council with the delivery of 10 Migrant Welcome Teas in 2024. 740 local people in total attended these sessions.
Responsive Services	Facilitate the implementation of Council's Reconciliation Action Plan.	2	<ul style="list-style-type: none"> Social Inclusion 	Ongoing	Despite Council's not having a currently endorsed RAP, Council continues to facilitate Reconciliation based activities in partnership with the Koorie Engagement Action Group Advisory Committee.
Responsive Services	Advocate for improved public transport, appropriate food services, access to social activities of diverse elderly,	2	<ul style="list-style-type: none"> Advocacy Health and Social Planning Ageing Well 	Delivered in Full	In 2024, Council ran an advocacy campaign around the need for better public transport across the city, particularly focusing on growth areas with limited connections where a higher proportion of CALD communities reside.

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	migrants, and refugees.				
Responsive Services	Co-deliver Migrant Welcome to Country initiatives with settlement agencies to create intercultural relationships and networks and an understanding of Aboriginal and Torres Strait Islander Peoples' culture.	1	<ul style="list-style-type: none"> Intercultural Services Ballarat Regional Multicultural Council 	Delivered in Full	A Welcome to Country ceremony opened Ballarat Regional Multicultural Council 25th anniversary celebrations held in November 2024 supported by Council. Ballarat Regional Multicultural Council provide an Acknowledgment of Country at all meetings with community and encourage community groups to include acknowledgments in their events and meetings.
Responsive Services	Strengthen advocacy support relating to Council's commitment as a Refugee Welcome Zone by building partnerships and working collaboratively with local community groups and service providers to enhance support for refugees settling in Ballarat.	1 + 2	<ul style="list-style-type: none"> Intercultural Services Ballarat Regional Multicultural Council 	Ongoing	Council resolved to be a Refugee Welcome City in 2013. As part of this commitment, Council annually coordinates an event to mark Refugee Week on 20 June. In 2024 Council coordinated an event featuring ABC journalist Prue Bentley with author Ryan Butta at the Ballarat Library. The event was attended by 60 members of the community.

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Responsive Services	Audit existing inclusivity training practices and resources available.	1	<ul style="list-style-type: none"> People and Culture 	Ongoing	An online Cultural Inclusion and Allyship training program for Council staff is in development.
Responsive Services	Establish baseline data from staff regarding cultural identity, languages spoken, LGBTIQ+ identity, gender, Aboriginal and Torres Strait Islander identity and disability to understand the diversity of the organisation.	1 + 2	<ul style="list-style-type: none"> People and Culture 	Delivered in Full	Council's People and Culture Team will integrate a new Human Resource Information System (HRIS) in 2025. The system captures tailored demographic information about the Council staff team.
Responsive Services	Develop an organisational Language Services Policy.	1 + 2	<ul style="list-style-type: none"> Media and Communications Business Improvement Intercultural Services 	Delivered in Full	Council's website includes a multicultural language service function that means information can be translated into 50+ languages to give non-English speakers a more inclusive and accessible browsing experience.
Responsive Services	Develop and implement general inclusivity training for new staff as part of the onboarding process.	1 + 2	<ul style="list-style-type: none"> People and Culture 	Ongoing	All new Council employees participated in Inclusivity Training in 2024 via either a face-to-face or online training session as part of their organisational induction.
Responsive Services	Develop a model of training that provides	2	<ul style="list-style-type: none"> People and Culture 	Ongoing	In line with Council's commitment to Reconciliation, 225 Council staff completed the

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	both general and specific training as required.		<ul style="list-style-type: none"> Intercultural Services 		online Aboriginal Cultural Competency training in 2024.
Responsive Services	Facilitate the delivery of Cultural Awareness / Intercultural Competence Training for Council staff, public interface agencies and industry.	2	<ul style="list-style-type: none"> People and Culture Youth Development 	Ongoing	Cultural Inclusion and Allyship training was delivered to 80 Council staff in community facing roles in 2024.
Responsive Services	Include standards for accessible, inclusive and safe facilities in City of Ballarat's Community Infrastructure Guidelines.	1	<ul style="list-style-type: none"> Engaged Communities Infrastructure 	Ongoing	Community Infrastructure Guidelines are currently in draft.
Responsive Services	Explore current facility audit tools and ways to incorporate more inclusive assessments.	1 + 2	<ul style="list-style-type: none"> Health and Social Planning Social Inclusion 	Ongoing	Council's nominated Emergency Management Relief Centres were comprehensively audited in 2024 to ensure they provide a safe and welcoming space for all community members needing assistance.
Responsive Services	Review accessibility and inclusivity of City of Ballarat facilities, such as the libraries, early years services, Ballarat Aquatic and Lifestyle Centre and the Art Gallery.	1 + 2	<ul style="list-style-type: none"> Health and Social Planning 	Delivered in Full	Council staff that coordinate key Council venues regularly participate in Council's Advisory Committee meetings to gain insight and feedback from Advisory Committee members with lived experience. Health and Social Planning team presented the Social and Affordable Housing Action Plan to the

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					Intercultural Advisory Committee (IAC) in June 2024.
Responsive Services	Acknowledge and promote businesses that accommodate diverse workers / employees / suppliers.	2	<ul style="list-style-type: none"> Economic Growth Intercultural Services 	Delivered in Full	Council worked with Grampians Health on projects to make their diverse workforce feel welcome, including their Harmony Fest morning tea on 28 March 2024. Council supported Grampians Health's engagement with cultural associations providing feedback to their draft Intercultural Action Plan.
Active Citizenship	Partner with the Australian Electoral Commission (AEC) to deliver voter's education sessions.	2	<ul style="list-style-type: none"> Intercultural Services Ballarat Regional Multicultural Council 	Ongoing	Ballarat Regional Multicultural Council held information sessions with Victorian Electoral Commission prior to the 2024 Victorian Local Government Election.
Active Citizenship	Promote information sessions regarding Councillor candidacy.	2	<ul style="list-style-type: none"> Intercultural Services 	Delivered in Full	Council facilitated information sessions to all potential candidates prior to the 2024 Victorian Local Government Election.
Active Citizenship	Deliver the Intercultural Garden.	2	<ul style="list-style-type: none"> Community Infrastructure Health and Social Planning 	Delivered in full	The Intercultural Garden was officially opened in September 2024 after 10 years of lobbying and advocacy by local CALD groups and associations. The first official garden display was the 2024 Diwali planting followed by a Christmas feature.
Active Citizenship	Complete the accreditation processes for the Intercultural Cities Program and Welcoming Cities Network.	2	<ul style="list-style-type: none"> Intercultural Services 	Not Yet Commenced	This action is yet to commence.
Active Citizenship	Deliver and support network membership	1 + 2	<ul style="list-style-type: none"> Intercultural Services 	Delivered in full	In 2024, Council was represented at six Intercultural Cities Australian National Network

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	initiatives of Intercultural Cities – Asia Pacific Region such as meetings, training, global exchanges / conferences, research, Intercultural Summits.				meetings, 10 Welcoming Cities Network meetings and one Welcoming Cities Symposium.
Active Citizenship	Gather diversity and intercultural relations data to inform policy formulation in all contexts, not only within designated ‘multicultural’ spheres.	2	<ul style="list-style-type: none"> People and Culture 	Delivered in full	Updated diversity and multicultural data was presented to the following Council business units to assist with program and service planning in 2024: Libraries and Learning Hubs, Family, Youth and Children’s Services, Engaged Communities and Strategic Planning.
Active Citizenship	Support Council’s Sister City relationship with Inagawa-cho (town), Japan.	1 + 2	<ul style="list-style-type: none"> Intercultural Services 	Ongoing	Council coordinated hosting 2 students from Inagawa Japan in March 2024 as part of Council’s Sister City relationship. Council ran the annual Japanese Speech Contest in September 2024. Council also hosted a student video link up between Alfredton Primary, Loreto College and Inagawa Cho in July 2024
Active Citizenship	Support to Council’s Friendship City Agreements with Ainara in Timor Leste, Nanjing in China,	1 + 2	<ul style="list-style-type: none"> Intercultural Services Civic Support 	Ongoing	In 2024 Council officially endorsed the Ainara Community Development Action Plan 2024-2029. Council hosted two delegations from Yangzhou in China in April and November 2024.

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	Kunshan Province in China, Jiangjin City in China, Yang Zhou Municipality in China, and Peterborough in the United Kingdom.				
Active Citizenship	Support 'Peace Building', collaborate and facilitate connections with cultural groups, Compassionate Ballarat and Mayors for Peace.	2	<ul style="list-style-type: none"> Intercultural Services 	Delivered in full	Council delivered the Compassionate Ballarat City Entrance Garden display in August 2024 in partnership with Compassionate Ballarat and local schools. Council supported Ballarat Regional Multicultural Council to launch the Peace Pole at Barkly Square in March 2024.
Active Citizenship	Explore potential for strengthening coordinated employment strategies to attract migrant workers to the region through Ballarat Regional Settlement Advocacy Committee.	2	<ul style="list-style-type: none"> Economic Growth Intercultural Services 	Ongoing	The Ballarat Regional Settlement Advocacy Committee, led by Ballarat Regional Multicultural Council, is currently in hiatus.
Active Citizenship	Promote businesses that recognise and support migrants in the community.	1	<ul style="list-style-type: none"> Intercultural Services 	Delivered in Full	Completed in Year 1. Council acknowledged and promoted businesses at community awards night in March 2023.

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Active Citizenship	Collaborate with other services and agencies to support participation in intercultural activities such as arts, sport and recreation.	1	<ul style="list-style-type: none"> Recreation Services Creative Cities Ballarat Regional Multicultural Council 	Ongoing	CALD communities were engaged in a series of Change the Game videos showcasing Ballarat's gender inclusive sports and recreation clubs, led by Council's Free from Violence Project Officer.
Active Citizenship	Explore opportunities for local employers to engage with potential migrant employees.	2	<ul style="list-style-type: none"> Economic Growth 	Delivered in Full	Relationships were fostered between a local manufacturer who brought 60 skilled migrants from the Philippines and local cultural associations. Intercultural Directories were provided to employees, and E-introductions to organisations as part of this building of relationships.
Active Citizenship	Enhance awareness and understanding through training on environmental sustainability issues including environment, biodiversity, water, waste and climate change.	2	<ul style="list-style-type: none"> Environment Sustainability 	Delivered in Full	Council partnered with the Victorian Parks Association to facilitate Nature Stewards Program between April-June 2024. This program was promoted to include members of the CALD community.
Active Citizenship	Provide opportunities for cultural exchange between children and	2	<ul style="list-style-type: none"> Library Services Youth Services 	Delivered in Full	Council's Libraries Little Languages Program at Djila-tjarriu provides a weekly exchange and learning for pre-school children.

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	young people such as through Library story times, school holiday programs or youth services activities.		<ul style="list-style-type: none"> Ballarat Regional Multicultural Council FY&CS 		In 2024, 10 Aboriginal and Torres Strait Islander themed education workshops/programs and 16 Cultural Diversity themed programs/information sessions were facilitated with approximately 500 participants.
Leadership and Advocacy	Deliver and resource the Intercultural Ambassador Program and explore collaborative opportunities for maximising the role and the reach of Intercultural Ambassadors across communities and sectors.	1 + 2	<ul style="list-style-type: none"> Intercultural Services 	Delivered in Full	Council's Intercultural Ambassadors were guest speakers at four Ballarat Citizenship Ceremonies and represented Council at several community events including Harmony Fest, National Days and Refugee Week. 6 Intercultural Ambassador meetings were delivered.
Leadership and Advocacy	Promote social, cultural, education and training activities that highlight intercultural learning and exchange driven by government, other local government areas and service agencies.	2	<ul style="list-style-type: none"> Library Services Youth Services Ballarat Regional Multicultural Council 	Delivered in Full	Council participated in Ballarat Regional Multicultural Council Member Events which bring together cultural associations monthly for information sharing. Council Officers and representatives from Ballarat Regional Multicultural Council meet quarterly to review education and training opportunities across the community.

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Leadership and Advocacy	Mentor, collaborate and link diverse groups to other agencies to facilitate delivery of their events and activities.	1	<ul style="list-style-type: none"> Intercultural Services 	Delivered in full	Completed Year 1 Harmony Fest Working Group assist and collaborate with community leaders running Harmony Fest events.
Leadership and Advocacy	Promote community group governance training opportunities for CALD people and groups	1 + 2	<ul style="list-style-type: none"> Intercultural Services Ballarat Regional Multicultural Council Emergency Management 	Delivered in full	Council's Emergency Management Team directly supported Ballarat Regional Multicultural Council in the delivery of an Emergency Management Planning exercise with CALD community leaders in October 2024. The training event had 40 participants.
Leadership and Advocacy	Deliver 'Preventing Violence Against Women' Workshops to Intercultural Ambassadors, Intercultural Advisory Committee members and community leaders.	1 + 2	<ul style="list-style-type: none"> Intercultural Services Women's Health Grampians 	Delivered in full	Completed Year 1. Women's Health Grampians delivered the 'Preventing Violence Against Women and Children' to Council's Intercultural Ambassadors in March 2023.
Leadership and Advocacy	Resource Council's Koorie Engagement Action Group (KEAG) Advisory Committee, Intercultural Advisory Committee (IAC) and Ballarat Friends of	1 + 2	<ul style="list-style-type: none"> Social Inclusion 	Delivered in full	Council coordinated bi-monthly Intercultural Advisory Committee meetings in 2024, monthly Ballarat Friends of Ainara Committee meetings, and monthly Koorie Engagement Action Group Meetings. Two joint advisory committee activities occurred in 2024.

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	Ainara Community Committee (BFACC) to enable them to facilitate individual and joint activities.				
Leadership and Advocacy	Support the Ballarat Interfaith Network and other public interfaith initiatives / engagement within and beyond Ballarat.	1 + 2	<ul style="list-style-type: none"> Intercultural Services 	Delivered Annually	Council supported World Interfaith Harmony Week celebrations on 1 February 2024.
Leadership and Advocacy	Engage regularly with culturally diverse groups and to keep them updated with Council actions and initiatives, services and publications.	1 + 2	<ul style="list-style-type: none"> Intercultural Services 	Delivered in full	Monthly attendance at the Ballarat Regional Multicultural Council member meetings, attended by diverse community leadership. Council business units including Family, Youth and Children's Services and Emergency Management have presented to community at Ballarat Regional Multicultural Council monthly community morning teas.
Leadership and Advocacy	Develop and implement guidelines to ensure City of Ballarat engagement practices are accessible and inclusive.	1 + 2	<ul style="list-style-type: none"> Engaged Communities 	Ongoing	An Inclusive Engagement Checklist is in place to support all Council Officers to make resources and events more inclusive and accessible.

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Leadership and Advocacy	Develop pathways for people from diverse communities to be involved in Council engagement processes.	1 + 2	<ul style="list-style-type: none"> Engaged Communities 	Ongoing	Council's Community Engagement Policy is under review and will consider greater accessibility and Inclusion. Associated templates seek to make all Council engagement processes inclusive and transparent for all community members. Translation services on the City of Ballarat website and MySay pages now allow community to access content in 50 languages.
Leadership and Advocacy	Promote networking opportunities with National, State, Local Government, Service Agencies, and Industry such as: Ballarat Regional Multicultural Council, Victorian Local Government Multicultural Issues Network, Victorian Multicultural Commission (VMC), Victorian Regional Advisory Committee, Asylum Seeker Resource Centre (ASRC), Committee of Ballarat, Salvation Army and Uniting Care.	1	<ul style="list-style-type: none"> Intercultural Services 	Delivered in full	Facilitated Victorian Multicultural Commission Regional Advisory Committee meeting with local community leaders at the Town Hall on 28 November 2024. 25 members of community attended.

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Leadership and Advocacy	Co-deliver Anti-Racism Training with partners of Council to staff and community leaders and groups.	1 + 2	<ul style="list-style-type: none"> People and Culture 	Ongoing	In May 2024, Council's Intercultural Ambassadors participated in a bespoke joint training from Victoria Police and the Victorian Equal Opportunity and Human Rights Commission which focussed on how to deal with cases of race-based crimes/discrimination in the community. 80 Council staff participated in Cultural Inclusion and Allyship training in 2024.
Leadership and Advocacy	Release a clear statement that takes a stance against racism and discrimination.	1	<ul style="list-style-type: none"> Intercultural Services 	Ongoing	The following statement is in Council's adopted Inclusion Framework: "Ballarat is an inclusive city where diversity is not only accepted but welcomed and celebrated. Our city values the contribution of all people, and our spaces, places, programs, events and services are designed to be welcoming and accessible to all. We recognise not everyone has the same experience and we work to make sure that people receive the support they need to ensure that no one is left behind." <i>City of Ballarat Inclusion Framework p.5</i>
Leadership and Advocacy	Co-design/deliver events and cultural celebrations, spearheaded by CALD community leaders.	1 + 2	<ul style="list-style-type: none"> Intercultural Services 	Ongoing	A co-design process has been implemented in the planning and delivery of major Council events such as Cultural Diversity Week, Harmony Fest, Refugee Week and the Begonia Festival Parade.
Leadership and Advocacy	Review Council Anti-Discrimination and Anti-Harassment Policy.	1	<ul style="list-style-type: none"> Intercultural Services People and Culture 	Ongoing	The Anti-Discrimination and Anti-Harassment Policy is undergoing a process of review.

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Leadership and Advocacy	Review recruitment and onboarding processes for work placement, employment and volunteer roles at the City of Ballarat to identify areas for improvement.	1	<ul style="list-style-type: none"> People and Culture 	Ongoing	People and Culture have purchased a new Human Resource Information System (HRIS) system, Pulse. The demographic data for all staff will include mandatory and optional fields. The demographic data will support the collection of organisational baseline data. The HRIS team are looking at taking the data live at the end of March 2025.
Leadership and Advocacy	Review Council's human resources and workplace policies to ensure they are inclusive.	1	<ul style="list-style-type: none"> People and Culture 	Delivered in full	As part of the 2024 Enterprise Bargaining Agreement, a new Transitioning in the Workplace Policy was created.
Leadership and Advocacy	Seek opportunities to showcase diversity in Council staffing	1 + 2	<ul style="list-style-type: none"> People and Culture 	Ongoing	Access, Equity and Inclusion presentation delivered to new staff as part of a revised induction program for all new staff members joining the organisation.
Leadership and Advocacy	Explore partnerships across Council to adapt the 'Diversity Atlas' as a tool to measure Council's diversity agility	2	<ul style="list-style-type: none"> People and Culture 	Not yet commenced *although officially not yet commenced, this action is considered no longer in scope.	Council's People and Culture Team will integrate a HRIS in 2025 which supersedes the Diversity Atlas. The HRIS system captures tailored demographic information about the Council staff team.
Maximising and Valuing Diversity	Deliver Aboriginal and Torres Strait Islander events on dates of significance such as Survival Day Dawn	1 + 2	<ul style="list-style-type: none"> Social Inclusion 	Delivered in Full	The following events were successfully delivered: Survival Day Dawn Ceremony - 26 January Anniversary of the National Apology - 13 February

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	Ceremony, Anniversary of the National Apology, National Sorry Day, Reconciliation Week, Aboriginal and Torres Strait Islander Children's Day and NAIDOC Week				National Sorry Day - 26 May Reconciliation Week - 30 May NAIDOC Week - 4 July Aboriginal and Torres Strait Islander Children's Day - 4 August.
Maximising and Valuing Diversity	Deliver Cultural Diversity Week – Harmony Fest community initiatives, Refugee Week, National Day Flag Ceremonies, cultural and interfaith events of significance	1 + 2	<ul style="list-style-type: none"> Intercultural Services 	Ongoing	The following events were successfully delivered: -Cultural Diversity Week in March – Harmony Fest community initiatives - 33 community events -Refugee Week - 20 June -Flag raising events for the Interfaith, Indian and Filipino communities.
Maximising and Valuing Diversity	Recognise the efforts of existing volunteers and promote volunteering opportunities for emerging and established CALD community members	1	<ul style="list-style-type: none"> Intercultural Services 	Delivered in full	Completed in Year 1 with an Intercultural Awards night acknowledging CALD community members. Council acknowledged the volunteer work of Intercultural Ambassadors and Intercultural Advisory Committee members with certificates during National Volunteer Week.
Maximising and Valuing Diversity	Feature multicultural elements in major Council events such as Begonia Festival,	1 + 2	<ul style="list-style-type: none"> Creative Cities Events 	Ongoing	2 Intercultural Acts were featured in Summer Sundays: One Spirit Africa, Amaru Tribe. 8 Multicultural entries joined the Begonia

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	Heritage Week and Summer Sundays.				<p>Festival Parade: The Chinese Australian Cultural Society Ballarat Inc., Ballarat African Association, Ballarat Indian Association, Virasat e Punjab Ballarat, Afghan Ballarat Community, Ballarat Thai Association, Filipino/Australian Association of Ballarat Inc., Ballarat Regional Indonesian Community.</p> <p>2 Multicultural acts were featured in the Winter Festival: DJ Bobby M (British Indian) and DJ Vico (Colombian).</p> <p>Heritage Festival – “Monuments project” saw projected faces of Wadawurrung, Greek migrant, and Chinese migrant community members onto trees in Sturt Street with displays documenting their families’ journey.</p>
Maximising and Valuing Diversity	Build the skill base of CALD groups by facilitating training in employment interviewing, job-readiness, technology for all ages, Australian workplace culture, community safety and mental health.	1	<ul style="list-style-type: none"> Economic Growth Ballarat Regional Multicultural Council 	Delivered in full	Completed in Year 1. Federation University International Student Employability evening held with support of the Ballarat Regional Multicultural Council. Council led the Community Employment Connectors Program.
Maximising and Valuing Diversity	Enhance intercultural understanding and interaction, cultural awareness,	1 + 2	<ul style="list-style-type: none"> Intercultural Services Civic Support 	Delivered in full	The following flag raising ceremonies were delivered in cooperation with Civic Support: Harmony Day - 70 attendees (21 March),

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	networking, and cooperation by supporting celebrations across cultures – flag raising activities, observances of national and significant cultural / religious days such as Ramadan, Harvest Festival, Festival of Lights, Chinese New Year etc.				<p>Philippines National Day - 50 attendees (12 June), India Independence Day - 70 attendees (15 August), Philippines Rizal Day - 120 attendees (30 December).</p> <p>Delivery of the following significant cultural events: Lunar New Year - 500 attendees (18 February), Holi Festival - 280 attendees (23 March), Sri Lanka New Year - 200 attendees (20 April), Ramadan - 150 attendees (April) Ganesh Festival -1500 - attendees (7-8 September'24), Onam-Keralites - 600 attendees (14 September), Onam-Malayalee - 600 attendees (21 September), Mooncake Festival - 350 attendees (14 September), Diwali - 650 attendees (9 November), Nepalese - 250 attendees (5 October)</p>
Maximising and Valuing Diversity	Establish a cultural learning program for communities to come together, share, learn, contribute, and connect. Such a program could emerge in collaboration with	2	<ul style="list-style-type: none"> • Intercultural Services, • Creative Cities • Ballarat Aquatic Leisure Centre • Environment • Eureka Centre 	Ongoing	<p>Heritage Festival – “Monuments project” - projected faces of Wadawurrung, Greek migrant, Chinese migrant onto trees in Sturt Street with displayed documentation about their families’ history/journey</p> <p>Multicultural Arts Plinth at Intercultural Garden, will see artwork erected in May 2025.</p>

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	Council teams responsible for the Active Ballarat Strategy, Creative City Strategy, and Environment strategies.				Eureka Centre events to promote cultural learning have included an interview and panel discussion "Beyond Tolerance: Strengthening Social Cohesion in a Multicultural World (March 2024).
Maximising and Valuing Diversity	Promote Council's strong advocacy and public support to key multicultural groups through visible signage and posters, 'Welcome' in different languages and 'Racism it Stops with Me' during public and sporting events	2	<ul style="list-style-type: none"> Libraries Community Infrastructure 	Ongoing	Work is in progress with Ballarat Library to have new Welcome signs in different languages displayed at their buildings.
Maximising and Valuing Diversity	Explore communication strategies to promote the attendance of mainstream community members to attend CALD driven events	2	<ul style="list-style-type: none"> Media and Communications Intercultural Services 	Delivered in full	Council's Media and Communications Unit has supported and assisted the Intercultural Services team to promote mainstream attendance in all CALD driven events. Support has included social media campaigns and promoting events through traditional media.

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Inclusion Framework Common Areas of Action	
1. Building organizational knowledge and capacity	5%
2. Lead and advocate	16%
3. Provide a diverse and inclusive Workplace	10%
4. Provide welcoming and inclusive Spaces	9%
5. Provide welcoming and inclusive services and programs	31%
6. Listen to our community	12%
7. Connect our community	17%
Action Plan Overview	
Delivered in Full	50%
Ongoing	42%
Not yet commenced	3%
Delivered Annually	5%

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Strategy- Priority Areas

1. Responsive Services

'I can access the services and programs I need easily'

2. Active Citizenship

'I can participate in public life'

3. Leadership and Advocacy

'The City of Ballarat is recognised as a strong advocate for CALD communities'

4. Maximising and Valuing Diversity

'The City of Ballarat partners with the community to acknowledge and celebrate the various contributions of our CALD communities'

9.4. FINANCIAL RESERVES POLICY

Division: Corporate Services
Director: John Hausler
Author/Position: Jason Clissold – Executive Manager Financial Services

PURPOSE

1. The purpose of this report is to present the Financial Reserves Policy to Council for consideration and adoption.

BACKGROUND

2. Historically, City of Ballarat has a practice of establishing financial reserves (both restricted and discretionary) to assist in managing revenue collected for a specific purpose (for example, Developer Contributions Plan, open space, waste and land realisation reserves).
3. City of Ballarat does not currently have a formal policy or procedure to guide on how it manages reserves.

KEY MATTERS

4. The attached Financial Reserves Policy outlines how City of Ballarat will create, use, manage and close financial reserves.
5. Key points to note within the policy include:
 - a. A Council resolution is required for the creation of any discretionary reserve.
 - b. All financial reserves are required to be 100% backed by cash and cash equivalents and/or current other financial assets at the end of each financial year.
 - c. Additional discretionary reserve transfers during the year, which are not included in the annual budget, must be approved by resolution of Council.
 - d. Council may pass a resolution to alter the purpose of a discretionary reserve or to borrow from one (for example, if Council were holding a large balance in a land realisation reserve, Council may resolve to 'borrow' or permanently 'redirect' some of these funds to an urgent construction project). The terms would be outlined in the resolution at the time.
6. Funds held in reserve are invested in line with Council's operational investment procedure, which covers principles relating to the type of financial intuitions Council invests with, their required credit ratings and the amounts of funds that can be invested with each type of institution.

COMMUNITY ENGAGEMENT

7. The purpose of this policy is to inform our community of Council's position in relation to management of financial reserves.
8. No community engagement is required in relation to the content of the policy.

OFFICER RECOMMENDATION

9. **That Council adopt the Financial Reserves Policy as attached.**

ATTACHMENTS

1. Governance Review [9.4.1 - 2 pages]
2. Financial Reserves Policy [9.4.2 - 4 pages]

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ALIGNMENT WITH COUNCIL VISION, COUNCIL PLAN, STRATEGIES AND POLICIES

1. The plan aligns with the following:
 - City of Ballarat Council Plan 2021-2025
 - Goal 6: A Council that provides leadership and advocates for its community
 - City of Ballarat Annual Budget

COMMUNITY IMPACT

2. There are no community impacts identified for the subject of this report.

CLIMATE EMERGENCY AND ENVIRONMENTAL SUSTAINABILITY IMPLICATIONS

3. There are no climate emergency and environmental sustainability implications identified for the subject of this report.

ECONOMIC SUSTAINABILITY IMPLICATIONS

4. There are no economic sustainability implications identified for the subject of this report.

FINANCIAL IMPLICATIONS

5. The adoption of a Financial Reserves Policy provides formal direction to officers relating to the management of financial reserves and improved transparency regarding Council's cash and equity balances.

LEGAL AND RISK CONSIDERATIONS

6. The adoption of a Financial Reserves Policy supports City of Ballarat's compliance with the *Planning and Environment Act 1987*, and the *Subdivisions Act 1988*.

HUMAN RIGHTS CONSIDERATIONS

7. It is considered that the report does not impact on any human rights identified in the *Charter of Human Rights and Responsibilities Act 2006*.

COMMUNITY CONSULTATION AND ENGAGEMENT

8. Community consultation and engagement is not required for the subject of this report.

GENDER EQUALITY ACT 2020

9. There are no gender equality implications identified for the subject of this report.

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CONFLICTS OF INTEREST THAT HAVE ARISEN IN PREPARATION OF THE REPORT

10. Council officers affirm that no general or material conflicts need to be declared in relation to the matter of this report.

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FINANCIAL RESERVES POLICY

1.0 Purpose

The Financial Reserves Policy will:

- a. Support sustainable and responsible management of City of Ballarat's cash balances through consistent identification, administration and use of restricted and discretionary reserves.
- b. Ensure a consistent and formalised process around the creation of reserves, transfer to reserves and subsequent expenditure of funds from these reserves.
- c. Ensure that the City of Ballarat has established reserve funds that account for income that has been received from specific sources for a future application.

2.0 Scope

This policy applies to both restricted and discretionary financial reserves.

This policy does not apply to the Asset Revaluation Reserve which arises under the Australian Accounting Standards to reflect changes in asset values rather than a collection of funds for the management of future capital expenditure.

3.0 Policy Statement

A financial reserve will be established by City of Ballarat officers for any value if there is a legal requirement or a requirement under the Australian Accounting Standards.

A Council resolution is required for the creation of any discretionary reserves.

All financial reserves are required to be 100% backed by cash and cash equivalents and/or current other financial assets at the end of each financial year.

Transfers to and from financial reserves must be made only for the agreed purpose of the reserve outlined in legislation, at establishment or subsequent resolution. Transfers from restricted reserves must occur in line with their legislative requirements.

Additional discretionary reserve transfers during the year, not included in the budget must be approved by resolution of Council.

Financial reserves must be reconciled at the end of each financial year and reported within the audited Financial Statements.

Financial reserves represent a record of future obligations. To ensure prudent management of these funds, expenditure from these reserves should form part of the Annual Budget process as approved by Council.

3.1 Restricted Reserves

- a. Restricted reserves record revenues received where the purpose is subject to legislation or other legal requirements. This includes:
 - i. Contributions received under Developer Contribution Plans (DCPs) or section 173 agreements. Restrictions apply as set out in both the DCP and under provisions outlined in the *Planning and Environment Act 1987*.
 - ii. Public Open Space contributions received according to the legislative requirements of the *Planning and Environment Act 1987*, and the *Subdivisions Act 1988*.

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- b. All restricted reserves are required to be 100% backed by cash and cash equivalents and/or current other financial assets at the end of each financial year, unless there is a specific Council resolution to borrow from a discretionary reserve to fund a significant capital project.

3.2 Discretionary Reserves

- a. Generally, income and expenditure should be budgeted in the financial year in which it occurs and should not be set aside in financial reserves for future use. However, it is acknowledged that situations may arise where Council elects to create a discretionary reserve. Council may establish and maintain a discretionary reserve where:
 - i. Large expenditure needs to be funded over a period of time.
 - ii. Funds are collected specifically for funding of a particular capital works project.
- b. All discretionary reserves are required to be 100% backed by cash and cash equivalents and/or current other financial assets at the end of each financial year, unless there is a specific Council resolution to borrow from a discretionary reserve to fund a significant capital project.
- c. Discretionary reserves will generally not be created where the funds are held for operational requirements or where the reserve balance will not reach \$500,000.
- d. Discretionary reserves are not subject to legal requirements governing the use of the funds. The reserves are established for specific internal purpose and if the purpose does not eventuate or Council changes its priorities, the funding can be diverted through a Council resolution.

3.3 Establishment of financial reserves

- a. A financial reserve will be established by City of Ballarat for any value if there is a legal requirement or a requirement under the Australian Accounting Standards.
- b. Council approval through resolution is required for the creation of any discretionary reserves.

3.4 Transfers to financial reserves

- a. Transfer to financial reserves will occur at the end of the financial year during which the funding is received.
- b. Transfers to financial reserves are limited to funds received for the agreed purpose of the reserve outlined in legislation (restricted reserves), at establishment or subsequent resolution (discretionary reserve).

3.5 Transfer from financial reserves

- a. Transfer from financial reserves will occur at the end of the financial year during which the funding is expended.
- b. Transfers from financial reserves are limited to the agreed purpose of the reserve outlined in legislation (restricted reserves) or at establishment or subsequent resolution (discretionary reserve).
- c. Transfers not approved through the budget process must be approved by Council through resolution.
- d. No transfer from reserve will exceed the amount of the existing balance of the reserve at the time of transfer.

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- e. Identified savings in a discretionary reserve can be transferred out following resolution of Council.

3.6 Borrowing from reserves

- a. From time to time it may be an option for Council to borrow funds from a financial reserve. In this case a Council resolution will be required which clearly sets out the purpose for the loan and the terms of the loan, such as timing of repayments and any applicable interest rate.

3.7 Reporting and management

- b. Financial reserves will be reconciled at the end of each financial year and reported within the audited Financial Statements.
- c. Reserve accounts will be closed at the end of their useful life by Council resolution, in the manner that was set out when the reserve was established or in accordance with legislation.

4.0 Supporting documents and references

4.1 Legislation

- *Local Government Act 2020*
- *Planning and Environment Act 1987*
- *Gender Equality Act 2020*
- *Subdivisions Act 1988*

4.2 Associated Documents

- Australian Accounting Standards
- Budget Management and Forecast Procedure
- Financial Management Policy
- Investment Procedure

4.3 Definitions

Asset Revaluation Reserve	Records the change in asset values arising from revaluation as required by Australian Accounting Standards.
Budget process	Processes relating to the setting and reporting of Council's Annual Budget, including adoption and quarterly budget reports as required by section 94 to 96 of the <i>Local Government Act 2020</i> .
Cash and Cash Equivalents	Cash on hand, cash at bank and term deposits with an original maturity date of less than 3 months.
Current Other Financial Assets	Term deposits with an original maturity date of 3 to 12 months.
Discretionary Reserves	Financial reserves established by City of Ballarat to record future obligations. The reserve is internally restricted and not subject to legal requirements governing the use of the funds.
Financial reserves	Funds that have been set aside for a specified future application.

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**Restricted Reserves**

Financial reserves for which the purpose is subject to external restrictions. External restrictions generally relate to legislated conditions.

5.0 Administrative Updates

From time to time, circumstances may change leading to the need for minor administrative changes to this policy. Where an update does not materially alter this policy, such a change may be made administratively. Examples of minor administrative changes include changes to names of Council departments or positions, change to names of Federal or State Government departments or a minor amendment to legislation that does not have material impact. Where any change or update may materially change the intent of this policy, it must be considered by Council.

6.0 Policy owner

Executive Manager Financial Services

7.0 Authorisation

Adopted by Ballarat City Council on XX.

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9.5. LEASE AND LICENCE POLICY

Division: Infrastructure and Environment
Director: Bridget Wetherall
Author/Position: Nick Venville – Property Coordinator

PURPOSE

1. The purpose of this report is to present the Lease and Licence Policy (the Policy) to Council for consideration and adoption.

BACKGROUND

2. The Policy was originally adopted by Council on 22 November 2017.
3. A draft revised Policy was last presented to Council in August 2023. In accordance with R135/23, Council resolved to proceed with community consultation.
4. The Policy was deferred at the time due to the leasing and licensing internal audit that was undertaken by City of Ballarat's internal auditing consultancy provider.
5. The final Audit Report released in late 2023 recommended a variety of risk mitigation actions relating to different processes involved in the management of Council leases and licences. These actions were prioritised commensurate with the corresponding risk rating. Where relevant, the internal audit recommendations were taken into account in reviewing the policy.

KEY MATTERS

6. The City of Ballarat has a property portfolio of more than 300 buildings which are leased or licensed to a wide variety of organisations across the municipality. This portfolio provides significant benefit to City of Ballarat in both the expectation of revenue and community benefit.
7. This Policy is required to ensure a transparent, equitable and consistent framework to the leasing and licensing of City of Ballarat's property portfolio.
8. Key changes to the previous Policy presented to Council include:
 - a. Further updates to definitions, current supporting documents and references.
 - b. Administrative updates to reflect the standard policy template.
 - c. Addition of a table showing all relevant levels of delegation and responsible City of Ballarat areas with all leases and licences.
 - d. Clearer language in relation to the need for consent to modifications and works to City of Ballarat facilities by tenants.
 - e. A more consistent approach to tenure terms in relation to the granting of a lease/licence.
 - f. Removal of lease and licence transfer fees.

- g. Introduction of an agreement renewal process and relevant principles.

COMMUNITY ENGAGEMENT

- 9. Community engagement was conducted in relation to the Policy in August 2024 via an online MySay page. This consultation was targeted and conducted for the purpose of consulting with the relevant stakeholders. However, any person was able to submit feedback online.
- 10. Relevant stakeholders were identified as all current lease and licence holders. To target engagement at these stakeholders, emails were sent directly to all 304 lease and licence holders prior to the start of the consultation period and one week before the end of the consultation period.
- 11. The MySay engagement was conducted by way of survey which involved capturing both quantitative and qualitative data through multiple choice responses and an opportunity to provide written responses.
- 12. The MySay engagement received a total of 19 submissions with 80% being current tenants/licensees, 10% being interested in becoming a tenant/licensee, and 10% being a member of the community.
- 13. Key themes and feedback identified in the engagement:
 - a. 68% of stakeholders either strongly agreed or somewhat agreed with largely supporting the Policy.
 - b. 68% of stakeholders either strongly agreed or somewhat agreed that the Policy set out a clear and transparent approach.
 - c. 74% of stakeholders either strongly agreed or somewhat agreed with the Policy ensuring a consistent, fair and impartial approach to leases and licenses.
 - d. 53% of stakeholders either strongly agreed or somewhat agreed with the Policy striking the right balance in promoting valuable social, environmental and economic outcomes.
- 14. The engagement and feedback has been reflected in amendments to the Policy through:
 - a. Increased transparency in relation to the approval process to renew expired agreements or agreements in overholding.
 - b. Introduction of language in relation to community benefits of use of City of Ballarat facilities and 'community subsidised rentals'.
 - c. Removal of lease or licence transfer fees.
 - d. Clearer language in relation to the consent process to works and modifications to City of Ballarat buildings undertaken by tenants and licensees.
 - e. Introduction of a 'Community Fees and Charges' framework that will endeavor to provide more consistent and equitable charging of community subsidised

rents. This will be a secondary piece of work undertaken independent of the Policy.

OFFICER RECOMMENDATION

15. That Council:

- 15.1 Adopt the attached revised Lease and Licence Policy, which supersedes the Leasing and Licensing Policy adopted by Council on 22 November 2017 (R428/17).**

ATTACHMENTS

1. Governance Review [9.5.1 - 2 pages]
2. UPDATED Lease and Licence clean [9.5.2 - 8 pages]
3. 2024-10-10 Form- Results- Summary- I D-549 Lease-and- Licencing- Policy [9.5.3 - 14 pages]

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ALIGNMENT WITH COUNCIL VISION, COUNCIL PLAN, STRATEGIES AND POLICIES

1. The plan aligns with the following:
 - City of Ballarat Council Plan 2021-2025;
 - Goal 2: A healthy, connected, and inclusive community;
 - Goal 4: A city that conserves and enhances our natural and built assets;
 - Goal 5: A strong and innovative economy and city; and
 - Goal 6: A Council that provides leadership and advocates for its community.

COMMUNITY IMPACT

2. The subject of this report will impact the community by providing an updated Lease and Licence Policy, including provisions relating to leasing and licencing facilities to community groups and organisations.

CLIMATE EMERGENCY AND ENVIRONMENTAL SUSTAINABILITY IMPLICATIONS

3. There are no climate emergency and environmental sustainability implications identified for the subject of this report.

ECONOMIC SUSTAINABILITY IMPLICATIONS

4. There are no economic sustainability implications identified for the subject of this report.

FINANCIAL IMPLICATIONS

5. There are no financial implications identified for the subject of this report.

LEGAL AND RISK CONSIDERATIONS

6. The legal and risk considerations for this report are to comply with section 115 of the *Local Government Act 2020* as well as property-related legislation, such as the *Crown Land (Reserves) Act 1978*.

HUMAN RIGHTS CONSIDERATIONS

7. It is considered that the report does not impact on any human rights identified in the *Charter of Human Rights and Responsibilities Act 2006*.

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COMMUNITY CONSULTATION AND ENGAGEMENT

8. Community consultation and engagement was conducted in relation to this project, for the purpose of consulting and collaborating with the relevant stakeholders.

GENDER EQUALITY ACT 2020

9. There are no gender equality implications identified for the subject of this report.

CONFLICTS OF INTEREST THAT HAVE ARISEN IN PREPARATION OF THE REPORT

10. Council officers affirm that no general or material conflicts need to be declared in relation to the matter of this report.

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LEASE AND LICENCE POLICY

1.0 Purpose

The purpose of this policy is to guide decision making relating to the management of City of Ballarat's property portfolio. This policy provides a clear framework for the leasing and licensing of Council owned and managed land.

The policy recognises that City of Ballarat cannot exceed the powers conferred on it by Victorian Government legislation. It is guided by the advice and policies of various government agencies.

The objectives of this policy are to:

- Provide clarity of City of Ballarat's role as owner, trustee or Committee of Management;
- Clearly set out the rights and obligations of lessees and licensees;
- Provide for a fair and financially viable approach to the occupancy of City of Ballarat property;
- Provide a framework for the management and use of City of Ballarat's property including repairs, alterations, relocation and removal of structures; and
- Ensure compliance with related legislation.

2.0 Scope

The policy applies to land and buildings on Crown land and City of Ballarat owned freehold land. It does not apply to property operated by the City of Ballarat, sporting clubs or other entities with seasonal licence agreements.

This policy applies to property that City of Ballarat owns or has the delegated authority to manage. This policy applies to staff that prepare leases and licence agreements for City of Ballarat owned or managed properties. City of Ballarat must have the Department of Energy, Environment and Climate Action (DEECA) approval for any lease or licence of Crown land.

3.0 Policy Statement

3.1 Management Principles

City of Ballarat is the owner and manager of a significant amount of property contained within its property portfolio. Well maintained and managed property present a significant benefit to City of Ballarat and the community.

City of Ballarat will strive to ensure its property portfolio is performing and providing the maximum return measured by diverse outcomes.

- Outcomes derived from offering occupancy of City of Ballarat property must be considered in accordance with expectation of revenue or community benefit.
- Private occupation of City of Ballarat's property is a privilege, not a right. Tenure arrangements will reflect this and be structured to avoid any City of Ballarat property becoming a form of private investment from a public resource.
- New private structures on Crown land that provide for single occupancy/exclusive use will generally not be permitted unless City of Ballarat considers the structure integral to deriving economic or community benefit from the property. Landowner consent will also be required.
- City of Ballarat must strive to ensure that the leasing and licensing of City of Ballarat property is transparent, equitable and consistent.

When premises become vacant or at the expiry of the term, City of Ballarat Council staff will consider the ongoing future use of the premises and determine a suitable occupant tenant for the premises with

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consultation with appropriate City of Ballarat Council departments. The occupation of City of Ballarat's premises may be subject to an expression of interest or a tender process to satisfy all statutory and legislative requirements where applicable.

3.2 Responsibilities and Approvals

The table below summarises the responsibilities and relevant areas of City of Ballarat in the management of leases and licences:

Council	Resolve on leases which include: <ul style="list-style-type: none"> A total contract value which exceeds the financial value of the delegation from Council to CEO; or Sit outside of the standard tenure terms outlined under 3.3.
Chief Executive Officer	A total contract value which exceeds the financial value of the delegation from Council to CEO
Director Infrastructure and Environment	A total contract value which exceeds the financial value of the delegation from the CEO to Director Infrastructure and Environment.
Executive Manager Property and Facilities	A total contract value which exceeds the financial value of the delegation from the CEO to Executive Manager Property and Facilities.
Property Department	<ul style="list-style-type: none"> Develop policy and provide advice and guidance on leasing and licensing; Monitor agreement expiry dates and renew when approaching an end/overholding; Develop and update a suite of occupancy agreement templates and ancillary documents such as facility maintenance schedules; Oversee the management of occupancy agreements with the support of applicable service area business units; Ensure regular condition audits and assessments are conducted on all City of Ballarat facilities; Maintain a Lease and Licence register which captures all City of Ballarat property; Apply for approvals from DEECA if City of Ballarat is considering entering into any occupancy agreement under the <i>Crown Land (Reserves) Act 1978</i>; and Provide biannual strategic advice regarding the performance of City of Ballarat's property portfolio to the Executive Leadership Team (ELT).
Finance Department	<ul style="list-style-type: none"> Manage the financial compliance of a lessee or licensee including the collection of rent, fees and other charges; Generate monthly outstanding debtor reports and circulate to the property Department for further escalation and action; and Oversee the collection of outstanding rent in accordance with Council's Financial Hardship Policy.

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3.3 Crown Land and Council Land

The following table provides default lease and licence terms. Any deviation from these default terms requires approval of Council.

	Type	Default Tenure	Rental
Crown land	Lease	3 years with 2 further options of 3 years	Commercial market terms or a community subsidised rental
	Licence	3 years with 2 further options of 3 years	Commercial market terms or a community subsidised rental
	Airport Lease	5 years with 2 further options of 5 years	Commercial market terms
Council land	Lease	3 years with 2 further options of 3 years	Commercial market terms or a community subsidised rental
	Licence	3 years with 2 further options of 3 years	Community subsidised rental
	Airport Lease	5 years with 2 further options of 5 years	Commercial market terms

3.4 Tenure

All occupancies offered on City of Ballarat owned or managed land will be formalised through a binding occupancy agreement.

Prior to any occupancy being offered, the status (ownership) of the land must be clearly defined and understood as that will determine what instrument is to be used to formalise the occupancy.

City of Ballarat cannot exceed the powers conferred on it through Victorian Government legislation. It is also guided by the advice and policies of various government agencies.

Consideration must be given as to whether a market rental valuation is to be obtained to either set the rental or present options to Council. If less than the full market rental is applied, this must be documented for purposes of auditing financial responsibilities.

Occupancies for community groups that provide a community benefit will have subsidised rents that are set by the most recently endorsed Community Fees and Charges.

Grant of Occupancy

Occupation of Crown land or City of Ballarat owned land will be formalised through a lease or a licence in accordance with the requirements of relevant Acts, advice and policies of various government agencies.

Licence

The default position of Council is that the term of any licence will be for 3 years with two further options of 3 years at City of Ballarat's discretion, unless significant investment in a new structure or refurbishment is required to return the condition of the structure to the satisfaction of City of Ballarat, prior to licencing.

Lease

Lease tenures will be offered in three year initial terms and 2 further three year options unless a decision of City of Ballarat is adopted to alter these terms on an individual basis.

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Renewal of Occupancy

At City of Ballarat's discretion, occupancies may be renewed at the end of the tenure period where:

- There are no breaches of terms or conditions of the occupancy;
- The structure is maintained to the satisfaction of City of Ballarat;
- The structure is in an appropriate location and not subject to storm surges, flooding, siltation or erosion;
- The structure is not at risk and/or contributing to the instability of the area;
- City of Ballarat has not determined to remove property in another way, or transfer tenure to another party;
- An expression of interest campaign is not required for a commercial occupancy; and
- Other circumstances that do not support processes to renew occupancy of an asset.

Cancellation of Occupancy

A breach by a lessee or licensee of the terms and conditions of their occupancy agreement or of this policy, including failure to pay Council fees and charges, and which is unremedied after reasonable notice of the breach is given, may result in cancellation of the occupancy.

Other instances where occupancies may be cancelled are to be contained within the occupancy document and the provision of any regulating legislation.

Transfer of Occupancy

Occupancies may be transferred subject to approval from City of Ballarat. An occupancy may not be transferred by bequest. An Application to Transfer Occupancy Form must be used and all required information provided as part of any application to City of Ballarat for the transfer of an occupancy.

Consent to Subletting

Where a lessee or licensee is proposing to sublet any part of the leased or licensed premises, formal written consent must be obtained by City of Ballarat.

3.2.1 Rental Fees and Charges

Rental

Depending on the terms and conditions of the occupancy, a market rental assessment may be commissioned to determine the annual rental amount. Increments commensurate with annual CPI Melbourne will be incurred annually with market review undertaken at the completion of individual terms (default 3 years).

Occupancies for community groups that provide a community benefit will have subsidised rents that are set by the most recently endorsed Community Fees and Charges.

All Fees and Charges

Occupants are responsible for payment of all municipal land rates and taxes on the occupied area (if applicable). Failure to pay municipal land rates, licence or transfer fees will enable City of Ballarat to pursue recovery of such money and cancel the occupancy.

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3.2.2 Rebuilding a structure

Where an existing structure is substantially damaged (greater than 50% loss), building of a new structure may be permitted within the existing footprint of the structure at the discretion of City of Ballarat.

The building of the replacement must be completed within the timeframes specified within the permit or permission may be deemed to have lapsed.

The style, form and materials of any building should be consistent with City of Ballarat requirements and comply with the any relevant guidelines or standards. .

3.2.3 Removal of structures

Structures may be removed in any of the following circumstances as determined by City of Ballarat:

- The structure is dilapidated, beyond repair or is a hazard to public safety;
- The tenant fails to give effect to notices issued by City of Ballarat;
- The structure does not comply with the relevant construction standards;
- The area is subject to changes including storm surges, flooding, siltation or erosion;
- The structure is at risk or may contribute to land or water changes;
- The area around the structure is unsafe to access; or
- Removal is planned through any management plan or policy for the area.

3.4 Occupancy Conditions

General Maintenance

Maintenance schedules cater for different building classifications in order to provide a consistent and fair framework for the conduct of maintenance on City of Ballarat's premises. Each lessee or licensee is required to maintain the facility in accordance with the maintenance schedule attached to the applicable lease or licence. The maintenance schedule will specify the responsibilities of City of Ballarat and the lessee or licensee including responsibility for maintaining the structure, the building fixtures, fittings and grounds. The level of maintenance responsibility outlined in the relevant schedule will be determined by the particular use of the building and any special maintenance requirements.

The lessee or licensee must maintain the structure in good condition to the satisfaction of City of Ballarat and ensure the structure does not risk the safety of its users. The lessee or licensee must ensure that:

- Any improvements are kept in good order and condition;
- Graffiti is removed from the structure within the period specified on notification by City of Ballarat. General graffiti will be removed within 10 working days and offensive graffiti within 2 days. City of Ballarat reserves the right to remove offensive graffiti where it is in public view and likely to cause distress to the community;
- The leased or licensed area is kept free of rubbish, pest animals and weeds; and
- Every default of which notice is given by the City of Ballarat to the lessee or licensee is remedied within a reasonable time as specified in the notice.

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Risk and Occupational Health and Safety

City of Ballarat requires appropriate risk management measures in all leases and licenses. These require lessees or licensees to:

- Release and indemnify City of Ballarat for all claims resulting from any damage, loss, death or injury in connection with the premises unless such claims arise out of City of Ballarat's negligence;
- The lessee or licensee must hold public liability insurance over the licensed site to a minimum value specified in the licence and supply evidence of the current policy to City of Ballarat on request.
- Ensure that appropriate documentation and insurance is in place for occasional or hired use of the premises by third parties;
- Require the lessee or licensee to comply with emergency evacuation procedures and risk management practices implemented by City of Ballarat;
- Require the lessee or licensee to implement a risk management plan that identifies the risks associated with the tenant's use of the premises and how such risks will be addressed; and
- Only use appropriately qualified tradespeople to undertake repairs with prior written approval from City of Ballarat.

Condition Audits

Lessees or licensees will be required to participate in regular building condition inspections of the premises as determined by City of Ballarat. The regularity of the review will depend on the use and type of occupancy. City of Ballarat or City of Ballarat's agent may enter the premises at any reasonable time after giving the tenant a minimum of one weeks' notice to conduct condition audits.

General Occupancy Conditions

- No construction works are to be carried out by the lessee or licensee without first obtaining permission of City of Ballarat as land manager under the *Crown Land (Reserves) Act 1978*, or City of Ballarat as land owner, and secondly, obtaining any regulatory permission required by legislation for the relevant works (for example, planning permits).

Where a lessee or licensee has undertaken works to Council Property without seeking the formal written consent of Council, Council reserves its rights under the lease or licence to require the lessee or licensee to remove any improvements and reinstate the premises to its original condition. Council may also consider terminating the occupancy agreement.

- No services such as power, water, drainage, sewerage, gas or telecommunications may be connected to any City of Ballarat asset without prior approval. This includes solar or wind power generation or other infrastructure.
- City of Ballarat property must not be used for overnight stays or any other sort of residential accommodation without prior approval of the Executive Manager Property and Facilities.
- City of Ballarat property must not be used for any commercial purpose without City of Ballarat permission.
- No fuel or chemicals may be stored in any City of Ballarat property without City of Ballarat permission.

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4 Supporting documents and references

4.1 Legislation

- *Local Government Act 2020*
- *Local Government Act 1989*
- *Crown Land (Reserves) Act 1978*
- *Planning and Environment Act 1987*
- *Gender Equality Act 2020*

4.2 Associated Documents

- Risk Management Policy
- Asset Management Policy
- Endorsed Master Plans
- Capital Works Program
- Council Plan –2021 - 2025
- Community Engagement Strategy
- Standard Council Lease and Licence Templates
- Standard DEECA Lease and Licence Templates
- Child Safe Standards

4.3 Definitions

<i>Council</i>	The Councillors who are democratically elected to represent the Ballarat municipality in accordance with the <i>Local Government Act 2020</i> .
<i>DEECA</i>	The Department of Energy, Environment and Climate Action and its predecessors, successors and assigns, the Victorian Government department representing the Crown as the landowner of Crown land.
<i>Lease</i>	A lease is a right granted by the owner of land (landlord) to another person, community group or incorporated organisation (tenant) to have exclusive possession of that land, or part thereof, for a fixed duration in return for rental payment.
<i>Licence</i>	A licence permits a person, community group or incorporated organisation (licensee) to occupy land (or part thereof) on particular conditions. The main feature that distinguishes a licence from a lease is that a licence does not permit exclusive occupancy of the land.
<i>Municipal land rates</i>	Has the same meaning as general rates referred to in the <i>Local Government Act 1989</i> .
<i>Property</i>	Land or building owned or managed by the City of Ballarat and any successor in law.

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5 Administrative Updates

From time to time, circumstances may change leading to the need for minor administrative changes to this policy. Where an update does not materially alter this policy, such a change may be made administratively. Examples of minor administrative changes include changes to names of Council departments or positions, change to names of Federal or State Government departments or a minor amendment to legislation that does not have material impact. Where any change or update may materially change the intent of this policy, it must be considered by Council.

6 Policy owner

The owner of this policy is the Chief Executive Officer. All enquiries regarding this policy should be initially directed to the Executive Manager Property and Facilities.

7 Applicability

The Policy applies to all Council Officers of the City of Ballarat, regarding land and/or facilities that the City of Ballarat owns or has delegated authority to manage.

8 Authorisation

Adopted by Ballarat City Council on

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MySay Ballarat
Report Type: Form Results Summary
Date Range: 21-08-2024 - 12-09-2024
Exported: 10-10-2024 16:23:35

Closed

Lease and Licensing Policy Survey

Lease and Licensing Policy: Is now open for Consultation

19

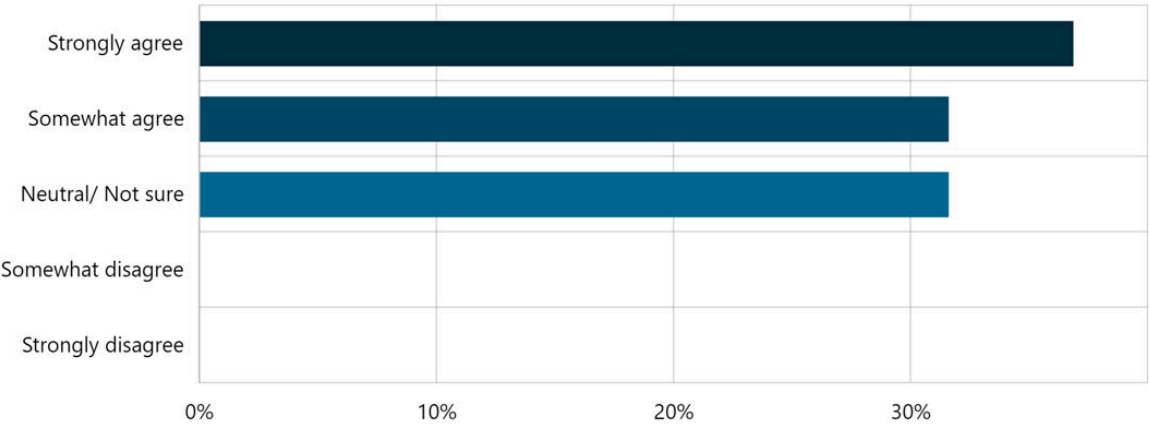
Contributors

19

Contributions

Contribution Summary

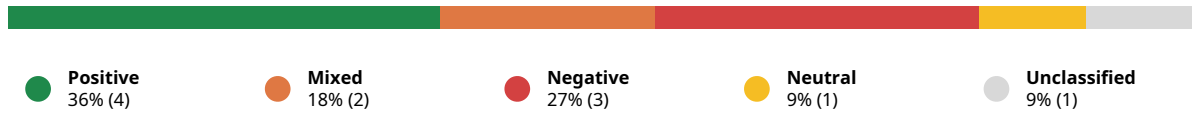
1. Do you largely support the Policy? Required
Multi Choice | Skipped: 0 | Answered: 19 (100%)



Answer choices	Percent	Count
Strongly agree	36.84%	7
Somewhat agree	31.58%	6
Neutral/ Not sure	31.58%	6
Somewhat disagree	0%	0
Strongly disagree	0%	0
Total	100.00%	19

2. Please provide an explanation as to why you agree/disagree/neutral. Required

Short Text | Skipped: 8 | Answered: 11 (57.9%)

Sentiment**Tags**

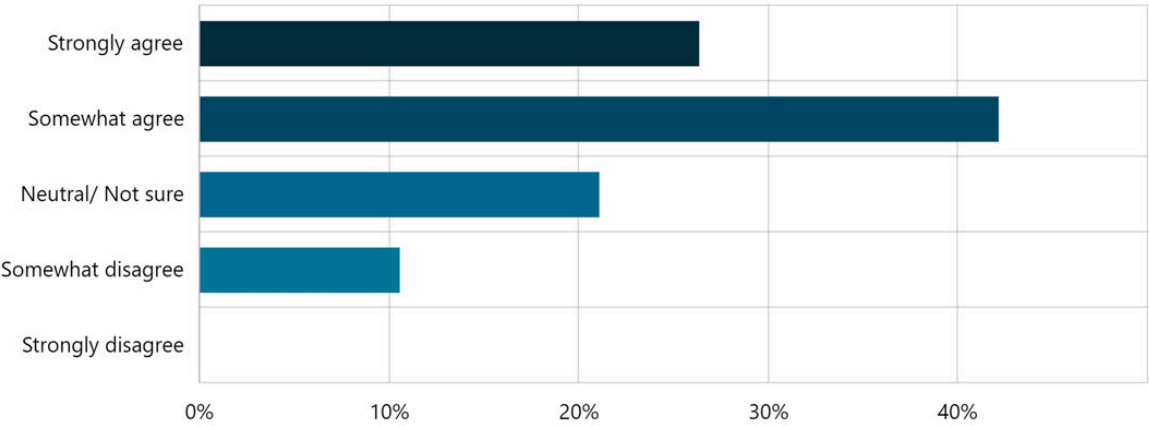
Tag	Percent	Count
Nothing to compare it to.	9%	1
Policy good for accountability	9%	1
Good operating autonomy	9%	1
Establishes clear parameters	9%	1
improvements that could be made to strengthen signals to license holders	9%	1
may require leases to pay a market rental fee	9%	1
not clear how the Policy will either support or disadvantage Not-for-Profit Community organisations who currently have Leases	9%	1
not clear on how a lease can be revoked by council when council wants to manage the facility/service	9%	1
Seems fair	9%	1
Agree a policy needs to be in place	9%	1
shouldnt be at councils discretion unless in best interests of the community	9%	1

Featured Contributions

No featured contributions

3. Does the Policy set out a clear and transparent approach for City of Ballarat to assess lease and licence applications? Required

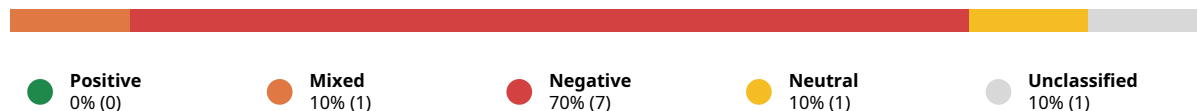
Multi Choice | Skipped: 0 | Answered: 19 (100%)



Answer choices	Percent	Count
Strongly agree	26.32%	5
Somewhat agree	42.11%	8
Neutral/ Not sure	21.05%	4
Somewhat disagree	10.53%	2
Strongly disagree	0%	0
Total	100.00%	19

4. Please provide an explanation as to why you agree/disagree/neutral. Required

Short Text | Skipped: 9 | Answered: 10 (52.6%)

Sentiment**Tags**

clear what the future approval process should/would be for our current Lease
no mention of shared lease agreements

o see greater transparency of fees for each building commercial terms fluctuate with the market

public need to see the fee structure to every facility to make an educated decision on viability vs fairness

How dose Council determine the fee and is that consistent across the city

doesn't explicitly state what expectations are for new applicants

any significant cost of repair or substantial increase in rent may close the club

not clear on how a lease can be revoked by council when council wants to manage the facility/service

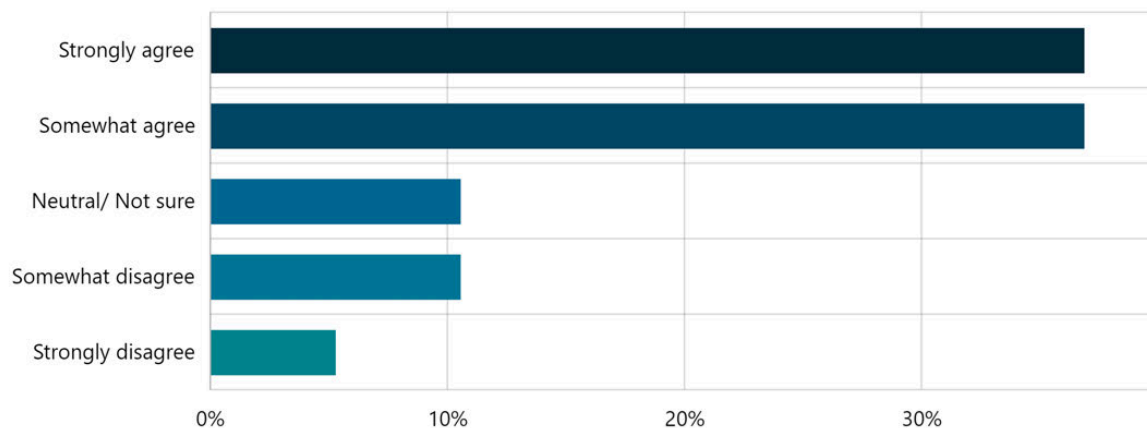
Tag	Percent	Count
public need to see the fee structure to every facility to make an educated decision on viability vs fairness	10%	1
like to see greater transparency of fees for each building	10%	1
How dose Council determine the fee and is that consistent across the city	10%	1
relatively clear approach	10%	1
no mention of shared lease agreements	10%	1
doesn't explicitly state what expectations are for new applicants	10%	1
any significant cost of repair or substantial increase in rent may close the club	10%	1
not clear what the future approval process should/would be for our current Lease	10%	1
not clear on how a lease can be revoked by council when council wants to manage the facility/service	10%	1
commercial terms fluctuate with the market	10%	1

Featured Contributions

No featured contributions

5. Do you agree that the Management Principles set out in the Policy will assist the City of Ballarat to ensure a consistent, inclusive, fair and impartial approach to Leases and Licences? Required

Multi Choice | Skipped: 0 | Answered: 19 (100%)



Answer choices	Percent	Count
Strongly agree	36.84%	7
Somewhat agree	36.84%	7
Neutral/ Not sure	10.53%	2
Somewhat disagree	10.53%	2
Strongly disagree	5.26%	1
Total	100.00%	19

6. Please provide an explanation as to why you agree/disagree/neutral. Required

Short Text | Skipped: 13 | Answered: 6 (31.6%)

Sentiment

Positive

Mixed

Negative

Neutral

Unclassified

33% (2)

0% (0)

33% (2)

33% (2)

0% (0)

Tags

principles are required in order to be fair and impartial

not clear how this Policy would differentiate between the merits/arrangements for an NFP Community group vs a commercial request

doesn't outline the "varying outcomes"

ways been very good to work together
re consistent with every public building

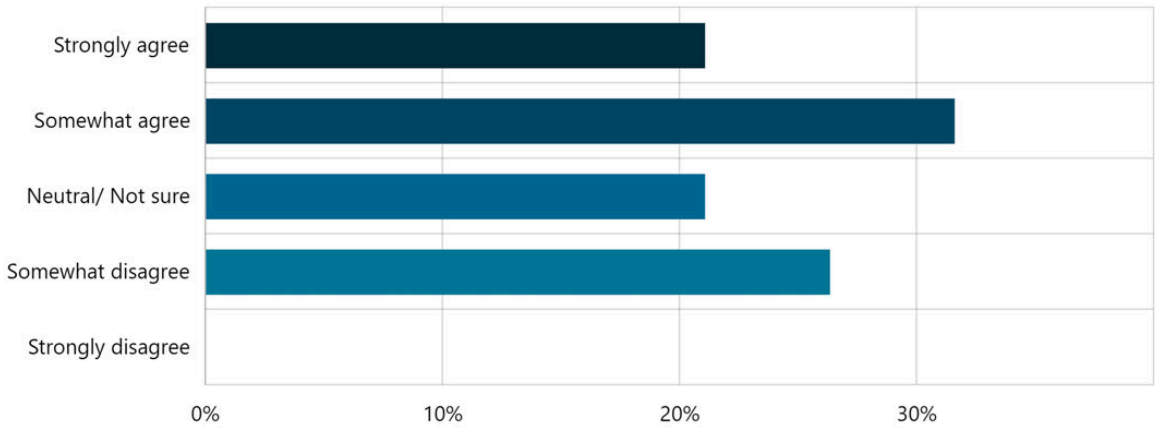
Tag	Percent	Count
if all fees are consistent with every public building then yes	17%	1
Council has always been very good to work together with	17%	1
doesn't outline the "varying outcomes"	17%	1
not clear how this Policy would differentiate between the merits/arrangements for an NFP Community group vs a commercial request	17%	1
principles are required in order to be fair and impartial	17%	1

Featured Contributions

No featured contributions

7. Does the Policy strike the right balance in promoting valuable social, environmental and economic outcomes? Required

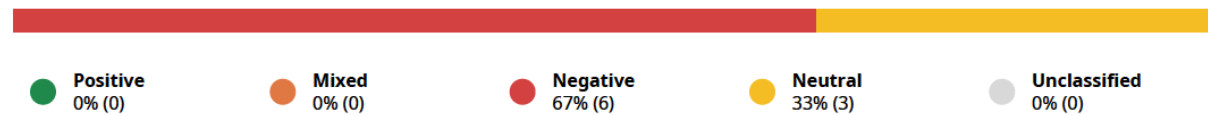
Multi Choice | Skipped: 0 | Answered: 19 (100%)



Answer choices	Percent	Count
Strongly agree	21.05%	4
Somewhat agree	31.58%	6
Neutral/ Not sure	21.05%	4
Somewhat disagree	26.32%	5
Strongly disagree	0%	0
Total	100.00%	19

8. Please provide an explanation as to why you agree/disagree/neutral. Required

Short Text | Skipped: 10 | Answered: 9 (47.4%)

Sentiment**Tags**

should be answered after implementation and impact

Depending on the way the lease/Licence is formatted as to how the tenant is able to comply with it

\$██████ to operate ████████ -we can manage this where Council charges are kept at current levels

cant determine the balance as we dont have all the costs

no real clear definition of what social looks like.

no detail about how leases are given to community groups

might provide an opportunity to strengthen the overarching framework in a way that support

balance seems to be strongly weighted towards achieving commercial outcomes vs social

LGBTIQA inclusion

CORE membership

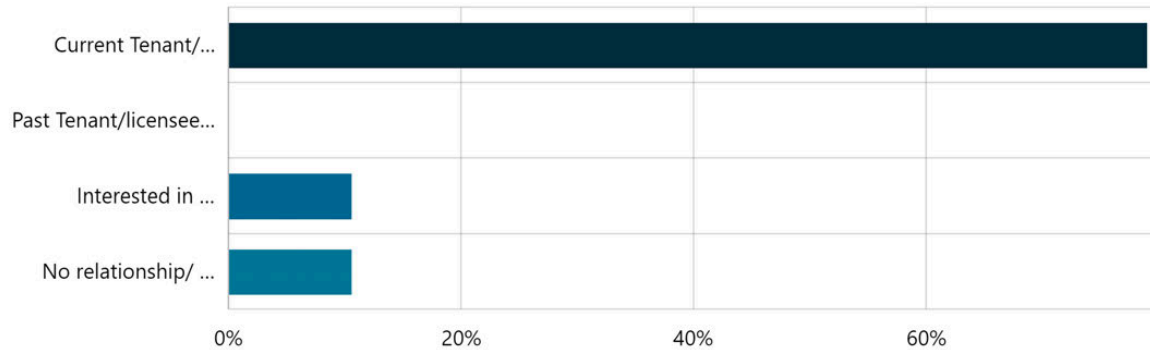
Tag	Percent	Count
cant determine the balance as we dont have all the costs	11%	1
Need to have a greater focus on community benefits rather than market value	11%	1
We currently pay \$██████ to operate ████████ -we can manage this where Council charges are kept at current levels	11%	1
no detail about how leases are given to community groups	11%	1
no real clear definition of what social looks like.	11%	1
might provide an opportunity to strengthen the overarching framework in a way that supports disability access	11%	1
LGBTIQA inclusion	11%	1
CORE membership	11%	1
Depending on the way the lease/Licence is formatted as to how the tenant is able to comply with it	11%	1
balance seems to be strongly weighted towards achieving commercial outcomes vs social	11%	1
should be answered after implementation and impact	11%	1

Featured Contributions

No featured contributions

9. What is your relationship with a City of Ballarat facility? Required

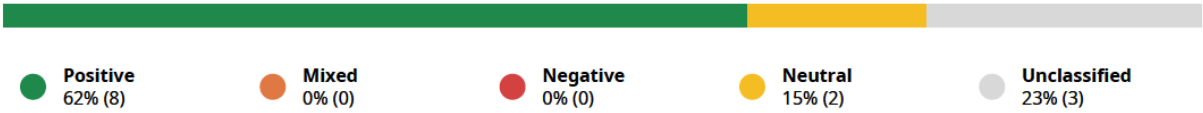
Multi Choice | Skipped: 0 | Answered: 19 (100%)



Answer choices	Percent	Count
Current Tenant/licensee or member of a tenant/licensee group	78.95%	15
Past Tenant/licensee or member of a tenant/licensee group	0%	0
Interested in becoming a Tenant/licensee in the future	10.53%	2
No relationship/ Member of the public	10.53%	2
Total	100.00%	19

10. If yes, please specify which facilities you use? Required
Short Text | Skipped: 6 | Answered: 13 (68.4%)

Sentiment



Tags



Tag	Percent	Count
airport hut	31%	4
sporting club facilities	23%	3
None	8%	1
Holmes Street	8%	1
both owner and tenant of commercial land	8%	1

Featured Contributions

No featured contributions

11. Please detail any comments you would like to make about the proposed Policy. Required

Long Text | Skipped: 0 | Answered: 19 (100%)

Sentiment

No sentiment data

Tags

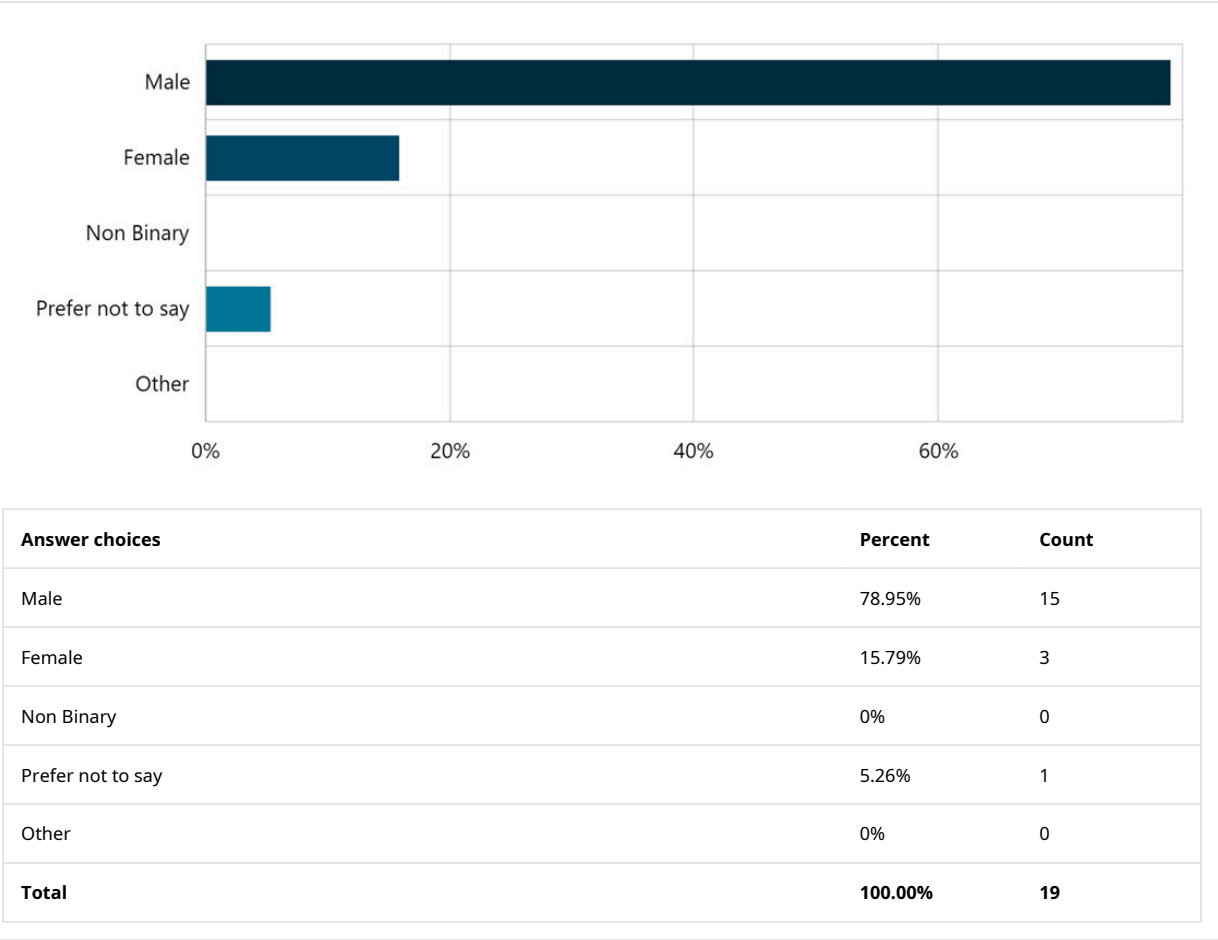
No tag data

Featured Contributions

No featured contributions

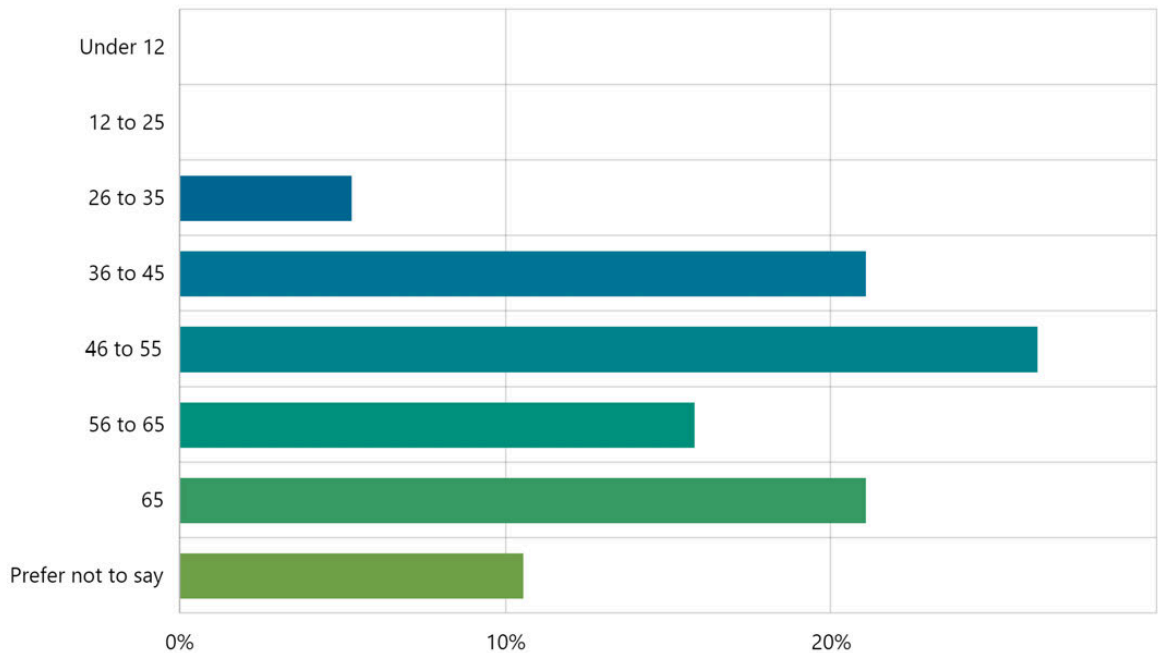
12. I am: Required

Multi Choice | Skipped: 0 | Answered: 19 (100%)



13. I am: Required

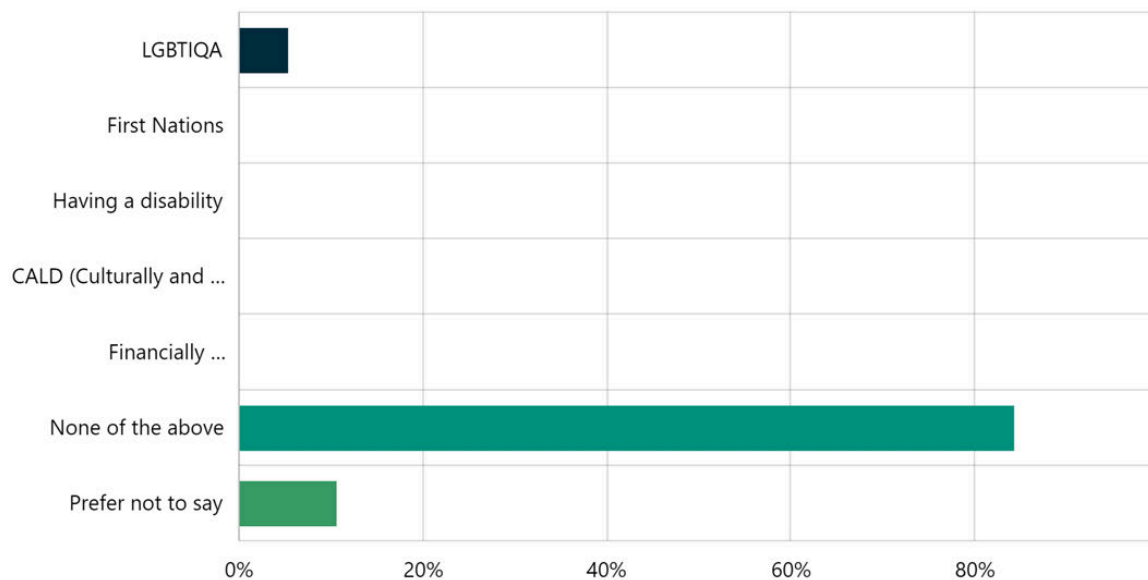
Multi Choice | Skipped: 0 | Answered: 19 (100%)



Answer choices	Percent	Count
Under 12	0%	0
12 to 25	0%	0
26 to 35	5.26%	1
36 to 45	21.05%	4
46 to 55	26.32%	5
56 to 65	15.79%	3
65	21.05%	4
Prefer not to say	10.53%	2
Total	100.00%	19

14. I identify as: Required

Multi Choice | Skipped: 0 | Answered: 19 (100%)



Answer choices	Percent	Count
LGBTIQA	5.26%	1
First Nations	0%	0
Having a disability	0%	0
CALD (Culturally and linguistically diverse)	0%	0
Financially vulnerable (earn less than \$650/week)	0%	0
None of the above	84.21%	16
Prefer not to say	10.53%	2

9.6. PARTNERSHIPS AND GRANTS POLICY

Division: Community Wellbeing
Director: Matthew Wilson
Author/Position: Pete Appleton – Executive Manager Engaged Communities

PURPOSE

1. The purpose of this report is to seek Council's endorsement of a revised Partnerships and Grants Policy.

BACKGROUND

2. The Partnerships and Grants Policy is due to be reviewed during 2025. The existing policy was adopted in August 2022.

KEY MATTERS

3. The scope of the policy has been extended to include the Creative Inspiration Grants Program and the Heritage Grants Program.
4. The draft policy provides principles which are followed to deliver a consistent, fair and transparent grants and partnerships process. These principles reflect both the current grant process and align with the Victorian Auditor-General's Officer recommendations in the 2022 Fraud Control Over Local Government Grants report.
5. In summary, these principles are:
 - a. Transparency and accountability:
 - i. Funding decisions are clearly documented, including the assessment of applications made by evaluation panels;
 - ii. Eligibility requirements and assessment criteria are established and made available to prospective applicants prior to the commencement of each application round;
 - iii. All successful recipients must enter a funding agreement with City of Ballarat prior to the payment of funds and must meet all formal acquittal requirements. Failure to acquit funding may disqualify the recipient from eligibility for future programs and/or require return of funding;
 - iv. Grant and partnership programs and processes are reviewed following each round; and
 - v. An annual partnerships and grants report is provided to Council at the conclusion of each financial year.
 - b. Fraud risk control:
 - i. Applications are assessed by a panel of City of Ballarat staff;

- ii. Following assessment, a recommendation is made by the panel to Council (or a Delegated Committee established by Council) for a decision on funding;
- iii. Councillors, members of Delegated Committees and staff who are assessing applications must declare conflicts of interest and, if conflicted, exclude themselves from the process;
- iv. If a funding decision does not align with the evaluation panel recommendation, the reason for the funding decision being different must be documented;
- v. Grants and partnerships are not intended for ongoing, continuous funding; and
- vi. Councillors, City of Ballarat staff and members of Delegated Committees are not eligible to apply for or receive grant or partnership funding.

The proposed assessment process will enable Council to comply with the Victorian Auditor-General's Office recommendation in the 2022 Fraud Control Over Local Government Grants Report.

- 6. In relation to City Partnerships Programs, the draft policy proposes that all funding agreements from the 2024-2028 period be acquitted by 30 June 2030.
- 7. If adopted the new policy would trigger amendments to the following arrangements. A revised Terms of Reference for the City Partnerships Delegated Committee (with minor changes to update language and associated timeline information around the revised policy).
- 8. Creation of a new Grant Allocations Delegated Committee to consider all applications from the other four grant programs.
- 9. Item 3.3 **Other Grant Programs** has been added to the draft policy to mitigate possible confusion when Council facilitates a grants program with funding from another tier of government. Recent examples include the State Government's Empowering Communities Program (now concluded) and the Social Inclusion Action Group Program which is currently underway.
- 10. The proposed statement is as follows:

Where Council has a role in administering externally funded grant programs, those grant programs will not be included in the City of Ballarat policy process due to the guidelines and reporting requirements of the external funder.

COMMUNITY ENGAGEMENT

- 11. There has been no community engagement on this matter as it pertains to the policy conditions directing the implementation of Council's community funding programs, and therefore the primary feedback and input required is that of the Council under advice of officers. This is to ensure that the programs through which the distribution

of funding to community groups, commercial entities and community based organisations is undertaken in compliance with relevant legislation and standards.

OFFICER RECOMMENDATION

12. That Council:

- 12.1 Adopt the attached Partnerships and Grants Policy, which supersedes the Partnerships and Grants Policy adopted by Council on 24 August 2022 (R123/22).**

ATTACHMENTS

1. Governance Review [9.6.1 - 2 pages]
2. Partnerships and Grants Policy [9.6.2 - 4 pages]

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ALIGNMENT WITH COUNCIL VISION, COUNCIL PLAN, STRATEGIES AND POLICIES

1. The intent of the Partnerships and Grants Policy is to ensure that recipients are able to deliver quality programs, events, products and services which are of great benefit to Ballarat and which bring a wide range of social, environmental and economic returns to the city.
2. Each of the programs included in the revised policy has direct links to the Council Plan plus relevant adopted thematic plans.

COMMUNITY IMPACT

3. Community impact remains an important assessment consideration across all City of Ballarat partnership and grant programs.

CLIMATE EMERGENCY AND ENVIRONMENTAL SUSTAINABILITY IMPLICATIONS

4. Whilst there is not a specific individual environmental/sustainability partnership or grant program, environmental/sustainability-based applications are eligible across all the programs under the policy.

ECONOMIC SUSTAINABILITY IMPLICATIONS

5. The intent of Council's partnership and grant programs is to stimulate further investment in the Ballarat economy through in-kind contributions, matched funding and investment from local participants and visitors to the city.

FINANCIAL IMPLICATIONS

6. There are no new financial implications identified from the revision of the policy.
7. All programs will be subject to endorsement within the annual Council budget process.

LEGAL AND RISK CONSIDERATIONS

8. The new assessment arrangements included within the revised policy will enable Council to comply with the Victorian Auditor-General's Office recommendation in the 2022 Fraud Control Over Local Government Grants Report.

HUMAN RIGHTS CONSIDERATIONS

9. It is considered that the report does not impact on any human rights identified in the *Charter of Human Rights and Responsibilities Act 2006*.

COMMUNITY CONSULTATION AND ENGAGEMENT

10. Community consultation and engagement is not required for this report.

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GENDER EQUALITY ACT 2020

11. In line with the *Gender Equality Act 2020*, applicants must demonstrate consideration of gender impact in their project.

CONFLICTS OF INTEREST THAT HAVE ARISEN IN PREPARATION OF THE REPORT

12. Council officers affirm that no general or material conflicts need to be declared in relation to the matter of this report.

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PARTNERSHIPS AND GRANTS POLICY

1.0 Purpose

The purpose of the Partnerships and Grants Policy is to ensure City of Ballarat delivers a consistent, fair and transparent grants and partnerships process, and ensure recipients can deliver quality programs, events, products and services that benefit the Ballarat community in alignment with the delivery of the Council Plan 2025-2029.

2.0 Scope

This policy applies to the administration of partnership and grant programs provided by City of Ballarat. The policy applies to all Councillors and members of City of Ballarat staff involved in administering, assessing or decision-making in relation to these programs. This policy does not apply to agreements, sponsorships or contributions (whether one off or repeated) which are not considered to form part of an established grant or partnership program.

3.0 Policy Statement

3.1 Principles

3.1.1 Transparency and accountability

Decisions relating to the approval of grants or partnerships must be clearly documented. Eligibility requirements and assessment criteria are established for all grant or partnership programs and are made available to prospective applicants prior to the commencement of each application round. Assessment panels must apply and document their evaluation of applications against the relevant eligibility requirements assessment criteria. This documentation must include:

- Whether applicants met the eligibility requirements;
- How the assessment panel scored applicants against the assessment criteria; and
- The factors considered by the assessment panel to determine the recommended grant or partnership recipients.

Members of Delegated Committee are responsible for ensuring due diligence by reviewing in detail the assessment panel recommendations prior to making a decision.

All successful grant or partnership recipients are required to enter into a funding agreement with City of Ballarat prior to payment of funds. All successful grant or partnership recipients must meet all formal acquittal requirements associated with the relevant grant or partnership program. Failure to do so may disqualify the recipient from eligibility for future programs and City of Ballarat may require funding to be returned.

Grant and partnership programs and the relevant assessment process and criteria is reviewed after each round to ensure each program continues to achieve its purpose and deliver benefits to the Ballarat community. An annual partnership and grants report is provided to Council at the conclusion of each financial year which includes the findings and recommendations from evaluations undertaken as part of the ongoing improvement reviews.

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3.1.2 Fraud control

City of Ballarat is committed to ensuring that its grant and partnership programs are protected from fraud or misuse, by ensuring the following measures are in place:

- a. All grant and partnership applications must be evaluated by a panel which consists of City of Ballarat staff.
- b. Prior to evaluating grant applications, assessment panel members must declare any conflicts of interest. Should an assessment panel member declare a conflict of interest in relation to an application, they must exclude themselves from evaluating or discussing the application.
- c. Following evaluation, a recommendation is provided by the panel to the Council for decision on funding. This may include to a delegated committee established by Council for the purpose of making funding decisions on grant or partnership programs.
- d. Councillors and members of delegated committees making funding decisions must declare any conflicts of interest in accordance with City of Ballarat's Governance Rules.
- e. If a funding decision does not align with the recommendation, the reason for the funding decision and the deviation from the recommendation must be clearly documented.
- f. Grants and partnerships are not intended for ongoing, continuous funding, and limits apply to the funding term for each program. Recipients are encouraged to ensure projects are independently sustainable beyond the funding period.
- g. City of Ballarat staff, Councillors and members of delegated committees are not eligible to apply for or receive grant or partnership funding through this program.

3.2 Partnership and Grant Programs

3.2.1 City Partnerships Program

This program directly aligns with the Council Plan 2025-2029 by providing funds to organisations and businesses to deliver Council-identified priorities. Projects may span multiple financial years up to a maximum of 3 years.

All funding agreements issued on behalf of the 2024-2028 Council are to be acquitted by 30 June 2030.

2026/27 Program	Maximum funding term is 3 years concluding 30 June 2029
2027/28 Program	Maximum funding term is 3 years concluding 30 June 2030
2028/29 Program	Maximum funding term is 2 years concluding 30 June 2030

There are two streams:

- a) Community stream:
 - For not-for-profit and charitable organisations based in Ballarat
 - Funding range: \$20,000 - \$100,000 per applicant per financial year.

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**b) Commercial Stream:**

- For business and not-for-profit charitable organisations based in Ballarat
- Funding range: Applications greater than \$20,000.

3.2.2 Community Impact Grants Program

The program directly aligns to Council's Ballarat's Municipal Public Health and Wellbeing Plan 2021-2031 by providing grants to local community organisations to encourage community activity, participation and resilience.

Applications from not-for-profit organisations will be considered for up to \$20,000, including a small grants option for applications under \$2,000. The program provides annual grants with applicants being required to acquit grants within a twelve-month period.

3.2.3 Tourism Events Grants Program

The program directly aligns to the Ballarat Events Strategy 2018-2028 by providing funding for festivals, events and activities that enhance tourism and promote Ballarat as a destination. Applications are considered up to \$20,000. The program provides annual grants with applicants being required to acquit grants within a twelve-month period.

3.2.4 Creative Inspiration Grants Program

The program directly aligns to Council's Creative City Strategy 2019 by providing grants to support creative projects by visual artists, performers, musicians, filmmakers, writers, designers, makers and creative businesses that live, work or study in Ballarat. Applications are considered for \$5,000. The program provides annual grants with applicants being required to acquit grants within a twelve-month period.

3.2.5 Heritage Grants Program

The program directly aligns to Council's Heritage Plan 2017-2030 by providing grants to the owners of heritage properties to undertake conservation and restoration works. Applications are usually considered for up to \$15,000. The program provides a one-off grant with applicants required to acquit grants within a two-year period.

3.3 Other Grant Programs

Where City of Ballarat has a role in administering externally funded grant programs, those grant programs will not be included in the City of Ballarat policy process due to the guidelines and reporting requirements of the external funder.

3.4 Ensuring community capacity to apply for grants

Council will promote grants through various communication channels and offer support to those needing assistance with the online grants platform. Regular communications and updates to the City of Ballarat webpage will be made to assist organisations seeking further information.

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4.0 Supporting documents and references

4.1 Legislation

- *Local Government Act 2020*
- *Gender Equality Act 2020*

4.2 Associated Documents

- Council Plan 2025 – 2029
- Ballarat's Municipal Public Health and Wellbeing Plan 2021-2031
- Ballarat Events Strategy 2018-2028
- Creative City Strategy 2019
- Heritage Plan 2017-2030

4.3 Definitions

Staff

A Staff member includes employees, labour hire agency staff, volunteers and work experience students engaged by the City of Ballarat.

5.0 Administrative Updates

From time to time, circumstances may change leading to the need for minor administrative changes to this policy. Where an update does not materially alter this policy, such a change may be made administratively. Examples of minor administrative changes include changes to names of Council departments or positions, change to names of Federal or State Government departments or a minor amendment to legislation that does not have material impact. Where any change or update may materially change the intent of this policy, it must be considered by Council.

6.0 Policy owner

Executive Manager Engaged Communities.

7.0 Authorisation

Adopted by Ballarat City Council,

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9.7. AUDIT AND RISK COMMITTEE BIENNIAL REPORT

Division: Corporate Services
Director: John Hausler
Author/Position: John Thomas – Senior Risk Officer

PURPOSE

1. The purpose of this report is to present the Audit and Risk Committee Biannual Report for the period 1 July 2024 – 31 December 2024, in accordance with section 54(5) of the *Local Government Act 2020* (the Act).

BACKGROUND

2. The Act requires the Audit and Risk Committee to:
 - a. Prepare a Biannual Audit and Risk report that describes the activities of the Audit and Risk Committee and includes its findings and recommendations; and
 - b. Provide a copy of the Biannual Audit and Risk Committee report to the Chief Executive Officer (CEO) for tabling at the next Council meeting.

KEY MATTERS

3. The report provides the Biannual Audit and Risk Committee report for the period of 1 July 2024 – 31 December 2024 as required by the Act. The Biannual Report provides an update of the Audit and Risk Committee's findings, recommendations and activities in accordance with the endorsed work plan.
4. The Biannual Report was presented to the 5 March 2025 Audit and Risk Committee meeting, at which time they endorsed the report.

COMMUNITY ENGAGEMENT

5. This report provides a summary of the activities and findings of the Audit and Risk Committee over the past six months. As such, community engagement is not required.
6. The Audit and Risk Committee has reviewed and endorsed the Biannual Report.

OFFICER RECOMMENDATION

7. **That Council:**
 - 7.1 **Receive and note the Audit and Risk Committee Biannual report for the period 1 July 2024 – 31 December 2024.**

ATTACHMENTS

1. Governance Review **[9.7.1 - 2 pages]**
2. Endorsed Biannual report to Council July to December 2024 **[9.7.2 - 7 pages]**

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ALIGNMENT WITH COUNCIL VISION, COUNCIL PLAN, STRATEGIES AND POLICIES

1. The plan aligns with the following:
 - Goal 6: A Council that provides leadership and advocates for its community
2. The Audit and Risk Committee Biannual report is a statutory requirement of the *Local Government Act 2020* (the Act).

COMMUNITY IMPACT

3. There are no community impacts identified for the subject of this report.

CLIMATE EMERGENCY AND ENVIRONMENTAL SUSTAINABILITY IMPLICATIONS

4. There are no climate emergency and environmental sustainability implications identified for the subject of this report.

ECONOMIC SUSTAINABILITY IMPLICATIONS

5. There are no economic sustainability implications identified for the subject of this report.

FINANCIAL IMPLICATIONS

6. There are no financial implications identified for the subject of this report.

LEGAL AND RISK CONSIDERATIONS

7. In accordance with section 54(5) of the Act, the Audit and Risk Committee is required to prepare a Biannual Audit and Risk Committee Report.
8. The report complies with the Act.

HUMAN RIGHTS CONSIDERATIONS

9. It is considered that the report does not impact on any human rights identified in the *Charter of Human Rights and Responsibilities Act 2006*.

COMMUNITY CONSULTATION AND ENGAGEMENT

10. Community consultation and engagement is not required for the subject of this report.

GENDER EQUALITY ACT 2020

11. There are no gender equality implications identified for the subject of this report.

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CONFLICTS OF INTEREST THAT HAVE ARISEN IN PREPARATION OF THE REPORT

12. Council officers affirm that no general or material conflicts need to be declared in relation to the matter of this report.

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Audit and Risk Committee Biannual Report July – December 2024



In accordance with section 54(5) of the *Local Government Act 2020*, the Audit and Risk Committee presents its biannual audit and risk report that describes the activities of the Audit and Risk Committee (Committee). This report is for the period July 2024 – December 2024.

The Committee's activities for the reporting period are summarised below.

Area of Focus	Outcome
Compliance and Legislative Requirements	
Consideration of the impact on Council of the outcomes of integrity body reports	Regular updates provided to the Committee on the learnings from findings of integrity body reports.
Policy and Procedure List	An update on the review and status of Council policies and procedures was presented to the 4 September 2024 Committee meeting. The Committee received and noted the report.
Councillor Expenses	The Committee received the Councillor expenses for 1 January 2024 – 30 June 2024 at the 4 September 2024 Committee meeting with the categories of expenses being: <ul style="list-style-type: none"> • Travel expenses • Car mileage • Childcare • Information and communication • Conference and training The Committee received and noted the report.
Instrument of Delegations	An update on the status of Council's Instruments of Delegation was provided to the Committee on 4 September 2024. The report detailed the instruments of delegation which had been made, the delegating entity (Council or CEO) and the date of approval. The Committee received and noted the report.
Gifts Register	The Committee received a report on 4 December 2024 which outlined the gifts received between 1 April 2024 – 30 September 2024. The report detailed the following information: <ul style="list-style-type: none"> • Date received • A description of the gift • Recipient name • Recipient department • Gift status • Gift type • Gift value • Gift accepted or declined The Committee also received copies of the updated Councillor Gift Policy and Gift and Hospitality Procedure, which were updated on 28 August 2024 and 20 September 2024 respectively. The Committee received and noted the report.

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Audit and Risk Committee Biannual Report July – December 2024

Disaster Recovery Plan	<p>The Disaster Recovery Plan report was presented to the 4 December 2024 meeting and the report outlined the planned exercise undertaken in June 2024.</p> <p>The Committee received and noted the report</p>
ICT Strategy	<p>The ICT Strategy Progress report was presented to the 4 December 2024 meeting.</p> <p>The Committee received and noted the report.</p>
Cyber Security Strategy Update	<p>The Cyber Security Strategy Update was presented to the 4 December 2024 meeting. This report provided updates on the proposed roadmap and City of Ballarat's current maturity rating.</p> <p>The Committee received and noted the report.</p>
HR Metrics	<p>The HR Metrics report was presented to the 4 December 2024 meeting. The report provided an update which included the below analytical data:</p> <ul style="list-style-type: none"> • Excessive leave • Absenteeism • New Hires • Turnover • Secondments • Staffing numbers <p>The Committee received and noted the report.</p>
Audit Recommendation Status Register	<p>The Audit Recommendation Status Register is a standing agenda item for every meeting. The report details the audit recommendations to be implemented and allows the Committee to monitor progress and oversight.</p> <p>Please refer to Appendix 1 Audit Recommendation Status Register.</p>
Oversight of the monitoring activity of high-risk areas by Council	<p>The Governance and Risk report was presented at the 4 September 2024 and 4 December 2024 meetings. The reports included:</p> <ul style="list-style-type: none"> • OHS performance data - incident reports, compensation claims, WorkSafe interactions, health and safety training conducted; • Data relating to insurance, fleet, public liability and property claims; • Compliance with the Road Management Plan, Tree Management Plan and Play Space Management Plan; • Data on Freedom of Information requests, privacy breaches and regulatory body complaints; • Fraud and corruption control; • Enterprise risk management update; • 2024 Local Government election update. <p>The Audit and Risk Committee received and noted the reports.</p>

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Audit and Risk Committee

Biannual Report July – December 2024

Chief Executive Officer Report	<p>A report is provided by the Chief Executive Officer to each meeting (other than the meeting to consider the 'in principle' financial statements) which provides an update on key items in the organisation.</p> <p><u>6 September 2024 Meeting</u></p> <ul style="list-style-type: none"> • Council resolutions • Enterprise bargaining agreement • FOGO kerbside collection • Local government service rates and charges • State and Federal Parliament reviews into local government • Procurement Policy <p><u>4 December 2024 Meeting</u></p> <ul style="list-style-type: none"> • Council resolutions • Enterprise bargaining agreement • IBAC survey results • Council Plan 2025-29 Community Survey <p>The Committee received and noted the reports.</p>
Council Financial and Performance Reporting	
Council Plan	<p>The Council Plan quarterly report was presented to the 4 September 2024 and 4 December 2024 meetings.</p> <p>The Committee received and noted the reports.</p>
Quarterly Financial Report	<p>The Financial Report Summary was presented to the 4 September 2024 and 4 December 2024 meetings.</p> <p>The Committee received and noted the reports.</p>
Asset Capitalisation, Revaluation and Disposal procedures	<p>At its meeting on 4 September 2024, the Committee was provided with copies of the draft Asset Capitalisation Procedure, Asset Revaluation Procedure and Disposal of Surplus Assets Procedure.</p> <p>The Committee provided officers with feedback relating to the procedures.</p>
Asset Data and Valuation Actions 2024/25	<p>The Committee received a report to the 4 December 2024 meeting on actions that will be undertaken in the 2024/25 financial year to improve the integrity of Council asset data.</p> <p>The Committee received and noted the report.</p>
Risk Management and Fraud Prevention	
Risk Update	<p>The Enterprise Risk Action Plan (ERAP) was presented to the Committee on 4 September 2024 and 4 December 2024.</p> <p>At the 4 September 2024 meeting, it was noted that 5 actions were completed and at the 4 December 2024 meeting, 5 further actions were completed.</p>

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Audit and Risk Committee Biannual Report July – December 2024

	The Committee received and noted the reports.
Business Continuity Plan	<p>The Business Continuity Plan report was presented to the 4 September 2024 Audit and Risk Committee Meeting. The report provided an update on a review of the Business Continuity Plan, conducted in June/July 2024.</p> <p>The Committee received and noted the report.</p>
Asset Management Update	<p>The Asset Management Update report was provided to the 4 September 2024 and 4 December 2024 meetings.</p> <p>The reports provided progress updates made towards enhancing asset management maturity within the organisation.</p> <p>The Committee received and noted the reports.</p>
Procurement Integrity	<p>The Procurement Integrity report was presented to the 4 December 2024 Audit and Risk Committee and provided an update on key matters relating to procurement and contract management integrity practices, including:</p> <ul style="list-style-type: none"> • Adoption of the Procurement Policy • Precedent contract documents developed • Exemptions to the Procurement Policy that had been approved • The 2023/24 contract variance report • The 2023/24 cumulative spend analysis • Outcomes and learnings from the application of internal controls. <p>The Committee received and noted the report.</p>
Tender Panel Operation	<p>A report was presented to the 4 September 2024 Audit and Risk Committee in relation to the use of panels of providers, following a request from the Committee at its December 2023 meeting.</p> <p>The Committee received and noted the report.</p>
Internal Audit	
Internal Audit Reports	<p>Project Management</p> <p>The internal audit report was presented to the 4 December 2024 Audit and Risk Committee meeting. The internal audit commenced in the week of 8 July 2024, and the objective was to review the adequacy of the:</p> <ul style="list-style-type: none"> • Structure for the project management framework • Processes for monitoring and assessing progress of the project, including change management and associated risks • Documentation and follow up of governance/management meetings and actions • Management reporting framework • Progress and budget reporting • Management of variations and 'contingence' payments to third parties • Project evaluation process <p>The final report provided findings and associated risk ratings and causes, with internal auditor recommended actions and management comments.</p>

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Audit and Risk Committee Biannual Report July – December 2024

	<p>There were 7 internal audit actions identified relating to:</p> <ul style="list-style-type: none"> • EPMO framework • Project type • EPMO manual • Terms of reference • Management reporting • Project budgeting • Lessons learnt. <p>The Committee endorsed the internal audit report.</p>
Internal Audit Status Report	<p>The internal audit status report was presented to the 4 September 2024 and 4 December 2024 Audit and Risk Committee meetings.</p> <p>The Committee received and noted the reports.</p>
Sector Issues Brief	<p>Internal Auditor (Crowe) Issues Brief was presented to the 4 September 2024 and 4 December 2024 Audit and Risk Committee Meetings. The report contained a summary of recent reports and publications by government agencies and other sources that may impact public sector agencies and local government.</p> <p>The reports were received and noted by the Committee.</p>
External Audit	
2023/24 Draft Annual Financial Report and Performance Statement	<p>An additional meeting was held on 2 October 2024 to consider the Draft Annual Financial Report and Performance Statement and recommended Council record its approval 'in principle'.</p> <p>The Committee recommended the Council approve the statements in principle and forward them to the Victorian Auditor General.</p>
2023/24 Final Closing Report	<p>A report was presented to the 4 December 2024 Committee meeting, which provided:</p> <ul style="list-style-type: none"> • The final Closing Report (including the Final Management Letter) for the year ending 30 June 2024. • An update on changes to the Financial Statements and Performance Statements and other findings since the Committee's 2 October 2024 meeting. • The adopted City of Ballarat Annual Report for 2023/24. <p>The Committee received and noted the report.</p>
Audit and Risk Committee	
Work Plan 2024	<p>The 2024 Work Plan was presented to the 4 September 2024 Audit and Risk Committee meeting.</p> <p>The Committee received and noted the report and endorsed the work plan.</p>
Biannual Report July – December 2023	<p>The Audit and Risk Committee Biannual report was presented to the 4 September 2024 meeting.</p> <p>The Committee received and noted the report.</p>

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Audit and Risk Committee Biannual Report July – December 2024

Committee Self-Assessment	The Audit and Risk Self-Assessment Survey Results were presented to the 4 December 2024 meeting.		
	The Committee received and noted the report.		
2025 Meeting Dates	The Committee considered and agreed upon the dates on which they will meet in 2025.		
Committee Attendance			
Committee Member	4 September 2024	2 October 2024	4 December 2024
John Watson (Chair)	✓	✓	✓
Tara Heard	✓	✓	✓
Jason Hargreaves	✓	✓	✓
Jeff Rigby	✓	✓	✓
Cr Mark Harris	Apology	Apology	No longer elected as Councillor
Cr Amy Johnson	✓	Apology	No longer elected as Councillor
Cr Des Hudson	✓	✓	Not reappointed to Committee for 2025
Cr Tess Morgan	n/a	n/a	✓
Cr Ted Lapkin	n/a	n/a	✓
Cr Damon Saunders	n/a	n/a	✓

Committee Member Terms		
Committee Member	Appointment / Extension	Term/appointment end
John Watson (Chair)	30 September 2022	31 December 2025
Tara Heard	26 October 2023	25 October 2026
Jason Hargreaves	1 January 2023	31 December 2025
Jeff Rigby	1 December 2023	31 December 2026
Cr Mark Harris	13 December 2023	26 October 2024
Cr Amy Johnson	13 December 2023	26 October 2024
Cr Des Hudson	13 December 2023	26 October 2024
Cr Tess Morgan	27 November 2024	25 November 2025
Cr Ted Lapkin	27 November 2024	25 November 2025
Cr Damon Saunders	27 November 2024	25 November 2025

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Audit and Risk Committee Biannual Report July – December 2024

Appendix 1 - Audit Recommendation Status Register

Audit Type	Audit Title	Open at 4 September 2024	New	Closed	Open at 4 December 2024
Internal Audit	Asset Management	4			4
	Asset Management – Buildings	2			2
	Child Safe Standards	1			1
	Contract Management (Procurement Contracts)	5			5
	Developer Contributions (Finance and Assets)	6			6
	Emergency Management	6			6
	Follow-up: Asset Management (Roads)	1			1
	Follow-up: Tendering and Contract Management	3			3
	Human Resources Management Part A	1			1
	Human Resources Management Part B	1			1
	Management of Contaminated Land	14		1	13
	Procurement	1			1
	Project Management	0	7		11
	Property Portfolio Management – Leases and Licences	4			4
	Immunisation Management	1			1
	Tendering	3		2	1
	Total (Internal Audit)	53	7	3	57
Other	IBAC report	1		1	0
	VAGO Management Letter	10		1	9
	Total (Other)	11	0	2	9
	Total number	64	7	5	66

9.8. CONTRACTS APPROVAL DELEGATED COMMITTEE MINUTES

Division: Corporate Services
Director: John Hausler
Author/Position: Lorraine Sendall – Executive Assistant Director Corporate Services

PURPOSE

1. The purpose of this report is to provide Council with minutes of Council's Contracts Approval Delegated Committee in accordance with the adopted Terms of Reference. This report provides minutes of the meeting held on 26 February 2025 and provides a summary of information in relation to these minutes.

BACKGROUND

2. To ensure good governance and transparent decision making, minutes of meetings of Delegated Committees are presented to Council and kept in accordance with the adopted Terms of Reference and the Governance Rules. Minutes of the Contracts Approval Delegated Committee (the Committee) meeting held on 26 February 2025 are attached to this report.
3. The Committee has been established to more effectively facilitate Council's capital works program. To that end, the Committee meets fortnightly, as required, in order to provide Council officers with necessary decisions of Council to enable procurement processes to be completed.

KEY MATTERS

4. The following matters were considered by the Contracts Approval Delegated Committee.

Contract	Award to	Value	Outcome	Local Content
2024/25-278	Fulton Hogan Industries Pty Ltd	\$671,912.75 (excluding GST)	Provision of Gillies Road reconstruction (Jubilee Road to Millers Road, Bald Hills)	Yes
Update on tender status				

COMMUNITY ENGAGEMENT

5. There was no community engagement undertaken for the purpose of this report as it relates to the procedural requirement to provide minutes of a Delegated Committee to Council.

OFFICER RECOMMENDATION

6. That Council:

- 6.1 Note, in accordance with section 66 of the *Local Government Act 2020*, that the material contained in the Contracts Approval Delegated Committee agendas has been designated confidential.
- 6.2 Receive the Contracts Approval Delegated Committee minutes of the meeting held on 26 February 2025.

ATTACHMENTS

- 1. Confirmed Contracts - Minutes of meeting held Wednesday 26 February 2025.docx
[9.8.1 - 5 pages]

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CONTRACTS APPROVAL DELEGATED COMMITTEE

MINUTES

26 February 2025

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**MINUTES OF THE MEETING OF THE SPECIAL CONTRACTS APPROVAL DELEGATED
COMMITTEE OF THE BALLARAT CITY COUNCIL, HELD BY A VIRTUAL MEETING
ON WEDNESDAY 26 FEBRUARY 2025 AT 1:00PM**

**Evan King
(Chief Executive Officer)**

MINUTES

ORDER OF BUSINESS:

PRESENT

Cr Ben Taylor (Chair)
Cr Tess Morgan
Cr Ted Lapkin (entered the meeting at 1:03pm)

IN ATTENDANCE

Mr Evan King (Chief Executive Officer)
Mr John Hausler (Director Corporate Services)
Ms Bridget Wetherall (Director Infrastructure and Environment)
Mr Michael Riseley (Executive Manager Business Services)
Ms Judi Bird (Procurement Co-ordinator)
Mr Vaughn Notting (Executive Manager Infrastructure)
Mr Robin Hand (Co-ordinator Infrastructure Delivery)
Ms Lorraine Sendall (Minutes)

APOLOGIES

Nil

ACKNOWLEDGEMENT TO COUNTRY

Acknowledgement to Country was read by the Chair.

DECLARATIONS OF INTEREST

No conflicts of interest were recorded.

CONFIRMATION OF MINUTES

That the minutes of the meeting held on 29 January 2025 be confirmed.

Moved Cr Ben Taylor
Seconded Cr Tess Morgan

CARRIED

SECTION 66 MATTERS

RESOLUTION:

That the Committee resolves, pursuant to Section 66 of the Local Government Act 2020, that the meeting be closed to members of the public, whilst the Committee is dealing with the following matters, that may include matters that are Commercial in Confidence that may prejudice Council: -

Moved Cr Ben Taylor
Seconded Cr Tess Morgan

CARRIED

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Contracts Special Committee Minutes

26 February, 2025

TABLE OF CONTENTS

	PAGE(S)
6.1 CONTRACT 2024/25-278 – GILLIES ROAD RECONSTRUCTION (RO BRIDGET WETHERALL / LEVI COX)	4

6.1 TENDER 2024/25-278 GILLIES ROAD RECONSTRUCTION
(RO – Bridget Wetherall / Levi Cox)

Cr Lapkin entered the meeting.

SUMMARY

1. This report, recommends that Council award a contract for the provision of Gillies Road reconstruction from Jubilee Road to Millers Road, Bald Hills.

BACKGROUND

2. This section of Gillies Road has a high water table and requires constant maintenance due to ground water and volcanic soils. The design for this project has incorporated the use of Terra 3000, a soil improving liquid-based product which is aimed at increasing the sub-grade stability, reducing permeability levels and improving the design bearing strength for a stronger pavement and longer lifespan.
3. The extent of the works to be undertaken includes:-
 - Earthworks
 - Milling of existing pavement
 - Treatment of sub-grade material
 - Road pavement construction
 - Asphalt road spray seal surfacing
 - Table drain formation
 - Line marking and ancillary works.
4. These works are one of two separate tenders that have been advertised for reconstruction of Gillies Road. This tender utilizes Terra 3000 as an alternate method of pavement stabilization, while the other tender (2024/25-360) uses a conventional method of pavement construction.
5. Both tenders were advertised separately to try and attract the most suitable tenderers in their respective fields to undertake these works. 2024/25-360 is valued above the delegated limit of Contracts Delegated Committee and therefore is scheduled to be submitted for Council to consider at the 26 March 2025 Council Meeting.
6. Under City of Ballarat's road hierarchy, Gillies Road is a link road (the highest category under arterial). Officers have adopted the practice, including in the specification for this project, to require contractors to meet prequalification standards to undertake work on roads with this status. Officers have utilized the VicRoads (Regional Roads Victoria) Guidelines for National Prequalification System for Civil (Road and Bridge) Construction Contracts for prequalification, which is R3. This was detailed as a mandatory requirement within the specification and published as part of the tender for this project.

KEY MATTERS

7. The tender period closed on 22 November 2024 and five (5) tender submissions were received.

Contracts Special Committee Minutes

26 February, 2025

RESOLUTION**8. That the Contracts Approval Delegated Committee:**

8.1 Resolve to enter into Contract Number 2024/25-278 for the provision of Gillies Road reconstruction from Jubilee Road to Millers Road with Fulton Hogan Industries Pty Ltd for the total tendered price of \$671,912.75 (excluding GST).

8.2 Authorises the Chief Executive Officer to:

- a. finalise the terms of Contract Number 2024/25-278 with Fulton Hogan Industries Pty Ltd, provided that those contract terms are consistent with this Resolution; and**
- b. execute Contract Number 2024/25-278 on behalf of Council.**

**Moved Cr Tess Morgan
Seconded Cr Ted Lapkin**

CARRIED**SECTION 66 MATTERS****RESOLUTION:**

That the Committee resolves to come out of Section 66 and adopt the resolutions made therein.

**Moved Cr Ben Taylor
Seconded Cr Ted Lapkin**

CARRIED**General Business**

No general business was discussed.

There being no further business, the Chairperson declared the meeting closed at 1.05pm

Confirmed this 12th day of February, 2025

Cr Ben Taylor

**Cr Ben Taylor
Chairperson**

9.9. S6 INSTRUMENT OF DELEGATION - MEMBERS OF STAFF

Division: Corporate Services
Director: John Hausler
Author/Position: Stephanie Hosking – Statutory Governance Officer

PURPOSE

1. The purpose of this report is to provide the S6 Instrument of Delegation – Members of Staff for Council’s consideration.

BACKGROUND

2. Delegations are made to the positions of members of Council staff rather than to the individual staff member. This means that the delegation will still apply to the position should there be a change in personnel or any staff acting in the role.
3. It is imperative that Council staff have the correct delegation for dealing with matters under the current Acts and Regulations.
4. The powers conferred on the Council under some legislative instruments cannot be delegated through the Chief Executive Officer and must be delegated from Council.

KEY MATTERS

5. Changes to the Instrument of Delegation since the last approved iteration are as follows:
 - a. Change of position title from Team Leader Parking to Team Leader Compliance and Parking
 - b. Change of position title from Team Leader Parking and Administration to Team Leader Regulatory Services Administration
 - c. Change of position title from Coordinator Compliance and Parking to Coordinator Compliance, Parking and School Crossings
6. The position title changes are effective 1 May 2025.
7. No changes to the delegated powers, functions or duties have been made in this iteration.

COMMUNITY ENGAGEMENT

8. This report did not require community engagement as it relates to staff delegations. There has been consultation with the relevant managers to ensure the correct delegations have been included in the Instrument of Delegation.

OFFICER RECOMMENDATION

9. That Council, in the exercise of the powers conferred by the legislation referred to in the attached instrument of delegation, resolves that:
 - 9.1 There be delegated to the members of Ballarat City Council (Council) staff holding, acting in or performing the duties of the offices or positions referred to in the attached *Instrument of Delegation to members of Council staff*, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument.
 - 9.2 The instrument comes into force effective upon being signed by the Council's Chief Executive Officer.
 - 9.3 On the coming into force of the instrument, all previous delegations to members of Council staff (other than to the Chief Executive Officer) are revoked.
 - 9.4 The duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.

ATTACHMENTS

1. Governance Review [9.9.1 - 2 pages]
2. S6 Instrument of Delegation Members of Staff 2 [9.9.2 - 170 pages]

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ALIGNMENT WITH COUNCIL VISION, COUNCIL PLAN, STRATEGIES AND POLICIES

1. The Instrument of Delegation is a statutory requirement of Council.

COMMUNITY IMPACT

2. There are no community impacts identified for the subject of this report.

CLIMATE EMERGENCY AND ENVIRONMENTAL SUSTAINABILITY IMPLICATIONS

3. There are no climate emergency and environmental sustainability implications identified for the subject of this report.

ECONOMIC SUSTAINABILITY IMPLICATIONS

4. There are no economic sustainability implications identified for the subject of this report.

FINANCIAL IMPLICATIONS

5. There are no financial implications identified for the subject of this report.

LEGAL AND RISK CONSIDERATIONS

6. The endorsement of the revised S6 Instrument of Delegation ensures that the core operations functions of the Council are not impeded.
7. Council's delegations are constantly maintained and periodically monitored to ensure that appropriate Council officers have the power to carry out their duties lawfully.

HUMAN RIGHTS CONSIDERATIONS

8. It is considered that the report does not impact on any human rights identified in the *Charter of Human Rights and Responsibilities Act 2006*.

COMMUNITY CONSULTATION AND ENGAGEMENT

9. There has been consultation with the relevant managers to ensure the correct delegations have been included in the Instrument of Delegation.

GENDER EQUALITY ACT 2020

10. There are no gender equality implications identified for the subject of this report.

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CONFLICTS OF INTEREST THAT HAVE ARISEN IN PREPARATION OF THE REPORT

11. Council officers affirm that no general or material conflicts need to be declared in relation to the matter of this report.

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BALLARAT CITY COUNCIL

INSTRUMENT OF DELEGATION

S6 INSTRUMENT OF DELEGATION - MEMBERS OF STAFF

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Preamble

Instrument of Delegation

In exercise of the powers conferred by the legislation referred to in the attached Schedule, the Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;

2. record that references in the Schedule are as follows:

Abbreviation	Position
AOBS	Administration Officer Building Services
AOEH	Administration Officer Environmental Health
AOLLT	Administration Officer Local Laws and Traffic
AORS	Administration Officer Regulatory Services
ASL	Asset Surveillance Lead
BCO	Building Compliance Officer
BS	Building Surveyor
CO	Compliance Officer
CBS	Coordinator Building Services
CCO	Coordinator Civil Operations
CCPSC	Coordinator Compliance, Parking and School Crossings
CEG	Coordinator Economic Growth

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Abbreviation	Position
CEH	Coordinator Environmental Health
CGNR	Coordinator Gardens and Natural Resources
CID	Coordinator Infrastructure Delivery
CRGC	Coordinator Risk, Governance and Compliance
CSTP	Coordinator Statutory Planning
CSP	Coordinator Strategic Planning
CTT	Coordinator Traffic and Transport
CUFOS	Coordinator Urban Forest and Open Spaces
CP	Counter Planner
DCA	Development Contributions Accountant
DCS	Director Corporate Services
DDG	Director Development and Growth
DIE	Director Infrastructure and Environment
EHO	Environmental Health Officer
EOC	Events Officer Compliance
EMDF	Executive Manager Development Facilitation
EMEG	Executive Manager Economic Growth

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Abbreviation	Position
EMGR	Executive Manager Governance and Risk
EMI	Executive Manager Infrastructure
EMO	Executive Manager Operations
EMPF	Executive Manager Property and Facilities
EMRS	Executive Manager Regulatory Services
HSO	Health Services Officer
MA	Manager Assets
MSTP	Manager Statutory Planning
MSP	Manager Strategic Planning
MSG	Manager Sustainable Growth
MBS	Municipal Building Surveyor
Not Applicable	Not Applicable
Not Delegated	Not Delegated
PBA	Planning Business Analyst
PSO	Planning Support Officer
PP	Principal Planner
PPO	Principal Planning Officer

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Abbreviation	Position
PSTP	Principal Statutory Planner
PSP	Principal Strategic Planner
PSPUD	Principal Strategic Planner and Urban Designer
PTP	Principal Transport Planner
POC	Project Officer Compliance
RMCS	Road Maintenance Contract Supervisor
RMS	Road Maintenance Scheduler
SASO	Senior Asset Surveillance Officer
SEGO	Senior Governance Officer
SPLEO	Senior Planning Liaison Enforcement Officer
SSTP	Senior Statutory Planner
SSO	Senior Subdivision Officer
SGOO	Statutory Governance Officer
STP	Statutory Planner
SP	Strategic Planner
SPD	Supervisor Pathways and Drainage
SRS	Supervisor Road Safety

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Abbreviation	Position
SUSR	Supervisor Sealed Roads
SUR	Supervisor Unsealed Roads
SGP	Sustainable Growth Planner
SGPO	Sustainable Growth Project Officer
SGTSO	Sustainable Growth Technical Support Officer
TLCP	Team Leader Compliance and Parking
TLEH	Team Leader Environmental Health
TLRSA	Team Leader Regulatory Services Administration
TOBS	Technical Officer Building Services
TOEH	Technical Officer Environmental Health
TSODF	Technical Support Officer Development Facilitation
TTE	Traffic and Transport Engineer

3. declares that:

3.1 this Instrument of Delegation is authorised by [#insert "a resolution" or "resolutions"#] of Council passed on [#date#] [#add "and [date]", if appropriate#]; and

3.2 the delegation:

3.2.1 comes into force immediately when the common seal of Council is affixed to this Instrument of Delegation or where the Chief Executive Officer of Council is authorised under resolution, the Chief Executive Officer executes the Instrument of

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Delegation;

3.2.2 remains in force until varied or revoked;

3.2.3 is subject to any conditions and limitations set out in sub-paragraph 3.3, and the Schedule; and

3.2.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and

3.3 the delegate must not determine the issue, take the action or do the act or thing:

3.3.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;

3.3.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a

(a) policy; or

(b) strategy

adopted by Council;

3.3.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or

3.3.4 the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff or delegated committee.

##Insert Council seal

##OR, where a Council resolution authorises the CEO to sign the instrument, insert:

Signed by the Chief Executive Officer of Council

in the presence of:

)

)

.....
Witness

Date:

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Delegation Sources

- Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024
- Cemeteries and Crematoria Act 2003
- Domestic Animals Act 1994
- Food Act 1984
- Heritage Act 2017
- Local Government Act 1989
- Planning and Environment Act 1987
- Residential Tenancies Act 1997
- Road Management Act 2004
- Cemeteries and Crematoria Regulations 2015
- Planning and Environment Regulations 2015
- Planning and Environment (Fees) Regulations 2016
- Road Management (General) Regulations 2016
- Road Management (Works and Infrastructure) Regulations 2015

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S6 Instrument of Delegation - Members of Staff

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 7	Power to enter into a written agreement with a caravan park owner	TLEH, EHO, CEH, EMRS	
r 10	Function of receiving application for registration	TLEH, EHO, CEH, EMRS	
r 11	Function of receiving application for renewal of registration	TLEH, EHO, CEH, EMRS	
r 12(1)	Duty to grant the registration if satisfied that the caravan park complies with these regulations	TLEH, CEH, EMRS	
r 12(1)	Power to refuse to grant the registration if not satisfied that the caravan park complies with these regulations	TLEH, CEH, EMRS	
r 12(2)	Duty to renew the registration if satisfied that the caravan park complies with these regulations	TLEH, CEH, EMRS	
r 12(2)	Power to refuse to renew the registration if not satisfied that the caravan park	TLEH, CEH, EMRS	

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Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	complies with these regulations		
r 12(3)	Duty to have regard to matters in determining an application for registration or an application for renewal of registration	TLEH, EHO, CEH, EMRS	
r 12(4) & (5)	Duty to issue certificate of registration	TLEH, CEH, EMRS	
r 14(1)	Function of receiving notice of transfer of ownership.	TLEH, EHO, CEH, EMRS	
r 14(3)	Power to determine where notice of transfer is displayed	TLEH, EHO, CEH, EMRS	
r 15(1)	Duty to transfer registration to new caravan park owner	TLEH, CEH, EMRS	
r 15(2)	Duty to issue a certificate of transfer of registration	TLEH, CEH, EMRS	
r 15(3)	Power to determine where certificate of transfer of registration is displayed	TLEH, EHO, CEH, EMRS	
r 16(1)	Power to determine the fee to accompany applications for registration or	TLEH, EHO, CEH, EMRS, HSO	

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Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	applications for renewal of registration		
r 17	Duty to keep register of caravan parks	CEH, EMRS	
r 21(1)	Duty to notify a caravan park owner of the relevant emergency services agencies for the caravan park, on the request of the caravan park owner	TLEH, EHO, CEH, EMRS	
r 21(2)	Duty to consult with relevant emergency services agencies	TLEH, EHO, CEH, EMRS	
r 22	Power to determine places in which caravan park owner must display a copy of emergency procedures	TLEH, EHO, CEH, EMRS	
r 23	Power to determine places in which caravan park owner must display copy of public emergency warnings	TLEH, EHO, CEH, EMRS	
r 24(2)	Power to consult with relevant floodplain management authority	TLEH, TOEH, EHO, CEH, EMRS	
r 26(b)(i)	Power to approve system for the discharge of sewage and wastewater from a	TLEH, TOEH, EHO, CEH,	

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Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	movable dwelling	EMRS	
r 38	Function of receiving notice of proposed installation of unregistrable movable dwelling or rigid annexe	TLEH, TOEH, EHO, BS, BCO, TOBS, MBS, CEH, CBS, EMRS	
r 38(b)	Power to require notice of proposal to install unregistrable movable dwelling or rigid annexe	TLEH, TOEH, EHO, BS, BCO, TOBS, MBS, CEH, CBS, EMRS	
r 39(3)	Function of receiving installation certificate	TLEH, TOEH, EHO, BS, BCO, TOBS, MBS, CEH, CBS, EMRS	
r 45(3)	Power to determine places in which caravan park owner must display name and telephone number of an emergency contact person	TLEH, TOEH, EHO, CEH, EMRS	
r 45(5)	Power to determine places in which caravan park owner must display the certificate of registration or certificate of renewal of registration, the plan of the caravan park and a copy of the caravan park rules	TLEH, TOEH, EHO, CEH, EMRS	

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Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 8(1)(a)(ii)	Power to manage one or more public cemeteries	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	Where Council is a Class B cemetery trust
s 12(1)	Function to properly and efficiently manage and maintain each public cemetery for which responsible and carry out any other function conferred under this Act	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	Where Council is a Class B cemetery trust
s 12(2)	Duty to have regard to the matters set out in paragraphs (a) - (c) in exercising its functions	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	Where Council is a Class B cemetery trust
s 13	Duty to do anything necessary or convenient to enable it to carry out its functions	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 14	Power to manage multiple public cemeteries as if they are one cemetery.	CGNR, EMO, EMPF, DIE,	

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Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		CUFOS, CGNR	
s 15(4)	Duty to keep records of delegations	DCS, EMGR, SGOO, CRGC, SEGO	
s 17(1)	Power to employ any persons necessary	EMPF, DIE	
s 17(2)	Power to engage any professional, technical or other assistance considered necessary	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 17(3)	Power to determine the terms and conditions of employment or engagement	EMPF, DIE	Subject to any guidelines or directions of the Secretary
s 18(3)	Duty to comply with a direction from the Secretary	CGNR, EMO, EMPF, DIE,	

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Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		CUFOS, CGNR	
s 19	Power to carry out or permit the carrying out of works	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 20(1)	Duty to set aside areas for the interment of human remains	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 20(2)	Power to set aside areas for the purposes of managing a public cemetery	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 20(3)	Power to set aside areas for those things in paragraphs (a) - (e)	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 24(2)	Power to apply to the Secretary for approval to alter the existing distribution of land	CGNR, EMO, EMPF, DIE,	

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Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		CUFOS, CGNR	
s 36	Power to grant licences to enter and use part of the land or building in a public cemetery in accordance with s 36	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	Subject to the approval of the Minister
s 37	Power to grant leases over land in a public cemetery in accordance with s 37	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	Subject to the Minister approving the purpose
s 40	Duty to notify Secretary of fees and charges fixed under s 39	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 47	Power to pay a contribution toward the cost of the construction and maintenance of any private street adjoining or abutting a cemetery	DCS	Provided the street was constructed pursuant to the Local Government Act 1989

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Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 52	Duty to submit a report to the Secretary in relation to any public cemetery for which the cemetery trust is responsible for each financial year in respect of which it manages that cemetery	EMPF, DIE	
s 57(1)	Duty to submit a report to the Secretary every financial year in respect of powers and functions under the Act	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	Report must contain the particulars listed in s 57(2)
s 59	Duty to keep records for each public cemetery	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 60(1)	Duty to make information in records available to the public for historical or research purposes	EMPF, DIE	
s 60(2)	Power to charge fees for providing information	DCS	

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Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 64(4)	Duty to comply with a direction from the Secretary under s 64(3)	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 64B(d)	Power to permit interments at a reopened cemetery	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 66(1)	Power to apply to the Minister for approval to convert the cemetery, or part of it, to a historic cemetery park	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	The application must include the requirements listed in s 66(2)(a)-(d)
s 69	Duty to take reasonable steps to notify of conversion to historic cemetery park	EMPF, DIE	
s 70(1)	Duty to prepare plan of existing places of interment and make a record of any inscriptions on memorials which are to be removed	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	

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Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 70(2)	Duty to make plans of existing place of interment available to the public	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 71(1)	Power to remove any memorials or other structures in an area to which an approval to convert applies	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 71(2)	Power to dispose of any memorial or other structure removed	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 72(2)	Duty to comply with request received under s 72	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 73(1)	Power to grant a right of interment	CGNR, EMO, EMPF, DIE,	

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Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		CUFOS, CGNR	
s 73(2)	Power to impose conditions on the right of interment	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 74(3)	Duty to offer a perpetual right of interment	EMPF, DIE	
s 75	Power to grant the rights of interment set out in s 75(a) and (b)	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 76(3)	Duty to allocate a piece of interment if an unallocated right is granted	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 77(4)	Power to authorise and impose terms and conditions on the removal of cremated human remains or body parts from the place of interment on application	EMPF, DIE	

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Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 80(1)	Function of receiving notification and payment of transfer of right of interment	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 80(2)	Function of recording transfer of right of interment	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 82(2)	Duty to pay refund on the surrender of an unexercised right of interment	DCS	
s 83(2)	Duty to pay refund on the surrender of an unexercised right of interment	DCS	
s 83(3)	Power to remove any memorial and grant another right of	CGNR, EMO,	

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Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	interment for a surrendered right of interment	EMPF, DIE, CUFOS, CGNR	
s 84(1)	Function of receiving notice of surrendering an entitlement to a right of interment	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 84F(2)(d)	Function of receiving notice of decision to vary or force the surrender of a right of interment under s 84C(2), (3) or (5)	EMPF, DIE	
s 84H(4)	Power to exercise the rights of a holder of a right of interment	EMPF, DIE	
s 84I(4)	Power to exercise the rights of a holder of a right of internment	EMPF, DIE	
s 84I(5)	Duty to pay refund to the previous holder or holders of the right of interment	EMPF, DIE	

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Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 84l(6)(a)	Power to remove any memorial on the place of interment	EMPF, DIE	
s 84l(6)(b)	Power to grant right of interment under s 73	EMPF, DIE	
s.85(1)	Duty to notify holder of 25 year right of interment of expiration at least 12 months before expiry	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	The notice must be in writing and contain the requirements listed in s 85(2)
s 85(2)(b)	Duty to notify holder of 25 year right of interment of expiration of right at least 12 months before expiry	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	Does not apply where right of interment relates to remains of a deceased veteran.
85(2)(c)	Power to leave interred cremated remains undistributed in perpetuity and convert right of interment to perpetual right of interment or; remove interred remains and re-inter at another location within cemetery grounds and remove any memorial at that place and re-establish at new or equivalent location.	EMPF, DIE	May only be exercised where right of interment relates to cremated human remains of a deceased identified veteran, if right of interment is not extended or converted to a perpetual right of interment

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Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 86	Power to remove and dispose of cremated human remains and remove any memorial if no action taken by right holder within time specified	EMPF, DIE	
s 86(2)	Power to leave interred cremated human remains undisturbed or convert the right of internment to a perpetual right of interment	EMPF, DIE	
s 86(3)(a)	Power to leave interred cremated human remains undisturbed in perpetuity and convert the right of interment to a perpetual right of interment	EMPF, DIE	
s 86(3)(b)	Power to remove interred cremated human remains and take further action in accordance with s 86(3)(b)	EMPF, DIE	
s.86(4)	power to take action under s.86(4) relating to removing and re-interring cremated human remains	EMPF, DIE	
s.86(5)	duty to provide notification before taking action under s.86(4)	EMPF, DIE	

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Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 86A	Duty to maintain place of interment and any memorial at place of interment, if action taken under s 86(3)	EMPF, DIE	
s 87(3)	Duty, if requested, to extend the right for a further 25 years or convert the right to a perpetual right of interment	EMPF, DIE	
s 88	Function to receive applications to carry out a lift and re-position procedure at a place of interment	EMPF, DIE	
s 91(1)	Power to cancel a right of interment in accordance with s 91	EMPF, DIE	
s 91(3)	Duty to publish notice of intention to cancel right of interment	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 92	Power to pay refund or grant a right of interment in respect of another place of interment to the previous holder of the	CGNR, EMO, EMPF, DCS,	

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Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	cancelled right of interment	DIE, CUFOS, CGNR	
s 98(1)	Function of receiving application to establish or alter a memorial or a place of interment	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 99	Power to approve or refuse an application made under s 98, or to cancel an approval	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 99(4)	Duty to make a decision on an application under s 98 within 45 days after receipt of the application or within 45 days of receiving further information where requested	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 100(1)	Power to require a person to remove memorials or places of interment	EMPF, DIE	

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Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 100(2)	Power to remove and dispose a memorial or place of interment or remedy a person's failure to comply with s 100(1)	EMPF, DIE	
s 100(3)	Power to recover costs of taking action under s 100(2)	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 101	Function of receiving applications to establish or alter a building for ceremonies in the cemetery	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 102(1)	Power to approve or refuse an application under section 101, if satisfied of the matters in (b) and (c)	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 102(2) & (3)	Power to set terms and conditions in respect of, or to cancel, an approval granted under s 102(1)	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	

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Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 103(1)	Power to require a person to remove a building for ceremonies	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 103(2)	Power to remove and dispose of a building for ceremonies or remedy the failure to comply with s 103(1)	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 103(3)	Power to recover costs of taking action under s 103(2)	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 106(1)	Power to require the holder of the right of interment of the requirement to make the memorial or place of interment safe and proper or carry out specified repairs	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 106(2)	Power to require the holder of the right of interment to provide for an examination	CGNR, EMO, EMPF, DIE,	

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Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		CUFOS, CGNR	
s 106(3)	Power to open and examine the place of interment if s 106(2) not complied with	EMPF, DIE	
s 106(4)	Power to repair or - with the approval of the Secretary - take down, remove and dispose any memorial or place of interment if notice under s 106(1) is not complied with	EMPF, DIE	
s 107(1)	Power to require person responsible to make the building for ceremonies safe and proper or carry out specified repairs	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 107(2)	Power to repair or take down, remove and dispose any building for ceremonies if notice under s 107(1) is not complied with	EMPF, DIE	

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Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 108	Power to recover costs and expenses	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 109(1)(a)	Power to open, examine and repair a place of interment	EMPF, DIE	Where the holder of right of interment or responsible person cannot be found
s 109(1)(b)	Power to repair a memorial or, with the Secretary's consent, take down, remove and dispose of a memorial	EMPF, DIE	Where the holder of right of interment or responsible person cannot be found
s 109(2)	Power to repair the building for ceremonies or, with the consent of the Secretary, take down, remove and dispose of a building for ceremonies	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	Where the holder of right of interment or responsible person cannot be found
s 110(1)	Power to maintain, repair or restore a memorial or place of interment from other funds if unable to find right of interment holder. with consent of the Secretary	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	

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Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 110(1A)	Power to maintain, repair or restore the place of interment if unable to find any of the other holders after diligent inquiries and with the consent of the Secretary	EMPF, DIE	
s 110(2)	Power to maintain, repair or restore any building for ceremonies from other funds if unable to find responsible person and with consent of the Secretary	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 110A	Power to use cemetery trust funds or other funds for the purposes of establishing, maintaining, repairing or restoring any memorial or place of interment of any deceased identified veteran	DCS	
s 111	Power to enter into agreement with a holder of the right of interment to maintain a memorial or place of interment	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	

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Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 112	Power to sell and supply memorials	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 116(4)	Duty to notify the Secretary of an interment authorisation granted	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 116(5)	Power to require an applicant to produce evidence of the right of interment holder's consent to application	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 118	Power to grant an interment authorisation if satisfied that the requirements of Division 2 of Part 8 have been met	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 119	Power to set terms and conditions for interment authorisations	EMPF, DIE	

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Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 131	Function of receiving an application for cremation authorisation	EMPF, DIE	
s 133(1)	Duty not to grant a cremation authorisation unless satisfied that requirements of s 133 have been complied with	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	Subject to s 133(2)
s 145	Duty to comply with an order made by the Magistrates' Court or a coroner	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
s 146	Power to dispose of bodily remains by a method other than interment or cremation	EMPF, DIE	Subject to the approval of the Secretary
s 147	Power to apply to the Secretary for approval to dispose of bodily remains by a method other than interment or cremation	EMPF, DIE	

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Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 149	Duty to cease using method of disposal if approval revoked by the Secretary	EMPF, DIE	
s 150 & 152(1)	Power to authorise the interment or cremation of body parts if the requirements of Division 1 of Part 11 are met	EMPF, DIE	
s 151	Function of receiving applications to inter or cremate body parts	EMPF, DIE	
s 152(2)	Power to impose terms and conditions on authorisation granted under s 150	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
sch 1 cl 8(3)	Power to permit members to participate in a particular meeting by telephone, closed-circuit television or any other means of communication	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	

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Cemeteries and Crematoria Act 2003			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
sch 1 cl 8(8)	Power to regulate own proceedings	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	Subject to cl 8

Domestic Animals Act 1994			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 41A(1)	Power to declare a dog to be a menacing dog	CCPSC, DDG, EMRS	Council may delegate this power to a Council authorised officer

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations

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Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 19(2)(a)	Power to direct by written order that the food premises be put into a clean and sanitary condition	TLEH, EHO, CEH, DDG	If s 19(1) applies
s 19(2)(b)	Power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable	TLEH, EHO, CEH, DDG	If s 19(1) applies
s 19(3)	Power to direct by written order that the food premises not be kept or used for the sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose, or for the use of any specified equipment or a specified process	TLEH, EHO, CEH, DDG	If s 19(1) applies Only in relation to temporary food premises or mobile food premises
s 19(4)(a)	Power to direct that an order made under s 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, (ia) displayed at any point of sale, (ib) be published on the food business's Internet site and (ii) inform the public by notice in a published newspaper, on the Internet site or otherwise	DDG	If s 19(1) applies

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Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 19(6)(a)	Duty to revoke any order under section 19 if satisfied that an order has been complied with	TLEH, EHO, CEH	If s 19(1) applies
s 19(6)(b)	Duty to give written notice of revocation under section 19(6)(a) if satisfied that an order has been complied with	TLEH, EHO, CEH	If s 19(1) applies
s 19AA(2)	Power to direct, by written order, that a person must take any of the actions described in (a)-(c).	TLEH, EHO, CEH, DDG	Where Council is the registration authority
s 19AA(4)(c)	Power to direct, in an order made under s 19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises	TLEH, EHO, CEH	Note: the power to direct the matters under s 19AA(4)(a) and (b) not capable of delegation and so such directions must be made by a Council resolution

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Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
			Only in relation to temporary food premises or mobile food premises
s 19AA(7)	Duty to revoke order issued under s 19AA and give written notice of revocation, if satisfied that that order has been complied with	TLEH, EHO, CEH	Where Council is the registration authority
s 19CB(4)(b)	Power to request copy of records	TLEH, EHO, CEH, DDG	Where Council is the registration authority
s 19E(1)(d)	Power to request a copy of the food safety program	TLEH, EHO, CEH, DDG	Where Council is the registration authority
s 19EA(3)	Function of receiving copy of revised food safety program	TLEH, EHO, CEH, EMRS	Where Council is the registration authority
s 19FA(1)	Power to direct a proprietor of a food premises to revise the food safety program for the premises or comply with any requirements specified in the	TLEH, EHO, CEH, EMRS	Where Council is the registration authority Subject to s 19FA(2), which requires a time limit

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Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	food safety program		for compliance to be specified
s 19FA(3)(a)	Power to refuse to approve an application for registration or renewal of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	TLEH, CEH, DDG, EMRS	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 19FA(3)(b)	Power to revoke a registration granted in respect of premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	TLEH, CEH, DDG, EMRS	Where Council is the registration authority
s 19FA(3)(c)	Power to suspend the registration of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	TLEH, CEH, DDG, EMRS	Where Council is the registration authority
s 19GB	Power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor	TLEH, EHO, CEH, DDG	Where Council is the registration authority
s19IA(1)	Power to form opinion that the food safety requirements or program are	TLEH, EHO, CEH,	Where Council is the registration authority

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Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	non-compliant.	EMRS	
s 19IA(2)	Duty to give written notice to the proprietor of the premises	TLEH, EHO, CEH, EMRS	Where Council is the registration authority Note: Not required if Council has taken other appropriate action in relation to deficiencies (see s 19IA(3))
s 19M(4)(a) & (5)	Power to conduct a food safety audit and take actions where deficiencies are identified	Not Delegated	Where Council is the registration authority
s 19N(2)	Function of receiving notice from the auditor	TLEH, EHO, CEH, EMRS	Where Council is the registration authority
s 19NA(1)	Power to request food safety audit reports	TLEH, EHO, AOBS, AOEH, AOLLT, EOC, TOBS, CEH, TLRSA, HSO, AORS	Where Council is the registration authority

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Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 19U(3)	Power to waive and vary the costs of a food safety audit if there are special circumstances	Not Delegated	
s 19UA	Power to charge fees for conducting a food safety assessment or inspection	CEH, DDG, EMRS	Except for an assessment required by a declaration under s 19C or an inspection under ss 38B(1)(c) or 39.
s 19W	Power to direct a proprietor of a food premises to comply with any requirement under Part IIIB	TLEH, EHO, CEH, DDG	Where Council is the registration authority
s 19W(3)(a)	Power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction	TLEH, CEH	Where Council is the registration authority
s 19W(3)(b)	Power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises	TLEH, CEH	Where Council is the registration authority

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Ballarat City Council

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	Power to register or renew the registration of a food premises	TLEH, EHO, CEH, DDG	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 36A	Power to accept an application for registration or notification using online portal	TLEH, EHO, CEH, EMRS	Where Council is the registration authority
s 36B	Duty to pay the charge for use of online portal	TLEH, EHO, CEH, EMRS	Where Council is the registration authority
s 38AA(5)	Power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt	TLEH, EHO, AOBS, AOEH, AOLLT, EOC, TOBS, CEH, TLRSA, HSO,	Where Council is the registration authority

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Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		AORS	
s 38AB(4)	Power to fix a fee for the receipt of a notification under s 38AA in accordance with a declaration under s 38AB(1)	EHO, CEH	Where Council is the registration authority
s 38A(4)	Power to request a copy of a completed food safety program template	TLEH, EHO, AOBS, AOEH, AOLLT, EOC, TOBS, CEH, TLRSA, HSO, AORS	Where Council is the registration authority
s 38B(1)(a)	Duty to assess the application and determine which class of food premises under s 19C the food premises belongs	TLEH, EHO, CEH, DDG	Where Council is the registration authority
s 38B(1)(b)	Duty to ensure proprietor has complied with requirements of s 38A	TLEH, EHO, CEH, DDG	Where Council is the registration authority

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Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 38B(2)	Duty to be satisfied of the matters in s 38B(2)(a)-(b)	TLEH, EHO, CEH, DDG	Where Council is the registration authority
s 38D(1)	Duty to ensure compliance with the applicable provisions of s 38C and inspect the premises if required by s 39	TLEH, EHO, CEH, DDG	Where Council is the registration authority
s 38D(2)	Duty to be satisfied of the matters in s 38D(2)(a)-(d)	TLEH, EHO, CEH, DDG	Where Council is the registration authority
s 38D(3)	Power to request copies of any audit reports	TLEH, EHO, AOBS, AOEH, AOLLT, EOC, TOBS, CEH, TLRSA, HSO, AORS	Where Council is the registration authority
s 38E(2)	Power to register the food premises on a conditional basis	TLEH, EHO, CEH, DDG	Where Council is the registration authority not exceeding the prescribed time limit defined

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Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
			under s 38E(5)
s 38E(4)	Duty to register the food premises when conditions are satisfied	TLEH, EHO, CEH, DDG	Where Council is the registration authority
s 38F(3)(b)	Power to require proprietor to comply with requirements of this Act	TLEH, EHO, CEH, DDG	Where Council is the registration authority
s 38G(1)	Power to require notification of change of the food safety program type used for the food premises	TLEH, EHO, CEH, EMRS	Where Council is the registration authority
s 38G(2)	Function of receiving notice from proprietor if there is a change of the food safety program type used for the food premises	TLEH, EHO, CEH, EMRS	Where Council is the registration authority
s 38G(4)	Power to require the proprietor of the food premises to comply with any requirement of the Act	TLEH, EHO, CEH, EMRS	Where Council is the registration authority
s 39(2)	Duty to carry out an inspection of the premises during the period of	TLEH, EHO, CEH,	

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Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	registration before the registration of the food premises is renewed	EMRS	
s 39A	Power to register, or renew the registration of a food premises despite minor defects	TLEH, EHO, CEH, DDG	Where Council is the registration authority Only if satisfied of matters in s 39A(2)(a)-(c)
s 39A (6)	Duty to comply with a direction of the Secretary	TLEH, EHO, CEH, EMRS	
s 40(1)	Duty to give the person in whose name the premises is to be registered a certificate of registration	TLEH, EHO, CEH, EMRS	Where Council is the registration authority
s 40(2)	Power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the Public Health and Wellbeing Act 2008	TLEH, EHO, CEH, DDG	
s 40C(2)	Power to grant or renew the registration of food premises for a period of	TLEH, CEH, DDG	Where Council is the registration authority

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Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	less than 1 year		
s 40D(1)	Power to suspend or revoke the registration of food premises	TLEH, CEH, DDG	Where Council is the registration authority
s 40E	Duty to comply with direction of the Secretary	TLEH, EHO, CEH, EMRS	
s 40F	Power to cancel registration of food premises	TLEH, EHO, CEH, EMRS	Where Council is the registration authority
s 43	Duty to maintain records of registration	TLEH, EHO, CEH, EMRS	Where Council is the registration authority
s 43F(6)	Duty to be satisfied that registration requirements under Division 3 have been met prior to registering or renewing registration of a component of a food business	TLEH, EHO, CEH	Where Council is the registration authority

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Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 43F(7)	Power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements	TLEH, EHO, CEH, DDG	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 45AC	Power to bring proceedings	TLEH, EHO, CEH, EMRS	
s 46(5)	Power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against the person first charged	TLEH, EHO, CEH, DDG	Where Council is the registration authority

Heritage Act 2017			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 116	Power to sub-delegate Executive Director's functions,	DDG,	Must first obtain Executive Director's written consent

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Heritage Act 2017			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	duties or powers	DIE	Council can only sub-delegate if the Instrument of Delegation from the Executive Director authorises sub-delegation

Local Government Act 1989			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 185L(4)	Power to declare and levy a cladding rectification charge	Not Delegated	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 4B	Power to prepare an amendment to the Victorian Planning Provisions	MSG, MSTP, CSTP, DDG, PSPUD, EMDF,	If authorised by the Minister

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		PSTP, MSP, PP, PPO, CSP, PTP, PSP	
s 4G	Function of receiving prescribed documents and a copy of the Victorian Planning Provisions from the Minister	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	
s 4H	Duty to make amendment to Victoria Planning Provisions available in accordance with public availability requirements	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP, PTP, PSP	
s 4I(2)	Duty to make and copy of the Victorian Planning Provisions and other documents available in accordance with public availability requirements	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP, PTP, PSP	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 8A(2)	Power to prepare amendment to the planning scheme where the Minister has given consent under s 8A	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	
s 8A(3)	Power to apply to Minister to prepare an amendment to the planning scheme	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	
s 8A(5)	Function of receiving notice of the Minister's decision	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	
s 8A(7)	Power to prepare the amendment specified in the application without the Minister's authorisation if no response received after 10 business days	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 8B(2)	Power to apply to the Minister for authorisation to prepare an amendment to the planning scheme of an adjoining municipal district	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	
s 12(3)	Power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	
s 12B(1)	Duty to review planning scheme	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	
s 12B(2)	Duty to review planning scheme at direction of Minister	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s.12B(5)	duty to report findings of review of planning scheme to Minister without delay	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	
s 14	Duties of a Responsible Authority as set out in s 14(a) to (d)	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	
s 17(1)	Duty of giving copy amendment to the planning scheme	SP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	
s 17(2)	Duty of giving copy s 173 agreement	SP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 17(3)	Duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days	SP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	
s 18	Duty to make amendment etc. available in accordance with public availability requirements	SP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	Until the proposed amendment is approved or lapsed
s 19	Power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s 19 to a planning scheme	SP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	
s 19	Function of receiving notice of preparation of an amendment to a planning scheme	SP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
			Where the amendment will amend the planning scheme to designate Council as an acquiring authority.
s 20(1)	Power to apply to Minister for exemption from the requirements of s 19	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	Where Council is a planning authority
s 21(2)	Duty to make submissions available in accordance with public availability requirements	SP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	Until the end of 2 months after the amendment comes into operation or lapses
s 21A(4)	Duty to publish notice	SP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	
s 22(1)	Duty to consider all submissions received before the date specified	SP, MSG, EMO, MSTP,	Except submissions which request a change to the

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	in the notice	CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	items in s 22(5)(a) and (b)
s 22(2)	Power to consider a late submission Duty to consider a late submission, if directed by the Minister	DDG, EMDF, MSP, CSP	
s 23(1)(b)	Duty to refer submissions which request a change to the amendment to a panel	SP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	
s 23(2)	Power to refer to a panel submissions which do not require a change to the amendment	SP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	
s 24	Function to represent Council and present a submission at a panel hearing (including a hearing referred to in s 96D)	SP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP,	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		PPO, CSP, PTP, PSP	
s 26(1)	Power to make report available for inspection in accordance with the requirements set out in s 197B of the Act	SP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	
s 26(2)	Duty to keep report of panel available in accordance with public availability requirements	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP, PTP, PSP	During the inspection period
s 27(2)	Power to apply for exemption if panel's report not received	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	
s 28(1)	Duty to notify the Minister if abandoning an amendment	MSG, MSTP, CSTP,	Note: the power to make a decision to abandon an

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	amendment cannot be delegated
s 28(2)	Duty to publish notice of the decision on Internet site	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, SSTP, SGP, SPLEO, PTP, PSP	
s 28(4)	Duty to make notice of the decision available on Council's Internet site for a period of at least 2 months	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, SSTP, SGP, SPLEO, PTP, PSP	
s 30(4)(a)	Duty to say if amendment has lapsed	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP, PTP, PSP	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 30(4)(b)	Duty to provide information in writing upon request	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP, PTP, PSP	
s 32(2)	Duty to give more notice if required	SP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	
s 33(1)	Duty to give more notice of changes to an amendment	SP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	
s 36(2)	Duty to give notice of approval of amendment	SP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 38(5)	Duty to give notice of revocation of an amendment	SP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	
s 39	Function of being a party to a proceeding commenced under s 39 and duty to comply with determination by VCAT	SP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	
s 40(1)	Function of lodging copy of approved amendment	SP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	
s 41(1)	Duty to make a copy of an approved amendment available in accordance with the public availability requirements during inspection period	SP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 41(2)	Duty to make a copy of an approved amendment and any documents lodged with it available in person in accordance with the requirements set out in s 197B of the Act after the inspection period ends	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, SSTP, SGP, SPLEO, PTP, PSP	
s 42(2)	Duty to make copy of planning scheme available in accordance with the public availability requirements	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP, PTP, PSP	
s 46AAA	Duty to prepare an amendment to a planning scheme that relates to Yarra River land that is not inconsistent with anything in a Yarra Strategic Plan which is expressed to be binding on the responsible public entity	Not Applicable	Where Council is a responsible public entity and is a planning authority
s 46AW	Function of being consulted by the Minister	DDG, EMDF	Where Council is a responsible public entity

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46AX	Function of receiving a draft Statement of Planning Policy and written direction in relation to the endorsement of the draft Statement of Planning Policy Power to endorse the draft Statement of Planning Policy	DDG, EMDF	Where Council is a responsible public entity
s 46AZC(2)	Duty not to prepare an amendment to a declared area planning scheme that is inconsistent with a Statement of Planning Policy for the declared area that is expressed to be binding on the responsible public entity	SP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	Where Council is a responsible public entity
s 46AZK	Duty not to act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding on the public entity when performing a function or duty or exercising a power in relation to the declared area	SP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	Where Council is a responsible public entity
s 46GI(2)(b)(i)	Power to agree to a lower rate of standard levy for a class of development of a particular type of land than the rate specified in a Minister's direction	MSG, SGPO, DCA, DCS, DDG, EMDF, SGTSO	Where Council is the planning authority, the municipal Council of the municipal district in which the land is located and/or the development agency

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GJ(1)	Function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans	DDG, EMDF	
s 46GK	Duty to comply with a Minister's direction that applies to Council as the planning authority	DDG, EMDF	
s 46GN(1)	Duty to arrange for estimates of values of inner public purpose land	MSG, SGPO, DCA, DDG, EMDF, SGTSO	
s 46GO(1)	Duty to give notice to owners of certain inner public purpose land	DDG, EMDF	
s 46GP	Function of receiving a notice under s 46GO	DDG, EMDF	Where Council is the collecting agency
s 46GQ	Function of receiving a submission from an affected owner who objects to the estimated value per hectare (or other appropriate unit of measurement) of the inner public purpose land	MSG, SGPO, DCA, DDG, EMDF, SGTSO	

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GR(1)	Duty to consider every submission that is made by the closing date for submissions included in the notice under s 46GO	MSG, SGPO, DCA, DDG, EMDF, SGTSO	
s 46GR(2)	Power to consider a late submission Duty to consider a late submission if directed to do so by the Minister	DDG, EMDF	
s 46GS(1)	Power to accept or reject the estimate of the value of the inner public purpose land in a submission made under s 46GQ	DDG, EMDF	
s 46GS(2)	Duty, if Council rejects the estimate of the value of the inner public purpose land in the submission, to refer the matter to the valuer-general, and notify the affected owner of the rejection and that the matter has been referred to the valuer-general	DDG, EMDF	
s 46GT(2)	Duty to pay half of the fee fixed by the valuer-general for arranging and attending the conference	DDG, EMDF	

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GT(4)	Function of receiving, from the valuer-general, written confirmation of the agreement between the planning authority's valuer and the affected owner's valuer as to the estimated value of the inner public purpose land	MSG, SGPO, DCA, DDG, EMDF, SGTSO	
s 46GT(6)	Function of receiving, from the valuer-general, written notice of a determination under s 46GT(5)	MSG, SGPO, DCA, DDG, EMDF, SGTSO	
s 46GU	Duty not to adopt an amendment under s.29 to an infrastructure contributions plan that specifies a land credit amount or a land equalisation amount that relates to a parcel of land in the ICP plan area of the plan unless the criteria in s 46GU(1)(a) and (b) are met	MSG, SGPO, DCA, DDG, EMDF, SGTSO	
s 46GV(3)	Function of receiving the monetary component and any land equalisation amount of the infrastructure contribution Power to specify the manner in which the payment is to be made	DCS, DDG, EMDF	Where Council is the collecting agency

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GV(3)(b)	Power to enter into an agreement with the applicant	DDG, EMDF	Where Council is the collecting agency
s 46GV(4)(a)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	DDG, EMDF	Where Council is the development agency
s 46GV(4)(b)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	DDG, EMDF	Where Council is the collecting agency
s 46GV(7)	Duty to impose the requirements set out in s 46GV(3) and (4) as conditions on the permit applied for by the applicant to develop the land in the ICP plan area	DDG, EMDF	
s 46GV(9)	Power to require the payment of a monetary component or the provision of the land component of an infrastructure contribution to be secured to Council's satisfaction	DDG, EMDF	Where Council is the collecting agency
s 46GX(1)	Power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	MSG, SGPO, DCA, DDG, EMDF, SGTSO	Where Council is the collecting agency

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GX(2)	Duty, before accepting the provision of works, services or facilities by an applicant under s 46GX(1), to obtain the agreement of the development agency or agencies specified in the approved infrastructure contributions plan	DDG, EMDF	Where Council is the collecting agency
s 46GY(1)	Duty to keep proper and separate accounts and records	MSG, SGPO, DCA, DCS, DDG, EMDF, SGTSO	Where Council is the collecting agency
s 46GY(2)	Duty to keep the accounts and records in accordance with the Local Government Act 2020	MSG, SGPO, DCA, DCS, DDG, EMDF, SGTSO	Where Council is the collecting agency
s 46GZ(2)(a)	Duty to forward any part of the monetary component that is imposed for plan preparation costs to the planning authority that incurred those costs	MSG, SGPO, DCA, DCS, DDG, EMDF, SGTSO	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is that planning authority

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZ(2)(a)	Function of receiving the monetary component	MSG, SGPO, DCA, DCS, DDG, EMDF, SGTSO	Where the Council is the planning authority This duty does not apply where Council is also the collecting agency
s 46GZ(2)(b)	Duty to forward any part of the monetary component that is imposed for the provision of works, services or facilities to the development agency that is specified in the plan, as responsible for those works, services or facilities	MSG, SGPO, DCA, DDG, EMDF, SGTSO	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency
s 46GZ(2)(b)	Function of receiving the monetary component	MSG, SGPO, DCA, DCS, DDG, EMDF, SGTSO	Where Council is the development agency under an approved infrastructure contributions plan

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
			This provision does not apply where Council is also the collecting agency
s 46GZ(4)	Duty to use any land equalisation amounts to pay land credit amounts under s 46GZ(7), except any part of those amounts that are to be forwarded to a development agency under s 46GZ(5)	MSG, SGPO, DCA, DCS, DDG, EMDF, SGTSO	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZ(5)	Duty to forward any part of a land equalisation amount required for the acquisition of outer public purpose land by a development agency specified in the approved infrastructure contributions plan to that development agency	MSG, SGPO, DCA, MSTP, DCS, CSTP, DDG, PSPUD, EMDF, PSTP, PP, SGTSO, PPO, PTP, PSP	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency
s 46GZ(5)	Function of receiving any part of a land equalisation amount required for the acquisition of outer public purpose land	MSG, SGPO, DCA, DCS, DDG, EMDF,	Where Council is the development agency specified in the approved infrastructure

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		SGTSO	contributions plan This provision does not apply where Council is also the collecting agency
s 46GZ(7)	Duty to pay to each person who must provide an infrastructure contribution under the approved infrastructure contributions plan any land credit amount to which the person is entitled under s 46GW	MSG, SGPO, DCA, DCS, DDG, EMDF, SGTSO	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZ(9)	Duty to transfer the estate in fee simple in the land to the development agency specified in the approved infrastructure contributions plan as responsible for the use and development of that land	MSG, SGPO, DCA, DDG, EMDF, SGTSO	If any inner public purpose land is vested in Council under the Subdivision Act 1988 or acquired by Council before the time it is required to be provided to Council under s 46GV(4) Where Council is the collecting agency under an approved infrastructure contributions plan

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
			This duty does not apply where Council is also the development agency
s 46GZ(9)	Function of receiving the fee simple in the land	MSG, SGPO, DCA, DCS, DDG, EMDF, SGTSO	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency
s 46GZA(1)	Duty to keep proper and separate accounts and records	MSG, SGPO, DCA, DCS, DDG, EMDF, SGTSO	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZA(2)	Duty to keep the accounts and records in accordance with the Local Government Act 2020	MSG, SGPO, DCA, MSTP, DCS, CSTP, DDG, PSPUD, EMDF, PSTP, PP, SGTSO, PPO, PTP, PSP	Where Council is a development agency under an approved infrastructure contributions plan

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZB(3)	Duty to follow the steps set out in s 46GZB(3)(a) – (c)	MSG, SGPO, DCA, DCS, DDG, EMDF, SGTSO	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZB(4)	Duty, in accordance with requirements of the VPA, to report on the use of the infrastructure contribution in the development agency's annual report and provide reports on the use of the infrastructure contribution to the VPA	MSG, SGPO, DCA, MSTP, DCS, CSTP, DDG, PSPUD, EMDF, PSTP, PP, SGTSO, PPO, PTP, PSP	If the VPA is the collecting agency under an approved infrastructure contributions plan Where Council is a development agency under an approved infrastructure contributions plan
s 46GZD(2)	Duty, within 6 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZD(2)(a) and (b)	MSG, SGPO, DCA, DDG, EMDF, SGTSO	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZD(3)	Duty to follow the steps set out in s 46GZD(3)(a) and (b)	MSG, SGPO, DCA, DCS, DDG, EMDF, SGTSO	Where Council is the collecting agency under an approved infrastructure contributions plan

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZD(5)	Duty to make payments under s 46GZD(3) in accordance with ss 46GZD(5)(a) and 46GZD(5)(b)	MSG, SGPO, DCA, DDG, EMDF, SGTSO	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZE(2)	Duty to forward the land equalisation amount back to the collecting agency within 6 months after the expiry date if any part of a land equalisation amount paid or forwarded to a development agency for acquiring outer public purpose land has not been expended by the development agency to acquire that land at the date on which the approved infrastructure contributions plan expires	MSG, SGPO, DCA, MSTP, DCS, CSTP, DDG, PSPUD, EMDF, PSTP, PP, SGTSO, PPO, PTP, PSP	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency
s 46GZE(2)	Function of receiving the unexpended land equalisation amount	MSG, SGPO, DCA, DCS, DDG, EMDF, SGTSO	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZE(3)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZE(3)(a) and (b)	MSG, SGPO, DCA, DCS, DDG, EMDF, SGTSO	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZF(2)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to use the public purpose land for a public purpose approved by the Minister or sell the public purpose land	MSG, SGPO, DCA, DCS, DDG, EMDF, SGTSO	Where Council is the development agency under an approved infrastructure contributions plan
s.46GZF(3)	Duty, if land is sold under s.46GZF(2)(b), to follow the steps in s.46GZF(3)(a) and (b)	MSG, SGPO, DCA, DCS, DDG, EMDF, SGTSO	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZF(3)	Function of receiving proceeds of sale	MSG, SGPO, DCA, DCS, DDG, EMDF, SGTSO	Where Council is the collection agency under an approved infrastructure contributions plan This provision does not apply where Council is also the development agency

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZF(4)	Duty to divide the proceeds of the public purpose land among the current owners of each parcel of land in the ICP plan area and pay each current owner a portion of the proceeds in accordance with s 46GZF(5)	MSG, SGPO, DCA, DCS, DDG, EMDF, SGTSO	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZF(6)	Duty to make the payments under s 46GZF(4) in accordance with s 46GZF(6)(a) and (b)	MSG, SGPO, DCA, DCS, DDG, EMDF, SGTSO	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZH	Power to recover the monetary component, or any land equalisation amount of the land component, payable under Part 3AB as a debt in any court of competent jurisdiction	MSG, SGPO, DCA, DCS, DDG, EMDF, SGTSO	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZI	Duty to prepare and give a report to the Minister at the times required by the Minister	MSG, SGPO, DCA, DDG, EMDF, SGTSO	Where Council is a collecting agency or development agency
s 46GZK	Power to deal with public purpose land which has vested in, been	MSG, SGPO, DCA, DCS, DDG, EMDF,	Where Council is a collecting agency or

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	acquired by, or transferred to, Council	SGTSO	development agency
s 46LB(3)	Duty to publish, on Council's Internet site, the payable dwelling amount for a financial year on or before 1 July of each financial year for which the amount is adjusted under s 46LB (2)	MSG, SGPO, DCA, DCS, DDG, EMDF, SGTSO	
s 46N(1)	Duty to include condition in permit regarding payment of development infrastructure levy	STP, MSG, SGPO, DCA, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGTSO, SGP, SPLEO, PPO, PTP, PSP	
s 46N(2)(c)	Function of determining time and manner for receipt of development contributions levy	MSG, SGPO, DCA, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, SGTSO, PPO, PTP, PSP	
s 46N(2)(d)	Power to enter into an agreement with the applicant regarding payment of development infrastructure levy	MSG, SGPO, DCA, MSTP, CSTP, DDG,	

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		PSPUD, EMDF, PSTP, PP, SGTSO, PPO, PTP, PSP	
s 46O(1)(a) & (2)(a)	Power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permit	MSG, SGPO, DCA, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, SGTSO, PPO, PTP, PSP	
s 46O(1)(d) & (2)(d)	Power to enter into agreement with the applicant regarding payment of community infrastructure levy	MSG, SGPO, DCA, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, SGTSO, PPO, PTP, PSP	
s 46P(1)	Power to require payment of amount of levy under s 46N or s 46O to be satisfactorily secured	MSG, SGPO, DCA, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, SGTSO, PPO, PTP, PSP	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46P(2)	Power to accept provision of land, works, services or facilities in part or full payment of levy payable	MSG, SGPO, DCA, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, SGTSO, PPO, PTP, PSP	
s 46Q(1)	Duty to keep proper accounts of levies paid	MSG, SGPO, DCA, MSTP, DCS, CSTP, DDG, PSPUD, EMDF, PSTP, PP, SGTSO, PPO, PTP, PSP	
s 46Q(1A)	Duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency	MSG, SGPO, DCA, MSTP, DCS, CSTP, DDG, PSPUD, EMDF, PSTP, PP, SGTSO, PPO, PTP, PSP	
s 46Q(2)	Duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in	MSG, SGPO, DCA, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP,	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	respect of which the levy was paid etc	PP, SGTSO, PPO, PTP, PSP	
s 46Q(3)	Power to refund any amount of levy paid if it is satisfied the development is not to proceed	MSG, SGPO, DCA, MSTP, DCS, CSTP, DDG, PSPUD, EMDF, PSTP, PP, SGTSO, PPO, PTP, PSP	Only applies when levy is paid to Council as a 'development agency'
s 46Q(4)(c)	Duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation costs incurred by the Council or for the provision by the Council of works, services or facilities in an area under s 46Q(4)(a)	MSG, SGPO, DCA, MSTP, DCS, CSTP, DDG, PSPUD, EMDF, PSTP, PP, SGTSO, PPO, PTP, PSP	Must be done within six months of the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister
s 46Q(4)(d)	Duty to submit to the Minister an amendment to the approved development contributions plan	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	Must be done in accordance with Part 3

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s46Q(4)(e)	Duty to expend that amount on other works etc.	MSG, SGPO, DCA, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, SGTSO, PPO, PTP, PSP	With the consent of, and in the manner approved by, the Minister
s 46QC	Power to recover any amount of levy payable under Part 3B	MSG, SGPO, DCA, MSTP, DCS, CSTP, DDG, PSPUD, EMDF, PSTP, PP, SGTSO, PPO, PTP, PSP	
s 46QD	Duty to prepare report and give a report to the Minister	MSG, DCA, DDG, EMDF	Where Council is a collecting agency or development agency
s 46V(3)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with the public availability	Not Applicable	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	requirements, during the inspection period		
s 46V(4)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with s 197B of the Act and on payment of the prescribe fee, after the inspection period	DDG, EMDF, MSP, CSP	
s 46V(5)	Duty to keep a copy of the approved strategy plan incorporating all amendments to it	DDG, EMDF, MSP, CSP	
s 46V(6)	Duty to make a copy of the approved strategy plan incorporating all amendments to it available in accordance with the public available requirements	DDG, EMDF, MSP, CSP	
s 46Y	Duty to carry out works in conformity with the approved strategy plan	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 47	Power to decide that an application for a planning permit does not comply with that Act	CO, MSG, POC, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s 49(1)	Duty to keep a register of all applications for permits and determinations relating to permits	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	
s 49(2)	Duty to make register available for inspection in accordance with the public availability requirements	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	
s 50(4)	Duty to amend application	SSO, STP, MSG, TSODF, MSTP, CSTP,	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	
s 50(5)	Power to refuse to amend application	STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	
s 50(6)	Duty to make note of amendment to application in register	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, SGOO, EMDF, PSTP, CP, PP, PPO, PTP, PSP, SEGO	
s 50A(1)	Power to make amendment to application	SSO, SP, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO,	

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		PTP, PSP	
s 50A(3)	Power to require applicant to notify owner and make a declaration that notice has been given	SSO, SP, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP, PTP, PSP	
s 50A(4)	Duty to note amendment to application in register	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	
s 51	Duty to make copy of application available for inspection in accordance with the public availability requirements	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO,	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		PTP, PSP	
s 52(1)(a)	Duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	
s 52(1)(b)	Duty to give notice of the application to other municipal council where appropriate	STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	
s 52(1)(c)	Duty to give notice of the application to all persons required by the planning scheme	STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP,	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		PSP, PBA	
s 52(1)(ca)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	
s 52(1)(cb)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	
s 52(1)(d)	Duty to give notice of the application to other persons who may be detrimentally effected	STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP,	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		PSP, PBA	
s.52(1AA)	Duty to give notice of an application to remove or vary a registered restrictive covenant	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	
s 52(3)	Power to give any further notice of an application where appropriate	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	
s 53(1)	Power to require the applicant to give notice under s 52(1) to persons specified by it	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO,	

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		PPO, PTP, PSP, PBA	
s 53(1A)	Power to require the applicant to give the notice under s 52(1AA)	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	
s 54(1)	Power to require the applicant to provide more information	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	
s 54(1A)	Duty to give notice in writing of information required under s 54(1)	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO,	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		PTP, PSP	
s 54(1B)	Duty to specify the lapse date for an application	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	
s 54A(3)	Power to decide to extend time or refuse to extend time to give required information	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	
s 54A(4)	Duty to give written notice of decision to extend or refuse to extend time under s 54A(3)	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO,	

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		PPO, PTP, PSP, PBA	
s 55(1)	Duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	
s 57(2A)	Power to reject objections considered made primarily for commercial advantage for the objector	SSO, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s 57(3)	Function of receiving name and address of persons to whom notice of decision is to go	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 57(5)	Duty to make a copy of all objections available in accordance with the public availability requirements	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	
s 57A(4)	Duty to amend application in accordance with applicant's request, subject to s 57A(5)	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	
s 57A(5)	Power to refuse to amend application	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 57A(6)	Duty to note amendments to application in register	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	
s 57B(1)	Duty to determine whether and to whom notice should be given	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	
s 57B(2)	Duty to consider certain matters in determining whether notice should be given	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 57C(1)	Duty to give copy of amended application to referral authority	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	
s 58	Duty to consider every application for a permit	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	
s 58A	Power to request advice from the Planning Application Committee	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s 60	Duty to consider certain matters	STP, MSG, MSTP, CSTP, DDG, PSPUD,	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	
s 60(1A)	Duty to consider certain matters	STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	
s 60(1B)	Duty to consider number of objectors in considering whether use or development may have significant social effect	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	
s 61(1)	Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO,	The permit must not be inconsistent with a cultural heritage management plan under the Aboriginal Heritage Act 2006

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		PTP, PSP	
s 61(2)	Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	
s 61(2A)	Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit	STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	
s 61(3)(a)	Duty not to decide to grant a permit to use coastal Crown land without Minister's consent	Not Delegated	
s 61(3)(b)	Duty to refuse to grant the permit without the Minister's consent	Not Delegated	

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 61(4)	Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	
s 62(1)	Duty to include certain conditions in deciding to grant a permit	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	
s 62(2)	Power to include other conditions	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 62(4)	Duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	
s 62(5)(a)	Power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan	SSO, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s 62(5)(b)	Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement	SSO, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s 62(5)(c)	Power to include a permit condition that specified works be provided or paid for by the applicant	SSO, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP,	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		PP, PPO, PTP, PSP	
s 62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss 46N(1), 46GV(7) or 62(5)	SSO, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s 62(6)(b)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s 62(1)(a)	SSO, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s 63	Duty to issue the permit where made a decision in favour of the application (if no one has objected)	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	
s 64(1)	Duty to give notice of decision to grant a permit to applicant and	STP, MSG, MSTP,	This provision applies also to a decision to grant

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	objectors	CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	an amendment to a permit - see s 75
s 64(3)	Duty not to issue a permit until after the specified period	STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	This provision applies also to a decision to grant an amendment to a permit - see s 75
s 64(5)	Duty to give each objector a copy of an exempt decision	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	This provision applies also to a decision to grant an amendment to a permit - see s 75
s 64A	Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has	SSO, STP, MSG, TSODF, MSTP, CSTP,	This provision applies also to a decision to grant

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	determined the application, if a relevant recommending referral authority has objected to the grant of a permit	DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	an amendment to a permit - see s 75A
s 65(1)	Duty to give notice of refusal to grant permit to applicant and person who objected under s 57	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	
s 66(1)	Duty to give notice under s 64 or s 65 and copy permit to relevant determining referral authorities	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	
s 66(2)	Duty to give a recommending referral authority notice of its decision to grant a permit	STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP,	If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	recommended by the recommending referral authority
s 66(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit
s 66(6)	Duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under s 64 or 65	STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	If the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit
s 69(1)	Function of receiving application for extension of time of permit	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP,	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	
s 69(1A)	Function of receiving application for extension of time to complete development	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	
s 69(2)	Power to extend time	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	
s 70	Duty to make copy permit available for inspection in accordance with the public availability requirements	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO,	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		PPO, PTP, PSP, PBA	
s 71(1)	Power to correct certain mistakes	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	
s 71(2)	Duty to note corrections in register	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	
s 73	Power to decide to grant amendment subject to conditions	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO,	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		PTP, PSP	
s 74	Duty to issue amended permit to applicant if no objectors	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	
s 76	Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	
s 76A(1)	Duty to give relevant determining referral authorities copy of amended permit and copy of notice	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO,	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		PPO, PTP, PSP, PBA	
s 76A(2)	Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority
s 76A(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit
s 76A(6)	Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under s 64 or 76	STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP,	If the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		PSP, PBA	
s 76D	Duty to comply with direction of Minister to issue amended permit	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, PSO, SGP, SPLEO, PPO, PTP, PSP, PBA	
s 83	Function of being respondent to an appeal	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	
s 83B	Duty to give or publish notice of application for review	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO,	

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		PTP, PSP	
s 84(1)	Power to decide on an application at any time after an appeal is lodged against failure to grant a permit	SSO, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s 84(2)	Duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	SSO, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s 84(3)	Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	
s 84(6)	Duty to issue permit on receipt of advice within 3 business days	SSO, STP, MSG, TSODF, MSTP, CSTP,	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	
s 84AB	Power to agree to confining a review by the Tribunal	SSO, MSG, SGPO, TSODF, DCA, DCS, DDG, EMDF, SGTSO	
s 86	Duty to issue a permit at order of Tribunal within 3 business days	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	
s 87(3)	Power to apply to VCAT for the cancellation or amendment of a permit	SSO, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 90(1)	Function of being heard at hearing of request for cancellation or amendment of a permit	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	
s 91(2)	Duty to comply with the directions of VCAT	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	
s 91(2A)	Duty to issue amended permit to owner if Tribunal so directs	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 92	Duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s 90	SSO, STP, MSG, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	
s 93(2)	Duty to give notice of VCAT order to stop development	SSO, STP, MSG, CCPSC, TSODF, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, EMRS, CP, PP, SGP, SPLEO, PPO, PTP, PSP	
s 95(3)	Function of referring certain applications to the Minister	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s 95(4)	Duty to comply with an order or direction	STP, MSG, MSTP,	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	
s 96(1)	Duty to obtain a permit from the Minister to use and develop its land	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s 96(2)	Function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s 96A(2)	Power to agree to consider an application for permit concurrently with preparation of proposed amendment	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	
s 96C	Power to give notice, to decide not to give notice, to publish notice	MSG, MSTP, CSTP,	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	and to exercise any other power under s 96C	DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s 96F	Duty to consider the panel's report under s 96E	Not Delegated	
s 96G(1)	Power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under s 23 of the Planning and Environment (Planning Schemes) Act 1996	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s 96H(3)	Power to give notice in compliance with Minister's direction	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s 96J	Duty to issue permit as directed by the Minister	MSG, MSTP, CSTP,	

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s 96K	Duty to comply with direction of the Minister to give notice of refusal	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s 96Z	Duty to keep levy certificates given to it under ss 47 or 96A for no less than 5 years from receipt of the certificate	CO, MSG, POC, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s 97C	Power to request Minister to decide the application	DDG, EMDF	
s 97D(1)	Duty to comply with directions of Minister to supply any document or assistance relating to application	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 97G(3)	Function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s 97G(6)	Duty to make a copy of permits issued under s 97F available in accordance with the public availability requirements	STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	
s 97L	Duty to include Ministerial decisions in a register kept under s 49	STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	
s 97MH	Duty to provide information or assistance to the Planning Application Committee	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 97MI	Duty to contribute to the costs of the Planning Application Committee or subcommittee	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s 97O	Duty to consider application and issue or refuse to issue certificate of compliance	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s 97P(3)	Duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, PP, SGP, SPLEO, PPO, PTP, PSP	
s 97Q(2)	Function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 97Q(4)	Duty to comply with directions of VCAT	STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	
s 97R	Duty to keep register of all applications for certificate of compliance and related decisions	STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	
s 98(1)&(2)	Function of receiving claim for compensation in certain circumstances	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s 98(4)	Duty to inform any person of the name of the person from whom compensation can be claimed	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 101	Function of receiving claim for expenses in conjunction with claim	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s 103	Power to reject a claim for compensation in certain circumstances	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s.107(1)	Function of receiving claim for compensation	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s 107(3)	Power to agree to extend time for making claim	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 113(2)	Power to request a declaration for land to be proposed to be reserved for public purposes	SSO, STP, MSG, MSTP, PSPUD, EMDF, PTP, PSP	
s 114(1)	Power to apply to the VCAT for an enforcement order	MSG, CCPSC, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, EMRS, PP, PPO, PTP, PSP	
s 117(1)(a)	Function of making a submission to the VCAT where objections are received	MSG, CCPSC, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, EMRS, PP, PPO, PTP, PSP	
s 120(1)	Power to apply for an interim enforcement order where s 114 application has been made	MSG, CCPSC, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, EMRS, PP, PPO, PTP, PSP	
s 123(1)	Power to carry out work required by enforcement order and	MSG, CCPSC, MSTP, CSTP, DDG, PSPUD,	

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	recover costs	EMDF, PSTP, EMRS, PP, PPO, PTP, PSP	
s 123(2)	Power to sell buildings, materials, etc salvaged in carrying out work under s 123(1)	MSG, MSTP, DCS, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	Except Crown Land
s 125(1)	Power to apply to any court of competent jurisdiction or to the tribunal for an injunction restraining any person from contravening an enforcement order or an interim enforcement order.	CCPSC, MSTP, DDG, EMDF, EMRS	Section 123 of the Victorian Civil and Administrative Tribunal Act 1998 applies on an application to the Tribunal.
s 129	Function of recovering penalties	MSG, MSTP, DCS, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s 130(5)	Power to allow person served with an infringement notice further time	MSG, CCPSC, MSTP, DCS, CSTP, DDG, PSPUD, EMDF, PSTP, EMRS, PP, PPO, PTP,	

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		PSP	
s 149A(1)	Power to refer a matter to the VCAT for determination	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s 149A(1A)	Power to apply to VCAT for the determination of a matter relating to the interpretation of a s.173 agreement	MSG, CCPSC, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, EMRS, PP, PPO, PTP, PSP	
s 149B	Power to apply to the Tribunal for a declaration.	CCPSC, MSTP, DDG, EMDF, EMRS	
s 156	Duty to pay fees and allowances (including a payment to the Crown under s 156(2A)), and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under s 156(2B) power to ask for contribution under s 156(3) and power to abandon amendment or part of it under s 156(4)	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	Where Council is the relevant planning authority

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 171(2)(f)	Power to carry out studies and commission reports	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s 171(2)(g)	Power to grant and reserve easements	STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, CP, PP, PPO, PTP, PSP	
s 172C	Power to compulsorily acquire any outer public purpose land that is specified in the approved infrastructure contributions plan	DCS, DDG, EMDF	Where Council is a development agency specified in an approved infrastructure contributions plan
s 172D(1)	Power to compulsorily acquire any inner public purpose land that is specified in the plan before the time that the land is required to be provided to Council under s 46GV(4)	DCS, DDG, EMDF	Where Council is a collecting agency specified in an approved infrastructure contributions plan
s 172D(2)	Power to compulsorily acquire any inner public purpose land, the use and development of which is to be the responsibility of Council under the plan, before the time that the land is required to be	DCS, DDG, EMDF	Where Council is the development agency specified in an approved infrastructure contributions plan

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	provided under s 46GV(4)		
s 173(1)	Power to enter into agreement covering matters set out in s 174	MSG, MSTP, DCS, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s 173(1A)	Power to enter into an agreement with an owner of land for the development or provision of land in relation to affordable housing	DCS, DDG, CEG	Where Council is the relevant responsible authority
	Power to decide whether something is to the satisfaction of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires something to be to the satisfaction of Council or Responsible Authority	MSG, MSTP, DCS, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
	Power to give consent on behalf of Council, where an agreement made under s 173 of the Planning and Environment Act 1987	MSG, MSTP, DCS, CSTP, DDG, PSPUD,	

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	requires that something may not be done without the consent of Council or Responsible Authority	EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	
s 177(2)	Power to end a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s 178	power to amend a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	MSG, MSTP, DCS, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s 178A(1)	Function of receiving application to amend or end an agreement	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP, PTP, PSP	
s 178A(3)	Function of notifying the owner as to whether it agrees in principle	SP, STP, MSG, MSTP,	

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	to the proposal under s 178A(1)	CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP, PTP, PSP	
s 178A(4)	Function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP, PTP, PSP	
s 178A(5)	Power to propose to amend or end an agreement	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP, PTP, PSP	
s 178B(1)	Duty to consider certain matters when considering proposal to	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD,	

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	amend an agreement	EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP, PTP, PSP	
s 178B(2)	Duty to consider certain matters when considering proposal to end an agreement	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP, PTP, PSP	
s 178C(2)	Duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP, PTP, PSP	
s 178C(4)	Function of determining how to give notice under s 178C(2)	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP,	

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		PSP	
s 178E(1)	Duty not to make decision until after 14 days after notice has been given	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP, PTP, PSP	
s.178E(2)(a)	Power to amend or end the agreement in accordance with the proposal	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP, PTP, PSP	If no objections are made under s 178D Must consider matters in s 178B
s 178E(2)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP,	If no objections are made under s 178D Must consider matters in s 178B

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		PTP, PSP	
s 178E(2)(c)	Power to refuse to amend or end the agreement	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP, PTP, PSP	If no objections are made under s 178D Must consider matters in s 178B
s 178E(3)(a)	Power to amend or end the agreement in accordance with the proposal	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP, PTP, PSP	After considering objections, submissions and matters in s 178B
s 178E(3)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP,	After considering objections, submissions and matters in s 178B

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		PTP, PSP	
s.178E(3)(c)	power to amend or end the agreement in a manner that is substantively different from the proposal	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP, PTP, PSP	After considering objections, submissions and matters in s.178B
s 178E(3)(d)	Power to refuse to amend or end the agreement	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP, PTP, PSP	After considering objections, submissions and matters in s 178B
s 178F(1)	Duty to give notice of its decision under s 178E(3)(a) or (b)	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP,	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		PTP, PSP	
s 178F(2)	Duty to give notice of its decision under s 178E(2)(c) or (3)(d)	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP, PTP, PSP	
s 178F(4)	Duty not to proceed to amend or end an agreement under s 178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP, PTP, PSP	
s 178G	Duty to sign amended agreement and give copy to each other party to the agreement	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 178H	Power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP, PTP, PSP	
s 178I(3)	Duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	SP, STP, MSG, MSTP, EMPF, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP, PTP, PSP	
s 179(2)	Duty to make copy of each agreement available in accordance with the public availability requirements	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s 181	Duty to apply to the Registrar of Titles to record the agreement	MSG, MSTP, CSTP, DDG, PSPUD, EMDF,	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		PSTP, PP, PPO, PTP, PSP	
s 181(1A)(a)	Power to apply to the Registrar of Titles to record the agreement	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s 181(1A)(b)	Duty to apply to the Registrar of Titles, without delay, to record the agreement	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
s 182	Power to enforce an agreement	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, EMRS, PP, PPO, PTP, PSP	
s 183	Duty to tell Registrar of Titles of ending/amendment of agreement	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		PSP	
s 184F(1)	Power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP, PTP, PSP	
s 184F(2)	Duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP, PTP, PSP	
s 184F(3)	Duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP,	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		PTP, PSP	
s 184F(5)	Function of receiving advice from the principal registrar that the agreement may be amended or ended in accordance with Council's decision	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP, PTP, PSP	
s 184G(2)	Duty to comply with a direction of the Tribunal	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP, PTP, PSP	
s 184G(3)	Duty to give notice as directed by the Tribunal	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP,	

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Ballarat City Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		PTP, PSP	
s 185B(1)	Duty to comply with a request from the Minister to provide the name, address, email address or telephone number of any person to whom the Minister is required to give notice	DDG, EMDF, MSP, CSP	
s 198(1)	Function to receive application for planning certificate	STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	
s 199(1)	Duty to give planning certificate to applicant	STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, CP, PP, SGP, SPLEO, PPO, PTP, PSP	
s 201(1)	Function of receiving application for declaration of underlying zoning	STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP,	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		CP, PP, SGP, SPLEO, PPO, PTP, PSP	
s 201(3)	Duty to make declaration	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
	Power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP, PTP, PSP	
	Power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires the consent or approval of Council	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, MSP, PP, PPO, CSP, PTP, PSP	

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Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	Power to approve any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit	MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, PP, PPO, PTP, PSP	
	Power to give written authorisation in accordance with a provision of a planning scheme	MSG, MSTP, CSTP, DDG, PSPUD, PSTP, PP, PPO, PTP, PSP	
s 201UAB(1)	Function of providing the Victoria Planning Authority with information relating to any land within municipal district	DDG, MSP, CSP	
s 201UAB(2)	Duty to provide the Victoria Planning Authority with information requested under s 201UAB(1) as soon as possible	DDG, MSP, CSP	

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Residential Tenancies Act 1997			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 518F	Power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements	TLEH, TOEH, EHO, CEH, EMPF, EMRS	
s 522(1)	Power to give a compliance notice to a person	TLEH, TOEH, EHO, MBS, CEH, CBS, EMRS	
s 525(2)	Power to authorise an officer to exercise powers in s 526 (either generally or in a particular case)	DIE	
s 525(4)	Duty to issue identity card to authorised officers	EMGR, SGOO, CRGC, SEGO	
s 526(5)	Duty to keep record of entry by authorised officer under s 526	TLEH, TOEH, EHO, MBS, CEH, EMPF, CBS, EMRS	

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Residential Tenancies Act 1997			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 526A(3)	Function of receiving report of inspection	TLEH, TOEH, EHO, AOEH, CEH, TLRSA, HSO, AORS	
s 527	Power to authorise a person to institute proceedings (either generally or in a particular case)	TLEH, TOEH, EHO, MBS, CEH, EMPF, DDG, CBS, EMRS	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 11(1)	Power to declare a road by publishing a notice in the Government Gazette	EMO, DDG, DIE, EMDF, EMI	Obtain consent in circumstances specified in s 11(2)
s 11(8)	Power to name a road or change the name of a road by publishing notice in Government Gazette	EMO, DDG, DIE, EMDF, EMI	

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Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 11(9)(b)	Duty to advise Registrar	EMO, DDG, DIE, EMDF, EMI	
s 11(10)	Duty to inform Secretary to Department of Environment, Land, Water and Planning of declaration etc.	EMO, DDG, DIE, EMDF, EMI	Subject to s 11(10A)
s 11(10A)	Duty to inform Secretary to Department of Environment, Land, Water and Planning or nominated person	EMO, DDG, DIE, EMDF, EMI	Where Council is the coordinating road authority
s 12(2)(b)	Function of providing consent to the Head, Transport for Victoria for the discontinuance of a road or part of a road	EMI, CP	
s 12(10)	Duty to notify of decision made	EMO, DDG, DIE, EMDF, EMI	Duty of coordinating road authority where it is the discontinuing body

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Ballarat City Council

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
			Does not apply where an exemption is specified by the regulations or given by the Minister
s 13(1)	Power to fix a boundary of a road by publishing notice in Government Gazette	EMO, DDG, DIE, EMDF, EMI	Power of coordinating road authority and obtain consent under s 13(3) and s 13(4) as appropriate
s 14(4)	Function of receiving notice from the Head, Transport for Victoria	EMO, DDG, DIE, EMDF, EMI, CTT, TTE	
s 14(7)	Power to appeal against decision of the Head, Transport for Victoria	EMO, DDG, DIE, MA, EMDF, EMI, CTT, TTE	
s 15(1)	Power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	EMO, DDG, DIE, MA, EMDF, EMI	

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Ballarat City Council

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 15(1A)	Power to enter into arrangement with a utility to transfer a road management function of the utility to the road authority	DDG, DIE, MA, EMDF, EMI	
s 15(2)	Duty to include details of arrangement in public roads register	DDG, DIE, MA, EMDF, EMI	
s 16(7)	Power to enter into an arrangement under s 15	DDG, DIE, MA, EMDF, EMI	
s 16(8)	Duty to enter details of determination in public roads register	DDG, DIE, MA, EMDF, EMI	
s 17(2)	Duty to register public road in public roads register	DDG, DIE, MA, EMDF, EMI	Where Council is the coordinating road authority
s 17(3)	Power to decide that a road is reasonably required for general public	DDG, DIE, MA, EMDF, EMI	Where Council is the coordinating road authority

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Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	use	EMI	
s 17(3)	Duty to register a road reasonably required for general public use in public roads register	DDG, DIE, MA, EMDF, EMI	Where Council is the coordinating road authority
s 17(4)	Power to decide that a road is no longer reasonably required for general public use	DDG, DIE, MA, EMDF, EMI	Where Council is the coordinating road authority
s 17(4)	Duty to remove road no longer reasonably required for general public use from public roads register	DDG, DIE, MA, EMDF, EMI	Where Council is the coordinating road authority
s 18(1)	Power to designate ancillary area	DDG, DIE, MA, EMDF, EMI	Where Council is the coordinating road authority, and obtain consent in circumstances specified in s 18(2)

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Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 18(3)	Duty to record designation in public roads register	DDG, DIE, MA, EMDF, EMI	Where Council is the coordinating road authority
s 19(1)	Duty to keep register of public roads in respect of which it is the coordinating road authority	DDG, DIE, MA, EMDF, EMI	
s 19(4)	Duty to specify details of discontinuance in public roads register	DDG, DIE, MA, EMDF, EMI	
s 19(5)	Duty to ensure public roads register is available for public inspection	DDG, DIE, MA, EMDF, EMI	
s 21	Function of replying to request for information or advice	DDG, DIE, MA, EMDF, EMI	Obtain consent in circumstances specified in s 11(2)

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Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 22(2)	Function of commenting on proposed direction	DDG, DIE, MA, EMDF, EMI	
s 22(4)	Duty to publish a copy or summary of any direction made under s 22 by the Minister in its annual report.	EMO, DIE	
s 22(5)	Duty to give effect to a direction under s 22	EMO, DIE	
s 40(1)	Duty to inspect, maintain and repair a public road.	SPD, SRS, RMS, EMO, DDG, DIE, RMCS, SUR, SUSR, EMDF, EMI, CCO	
s 40(5)	Power to inspect, maintain and repair a road which is not a public road	SPD, SRS, RMS, EMO, DDG, DIE, RMCS, SUR, SUSR, EMDF, EMI, CCO	

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Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 41(1)	Power to determine the standard of construction, inspection, maintenance and repair	SPD, SRS, RMS, EMO, DDG, DIE, MA, RMCS, SUR, SUSR, EMDF, EMI, ASL, CCO	
s 42(1)	Power to declare a public road as a controlled access road	DDG, DIE, MA, EMDF, EMI	Power of coordinating road authority and sch 2 also applies
s 42(2)	Power to amend or revoke declaration by notice published in Government Gazette	DDG, DIE, MA, EMDF, EMI	Power of coordinating road authority and sch 2 also applies
s 42A(3)	Duty to consult with Head, Transport for Victoria and Minister for Local Government before road is specified	EMO, DDG, DIE, MA, EMDF, EMI	Where Council is the coordinating road authority If road is a municipal road or part thereof
s 42A(4)	Power to approve Minister's decision to specify a road as a specified freight road	EMO, DDG, DIE, EMDF, EMI, CTT, TTE	Where Council is the coordinating road authority

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Ballarat City Council

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
			If road is a municipal road or part thereof and where road is to be specified a freight road
s 48EA	Duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport)	EMO, DDG, DIE, EMDF, EMI	Where Council is the responsible road authority, infrastructure manager or works manager
s 48M(3)	Function of consulting with the relevant authority for purposes of developing guidelines under s 48M	EMO, DDG, DIE, EMDF, EMI	
s 49	Power to develop and publish a road management plan	EMO, DDG, DIE, MA, EMGR, EMDF, EMI, CRGC	
s 51	Power to determine standards by incorporating the standards in a road management plan	EMO, DDG, DIE, MA, EMGR, EMDF, EMI, CRGC	

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Ballarat City Council

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 53(2)	Power to cause notice to be published in Government Gazette of amendment etc of document in road management plan	EMO, DDG, DIE, MA, EMGR, EMDF, EMI, CRGC	
s 54(2)	Duty to give notice of proposal to make a road management plan	EMO, DDG, DIE, MA, EMGR, EMDF, EMI, CRGC	
s 54(5)	Duty to conduct a review of road management plan at prescribed intervals	EMO, DDG, DIE, MA, EMGR, EMDF, EMI, CRGC	
s 54(6)	Power to amend road management plan	EMO, DDG, DIE, MA, EMGR, EMDF, EMI, CRGC	
s 54(7)	Duty to incorporate the amendments into the road management plan	EMO, DDG, DIE, MA, EMGR, EMDF, EMI, CRGC	

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Ballarat City Council

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 55(1)	Duty to cause notice of road management plan to be published in Government Gazette and newspaper	EMO, DDG, DIE, MA, EMGR, EMDF, EMI, CRGC	
s 63(1)	Power to consent to conduct of works on road	SPD, SRS, RMS, EMO, MA, RMCS, SUR, SUSR, EMI, ASL, CCO	Where Council is the coordinating road authority
s 63(2)(e)	Power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	SPD, SRS, RMS, CEH, MA, RMCS, SUR, SUSR, EMI, ASL, CCO	Where Council is the infrastructure manager
s 64(1)	Duty to comply with cl 13 of sch 7	DDG, DIE, MA, EMDF, EMI	Where Council is the infrastructure manager or works manager
s 66(1)	Power to consent to structure etc	DDG, DIE, MA, EMDF, EMI	Where Council is the coordinating road authority

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Ballarat City Council

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 67(2)	Function of receiving the name & address of the person responsible for distributing the sign or bill	DDG, DIE, MA, EMDF, EMI	Where Council is the coordinating road authority
s 67(3)	Power to request information	DDG, DIE, MA, EMDF, EMI	Where Council is the coordinating road authority
s 68(2)	Power to request information	DDG, DIE, MA, EMDF, EMI	Where Council is the coordinating road authority
s 71(3)	Power to appoint an authorised officer	SPD, SRS, RMS, EMO, DDG, DIE, MA, RMCS, SUR, SUSR, TLCP, EMDF, EMI, ASL, CID, CCO, CTT	
s 72	Duty to issue an identity card to each authorised officer	DCS, EMGR, SGOO, CRGC, SEGO	

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Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 85	Function of receiving report from authorised officer	DDG, DIE, EMDF, EMI	
s 86	Duty to keep register re s 85 matters	DDG, DIE, EMDF, EMI	
s 87(1)	Function of receiving complaints	SPD, SRS, RMS, EMO, DDG, DIE, RMCS, SUR, SUSR, EMDF, EMI, CCO	
s 87(2)	Duty to investigate complaint and provide report	SPD, SRS, RMS, EMO, DCS, DDG, DIE, RMCS, SUR, SUSR, EMDF, EMI, CCO	
s 96	Power to authorise a person for the purpose of instituting legal proceedings	DIE, EMI	

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Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 112(2)	Power to recover damages in court	EMO, DDG, DIE, EMDF, EMI	
s 116	Power to cause or carry out inspection	SPD, SRS, RMS, EMO, DDG, DIE, RMCS, SUR, SUSR, EMDF, EMI, CCO	
s 119(2)	Function of consulting with the Head, Transport for Victoria	EMO, DDG, DIE, EMDF, EMI	
s 120(1)	Power to exercise road management functions on an arterial road (with the consent of the Head, Transport for Victoria)	EMO, DDG, DIE, MA, EMDF, EMI, ASL	
s 120(2)	Duty to seek consent of the Head, Transport for Victoria to exercise road management functions before exercising power in s 120(1)	SPD, SRS, RMS, EMO, DDG, DIE, MA, RMCS, SUR, SUSR, EMDF, EMI, ASL, CCO	

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Ballarat City Council

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 121(1)	Power to enter into an agreement in respect of works	EMO, DDG, DIE, MA, EMDF, EMI	
s 122(1)	Power to charge and recover fees	EMO, DDG, DIE, MA, EMDF, EMI	
s 123(1)	Power to charge for any service	SPD, SRS, RMS, EMO, DCS, DDG, DIE, RMCS, SUR, SUSR, EMDF, EMI, CCO	
sch 2 cl 2(1)	Power to make a decision in respect of controlled access roads	DDG, DIE, MA, EMDF, EMI	
sch 2 cl 3(1)	Duty to make policy about controlled access roads	Not Delegated	
sch 2 cl	Power to amend, revoke or substitute policy about controlled access	Not Delegated	

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Ballarat City Council

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
3(2)	roads		
sch 2 cl 4	Function of receiving details of proposal from the Head, Transport for Victoria	DDG, DIE, MA, EMDF, EMI	
sch 2 cl 5	Duty to publish notice of declaration	DDG, DIE, MA, EMDF, EMI	
sch 7 cl 7(1)	Duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve	DDG, DIE, MA, EMDF, EMI	Where Council is the infrastructure manager or works manager
sch 7 cl 8(1)	Duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of infrastructure or related works on a road or road reserve of any road	DDG, DIE, MA, EMDF, EMI	Where Council is the infrastructure manager or works manager

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Ballarat City Council

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
sch 7 cl 9(1)	Duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works	SPD, SRS, RMS, EMO, DDG, DIE, MA, RMCS, SUR, SUSR, EMDF, EMI, CCO	Where Council is the infrastructure manager or works manager responsible for non-road infrastructure
sch 7 cl 9(2)	Duty to give information to another infrastructure manager or works manager where becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance	DDG, DIE, MA, EMDF, EMI	Where Council is the infrastructure manager or works manager
sch 7 cl 10(2)	Where Sch 7 cl 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected	DDG, DIE, MA, EMDF, EMI	Where Council is the infrastructure manager or works manager
sch 7 cl 12(2)	Power to direct infrastructure manager or works manager to conduct reinstatement works	DDG, DIE, MA, EMDF, EMI, ASL	Where Council is the coordinating road authority

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Ballarat City Council

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
sch 7 cl 12(3)	Power to take measures to ensure reinstatement works are completed	DDG, DIE, MA, EMDF, EMI, ASL	Where Council is the coordinating road authority
sch 7 cl 12(4)	Duty to ensure that works are conducted by an appropriately qualified person	SPD, SRS, RMS, EMO, DDG, DIE, MA, RMCS, SUR, SUSR, EMDF, EMI, ASL, CCO	Where Council is the coordinating road authority
sch 7 cl 12(5)	Power to recover costs	DDG, DIE, MA, EMDF, EMI, ASL	Where Council is the coordinating road authority
sch 7 cl 13(1)	Duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to sch 7 cl 13(2)	DDG, DIE, MA, EMDF, EMI	Where Council is the works manager
sch 7 cl 13(2)	Power to vary notice period	DDG, DIE, MA, EMDF, EMI	Where Council is the coordinating road authority

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Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
sch 7 cl 13(3)	Duty to ensure works manager has complied with obligation to give notice under sch 7 cl 13(1)	DDG, DIE, MA, EMDF, EMI	Where Council is the infrastructure manager
sch 7 cl 16(1)	Power to consent to proposed works	DDG, DIE, MA, EMDF, EMI	Where Council is the coordinating road authority
sch 7 cl 16(4)	Duty to consult	EMO, DDG, DIE, MA, EMDF, EMI	Where Council is the coordinating road authority, responsible authority or infrastructure manager
sch 7 cl 16(5)	Power to consent to proposed works	EMO, DDG, DIE, MA, EMDF, EMI	Where Council is the coordinating road authority
sch 7 cl 16(6)	Power to set reasonable conditions on consent	EMO, DDG, DIE, MA, EMDF, EMI	Where Council is the coordinating road authority
sch 7 cl	Power to include consents and conditions	EMO, DDG, DIE, MA,	Where Council is the coordinating road authority

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Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
16(8)		EMDF, EMI	
sch 7 cl 17(2)	Power to refuse to give consent and duty to give reasons for refusal	DDG, DIE, MA, EMDF, EMI	Where Council is the coordinating road authority
sch 7 cl18(1)	Power to enter into an agreement	DDG, DIE, MA, EMDF, EMI	Where Council is the coordinating road authority
sch7 cl 19(1)	Power to give notice requiring rectification of works	DDG, DIE, MA, EMDF, EMI, ASL	Where Council is the coordinating road authority
sch 7 cl 19(2) & (3)	Power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred	DDG, DIE, MA, EMDF, EMI, ASL	Where Council is the coordinating road authority
sch 7 cl 20(1)	Power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	DDG, DIE, MA, EMDF, EMI, ASL	Where Council is the coordinating road authority

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Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
sch 7A cl 2	Power to cause street lights to be installed on roads	DDG, DIE, EMDF, EMI	Power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road
sch 7 cl 3(1)(d)	Duty to pay installation and operation costs of street lighting - where road is not an arterial road	DDG, DIE, EMDF, EMI	Where Council is the responsible road authority
sch 7A cl 3(1)(e)	Duty to pay installation and operation costs of street lighting - where road is a service road on an arterial road and adjacent areas	DDG, DIE, EMDF, EMI	Where Council is the responsible road authority
sch 7A cl (3)(1)(f)	Duty to pay installation and percentage of operation costs of street lighting - for arterial roads in accordance with cls 3(2) and 4	DDG, DIE, EMDF, EMI	Duty of Council as responsible road authority that installed the light (re: installation costs) and where Council is relevant municipal council (re: operating costs)

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Cemeteries and Crematoria Regulations 2015			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 24	Duty to ensure that cemetery complies with depth of burial requirements	EMPF, DIE	
r 25	Duty to ensure that the cemetery complies with the requirements for interment in concrete-lined graves	EMPF, DIE	
r 27	Power to inspect any coffin, container or other receptacle if satisfied of the matters in paragraphs (a) and (b)	EMPF, DIE	
r 28(1)	Power to remove any fittings on any coffin, container or other receptacle if the fittings may impede the cremation process or damage the cremator	EMPF, DIE	
r 28(2)	Duty to ensure any fittings removed of are disposed in an appropriate manner	EMPF, DIE	
r 29	Power to dispose of any metal substance or non-human substance recovered from a cremator	EMPF, DIE	
r 30(2)	Power to release cremated human remains to certain persons	EMPF, DIE	Subject to any order of a court

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Cemeteries and Crematoria Regulations 2015			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 31(1)	Duty to make cremated human remains available for collection within 2 working days after the cremation	EMPF, DIE	
r 31(2)	Duty to hold cremated human remains for at least 12 months from the date of cremation	EMPF, DIE	
r 31(3)	Power to dispose of cremated human remains if no person gives a direction within 12 months of the date of cremation	EMPF, DIE	
r 31(4)	Duty to take reasonable steps notify relevant people of intention to dispose of remains at expiry of 12 month period	EMPF, DIE	
r 32	Duty to ensure a mausoleum is constructed in accordance with paragraphs (a)-(d)	EMPF, DIE	
r 33(1)	Duty to ensure that remains are interred in a coffin, container or receptacle in accordance with paragraphs (a)-(c)	EMPF, DIE	
r 33(2)	Duty to ensure that remains are interred in accordance with paragraphs (a)-(b)	EMPF, DIE	

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Cemeteries and Crematoria Regulations 2015			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 34	Duty to ensure that a crypt space in a mausolea is sealed in accordance with paragraphs (a)-(b)	EMPF, DIE	
r 36	Duty to provide statement that alternative vendors or supplier of monuments exist	EMPF, DIE	
r 40	Power to approve a person to play sport within a public cemetery	EMPF, DIE	
r 41(1)	Power to approve fishing and bathing within a public cemetery	EMPF, DIE	
r 42(1)	Power to approve hunting within a public cemetery	EMPF, DIE	
r 43	Power to approve camping within a public cemetery	EMPF, DIE	
r 45(1)	Power to approve the removal of plants within a public cemetery	CGNR, EMPF, DIE, CUFOS, CGNR	
r 46	Power to approve certain activities under the Regulations if satisfied of regulation (1)(a)-(c)	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	

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Cemeteries and Crematoria Regulations 2015			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 47(3)	Power to approve the use of fire in a public cemetery	EMPF, DIE	
r 48(2)	Power to approve a person to drive, ride or use a vehicle on any surface other than a road, track or parking area	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
	Note: Schedule 2 contains Model Rules – only applicable if the cemetery trust has not made its own cemetery trust rules	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	
sch 2 cl 4	Power to approve the carrying out of an activity referred to in rules 8, 16, 17 and 18 of sch 2	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	See note above regarding model rules
sch 2 cl 5(1)	Duty to display the hours during which pedestrian access is available to the cemetery	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	See note above regarding model rules
sch 2 cl 5(2)	Duty to notify the Secretary of, (a) the hours during which pedestrian access is available to the cemetery; and (b) any changes to those hours	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	See note above regarding model rules

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Cemeteries and Crematoria Regulations 2015			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
sch 2 cl 6(1)	Power to give directions regarding the manner in which a funeral is to be conducted	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	See note above regarding model rules
sch 2 cl 7(1)	Power to give directions regarding the dressing of places of interment and memorials	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	See note above regarding model rules
sch 2 cl 8	Power to approve certain mementos on a memorial	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	See note above regarding model rules
sch 2 cl 11(1)	Power to remove objects from a memorial or place of interment	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	See note above regarding model rules
sch 2 cl 11(2)	Duty to ensure objects removed under sub rule (1) are disposed of in an appropriate manner	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	See note above regarding model rules
sch 2 cl 12	Power to inspect any work being carried out on memorials, places of interment and buildings for ceremonies	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	See note above regarding model rules
sch 2 cl 14	Power to approve an animal to enter into or remain in a cemetery	CGNR, EMO, EMPF,	See note above regarding model

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Cemeteries and Crematoria Regulations 2015			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		DIE, CUFOS, CGNR	rules
sch 2 cl 16(1)	Power to approve construction and building within a cemetery	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	See note above regarding model rules
sch 2 cl 17(1)	Power to approve action to disturb or demolish property of the cemetery trust	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	See note above regarding model rules
sch 2 cl 18(1)	Power to approve digging or planting within a cemetery	CGNR, EMO, EMPF, DIE, CUFOS, CGNR	See note above regarding model rules

Planning and Environment Regulations 2015			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r.6	function of receiving notice, under section 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme	MSG, MSTP, DDG, PSPUD, EMDF, MSP, CSP, PTP, PSP	where Council is not the planning authority and the amendment affects land within Council's municipal district; or

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Planning and Environment Regulations 2015			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
			where the amendment will amend the planning scheme to designate Council as an acquiring authority.
r.21	power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under section 54 of the Act	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP, PTP, PSP	
r.25(a)	Duty to make copy of matter considered under section 60(1A)(g) in accordance with the public availability requirements	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP, PTP, PSP	Where Council is the responsible authority
r.25(b)	Function of receiving a copy of any document considered under section 60(1A)(g) by the responsible authority and duty to make the document available in accordance with the public availability requirements	SP, STP, MSG, MSTP, CSTP, DDG, PSPUD, EMDF, PSTP, SSTP, MSP, CP, PP, SGP, SPLEO, PPO, CSP, PTP, PSP	Where Council is not the responsible authority but the relevant land is within Council's municipal district

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Planning and Environment Regulations 2015			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r.42	function of receiving notice under section 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	MSG, MSTP, DDG, PSPUD, EMDF, MSP, CSP, PTP, PSP	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.

Planning and Environment (Fees) Regulations 2016			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 19	Power to waive or rebate a fee relating to an amendment of a planning scheme	DDG, MSP, CSP	
r 20	Power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme	MSTP, DDG, PSPUD, EMDF, PTP, PSP	

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Planning and Environment (Fees) Regulations 2016			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 21	Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r 19 or 20	MSTP, DDG, PSPUD, EMDF, MSP, CSP, PTP, PSP	

Road Management (General) Regulations 2016			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 8(1)	Duty to conduct reviews of road management plan	EMO, DDG, DIE, MA, EMGR, EMDF, EMI, CRGC	
r 9(2)	Duty to produce written report of review of road management plan and make report available	EMO, DDG, DIE, MA, EMGR, EMDF, EMI, CRGC	
r 9(3)	Duty to give notice where road management review is completed and no	EMO, DDG, DIE, MA, EMGR, EMDF, EMI,	Where Council is the coordinating

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Road Management (General) Regulations 2016			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	amendments will be made (or no amendments for which notice is required)	CRGC	road authority
r.10	Duty to give notice of amendment which relates to standard of construction, inspection, maintenance or repair under s 41 of the Act	EMO, DDG, DIE, MA, EMGR, EMDF, EMI, CRGC	
r 13(1)	Duty to publish notice of amendments to road management plan	EMO, DDG, DIE, MA, EMGR, EMDF, EMI, CRGC	where Council is the coordinating road authority
r 13(3)	Duty to record on road management plan the substance and date of effect of amendment	EMO, DDG, DIE, MA, EMGR, EMDF, EMI, CRGC	
r 16(3)	Power to issue permit	EMO, DDG, DIE, MA, EMDF, EMI	Where Council is the coordinating road authority
r 18(1)	Power to give written consent re damage to road	EMO, DDG, DIE, MA, EMDF, EMI	Where Council is the coordinating road authority

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Road Management (General) Regulations 2016			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 23(2)	Power to make submission to Tribunal	EMO, DDG, DIE, MA, EMDF, EMI	Where Council is the coordinating road authority
r 23(4)	Power to charge a fee for application under s 66(1) Road Management Act	EMO, DDG, DIE, MA, EMDF, EMI	Where Council is the coordinating road authority
r 25(1)	Power to remove objects, refuse, rubbish or other material deposited or left on road	EMO, DDG, DIE, MA, EMDF, EMI, ASL	Where Council is the responsible road authority
r 25(2)	Power to sell or dispose of things removed from road or part of road (after first complying with regulation 25(3))	EMO, DDG, DIE, MA, EMDF, EMI	Where Council is the responsible road authority
r 25(5)	Power to recover in the Magistrates' Court, expenses from person responsible	EMO, DDG, DIE, MA, EMDF, EMI	

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Road Management (Works and Infrastructure) Regulations 2015			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 15	Power to exempt a person from requirement under cl 13(1) of sch 7 of the Act to give notice as to the completion of those works	EMO, DDG, DIE, EMDF, EMI	Where Council is the coordinating road authority and where consent given under s 63(1) of the Act
r 22(2)	Power to waive whole or part of fee in certain circumstances	EMO, DDG, DIE, EMDF, EMI	Where Council is the coordinating road authority

9.10. OUTSTANDING QUESTION TIME ITEMS

Division: Corporate Services
Director: John Hausler
Author/Position: Stephen Wright – Governance Support Officer

PURPOSE

1. This report provides Council with an update of responses to questions taken on notice and outstanding unanswered questions from public question time.

BACKGROUND

2. The City of Ballarat Governance Rules, section 3.7.1 calls for a standard agenda item at each Council Meeting that reflects unanswered questions from question time.

KEY MATTERS

3. Nil

COMMUNITY ENGAGEMENT

4. This report reflects community engagement at the level of 'Involve' on the IAP2 Spectrum of Engagement and aims to ensure that public concerns and aspirations are consistently understood and considered.

OFFICER RECOMMENDATION

5. That Council:

- 5.1 Endorse the Outstanding Question Time Report.

ATTACHMENTS

1. Outstanding Question Time Items [9.10.1 - 1 page]
2. QT30/25 Becky Andrews [9.10.2 - 1 page]
3. QT31/25 Ashley Pegram [9.10.3 - 1 page]
4. QT33/25 Bernadette Cheesman [9.10.4 - 1 page]

Outstanding Question Time Items					
Meeting	Status	Requested	Question	Officer Responsible	Response
26/3/2025 QT30/25	Completed	Becky Andrews	I have spoken to Julianna Addison about funding for our growing business. We specialize in helping clients who are living in hoarding and squalor situations. We get many referrals from Ndis, DFFH and other welfare and disability agencies. We are helping improve fire risk, health and safe risk and preventing more children being removed from their homes and going into care. However, with the growing need in our community and us needing to employ more staff, we are seeking funding and free rubbish removal or free access to the transfer station for us to assist our clients clear their properties. Is this a possibility? We would delight in the opportunity to talk further about this.	Bridget Wetherall, Director Infrastructure and Environment	Bridget Wetherall, Director Infrastructure and Environment, provided a written response
26/3/2025 QT31/25	Completed	Ashley Pegram	Can council please consider implementing either a permit system or more strict parking controls for amenities that often have large attendees? For example, when Barkly Square events happen it's common for all of Barkly Street and surrounding streets to fill up leaving residents nowhere to park. The same is for Llanberris events where Young Street and Peake St often have cars illegally parked.	Natalie Robertson, Director Development and Growth	Natalie Robertson, Director Development and Growth, provided a written response
26/3/2025 QT33/25	Completed	Bernadette Cheesman	Will BCC be asking for a review of the Heritage Victoria (HV) gates decision on the basis that HV included safety issues in their decision and this is outside the remit of HV?	Natalie Robertson, Director Development and Growth	Natalie Robertson, Director Development and Growth, provided a written response

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PO Box 655
Ballarat Vic 3353
AUSTRALIA

Telephone: 03 5320 5500
Facsimile: 03 5333 4061



Date: 27 March 2025

Our Ref: BW:bk

Your Ref: QT30/25

Enquiries: 03 5320 5500

Direct Email: info@ballarat.vic.gov.au

Becky Andrews

Email: [REDACTED]

Dear Becky

RE: PUBLIC QUESTION ASKED AT COUNCIL MEETING HELD 26 MARCH 2025

I refer to your public question asked at the Council meeting held on Wednesday 26 March 2025 and provide the following response.

Question

I have spoken to Julianna Addison about funding for our growing business. We specialize in helping clients who are living in hoarding and squalor situations. We get many referrals from Ndis, DFFH and other welfare and disability agencies. We are helping improve fire risk, health and safe risk and preventing more children being removed from their homes and going into care. However, with the growing need in our community and us needing to employ more staff, we are seeking funding and free rubbish removal or free access to the transfer station for us to assist our clients clear their properties. Is this a possibility?

We would delight in the opportunity to talk further about this.

Answer

The City of Ballarat currently only supports approved applications received from Charity and Not for Profit organisations that manage waste, including illegally dumped waste. Support can include free or subsidised access to the Ballarat Transfer Station. Charities and Not for Profit organisations can request an application form by contacting Customer Service on 03 5320 5500. Applications are assessed with approved applicants being supplied with Transfer Station vouchers. Support extends to waste disposal only, as we do not currently offer any service requiring access to private property and waste removal.

Yours sincerely

A handwritten signature in black ink, appearing to read "Bridget W".

Bridget Wetherall
Director Infrastructure & Environment

CC: Governance
[REDACTED]

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PO Box 655
Ballarat Vic 3353
AUSTRALIA

Telephone: 03 5320 5500
Facsimile: 03 5333 4061



Date: 3 April 2025

Our Ref: NR:kr

Your Ref: QT31/25

Enquiries: (61) 03 5320 5500

Direct Email: info@ballarat.vic.gov.au

Ashley Pegram

Email: [REDACTED]

Dear Ashley,

RE: OUTSTANDING QUESTION TIME ITEM – QT31/25

I refer to your question asked at the 26 March 2025 Council Meeting.

Question

Can council please consider implementing either a permit system or more strict parking controls for amenities that often have large attendees? For example, when Barkly Square events happen it's common for all of Barkley Street and surrounding streets to fill up leaving residents nowhere to park. The same is for Llanberris events where Young Street and Peake St often have cars illegally parked.

Answer

Parking controls apply in the streets surrounding both Barkly Square and Llanberis reserve venues, they are monitored by our Parking Officers who undertake enforcement action as required. We encourage the community to contact our parking team at the time that they observe these behaviours to allow officer attendance to assist in mitigating these issues.

Yours sincerely

A handwritten signature in blue ink, appearing to read "N. Robertson".

Natalie Robertson
Director Development and Growth

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PO Box 655
Ballarat Vic 3353
AUSTRALIA

Telephone: 03 5320 5500
Facsimile: 03 5333 4061



Date: 3 April 2025

Our Ref: NR:kr

Your Ref: QT33/25

Enquiries: (61) 03 5320 5500

Direct Email: info@ballarat.vic.gov.au

Bernadette Cheesman

Email: [REDACTED]

Dear Bernadette,

RE: OUTSTANDING QUESTION TIME ITEM – QT33/25

I refer to your question asked at the 26 March 2025 Council Meeting.

Question

Will Ballarat City Council be asking for a review of the Heritage Victoria (HV) gates decision on the basis that HV included safety issues in their decision and this is outside the remit of HV?

Answer

Without foreshadowing a decision from Council to the item, if Council should support the officer recommendation to commence an appeal process to the Heritage Council, we will be guided by legal advice on what may and may not be considered under the appropriate provisions.

Yours sincerely

A handwritten signature in blue ink, appearing to read "N. Robertson".

Natalie Robertson
Director Development and Growth

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10. NOTICES OF MOTION

11. REPORTS FROM COMMITTEES/COUNCILLORS

11.1. REPORTS FROM ADVISORY COMMITTEES

Division: Corporate Services
Director: John Hausler
Author/Position: Sophie Brown – Governance Project Officer

PURPOSE

1. The purpose of this report is to provide Councillors with records of meetings held under the auspices of Council for noting from Council advisory committee and stakeholder reference group meetings that took place during March 2025.

BACKGROUND

2. To improve reporting back to Council on the progress and activities of Council committees in achieving their purpose, and in accordance with Rule 9.1 of Council's Governance Rules, records of meetings held under the auspices of Council must be kept for meetings that involve Councillors and City of Ballarat officers.
3. Information contained in these records includes attendees at the meeting, topics discussed and a summary of the discussion points, and any conflicts of interest disclosed. These records are prepared by a City of Ballarat officer in attendance at the committee meeting and are presented to Council at the subsequent Council meeting following the committee meeting for noting.

KEY MATTERS

4. The following Council advisory committees and stakeholder reference groups met throughout March 2025, and the records of meetings held under the auspices of Council are attached to this report:
 - a. Ballarat Airport Stakeholder Reference Group – met on 6 March 2025
 - b. Ballarat Heritage Advisory Committee – met on 11 March 2025
 - c. Koorie Engagement Action Group Advisory Committee – met on 14 March 2025
 - d. Ballarat Major Events Precinct Stakeholder Reference Group – met on 17 March 2025

COMMUNITY ENGAGEMENT

5. Council's advisory committees and stakeholder reference groups allow for consultation and empowerment of community members and organisations to aid in

the Council decision-making process. This report presents records of meetings held under the auspices of Council throughout March 2025, highlighting the topics discussed and a summary of the discussion points relevant to the purpose of each of these advisory committees and stakeholder reference groups.

OFFICER RECOMMENDATION

6. That Council:

- 6.1 Note the records of meetings held under the auspices of Council for noting from Council advisory committee and stakeholder reference group meetings that took place during March 2025, attached to this report.**

ATTACHMENTS

1. Governance Review [11.1.1 - 2 pages]
2. Record of Meetings - Ballarat Airport 6 March 2025 [11.1.2 - 3 pages]
3. Record of Meetings - BMEP Advisory Committee 17 March 2025 [11.1.3 - 3 pages]
4. Council Record - HAC Advisory Committee 11 March 2025 [11.1.4 - 5 pages]
5. D-25-26137 Council Record - KEAG Advisory Committee 14 March 2025 [11.1.5 - 4 pages]

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ALIGNMENT WITH COUNCIL VISION, COUNCIL PLAN, STRATEGIES AND POLICIES

1. The report aligns with the following:
 - City of Ballarat Council Plan 2021-2025
 - Goal 2: A healthy, connected, and inclusive community
 - Goal 6: A Council that provides leadership and advocates for its community
2. Each advisory committee supports and provides advice to Council on plans and/or strategies relevant to their subject matter of expertise or experience.

COMMUNITY IMPACT

3. The subject of this report impacts the community as it contains a summary of the activities of Council's advisory committees, which are made up of members of the community. Advisory committees provide a mechanism for Council to receive advice and recommendations from community members who have particular expertise or experience.

CLIMATE EMERGENCY AND ENVIRONMENTAL SUSTAINABILITY IMPLICATIONS

4. There are no climate emergency and environmental sustainability implications identified for the subject of this report.

ECONOMIC SUSTAINABILITY IMPLICATIONS

5. There are no economic sustainability implications identified for the subject of this report.

FINANCIAL IMPLICATIONS

6. There are no financial implications identified for the subject of this report.

LEGAL AND RISK CONSIDERATIONS

7. There are no legal and risk considerations identified for the subject of this report.

HUMAN RIGHTS CONSIDERATIONS

8. It is considered that the report does not impact on any human rights identified in the *Charter of Human Rights and Responsibilities Act 2006*.

COMMUNITY CONSULTATION AND ENGAGEMENT

9. Community consultation and engagement is not specifically required for the subject of this report, however advisory committees are a mechanism for Council to engage with and empower the community to advise Council and contribute to Council decision-making.

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GENDER EQUALITY ACT 2020

10. There are no gender equality implications identified for the subject of this report. There may be relevant gender equality implications for each individual advisory committee.

CONFLICTS OF INTEREST THAT HAVE ARISEN IN PREPARATION OF THE REPORT

11. Council officers affirm that no general or material conflicts need to be declared in relation to the matter of this report.

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RECORDS OF MEETINGS HELD UNDER THE AUSPICES OF COUNCIL

In accordance with Council's Governance Rules (Chapter 9, Rule 9.1), records of meetings held between Councillors and Council staff that consider matters that could be the subject of a future Council decision should be recorded.

This record must be completed by an attending City of Ballarat officer and returned to the Governance team within 48 hours of the meeting occurring, for recording in the register.

Name of meeting:	Ballarat Airport Stakeholder Reference Group	
Date of meeting:	6 March 2025	
Start time:	8:00am	
Finish time:	8:55am	
Name of officer completing this record:	John Hartigan – Airport Manager and Program Development Officer	
Councillors present:	<input checked="" type="checkbox"/> Cr Hargreaves <input type="checkbox"/> Cr Taylor <input type="checkbox"/> Cr Saunders <input type="checkbox"/> Cr Lapkin <input checked="" type="checkbox"/> Cr McIntosh	<input type="checkbox"/> Cr Morgan <input checked="" type="checkbox"/> Cr Rinaldi <input type="checkbox"/> Cr Hudson <input type="checkbox"/> Cr Morrison
City of Ballarat staff present:	<ul style="list-style-type: none"> • Evan King – CEO • Kelli Moran – Executive Manager Economic Growth • Michael Hynes – Executive Manager Property and Facilities • Jonathan Willsher – Ballarat Airport Commercial Manager • Gavan Spring – Airport Reporting Officer 	
Other attendees present: <i>(e.g. consultants, presenters, committee members)</i>	<ul style="list-style-type: none"> • Australian Airline Pilot Academy Representative • Field Air Ballarat Representative • Ballarat Aero Club Representative • 2 x Airport community tenants 	

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Matters considered/discussed	Discussion	Outcome (if applicable)
Airport community buildings update	<ul style="list-style-type: none"> • Feasibility study completed – development of action plan • Community clubs will be invited to consult • Improvement works – toilets, drainage, Fuelers clubrooms • Consideration for additional signage around community buildings and airport entrance 	Group noted update
Proposed redevelopment of terminal building	<ul style="list-style-type: none"> • Federal government grant received through Regional Airport Fund – terminal building to become patient transfer area • Application submitted to strengthen and upgrade existing runway • Terminal concept design in place to redesign terminal building and 2,500 sqm of extra pavement • Consideration for 24/7 access to toilets in new terminal building 	Group noted update
Airport works program	<ul style="list-style-type: none"> • Runway now joined to extension runway • NOTAM to be issued to close the 18-36 runway on 19 March to activate 	Group noted update

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	new lights and install new lines. <ul style="list-style-type: none"> 1800m runway will be in full use on 20 March 	
Aviation heritage update	<ul style="list-style-type: none"> Open days in May at Ballarat Aviation Museum displaying history of the Ballarat Airport 	Group noted update
General business	<ul style="list-style-type: none"> Drag racing meeting – held on 8 February. Club is applying for City of Ballarat event permit Firefighters' helicopters – contract to end 18 March 	Group noted general business

Conflict of Interest disclosures:

Pursuant to Sections 127 and 128 of the *Local Government Act 2020*, if a Councillor, member of a delegated committee or a member of Council staff, has a conflict of interest in a matter which is to be considered or discussed at a meeting, if he or she is attending the meeting, they must disclose the conflict of interest.

A Councillor, member of a delegated committee or a member of Council staff, who has declared a conflict of interest, must leave the meeting and remain outside the room while the matter is being considered, or any vote is taken.

Name of person(s) declaring the conflict	Subject/matter	Left Meeting Yes/No	Time left	Time returned

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RECORDS OF MEETINGS HELD UNDER THE AUSPICES OF COUNCIL

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Name of meeting:	Ballarat Major Events Precinct Stakeholder Reference Group	
Date of meeting:	17 March 2025	
Start time:	5:30pm	
Finish time:	6:36pm	
Name of officer completing this record:	Marg Richards – Venue Manager Ballarat Regional Soccer Facility and Mars Stadium	
Councillors present:	<input type="checkbox"/> Cr Hargreaves <input type="checkbox"/> Cr Taylor <input type="checkbox"/> Cr Saunders <input type="checkbox"/> Cr Lapkin <input checked="" type="checkbox"/> Cr McIntosh	<input type="checkbox"/> Cr Morgan <input type="checkbox"/> Cr Rinaldi <input checked="" type="checkbox"/> Cr Hudson <input checked="" type="checkbox"/> Cr Morrison
City of Ballarat staff present:	<ul style="list-style-type: none"> • Mark Patterson – Executive Manager Recreation Services • Marg Richards – Venue Manager Ballarat Regional Soccer Facility and Mars Stadium 	
Other attendees present: <i>(e.g. consultants, presenters, committee members)</i>	<ul style="list-style-type: none"> • Community Representative x 1 • Wendouree Athletic Club Representative x 1 • Wendouree Cricket Club Representative x 1 • North Ballarat Football & Netball Club Representative x 1 • Basketball Ballarat Representative x 1 • Athletics Ballarat Representative x 1 	

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	<ul style="list-style-type: none"> AFL Victoria (GWV Rebels) Representative x 1 	
Matters considered/discussed	Discussion	Outcome (if applicable)
Redevelopment update	<ul style="list-style-type: none"> Mars Stadium and new athletics facility Selkirk Stadium Frank Bourke Oval facilities 	Group noted update
Ballarat Major Events Precinct Master Plan	<ul style="list-style-type: none"> Open Space – southwest section post completion of current works Connections and pathways planning 	Group noted update
Stakeholder updates	<ul style="list-style-type: none"> AFL (GWV Rebels) North Ballarat Football & Netball Club Wendouree Cricket Club Wendouree Athletic Club Athletics Ballarat 	Group noted updates

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Name of person(s) declaring the conflict	Subject/matter	Left Meeting Yes/No	Time left	Time returned
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Name of meeting:	Ballarat Heritage Advisory Committee	
Date of meeting:	11 March 2025	
Start time:	12:30pm	
Finish time:	2:27pm	
Name of officer completing this record:	Renee Flack – Development Facilitation Project Support Officer	
Councillors present:	<input type="checkbox"/> Cr Hargreaves <input type="checkbox"/> Cr Taylor <input type="checkbox"/> Cr Saunders <input checked="" type="checkbox"/> Cr Lapkin <input type="checkbox"/> Cr McIntosh	<input type="checkbox"/> Cr Morgan <input type="checkbox"/> Cr Rinaldi <input type="checkbox"/> Cr Hudson <input type="checkbox"/> Cr Morrison
City of Ballarat staff present:	<ul style="list-style-type: none"> • Natalie Robertson – Director Development and Growth • Joanna Cuscaden – Executive Manager Development Facilitation • Cameron Montgomery – Executive Manager Governance and Risk • Terry Natt – Manager Strategic Planning • Annabel Neylon – Coordinator Heritage • Renee Flack – Development Facilitation Project Support Officer • Rosie Wright – Coordinator Risk, Governance and Compliance 	

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	<ul style="list-style-type: none"> Sophie Brown – Governance Project Officer 	
Other attendees present: <i>(e.g. consultants, presenters, committee members)</i>	<ul style="list-style-type: none"> Community Representatives x 4 National Trust Victoria Ballarat Branch Representative x 1 Central Highlands Historical Society Representative x 1 Heritage Watch Representative x 1 Federation University Australia Representative x 2 Public Records Office Victoria Representative x 1 	
Matters considered/discussed	Discussion	Outcome (if applicable)
Changes to Committees of Council	<ul style="list-style-type: none"> Presentation from Governance around suggested changes Updated Terms of Reference will be presented to Council at their 28 May meeting when advisory committees are reestablished 	Committee noted presentation
Heritage Awards Briefing	<ul style="list-style-type: none"> Heritage awards and nomination process 	Committee noted presentation
Update on the status of Ballarat Skyline Study and UDF and Structure Plan and CBD height limits	<ul style="list-style-type: none"> Update provided on the current Urban Design Framework (UDF) and status 	Committee noted update
Ballarat Railway Station overpass and gates permits		Committee supported City of Ballarat officer's plans to provide a recommendation to Council for an appeal on this matter
World Heritage bid update	<ul style="list-style-type: none"> Portions of Ballarat have been confirmed on tentative list including Ballarat Historic Urban 	Committee noted update

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	Landscape (boundary unknown), Mt Franklin, Creswick and the Deep Lead Landscape	
Strategic Planning Heritage Update	<p>Update provided on:</p> <ul style="list-style-type: none"> • Thematic Environmental History • HGRP • Local Heritage Policy Review & Development of Heritage Design Guidelines • Heritage Review Study • Heritage Gaps Study • Heritage website updates • Let's Chat Ballarat 	Committee noted update
General business	<ul style="list-style-type: none"> • Design Review Panel report – 115 Doveton Street South. CoB officers confirmed report is confidential. Key items can be viewed in delegate report. • Buninyong Botanic Gardens Gong wall replacement. CoB officers confirmed heritage advice was obtained – potential heritage impacts were acknowledged. Currently no opportunity to revisit this issue. • Planning application decision making process. CoB officers advised all relevant merits and 	Committee noted general business

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	considerations are assessed. Currently no opportunity to revisit this issue.	
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Name of meeting:	Koorie Engagement Action Group (KEAG) Advisory Committee	
Date of meeting:	14 March 2025	
Start time:	9:00am	
Finish time:	10:30am	
Name of officer completing this record:	Lenka Vanderboom – Aboriginal Community Liaison Officer	
Councillors present:	<input checked="" type="checkbox"/> Cr Hargreaves <input type="checkbox"/> Cr Taylor <input type="checkbox"/> Cr Saunders <input type="checkbox"/> Cr Lapkin <input type="checkbox"/> Cr McIntosh	<input checked="" type="checkbox"/> Cr Morgan <input type="checkbox"/> Cr Rinaldi <input type="checkbox"/> Cr Hudson <input type="checkbox"/> Cr Morrison
City of Ballarat staff present:	<ul style="list-style-type: none"> • Suzannah Burton – Coordinator Reconciliation and Social Inclusion • Lenka Vanderboom – Aboriginal Community Liaison Officer • Sez Lothian – Community Inclusion Officer LGBTIQA+ • Rosie Wright – Coordinator Risk, Governance and Compliance • Sophie Brown – Governance Project Officer 	
Other attendees present: <i>(e.g. consultants, presenters, committee members)</i>	<ul style="list-style-type: none"> • Community Representatives x 6 • DJAARA Representative x 1 	

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Matters considered/discussed	Discussion	Outcome (if applicable)
Passing of significant Ballarat community member, Stolen Generations survivor and KEAG Elder, Uncle Alan Harris	<ul style="list-style-type: none"> Uncle Alan Harris' impact through community acknowledged by the Committee. His passing was noted in a statement by member for Eureka, Michaela Settle, on 18 February 2025 	
Proposed changes to Terms of Reference for advisory committees	<ul style="list-style-type: none"> Presentation from Governance around suggested changes Updated Terms of Reference will be presented to Council at their 28 May meeting when advisory committees are re-established 	<ul style="list-style-type: none"> Committee noted presentation Committee requested a copy of the draft Terms of Reference following Councillor briefing on 19 March, and a follow-up meeting with the Governance team to provide feedback, prior to endorsement of the final version by Council
KEAG Advisory Committee Meeting Dates for 2025 and Membership	<ul style="list-style-type: none"> Committee discussed unavailability of members to meet on a Friday 	<ul style="list-style-type: none"> Committee noted update Committee meetings to be rescheduled to take place monthly on a Thursday Aboriginal Community Liaison Officer will seek confirmation from the Committee on the 2025 meeting schedule
Vote for KEAG Co-Chair	<ul style="list-style-type: none"> Committee discussed better defining the role of the Co-chair and the expectations 	<ul style="list-style-type: none"> Committee nominated Deb Lowah Clark as First Nations Co-Chair Governance team to prepare a summary of

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	<ul style="list-style-type: none"> Committee considered nominations and voted on Co-chair 	<p>the Co-Chair role and share with Co-Chairs</p> <ul style="list-style-type: none"> Governance team to prepare and seek feedback from the Committee on a process for the election of the First Nations Co-chair
First Peoples Assembly Treaty Update	<ul style="list-style-type: none"> Treaty is ongoing 	<ul style="list-style-type: none"> Committee noted update
General business	<ul style="list-style-type: none"> Rescheduled date for BADAC's Closing the Gap Day School event City of Ballarat's Aboriginal Community Liaison Officer promoted and recommended Committee members signup to City of Ballarat MYSAY page 	<ul style="list-style-type: none"> Inaugural DJAARA Representative for Committee was confirmed

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11.2. REPORTS FROM COUNCILLORS

12. URGENT BUSINESS

13. SECTION 66 (IN CAMERA)

9.1 TENDER 2024/25-340 DESIGN AND CONSTRUCT OF FRANK BOURKE PAVILION AND CHANGEROOM

Division: Community Wellbeing
Director: Matthew Wilson
Author/Position: Pinak Nirmal – Project Officer

(Confidential attachments)

Pursuant to sub rule 3.13.2 of the Governance Rules, the information contained within this document is designated as confidential information for the purposes of the *Local Government Act 2020* (the Act). That is “confidential information” that in accordance with section 3 of the Act, is:

- (g) private commercial information, being information provided by a business, commercial or financial undertaking that—
 - (i) relates to trade secrets; or
 - (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.

9.8 CONTRACTS APPROVAL DELEGATED COMMITTEE MINUTES

Division: Corporate Services
Director: John Hausler
Author/Position: Lorraine Sendall – Executive Assistant, Director Corporate Services

(Confidential attachments)

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13.1 PROCUREMENT EXEMPTION

Division: Infrastructure and Environment
Director: Bridget Wetherall
Author/Position: Justin Horne – Executive Manager Waste and Environment

(Confidential report)

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13.2 CONTRACTUAL MATTER

Division: Corporate Services
Director: John Hausler
Author/Position: Cameron Montgomery – Executive Manager Governance and Risk

(Confidential report)

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13.3 CEO ANNUAL REVIEW

Division: Corporate Services

Director: John Hausler

Author/Position: Andrew Prestage – Executive Manager People and Culture

(Confidential report)

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14. CLOSE