

**Her Majesty's Theatre Board  
Delegated Committee**

MINUTES

<b>DATE:</b>	Tuesday 01 August 2023	<b>TIME:</b>	1834
<b>LOCATION:</b>	Civic Hall Upper Foyer		
<b>CHAIR:</b>	Cr. Daniel Moloney		
<b>MINUTE TAKER:</b>	Scott Sherritt		
<b>PRESENT:</b>	<p><u>Board:</u> Cr. Daniel Moloney, Peter Zala, Ron Harrington OAM, Andrea Brown, Kerry Watson AM, Virginia Wise, Bridget Aitchison.</p> <p><u>Staff:</u> Kristy Witmitz (Theatre Manager), Megan Zanker (Administration), Scott Sherritt (Minutes), Jeff Johnson (Executive Manager Arts and Events, City of Ballarat).</p> <p><u>Others:</u> N/A</p>		

**APOLOGIES:**

Tim Gay, Steve Bigarelli, Coady Green, Cr. Samantha McIntosh.

**DISCLOSURE OF CONFLICTS OF INTEREST:**

**Direct Interests;**

Nil at this time.

**Indirect Interests;**

Royal South Street Society Board Representatives: Virginia Wise, Andrea Brown, Ron Harrington, and Peter Zala as Royal South Street Society Board Members.

Cr. Daniel Moloney, Cr. Samantha McIntosh – As Council representatives on the board of Her Majesty's Theatre we have no conflicts of interest under the Local Government Act with the business of Council and therefore are exempt from conflicts, as confirmed by the City of Ballarat Governance Unit

**CONFIRMATION OF MEETING MINUTES:**

The Committee resolved to accept the minutes of 06 June 2023 with it noted the building plans (an action arising from the previous meeting) had been disseminated late in the day.

**Moved:** Kerry Watson AM  
**Seconded:** Ron Harrington OAM  
**LOST/CARRIED**

**MATTERS/ACTIONS ARISING FROM THE PREVIOUS MINUTES:**

1. The Chair will arrange to send out letters to Board Members who have recently left the Board.
2. The Theatre Manager advised that future programming is not being looked at until a Programming Framework has been completed.
3. The Royal South Street Society Deed is discussed elsewhere on the agenda.
4. Goals are to be covered off in the Theatre Manager's update.

**CORRESPONDENCE IN:**

Nil.

**CORRESPONDENCE OUT:**

Nil.

**Move to SECTION 66 – In Camera Discussion:**

**MOTION:** That the meeting move into Section 66 in camera discussion on the basis that the material to be discussed is confidential in nature consistent with the provisions in Section 66(2)(a) of the Local Government Act 2020.

Moved: Cr. Daniel Moloney

Seconded: Peter Zala

CARRIED

**Reports:**

1. User Group Representative Report	Appendix 1 – Provided with agenda
2. HMT Board Chair's Report	Appendix 2 – Verbal report noted below
3. HMT Theatre Manager's Report	Appendix 3 – Provided with agenda
4. RSSS Report	Appendix 4 – Provided with agenda
5. Discussion of South Street Deed	Peter Zala - Presentation

**Move Out of SECTION 66 – In Camera Discussion:**

**MOTION:** That the meeting move out of Section 66 In-Camera discussion.

Moved: Cr. Daniel Moloney

Seconded: Peter Zala

CARRIED

**DATE OF NEXT MEETING:**

Tuesday 3<sup>rd</sup> October 2023 at 6.30pm – Civic Hall Upper Foyer  
 (to be used for discussion with user groups only.)

**CLOSE OF MEETING:**

The meeting concluded at 2007.