

# **Council Meeting**

## **Agenda**

**15 December 2021 at 6:30pm**

**Council Chamber, Town Hall, Sturt Street,  
Ballarat**





The City of Ballarat acknowledges the Traditional Custodians of the land we live and work on, the Wadawurrung and Dja Dja Wurrung People, and recognises their continuing connection to the land and waterways. We pay our respects to their Elders past, present and emerging and extend this to all Aboriginal and Torres Strait Islander People.

This meeting is being broadcast live on the internet and the recording of this meeting will be published on council's website [www.ballarat.vic.gov.au](http://www.ballarat.vic.gov.au) in the days following the meeting.

Although every effort has been made to protect the privacy of the public, members of the public attending this meeting may be filmed. By remaining in the public gallery once the meeting commences, members of the public give their consent to being filmed, and for the recording of them to be made publicly available and used by council.

Information about broadcasting and publishing recordings of council meetings is available in council's Live Broadcasting and Recording of Council Meetings Procedure which is available on the council's website.

## PUBLIC SUBMISSIONS

- Due to COVID-19 restrictions, the following has been put in place.
- Public representations may be made on any items listed on the agenda in a Council Meeting apart from those listed in the confidential section.
- Members of the Public must be fully vaccinated to attend the meeting in person to make a submission on an agenda item.
- All attendees must register by 4:30pm on the day of the meeting to ensure Council adheres to the number of attendees permitted under its COVID-safe plan.
- If you do wish to attend the meeting in person to make a submission, please contact [governance@ballarat.vic.gov.au](mailto:governance@ballarat.vic.gov.au) or call 5320 5875 to register
- Members of the public who wish to make a submission on an agenda item but who are unable to attend the meeting in person may make a submission in writing:
  - Submissions must be submitted in writing to [governance@ballarat.vic.gov.au](mailto:governance@ballarat.vic.gov.au) by no later than 4:30pm on the day of Council meeting; and
  - limited to no more than 200 words that will be read out by the Chief Executive Officer or nominated delegate at the meeting prior to the matter being considered by Council.

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**The next Meeting of the Ballarat City Council will be held on Wednesday 23 February 2022.**

## 1. OPENING DECLARATION

**Councillors:** *"We, the Councillors of the City of Ballarat, declare that we will carry out our duties in the best interests of the community, and through collective leadership will maintain the highest standards of good governance."*

**Mayor:** *"I respectfully acknowledge the Wadawurrung and Dja Dja Wurrung People, the traditional custodians of the land, and I would like to welcome members of the public in the gallery."*

## 2. APOLOGIES FOR ABSENCE

## 3. DISCLOSURE OF INTEREST

## 4. MATTERS ARISING FROM THE MINUTES

## 5. CONFIRMATION OF MINUTES

## 6. PUBLIC QUESTION TIME

Note – all public representations will be heard before each item on the agenda.

### QUESTION TIME

- Question time has been altered for the City of Ballarat's 15 December 2021 Council meeting due to the COVID-19 restrictions.
- Members of the Public must be fully vaccinated to attend the meeting in person to ask a question.
- No person may submit more than two questions.
- Those members of the public who are unable to attend can still participate in question time by submitting their questions in writing:
  - Questions must be submitted via email to [governance@ballarat.vic.gov.au](mailto:governance@ballarat.vic.gov.au) by no later than 4:30pm on the day of the Council meeting; and
  - The questions must be in English, must be 75 words or less and not include a preamble, other additional material, or multiple parts.

## 7. CHIEF EXECUTIVE OFFICER REPORT

### 7.1. CHIEF EXECUTIVE OFFICER REPORT

**Division:** Executive Unit  
**Director:** Evan King  
**Author/Position:** Evan King – Chief Executive Officer

#### PURPOSE

1. The CEO's Operational Report highlights issues and outcomes affecting the organisation's performance as it delivers services and implements the Council's strategies and policy decisions.

#### BACKGROUND

2. The Council of the City of Ballarat is responsible for setting the municipality's strategic direction. The CEO of the City of Ballarat is the sole employee of the Council and is responsible for establishing the organisational structure and resource allocation to achieve the objectives set by the Council. This operational report provides greater detail about organisational activities and issues involved with service delivery.

#### KEY MATTERS

##### More support through Community and Business Support Package

3. Ballarat City Council will allocate the remaining funds from its \$1 million Community and Business Support Package Grants Program to help fund a series of initiatives to support community and businesses over the coming months. The funds are in addition to Council's current outdoor dining reactivation budget and the State Government's COVIDSafe Outdoor Activation Fund for councils for initiatives to support industries severely impacted by COVID-19 restrictions.

##### Advocacy for regional animal shelter

4. The City of Ballarat is taking the lead to secure government funding for a new purpose-built animal facility to enhance the quality of life for the thousands of stray, lost, abandoned and abused animals that require rescuing and care each year. The City of Ballarat is currently advocating to the State Government for a new shelter that will cater to not only Ballarat's needs, but capacity for neighbouring municipalities. Ballarat City Council has committed \$200,000 to progress a proposed new fully-compliant regional animal facility to shovel-ready stage at a Council-owned site in Mitchell Park, – a project that would represent the single biggest improvement to animal welfare services in this region in a century. The new facility is necessary to relieve chronic overcrowding and poor conditions at the existing Ballarat Animal Shelter. It will have capacity to service the needs of neighbouring municipalities including Hepburn, Golden Plains, Pyrenees, Ararat, Central Goldfields and Hindmarsh Shires.

##### Hot Shot court tender advertised

5. The City of Ballarat advertised a tender for the construction of six new Hot Shots courts as part of a \$1.14 million upgrade to the Ballarat Regional Tennis Centre at Wendouree. 'Hot Shots' courts, are specifically designed for children aged 4 to 11 years to develop their skills. The project is funded through the State Government's Community Sports Infrastructure Stimulus Program with \$114,881 from the City of

Ballarat and a \$13,000 contribution from the Ballarat Regional Tennis Centre. Court lighting at the Dowling Street facility will also be upgraded to new LED lighting infrastructure and fittings to meet Australian standards for club competitions.

#### Creative Inspiration Grant

6. The City of Ballarat has launched the Creative Inspiration Grant, a grant-making program for the arts, culture and creative sector to help kickstart or further implement a new idea. Specifically designed as seed funding for artists, makers, creatives, producers, performers and artisans, the Creative Inspiration Grant forms part of the City of Ballarat's Creative City Strategy.

#### Community consultation

##### Draft Gambling Harm Minimisation Policy

7. The City of Ballarat has sought community feedback on its Draft Gambling Harm Minimisation Policy. The policy outlines the City of Ballarat's position, responsibilities, commitments, and approach to preventing gambling-related harm in Ballarat and replaces the previous City of Ballarat Gaming Machine Community Policy.

##### Children's Week

8. Children's Week is a national celebration that recognises the talents, skills, achievements, and rights of children. The theme for this year's Children's Week was "Children have the right to choose their friends and safely connect with others", drawn from Article 15 of the United Nations Convention on the Rights of the Child. As part of Children's Week, we consulted with local children, who were asked questions around a friendship theme via the City of Ballarat's MySay page.

##### Pitcher Partners Report – Further Response

9. In September 2020 Pitcher Partners conducted a review into project management, procurement and authorisations. The Pitcher Partners report was forwarded to the Local Government Inspectorate for consideration. On the 17th December 2020 the Local Government Inspectorate provided the following response:

*"The Inspectorate supports and endorses the approach and recommendations as outlined in the report which seeks to achieve good governance and accountability at the City of Ballarat Council. Furthermore at this stage we consider there is no further action required on our part however welcome the opportunity to further support and assist if required following the recommendations being implemented."*

10. In February 2021 the Pitcher Partners Report was re-referred to the Local Government Inspectorate for further consideration. The Local Government Inspectorate has provided the following response:

*"Together with the Pitcher Partners findings, the interim CEO's report and your recent review, there is insufficient evidence to substantiate and breach of the Local Government Act 2020, or any offence being committed. On the evidence available to us it appears that there was a systemic and policy deficiency regarding procurement practices, delegations, work orders and invoice approvals, specifically involving the role of Mayor and Councillors. It is acknowledged that senior management is undertaking the review, development and improvement of current Policies and Procedures to avoid any future occurrence."*



11. Since the completion of the Pitcher Partners Report the organisation has:

- Undertaken an in-depth independent review of project management methodology that will inform the development of enhanced procurement practices consistent with best practice with business case including whole of life costing, staged approval processes and verification for all projects over an identified value within Procurement Policy.
- Developed and implemented a new Procurement policy that outlines the procurement framework for purchasing of all goods, services and materials that support Council to achieve value for money and continuous improvement in the provision of services for the community including: detailed procurement controls for whole of lifecycle procurement; quoting; tendering; conflicts of interest and acquisition of gifts and assets.
- Updated and implemented the Gifts and Hospitality Procedure and included education on registering items received within the procedural guidelines modelled on industry best practice.

I now consider this matter closed and look forward to focusing on delivering for our community.

## OFFICER RECOMMENDATION

**9. That Council:**

**9.1 Receive and note the CEO's Operational Report.**

## ATTACHMENTS

1. Governance Review [7.1.1 - 1 page]

## OFFICIAL

**ALIGNMENT WITH COUNCIL VISION, COUNCIL PLAN, STRATEGIES AND POLICIES**

1. The Chief Executive Officers report is in line with Council's commitment to transparent decision making as expressed in the Council Plan.

**COMMUNITY IMPACT**

2. The report is part of Council's commitment to ensuring the community is informed about key projects and initiatives delivered and ongoing, and community consultation being undertaken by the City of Ballarat.

**CLIMATE EMERGENCY AND ENVIRONMENTAL SUSTAINABILITY IMPLICATIONS**

3. No climate emergency and environmental sustainability implications have arisen from the preparation of this report.

**ECONOMIC SUSTAINABILITY IMPLICATIONS**

4. No additional economic sustainability implications have arisen from the preparation of this report.

**FINANCIAL IMPLICATIONS**

5. No additional financial implications have arisen from the preparation of this report.

**LEGAL AND RISK CONSIDERATIONS**

6. It is considered there are no legal and risk considerations associated with this report.

**HUMAN RIGHTS CONSIDERATIONS**

7. It is considered that the report does not impact on any human rights identified in the *Charter of Human Rights and Responsibilities Act 2006*.

**COMMUNITY CONSULTATION AND ENGAGEMENT**

8. No community consultation and engagement was required.

**CONFLICTS OF INTEREST THAT HAVE ARISEN IN PREPARATION OF THE REPORT**

9. Council Officers affirm that no general or material interests need to be declared in relation to the matter of this report.

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## 8. OFFICER REPORTS

### 8.1. PANDEMIC REACTIVATION AND RECOVERY PLAN SUMMARY REPORT

**Division:** Community Wellbeing  
**Director:** Matthew Wilson  
**Author/Position:** Bill Cook – Manager Emergency Management

#### PURPOSE

1. The purpose of this report is to provide an update on the implementation of Council's COVID-19 Response, Reactivation and Recovery Plan throughout 2021. The revised plan and report builds on the initial public report released to the community in December 2020 which outlined Council's response to COVID-19 throughout 2020. The plan shows the holistic nature of Council's response to COVID-19 with many areas of the organisation involved in the process.

#### BACKGROUND

2. As a result of the COVID-19 outbreak, the Victorian State Government declared a State of Emergency on 16 March 2020. In response to this, and in an effort to protect the health of residents and staff, the City of Ballarat instigated its Response and Recovery Pandemic 2020 Plan.
3. Since then, staff from many departments across Council have been working to minimise the health and economic impacts of the pandemic outbreak on residents and local businesses; and where possible to introduce measures and create opportunities to offset the effects of the pandemic.
4. The Response, Reactivation and Recovery Plan captured the programs and support services that council has provided to assist the community deal with the impacts of the pandemic from individuals through to businesses.

#### KEY MATTERS

5. The Response, Reactivation and Recovery Plan concentrated on three key areas of response and recovery: Community, Business and Economy, and Advocacy.

##### Community:

Over the course of the Pandemic Council has provided several temporary venues and facilities to support the community. These include the provision of the Lucas Community Hub, the Ballarat City Seniors Club, the Marty Busch Recreation Reserve and Victoria Park as COVID-19 Testing venues.

Council delivered 205 individual food hampers to vulnerable community members; the process directly supported local welfare agencies who had limited volunteers available.

Many Council services transitioned to online platforms keeping isolated community members connected and involved. These include virtual playgroups, online first

parent groups, *Little Languages* and Storytime sessions. As an example Parent Place continued to link families with partner services online or via telephone to ensure continued support.

Where possible Council venues and facilities also transitioned to provide amended services whilst following Victorian Government Guidelines. This included adhering to venue caps, checking identifications, temporary closures and quick turnaround times to reopen. By way of an example the Ballarat Libraries transitioned to a *click and collect* service model when needed to ensure patrons still had access to library collections whenever the regulations allowed.

### **Business and Economy:**

Economic Development staff worked closely with partner organisations such as Commerce Ballarat, Committee for Ballarat, and Ballarat Regional Tourism on key priorities for a city-wide economic recovery.

Several council's service fees were waived or reduced to ease the financial burden on businesses and ratepayers. These included.

- Rate instalment payment deferrals
- No interest on overdue payments
- Deferred outdoor dining permit payments
- Food Act Registration discounts
- Public Health and Wellbeing Act Registration discounts.

### **Advocacy:**

Over the last two years Council has developed a list of priority projects developed in response to COVID-19. Many of these initiatives have been submitted to both federal and state governments for consideration. Economic Development staff advocated to State and Federal governments on behalf of businesses and residents for funding to support changes and adaptations in dealing with the impacts of the pandemic

During the Pandemic, funding was secured from the Victorian Government to facilitate a Community Activation and Social Isolation Initiative (CASI) Program to provide social connections to at-risk community members.

6. With the focus of Federal and State changing to a roadmap to recovery, a revised Municipal Recovery Plan is being drafted by the Community Recovery Planning Committee that will capture the services that are being provided by council and external welfare agencies to support our community to return to normal living and activities, post the impacts of the pandemic. The revised plan will be presented to Council in early 2022.

## **OFFICER RECOMMENDATION**

### **7. That Council:**

- 7.1 **Note the Pandemic Reactivation and Recovery Plan Summary Report and acknowledge all actions delivered across the organisation over the last two years.**

**7.2 Note the development of new Municipal Community Recovery Plan in early 2022 by the Community Recovery Planning Committee.**

**ATTACHMENTS**

1. Governance Review [8.1.1 - 2 pages]
2. Reactivation and Recovery Plan Oct 2021 [8.1.2 - 14 pages]



## OFFICIAL

**ALIGNMENT WITH COUNCIL VISION, COUNCIL PLAN, STRATEGIES AND POLICIES**

1. The Response, Reactivation and Recovery Plan set out to provide leadership and support within the community by setting out a list of programs and initiatives so that Council was able to continue the delivery of key services and projects as well as develop initiatives in support of local businesses and the community.

**COMMUNITY IMPACT**

2. The impact of the Pandemic has disrupted the community fabric on several levels including but not limited to, sporting and recreational activities, dealing with closures of schools and businesses and having to isolate due to potentially being exposed to the virus.

**CLIMATE EMERGENCY AND ENVIRONMENTAL SUSTAINABILITY IMPLICATIONS**

3. There are no climate emergency and environmental sustainability implications.

**ECONOMIC SUSTAINABILITY IMPLICATIONS**

4. The impact of the Pandemic on the economy of Ballarat and region has been significant. Coordinated efforts and systems are in place to maintain direct contact with business and industry and to liaise with Regional Development Victoria, Commerce Ballarat, Committee for Ballarat, Ballarat Regional Tourism, the Australian Industry Group and other business groups and associations operating in the region to support them to recover from the impacts of the pandemic.

**FINANCIAL IMPLICATIONS**

5. There have been significant hours of staff time spent dealing with the impact of the pandemic. This includes attending regular meetings of internal and external committees (local, regional, and state) dealing with requests for food and essential supplies, investigation and supporting set up of suitable large scale testing sites etc.
6. Council introduced the Community and Business Support Program 2021 to directly offer financial assistance to local businesses and community organisations.

**LEGAL AND RISK CONSIDERATIONS**

7. Any programs and community messaging undertaken have been considered in line with the Chief Health Officer's directions to ensure compliance with these directions.

**HUMAN RIGHTS CONSIDERATIONS**

8. It is considered that this report has no implications for human rights as identified in the *Charter of Human Rights and Responsibilities Act 2006*.

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**COMMUNITY CONSULTATION AND ENGAGEMENT**

9. Consultation will continue with community, key organisations and associations throughout Ballarat as the event and incident continues to unfold

**GENDER EQUALITY ACT 2020**

10. There are no gender equality implications identified for the subject of this report.

**CONFLICTS OF INTEREST THAT HAVE ARISEN IN PREPARATION OF THE REPORT**

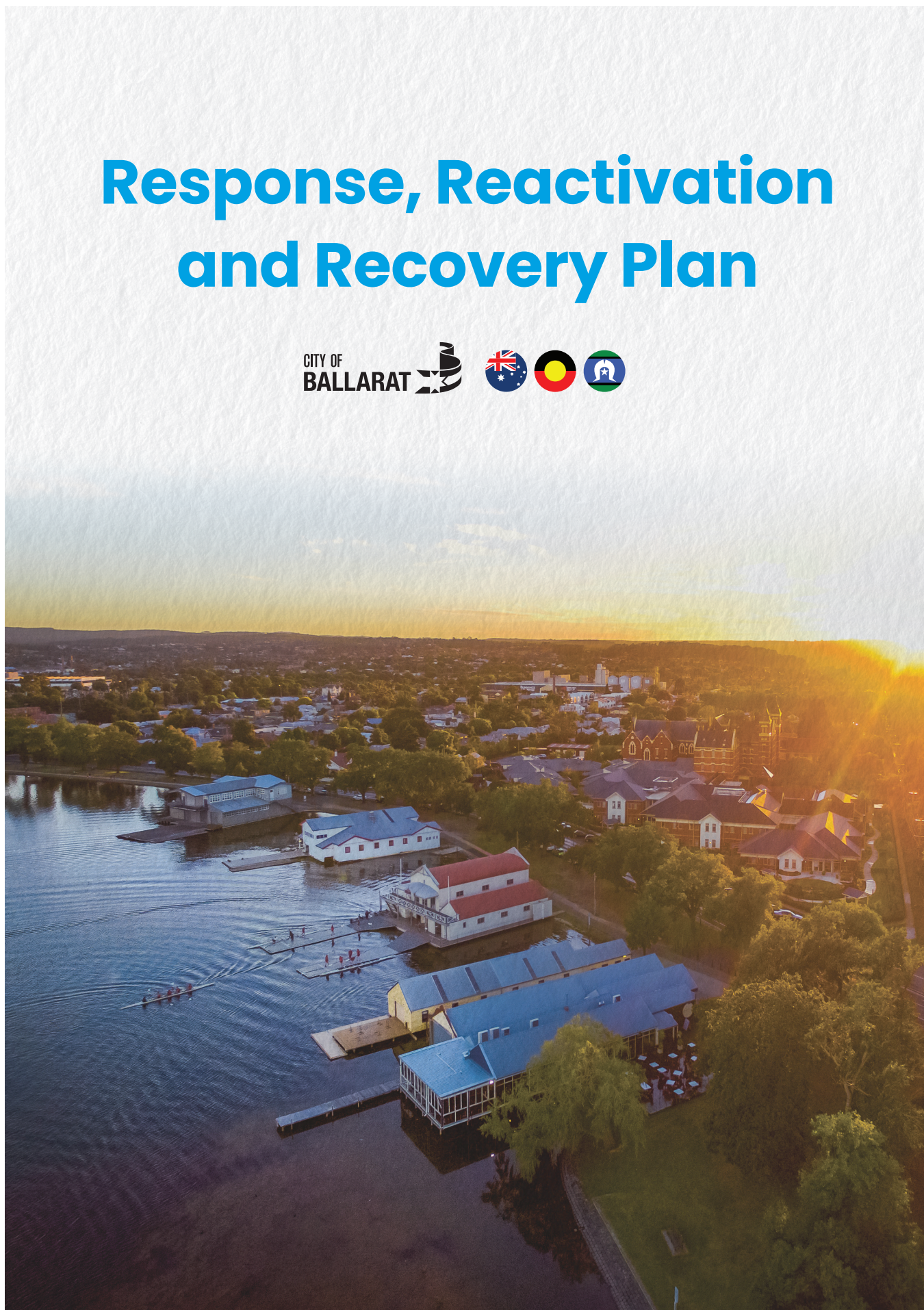
11. Council officers affirm that no general or material conflicts need to be declared in relation to the matter of this report.

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# Response, Reactivation and Recovery Plan





## Response, Reactivation and Recovery Plan

**City of Ballarat's swift response to the Covid-19 pandemic prioritised the need to protect the health of residents and staff. Council's *Response and Recovery Pandemic 2020 Plan* was instigated in March 2020.**

A dual focus, along with the health imperative, was on ensuring that where possible within government pandemic guidelines, the organisation was able to continue the delivery of key services and projects as

well as develop initiatives in support of local businesses and the community.

City of Ballarat will continue to work hard to contain and minimise the health and economic impacts of the virus on residents and local businesses; and where possible to introduce measures and create opportunities to offset the profound effects of the pandemic.

### In 2020 – Recovery Commitments Underway:

BUSINESS AND ECONOMY			
Support Initiative	Value	Conclusion Date	Current Status
<b>Rate instalment payment deferrals and no interest on late payments</b>	\$50,000 for 2019–2020 \$175,000 for 2020–2021	30 June 2021	This initiative has been extended until 30 June 2022. In addition to deferred payment of rates, flexible payment arrangements are also being offered.
<b>Deferred outdoor dining permit payments</b>	Fees were initially deferred until the end of January 2021 but has now been extended until January 2022	Fees waived until January 2022	Ongoing
<b>Food Act Registration Public Health and Wellbeing Act Registration discounts</b>	\$60,154 Food Act waived fees \$43,997 Public Health and Wellbeing Act waived fees <b>TOTAL: \$104,151 waived fees</b>	March 2021	New activation of waived fees. From September 2021 registered premises registration renewal fees waived: \$52,232 July – September 2021 Public Health and Wellbeing Act registration fees waived: \$37,028
<b>“Be Kind” Ballarat Marketing Campaign</b>	\$150,000	Will run until early 2021	Program completed
<b>Establishment of a dedicated Economic Response Contact Centre which has transitioned to a Business Concierge service</b>	Contacted 610 businesses to check on business wellbeing and provide information on support packages and services available	Ongoing	Ongoing
<b>Environmental Health Team helped businesses to operate in a Covid-19 safe manner</b>	484 registered businesses have received hardship concessions to date.	Ongoing until March 2021	Business Concierge program continuing with supports for businesses ongoing as Directions have changed.

COMMUNITY RECOVERY			
Support Initiative	Value	Conclusion Date	Current Status
<b>Provision of Lucas Community Hub and CBD Senior Citizens Centre</b>	City of Ballarat provided Lucas Community Hub to UFS as a COVID-19 Testing venue and the CBD Seniors Citizens facility was provided to Ballarat Health Services.	31 December 2020	These venues have been closed as testing sites following the setup of larger capacity venues.
<b>Establishment of a temporary Donations Centre non-perishable food items (8 weeks)</b>	From 1 May to 26 June 2020 316 public drop offs were received with 6,152 items donated.  Donations distributed to 6 local welfare agencies and to Federation University via 51 deliveries. 4 Foodbank deliveries were also received and distributed to local agencies in partnership with Ballarat Foundation and Ballarat Community Health.	30 June 2020	Emergency Management team are in regular contact with support agencies monitoring their food supplies. Ready to reactivate a new campaign if needed.
<b>Helped local food agencies with food deliveries</b>	Council made 205 individual food hamper deliveries to vulnerable community members, supporting local welfare agencies who had limited volunteers available. This reverted back to the agencies to coordinate in September in line with easing restrictions.	30 September 2020	Food relief agencies are currently coping well with the demand for services. We are ready to provide assistance if needed.
<b>Family and Children's Services supported families via online information, one-on-one phone support, virtual playgroups and on-line first parent groups</b>	Existing operational, these programs just moved into an online environment.  <b>Parent Place:</b> <ul style="list-style-type: none"> <li>16 videos produced by Parent Place/Family and Children's Services team</li> <li>9 videos prepared by partner organisations</li> <li>Continued online engagement of volunteers</li> </ul> <b>Supported Playgroups:</b> <ul style="list-style-type: none"> <li>91 engaged clients/families</li> <li>9–10 virtual playgroups a week since 23 April</li> <li>Weekly phone calls or text messages with clients</li> <li>273 Supported Playgroup activity packs contactless delivered during lockdown</li> <li>11 editions of Supported Playgroup newsletters</li> </ul> <b>MCH:</b> <ul style="list-style-type: none"> <li>First Time Parent Groups – 31 virtual groups averaging 4–8 families each group</li> </ul>	Option for online activities continues	Parent Place and other F&CS staff worked in partnership with the library to co-host interactive online Storytime sessions and promote our services <ul style="list-style-type: none"> <li>Parent Place continued to link families with partner services online or via telephone to ensure support continued</li> </ul> Supported Playgroup program refined their online model and ran several larger, interactive online groups with great success (up to 30 families attending) <ul style="list-style-type: none"> <li>Phone calls and messages continued with engaged clients</li> <li>Supported Playgroup Newsletter also continued</li> </ul>



COMMUNITY RECOVERY			
Support Initiative	Value	Conclusion Date	Current Status
<b>Maternal and Child Health programs used a combination of home visiting, brief face to face appointments and telehealth consultation</b>	<p>Existing operational, these programs just moved into an online environment.</p> <p><b>MCH:</b></p> <ul style="list-style-type: none"> <li>7,293 KAS consults completed. New born babies and vulnerable families continued to be seen face-to-face during lockdown</li> </ul> <p><b>Immunisation:</b></p> <ul style="list-style-type: none"> <li>Approximately 9,000 childhood and school immunisations since March.</li> <li>5 childhood sessions continued to be provided weekly</li> <li>School immunisation program provided 6 COVID sessions at BALC during lockdown</li> <li>24 school based sessions provided</li> <li>Continuity of twice monthly immunisation service provision provided to Golden Plains Shire and two school immunisation sessions at Bannockburn Secondary College.</li> <li>New booking app implemented</li> </ul>	Option for telehealth will be ongoing	<p>Training completed for MCH rapid response nurse team to retain ability to service urgent situations with high-covid risk clients</p> <p>Sleep and Settling programs provided in online format to all booked clients, when not possible to offer face-to-face service</p> <p>MCH service to high risk and vulnerable service continued throughout pandemic.</p> <p>Immunisation:</p> <p>Liaison with covid vaccination programs (BHS) around school vaccination session planning for both Council and BHS teams with awareness of critical timing and 7-day gap between vaccines now being required.</p> <p>City of Ballarat and Golden Plains Shire applied for DHHS grant to target catch up of adolescent vaccination in both LGAs.</p>
<b>Let's Pivot regional collaboration project helped communities with resilience building</b>	\$5,000 committed to support this regional recovery program	December 2020	Project completed and evaluated
<b>Ageing Well assessment team converted to telehealth</b>	4,231 assessments completed using telehealth	Will be reviewed in January 2021 to determine if F2F will recommence	Continuing to provide this service. To be reviewed on 1th November in this with easing of restrictions.
<b>Social Connections program used creative virtual alternatives to group activities</b>	1,897 hours of activities delivered with 575 residents involved	Ongoing	<p>Activities have started to recommence outdoors within the Roadmap guidelines.</p> <p>Seniors Festival was moved from October to December to maximize the variety of activities and people participating.</p>
<b>Meals on Wheels continued as normal but with higher demand and a second site set up at the Eureka Centre, as well as contactless delivery</b>	<p>41,137 main meals provided to 792 residents</p> <p>45 volunteers have returned to MOW delivering meals</p>	The second Eureka site concluded on the 28 September 2020 and delivery has now returned to normal.	Ongoing program
<b>New online youth agencies network 'Keeping Youth in the Loop' developed</b>	18 agencies engaged in network and over 1,200 views to webpage	Ongoing, to be reviewed in 2021	Multiple youth sector networks consolidated into new format of Ballarat Youth Services Network. Webpage remains active for sharing information in youth networks and has over 2300 views.

COMMUNITY RECOVERY			
Support Initiative	Value	Conclusion Date	Current Status
<b>Youth Awards delivered online for the first time ever</b>	\$10,000 committed to support 2020 awards and online delivery, 91 nominations received and viewed by 1,585 people.	Concluded September 2020	Completed
<b>Partnering community organisations in youth services had their financial sponsorship contributions waived.</b>	Approx. \$2,500 in sponsorship waived from 12 community organisations.	Concluded September 2020	Completed
<b>Youth led 'Fully Sick' online music and arts festival</b>	\$4,000 for 2019–2020, online reach to 10,260 people \$1,000 for 2020–2021, online reach to 1,615 people <b>Total 24 artists involved in 2020 festival.</b> 50 'Fully Sick Festival' in-home packs created for young people without internet access.	Concluded November 2020	Completed
<b>Reusable masks, thermometers and family activity packs were distributed to the intercultural community</b>	Donated items	September 2020	Completed
<b>Fines waived for overdue library items stopped</b>	Approximately \$37,000 of fines waived	February 2021	Fines waived for overdue library items stopped February 2021. Approximately \$45,000 of fines waived
<b>Opening of Adult Exercise Equipment Project at Mount Pleasant Reserve</b>	\$50,000 – New exercise equipment installed specifically to cater for senior members of the community.	November 2020	Completed in March 2021, well utilised. Planning for further installations.
<b>Opening of new Pennyweight Park Community Dog Park</b>	\$70,000 – New fenced space including path network, shelter and seating.	July 2020	Opened July 2020. Very well utilised - average traffic = 3,341 visits per month
<b>Upgrades at Wendouree Community Dog Park</b>	\$30,000 – New path network and dog play equipment	July 2020	Completed July 2020. Very well utilised.
<b>Upgrades at MR Power Park Community Dog Park, Sebastopol</b>	\$30,000 – New path network and dog play equipment	July 2020	Completed July 2020. Very well utilised.
<b>Opening of new playspace at MR Power Park, Sebastopol</b>	\$400,000 – New fenced district level play space including picnic area, basketball space and integrated greenspace.	November 2020	Completed 2020 and experiencing very high utilisation
<b>Upgrades at Doug Dean Reserve in Delacombe</b>	\$60,000 – The works include the installation of a new flying fox, tree planting and additional seating.	November 2020	Completed
<b>Opening of new Changing Places and Accessible Public Toilets</b>	\$250,000 - New fully accessible facility now open in North Gardens.	September 2020	Completed
<b>Transformation of Albert Graham Reserve</b>	\$300,000 – Renovation project has transformed the CBD reserve with new play facilities and a 3x3 basketball court.	October 2020	Very popular space with high utilization of all aspects across a broad age demographic from the very young to youths and adults using the 3x3 facility

ADVOCACY			
Support Initiative	Value	Conclusion Date	Current Status
<b>Advocacy for several long-term strategic projects</b>	Submissions to the Building Victoria Recovery Taskforce, DELWP, (June 2020) seeking planning support and fast tracking of key projects.	30 June 2020	Updated list of priority projects developed for the municipality which it is pitching to federal and state governments and oppositions and to other key stakeholders. Securing funding for these projects will assist with pandemic recovery. Project delivery will bring new jobs, economic stimulus and boost community confidence and quality of life. These long term projects are transformational and speak to sustainability, connectivity and social and sporting infrastructure provision. Advocacy and lobbying activity is being supported by applications to all appropriate funding streams.
<b>Advocacy around fast tracking planning support</b>	Submissions to the Building Victoria Recovery Taskforce, DELWP, (June 2020) seeking planning support and fast tracking of key projects.	30 June 2020	2020 submissions to BVRT did not secure significant support for key projects. However, in 2021 City of Ballarat has made multiple applications for fast track planning funding support to the Victorian Government through RDV with four applications for priority projects currently pending. Attracting funding for these sporting, transportation and circular economy infrastructure projects will assist in economic recovery.
<b>Advocating on behalf of businesses and residents for funding to support changes and adaptations</b>	In-kind – Several funding submissions and project concepts developed based on community and business sector priorities.	31 December 2020	
<b>CASI Program Funding Secured</b>	\$64,746 secured from Victorian Government to provide social connection to at risk community members	31 December 2020	Completed. Initiatives included support to international students, online community support portal, participation in Social Isolation Support Network.



## For 2021 – Recovery Commitments Moving Forward:

BUSINESS AND ECONOMY			
Support Initiative	Value	Conclusion Date	Current Status
<b>Waiving outdoor dining permit fees to January 2022</b>	127 x \$200 = \$25,400 (includes 41 new and 86 renewals)	January 2022	Ongoing
<b>Temporarily waiving 'A frame' signage permit fees for hospitality venues</b>	44 x \$100 waived fees = \$4,400	Review in January 2022	Ongoing
<b>Waiving annual fee for local operators with Itinerant Trading permits</b>	6 x \$560 waived = \$3,360	Review in January 2022	Ongoing
<b>Waiving Local Law activity permit fees to operate a recreational activity for commercial gain on City of Ballarat land</b>	16 x \$200 waived = \$3,200	Review in January 2022	Ongoing
<b>Outdoor Dining Project</b>	\$500,000 from Victorian Government's Local Councils Outdoor Eating and Entertainment Package grant – for outdoor dining hubs and small outdoor dining infrastructure for hospitality businesses in Ballarat	January 2022	Ongoing
<b>Free booking and use of the majority of City of Ballarat's outdoor spaces for fitness and recreation classes</b>	5 groups took up the opportunity to run outdoor classes.	Ongoing	Ongoing
<b>In partnership with Committee for Ballarat, participating in the Regional Australia Institute's national campaign to promote regional living and working</b>	\$5,000 contribution to national marketing campaign	June 2021	
<b>Road Infrastructure Projects</b>	City of Ballarat Council has awarded \$2.132 million in contracts (excluding GST) for roads projects at sites across the municipality. At its ordinary council meeting on Wednesday 2 December, the Council awarded five contracts for roads projects at Sebastopol, Buninyong, Ballarat Central, and Glendaruel. <a href="https://www.ballarat.vic.gov.au/news/more-2-million-road-construction-works-given-green-light-city-ballarat-council">https://www.ballarat.vic.gov.au/news/more-2-million-road-construction-works-given-green-light-city-ballarat-council</a>	The works, which include road, footpath and drainage building, are part of the City of Ballarat's 2020–21 capital works program.	Contracts completed
<b>Learmonth Street South Service Road, Buninyong</b>	Reconstruction of Learmonth Street South Service Road, between Inglis Street and Cornish Street, Buninyong \$312,206.66 (excluding GST) awarded to Butler Excavations.	Butler Excavations Pty Ltd commencing around February 2021 with a 6 week construction program to be completed by April 2021	Project completed

BUSINESS AND ECONOMY			
Support Initiative	Value	Conclusion Date	Current Status
<b>Pickford's Road, Glendarul</b>	Reconstruction and widening of Pickford's Road, Glendaruel, awarded to Fulton Hogan Industries for \$443,425.10 (excluding GST)	Fulton Hogan Pty Ltd commencing Monday 14 December 2020 (with shut down period over Christmas) with completion by 29 January 2021.	Project completed
<b>Rowlands Street, Sebastopol</b>	Road reconstruction and associated works in Rowlands Street, between Vickers Street and Hill Street, Sebastopol for \$616,623.08 (excluding GST)	Ballarat Excavation and Transport commencing yet to be advised with an 8 week construction program.	Project completed
<b>Errard Street South, Ballarat Central</b>	Road rehabilitation and associated works Errard Street South, between Dana and Eyre Street, Ballarat Central, awarded to Ballarat Excavation and Transport for \$310,287.20 (excluding GST)	Ballarat Excavation and Transport commencing late January 2021 with a 6 week construction period to be completed by mid-March 2021.	Project completed
<b>Albion Street, Sebastopol</b>	Road reconstruction at Albion Street, between Birdwood Avenue and Walker Street, Sebastopol for \$449,532.70 (excluding GST) awarded to Fulton Hogan Industries.	Fulton Hogan Pty Ltd commencing yet to be advised with a 6 week construction period.	Project completed
<b>Establishing core waste management infrastructure</b>	<ul style="list-style-type: none"> <li>Landfill Cell: \$4.6 million</li> <li>Materials Recovery Facility grant application \$7.78 million submitted toward \$30 million project. Includes \$5 million Council contribution. Outcome, if successful bid, 139 construction/25 ongoing jobs</li> <li>Interviewing Ballarat business to map city-scale waste and recycling flows.</li> <li>Commenced scoping of Food Organics Garden Organics road map.</li> <li>\$22,000 updating the Community and Industry Resource Recovery Centre (CIRRC, formerly All Waste Interchange) concept plan to include 'regional hub' opportunities for final business case development.</li> <li>Facilitate/Partner in grant application for Circular Economy practices within business and/or creation of new circular business in Ballarat.</li> </ul>	Ongoing	<p>Stage 1 of landfill cell approaching practical completion.</p> <p>MRF grant application not successful – currently addressing feedback received.</p> <p>Materials flows project commenced Nov 2021.</p> <p>CIRRC project applying to RDV Fast Track for complete master plan and regulatory approvals report assembly.</p> <p>Circular practices ASPIRE, Ready, Set Grow and Waste to Wellbeing commenced.</p>



BUSINESS AND ECONOMY			
Support Initiative	Value	Conclusion Date	Current Status
<b>Facilitating Renewable and Alternative Energy Projects</b>	<ul style="list-style-type: none"> <li>Tender responses for 100% renewable energy for 48 Councils received and being assessed.</li> <li>Approx \$40,000 solar Girrabanya imminent.</li> <li>Approx \$20,000 sustainable design assessments in progress for 10 social infrastructure sites in progress.</li> <li>Library redevelopment PCG considering sustainability inclusions, incl. \$160,000 solar and Building Energy Management System (cost TBD).</li> <li>Alternative/renewable energy for Aquatic Centre on-hold to 2021.</li> <li>State budget announced last week, including 'green jobs' stimulus. Relationship of this to Carbon Action Plan, Grampians Renewable Energy Roadmap etc. and Council's role (lead, advocacy, facilitate) yet to be determined.</li> </ul>	Ongoing	<p>100% RE-PPA signed.</p> <p>132 kW solar installed at 4 community facilities.</p> <p>Continued rollout of RE at library, BALC &amp; other facilities.</p> <p>Initiated development of community-wide zero emissions plan</p>



COMMUNITY RECOVERY			
Support Initiative	Value	Conclusion Date	Current Status
<b>Development of soccer precinct @ Royal Park in Buninyong</b>	\$1.8 million – includes the development of two new soccer pitches plus lighting and stage 1 of new building	March 2022	Completed September 2021
<b>Redevelopment of the Alfredton Village Cricket and Football Oval</b>	In conjunction with the State Government \$850,000 – includes re-build of the playing surface with irrigation drainage and Santa anna couch grass	February 2021	Completed January 2021 – fit for purpose and popular for cricket and football at the reserve
<b>Junior female friendly netball and football Change Rooms at Russell Square</b>	In conjunction with a grant from the Federal Government the construction of new change facilities for netball and junior football at Russell Square	March 2021	Completed
<b>Ballarat Sports Events Centre (BSEC) Stage 2 Redevelopment</b>	The \$5.2m Stage 2 of the BSEC redevelopment includes Ballarat's first competition facility for 3x3 basketball, a high-performance gym, the re-skinning of the old façade and development of education spaces.	December 2021	The project is well advanced and scheduled for completion on schedule.
<b>Junior female friendly netball and football Change Rooms at Russell Square</b>	In conjunction with a grant from the Federal Government the construction of new change facilities for netball and junior football at Russell Square	March 2021	Completed
<b>Redevelopment of soccer precinct @ Victoria Park</b>	\$5 million – includes the development of two new soccer pitches plus lighting major pavilion development	July 2022	Pitches and lighting has been completed and pavilion due to commence in late 2021 – Contract award due for decision October 2021.
<b>Alfredton Recreation Reserve Pavilion, cricket training nets and change rooms redevelopment</b>	In conjunction with the State Government a major redevelopment will upgrade facilities for Cricket, Australian Football and Bowls – Total investment \$4.8million	May 2022	Cricket nets completed October 2021 and building works progressing on schedule.
<b>Ballarat Regional Tennis Centre Lighting upgrade and Hot Shot Courts</b>	In conjunction with the State Government through Covid Stimulus funding and the BRTC. Council will deliver new LED lighting for the Centre in addition to new hot shot courts – Total investment \$1.2m	2022	Due to commence late 2021
<b>Establishment of Ballarat's First Disc Golf Course in Victoria Park</b>	\$55,000 to design and create a high-quality community disc golf course that will be free to use in Victoria Park	January 2021	Completed January 2021 and proving a popular new free sporting pursuit. Highly regarded course
<b>Establishment of Ballarat's first petanque piste facility</b>	\$25,000 to re-purpose a bowling green at the East Ballarat Bowling club into a petanque piste	December 2020	Completed , the club has re-invigorated the space and the sport is going from strength to strength

COMMUNITY RECOVERY			
Support Initiative	Value	Conclusion Date	Current Status
<b>Upgrades at Emergency Relief Centres and new transportable back-up generator</b>	\$230,000 (Includes the installation of air conditioning in the Relief Centres at Learmonth and Russell Square)	February 2021	All ERC's wired to run on generator. Airconditioning fitted at Russell Square, Learmonth works in progress.
<b>Mars Stadium Stage 2 Upgrades</b>	\$6.3 million – in conjunction with State Government funding delivery of the construction of female friendly change rooms, formalised terracing for spectators on the berm, new toilet amenities, accessible grandstand seating and gate entrances	Initial components April 2021 full completion–2022	Works on the gate one entry zone is underway and project scheduled for completion in time for the 2022 AFL season.
<b>Redevelopment of Wendouree West Recreation Reserve</b>	The strengthening Wendouree state government election commitment project is currently being delivered and will see the first stage being three new soccer pitches and lighting built as part of a \$7 million investment. Additional components will include a new community pavilion and other recreation facilities built.	First stage April 2021	Soccer pitches and lighting completed, designs for the community pavilion, men's shed and re-cracked facility currently being finalised
<b>Reactivation of Council Managed Events</b>	\$ 2,502,000 – Annual program of events scheduled to be delivered by Council's Events Team.	June 2021	Completed
<b>Supporting community led recovery projects through the Community Grant Programs</b>	\$455,000 allocated in 2020–21 for local groups to access via the Community Impact Grants Program and the Tourism Event Grants Program.	Next round for applications opens in February 2021	Completed
<b>Summer Reactivation of Events</b>	\$250,000 – Program of specific summer events scheduled to be delivered by Council's Events Team.	Dec 2020 – June 2021	Completed
<b>Reformat the Begonia Festival</b>	Concept for decentralised Covid friendly event format has been developed, which will see the majority of the event focused into the CBD in an effort to achieve greater economic support for the businesses located there.	March 2021	Completed
<b>Midlands Reserve Upgrades</b>	\$280,000 – Includes upgraded community play space, additional shelters, seating, hard landscaping and community greenspace.	30 June 2021	Incomplete – delayed due to unexpected soil contamination. Expected completion 30 June 2022.
<b>Ballarat North Community Hub Upgrades</b>	\$120,000 – New lunch/supper room being created.	30 June 2021	Completed and opened 13 June 2021.
<b>New Masterplan for Western Oval</b>	\$50,000 – New comprehensive masterplan for the precinct.	30 June 2021	Phased introduction of identified projects

COMMUNITY RECOVERY			
Support Initiative	Value	Conclusion Date	Current Status
<b>Masterplan and upgrades to Community Garden at Royal Park, Buninyong</b>	\$50,000 – Garden to go through significant transformation based on recommendations from community engagement process.	30 June 2021	Meeting with new Ballarat Green Gardens community garden network mid-October.
<b>Creation of new BMX Pump Track in Alfredton</b>	\$60,000 – New BMX pump track to be installed following comprehensive local community engagement process in 2020.	30 June 2021	Completed and opened September 2021
<b>Improvements at Sebastopol BMX @ Marty Busch</b>	\$60,000 – Installation of new starter gates at the Marty Busch facility.	30 June 2021	Completed
<b>Development a new Masterplan for the Brown Hill Community Recreation Precinct</b>	\$50,000 – New comprehensive masterplan for the precinct.	31 August 2021	Stakeholder and internal consultation underway as at July 2021
<b>Development of a new Masterplan for Marty Busch Precinct in Sebastopol</b>	\$50,000 – New comprehensive masterplan for the precinct.	31 August 2021	Stakeholder and internal consultation underway as at July 2021
<b>Transition of Lucas Community Hub back to programmed community facility</b>	\$17,000 – Upgrades to the external play space as the hub returns to a kinder in 2021	February 2021	Completed Ballarat Community Health now have a dedicated hub in Rowlands St Sebastopol
<b>Planning and Upgrades at Rowan View Preschool</b>	\$20,000 – Internal refit works.	30 June 2021	Minor amenity works undertaken
<b>Construction of new Dog Park in Buninyong</b>	\$70,000 – Construction of a new facility at James Reserve in Buninyong.	30 June 2021	Completed Sept 2021
<b>Upgrades at Sparrow Ground, Ballarat East</b>	\$70,000 – Includes new shelter and seating, re-surfacing of 3x3 basketball court and new walking path connections	30 June 2021	2 x new shelters installed (5x5m at play space, 10x4m plus seating at oval), basketball court resurfaced. Walking path connections still in progress.
<b>Victoria Park Bounce Zone</b>	\$150,000 – Construction of new accessible bounce zone at the Victoria Park Play Space	30 June 2021	Completed September 2021

ADVOCACY			
Support Initiative	Value	Conclusion Date	Current Status
<b>Working with partner organisations (e.g. Commerce Ballarat, Committee for Ballarat, Ballarat Regional Tourism) on key priorities for a city-wide COVID-19 recovery.</b>	<p>Value will be measured by the number and value of grants/projects/fast tracking secured.</p> <p>A working group has met to discuss and determine advocacy priorities related to COVID-19 recovery. Project value still to be determined.</p> <p>Work is also continuing to determine City of Ballarat (Council) specific advocacy priorities which it will pursue independently, or, if appropriate, in concert with key community and organisational stakeholders.</p>	Ongoing	<p>Advocacy is ongoing in the immediate term to maximise opportunities afforded by state and federal C-19 recovery streams; longer term advocacy will focus on securing state and federal government investment via the budget process (May 2021) and in the lead up to the next elections</p>



This plan takes into account funding that was set aside by council prior to the pandemic but delivery of these projects will assist significantly with Ballarat's recovery and the economic consequences of Covid-19.



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October 2021

## 8.2. DESIGN REVIEW PANEL MEMBERSHIP

**Division:** Development and Growth  
**Director:** Natalie Robertson  
**Author/Position:** Fiona Gray – Executive Manager Catalyst Projects

### PURPOSE

1. To present to Council recommended members for formal appointment to the City of Ballarat Design Review Panel.

### BACKGROUND

2. The purpose of the Design Review Panel is to provide an efficient and consistent approach to delivering expert, independent design advice to decision-makers, developers and designers in order to deliver high-quality built environment outcomes across Ballarat.
3. The establishment of the Design Review Panel and adoption of the Terms of Reference was authorised by resolution R163/21 of Council on the 25th of August 2021.
4. In accordance with the Terms of Reference, a robust, competitive recruitment process has been undertaken to select a pool of suitably qualified members to be eligible to sit on a Design Review Panel. The selection process included:
  - a. Public advertising between 18th September and 4th October 2021 calling for Expressions of Interest (EOI). This opportunity was promoted through the following avenues:
    - i. Council's website and social media
    - ii. Newspapers – The Age, The Courier and The Ballarat Times
    - iii. Newsletters, websites, and social media accounts for professional industry bodies including the Australian Institute of Architects, Urban Design Institute of Australia, Australian Institute of Landscape Architects, Planning Institute of Australia, Heritage Victoria and Parlour: Gender, Equity, Architecture.
  - b. Consideration of EOI submissions and shortlisting of applicants that met the professional selection criteria.
  - c. Thirty-three interviews were conducted by an assessment panel consisting of 3 assessors per interview. Due to the large number of interviews, the assessment panel consisted of 2 Council officers that attended all interviews, supplemented by a rotating assessor drawn from 2 officers from the Office of the Victorian Government Architect, and 3 other Council officers. Applicants were asked a series of set questions and were invited to undertake a brief review of a case study for a significant local project. Applicants were required to sign a confidentiality and non-disclosure agreement prior to being provided with the case study information.
  - d. Moderation and finalisation of preferred list of applicants.



## KEY MATTERS

5. An online briefing for interested applicants was conducted on Wednesday 29th September 2021. Forty-eight people attended the briefing.
6. Forty-nine Expressions of Interest were received by the closing date. Additional late applications were not accepted. The following built environment disciplines were represented in the applications:
  - a. Architecture
  - b. Urban Design
  - c. Landscape Architecture
  - d. Planning
  - e. Heritage
  - f. Accessibility
  - g. Transport and traffic engineering
  - h. Civil engineering
  - i. Lighting
  - j. Academia
7. Six applications were received from existing members of the Victorian Design Review Panel (VDRP) appointed by the Office of the Victorian Government Architect. In accordance with item 9.8 in the Terms of Reference, these applicants were not required to undergo the City of Ballarat interview process and have automatically been recommended for appointment to the pool of panel members, lending their prior panel experience to the Ballarat Design Review Panel.
8. Of the thirty-three applicants that were interviewed, a total of twenty-two applicants are recommended for appointment to the pool of panel members. Together with the 6 VDRP members, a total of twenty-eight applicants are recommended.
9. The overall quality of applications was excellent. This has supported the selection of a highly skilled, expert, and professional pool of panel members. Some members have been recommended based on their skills in a specialised area that will benefit specific types of projects (eg: sustainability, accessibility, CPTED, retail, health, etc), while others have been recommended for the breadth and depth of their general knowledge and experience across the built environment. This balance of expertise and disciplines will allow design review panels to be selected to suit the needs of each project, ensuring that the advice that is provided to proponents is tailored and relevant.

## OFFICER RECOMMENDATION

### 10. That Council:

#### 10.1 Appoint the following members to the Ballarat Design Review Panel:

**Ammon Beyerle – Architect**  
**Brodie Blades – Urban Designer**  
**Justine Clark – Architectural critic**  
**Rebecca Finn – Urban Designer | Landscape Architect**  
**Mark Fuller – Landscape Architect | Urban Designer**  
**Orlando Harrison – Urban Designer | Architect**  
**Stuart Harrison – Architect (VDRP)**  
**Brad Hooper – Architect**  
**Kim Irons – Architect (VDRP)**



**Wendy Jacobs – Heritage Consultant | Architect**  
**Luke Jarvis – Architect**  
**Nicole Kalms – Academic**  
**Celia Konstas – Urban Designer | Planner**  
**Raph Krelle – Planner**  
**Mena Kubba – Architect**  
**Penelope Martyn (Smith) – Planner**  
**Vincent McDonald – Accessibility advisor | Architect**  
**Lisa Merkesteyn – Architect | Heritage advisor**  
**Damon Obst – Landscape Architect**  
**Shelley Penn AM – Architect (VDRP)**  
**Harold Perks – Architect**  
**Kim Roberts – Architect (VDRP)**  
**Paul Simpson – Civil Engineer**  
**Scott Spargo – Urban Designer**  
**Anthony Styant-Browne – Architect (VDRP)**  
**Steve Thorne – Urban Designer (VDRP)**  
**David Vernon – Architect**  
**Steffen Welsch – Architect**

## **ATTACHMENTS**

1. Governance Review [8.2.1 - 2 pages]
2. BDRP Member Biographies [8.2.2 - 7 pages]

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**ALIGNMENT WITH COUNCIL VISION, COUNCIL PLAN, STRATEGIES AND POLICIES**

1. Appointment of members to the City of Ballarat Design Review Panel aligns with the following strategic documents:
  - a. **Council Plan 2021 –2025**  
Goal 3: A city that fosters sustainable growth
    - Ensure better quality design outcomes in both City of Ballarat and private developments
  - b. **Community Vision 2021-2031**  
Our vision for a well-planned and interconnected city
    - Urban design that promotes social connection and wellbeing and conservation of our heritage
  - c. **Ballarat Strategy 2040**  
Settlement for a highly liveable Ballarat
    - Require new development to align with best practice urban design principles
    - Encourage design excellence that creatively responds to and enhances Ballarat's valued character, landscape and community valuesProtect the unique character of Ballarat
    - Promote character and diversity in the design and planning of new housing areas
  - d. **Making Ballarat Central: The CBD Strategy 2017-2021 Action Plan**  
Building Quality
    - Create a strong and distinct image of the CBD through excellence in design, innovation and ecological sustainability through the quality of new buildings.
  - e. **Ballarat's Creative City Strategy**

**COMMUNITY IMPACT**

2. The appointment of a broad range of highly skilled design professionals to the Design Review Panel will assist Council to support design excellence. In turn, this will deliver social, economic and environmental benefits to the community by creating a more inclusive, accessible, sustainable and high-quality built environment.

**CLIMATE EMERGENCY AND ENVIRONMENTAL SUSTAINABILITY IMPLICATIONS**

3. There are no known climate emergency or environmental sustainability implications identified for the subject of this report.

**ECONOMIC SUSTAINABILITY IMPLICATIONS**

4. There are no economic sustainability implications identified for the subject of this report.

**FINANCIAL IMPLICATIONS**

5. Costs are associated with the appointment and operation of the panel, including member remuneration. These costs will depend on the number of panel sessions that are conducted but are not expected to be significantly greater than what Council

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currently incurs to engage independent design review services by individual consultants. The breadth and depth of advice that can be achieved through a robust design review process is considered to provide better value for money.

6. Anticipated costs associated with the 12-month pilot of the Design Review Panel have been allowed for in the 2021-2022 Council budget.

**LEGAL AND RISK CONSIDERATIONS**

7. There are no legal and risk considerations identified for the subject of this report.

**HUMAN RIGHTS CONSIDERATIONS**

8. It is considered that the report does not impact on any human rights identified in the *Charter of Human Rights and Responsibilities Act 2006*.

**COMMUNITY CONSULTATION AND ENGAGEMENT**

9. The establishment of a Design Review Panel is identified in the Council Plan which the community has been consulted on and engaged with.
10. Applications were sought in line with the City of Ballarat Design Review Panel Terms of Reference.

**GENDER EQUALITY ACT 2020**

11. There are no gender equality implications identified for the subject of this report.

**CONFLICTS OF INTEREST THAT HAVE ARISEN IN PREPARATION OF THE REPORT**

12. Council officers affirm that no general or material conflicts need to be declared in relation to the matter of this report.

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## Biographies of applicants recommended for appointment to the Ballarat Design Review Panel

### Ammon Beyerle – Architect

Ammon Beyerle is an Architect, researcher, and teacher who grew up in Ballarat. He is the director of *here studio*, an architectural practice developed from a multidisciplinary social interest in arts, community development and sustainability in public space. Ammon's 2018 PhD was titled "Participation in Architecture", and he regularly leads design thesis studios in Melbourne, teaching across built environment disciplines since 2005. Working and living in France, Germany, Japan and Australia, Ammon's formative experience was in managing public and structural design projects, and now specialises in urban design and affordable everyday architecture, particularly in existing conditions with heritage concerns and changing political-economic contexts.

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### Brodie Blades – Urban Designer

Brodie Blades is a local design professional and owner of Ballarat-based urban design studio *Blades*. He specialises in the nexus between urban design, town planning and architecture and has appeared in over one hundred VCAT and State Government Panel matters as an independent expert urban design witness (including multiple Central City Melbourne matters on behalf of the Victorian Minister for Planning). Brodie has separate university qualifications in both town planning and urban design, has a background in both local government and consulting, employs local Ballarat staff, and is a corporate member of the Committee for Ballarat.

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### Justine Clark – Architectural critic

Justine Clark is an architectural editor, writer, researcher, advisor and advocate. A highly regarded commentator and critic, she consults to a range of built environment organisations and practices on policy, strategy, publications, events and engagement. As co-founder and director of *Parlour: gender, equity, architecture*, Justine leads the organisation's event, advocacy and funding programs and established the Parlour website. Justine has convened events, curated exhibitions and served on national and international juries. From 2000–2011 she worked on "Architecture Australia" and was editor of the journal for seven years. Her contribution to the profession was recognised in 2015 with the Marion Mahony Prize and in 2019 with the Australian Institute of Architects Victorian President's Award.

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### Rebecca Finn – Urban Designer | Landscape Architect

Rebecca Finn is an urban designer and registered landscape architect with significant experience in the design of cities, towns and neighbourhoods across Australia and North America. She has long focused on the design of the public realm and placemaking, and is dedicated to designing lively, functional, and sustainable places for the communities with which she works. She also brings with her a deep appreciation of the natural environment and ecological processes. Rebecca believes that good communication and listening is key to success. As such, community and stakeholder engagement is central to her practice. She is a Co-Founder of *UrbanFold*, a Melbourne-based urban design studio dedicated to creating places that elevate urban life.

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**Mark Fuller – Landscape Architect | Urban Designer**

Mark Fuller is an urban designer and landscape architect with over 40 years professional experience, having worked throughout Australia and internationally. During his career he has both established and run multi-disciplinary practices and worked for larger corporations, including the international company AECOM and its antecedent EDAW. He was for 10 years a member of the Sunshine Coast Council's Urban Design Advisory Panel and was on the Queensland Urban Design Panel. Mark is a Past National President and Fellow of the Australian Institute of Architects (FAIA) and a chartered member of the Landscape Institute (CMLI). He is a registered architect in the UK. Mark lives in Castlemaine.

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**Orlando Harrison – Urban Designer | Architect**

Orlando Harrison is a Registered Architect and Urban Designer with a passion for cities, who has led national city-wide, urban-scale projects across Australia and New Zealand, including master plans, and regeneration strategies that have won industry awards, and launched entire new communities. His balance of private and public sector urban design work brings a considered sensibility and perspective of both developers and government. His urban design approach connects design thinking from the site scale to the macro-scale, involving collaborative design translation and advocacy across scales and between other disciplines. Orlando's passion for collaborative urban design focusing on 'people-centric places and spaces drives better urban communities for our cities and regions.

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**Stuart Harrison – Architect (VDRP)**

Stuart Harrison is an architect, design advocate and communicator. He has written widely on design and urbanism. He has collaborated broadly – on urban design, architecture, media and publishing projects across Australia. He is a director of the award-winning architectural practice *Harrison and White* in Melbourne, and has worked on master planning, housing, public and education projects. He consults nationally on design excellence and is a member of several design review panels, including the SA Government Design Review Panel and the Victorian Design Review Panel. Stuart has taught and assessed design widely, including at RMIT, Monash, UTS and UWA.

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**Brad Hooper – Architect**

Brad Hooper is the director of architectural/urban design practice *Brad Hooper Architect* (1982-present) which has concurrently worked with other architectural practices on a range of projects including high-rise, institutional and public buildings. He has worked in local government as Urban Design Advisor for the City of Greater Bendigo and held voluntary advisory roles for City of Port Phillip, both of which have included State and Federal Government engagement. He has extensive service experience on boards, panels and committees, is Fellow of the Australian Institute of Architects, and a member of the Association of Consulting Architects Australia, ArchiTeam, National Trust of Australia (Victoria) and numerous environmental, architectural heritage and community organisations. Brad is an advocate for regional development, heritage protection/reuse and design excellence and resides in central Victoria (Maldon).

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**Kim Irons – Architect (VDRP)**

Kim Irons is the founding principal of *Stonehouse+Irons Architecture*, based within Wadawurrung country. The practice focusses on the crafting of residential and community projects, particularly in regional areas. Kim has led design teams in the practice and delivery of architecture in local and international design studios, specialising in institutional and hotel projects as well as village master plans. From 2009 - 2015 Kim worked at the Office of the Victorian Government Architect (OVGA) advocating for and advising on the value of good design and the mechanisms to deliver it in the built environment. She developed strategic guidelines on the procurement of built projects and provided design review and policy development for transport infrastructure. Kim is a Fellow of the Australian Institute of Architects (AIA), and Regional Chair, Council member and regular award juror for their Victorian Chapter. Kim is a member OVGA Victorian Design Review Panel and the Mornington Peninsula Shire Design Assessment Panel and continues to provide independent design review and advice to government and private consortia on large infrastructure projects.

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**Wendy Jacobs – Heritage Consultant | Architect**

Wendy Jacobs is an Architect and Heritage Consultant who has practiced in the field of built heritage conservation since 1976, both in the partnership *Jacobs Lewis Vines* and as a sole practitioner. She has worked as a specialist heritage planner at the Melbourne Metropolitan Board of Works and at the Heritage Branch of the Ministry for Planning. Since 1988 she has lived and worked in Ballarat and undertaken heritage studies, conservation analyses, building restoration and alteration work. She has been Heritage Adviser to the Shire of Talbot and Clunes, the Borough of Queenscliffe, The City of Greater Geelong, the City of Ballarat and the Shire of Northern Grampians. She has tutored in Restoration Technology at the University of Melbourne, been a guest lecturer at the University of Ballarat, an external examiner and tutor at Deakin University.

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**Luke Jarvis – Architect**

Luke Jarvis is an Associate Principal at *John Wardle Architects*. Born and bred in Ballarat and a current resident, Luke has a deep appreciation for the city's culture and history. Luke has a proven track record as a multi-disciplinary team leader. A clear thinker, he works collaboratively to provide innovative design solutions and resolve complex and challenging design briefs. His broad skill set enables him to move freely between conceptual thinking and project delivery. As a registered Architect in Australia, United Kingdom and the Netherlands, Luke draws upon a global view in considering sustainable building outcomes. At the heart of all projects is Luke's interest in improving human experience in the built environment and creating buildings that have social purpose.

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**Nicole Kalms – Academic**

Nicole Kalms is an Associate Professor in the Faculty of Art Design and Architecture and founding director of the *Monash University XYX Lab* – a research lab dedicated to examining urbanism and social inequity. Trained in architecture and landscape architecture, Dr Kalms uses scholarly reflection and design-led collaborations to work alongside diverse communities, urban stakeholders and policymakers to make public spaces more inclusive. Her recent research has focused on public transport spaces for women and girls, gender-sensitive CPTED and the use of participatory co-design to challenge gender-neutral urban design policy. Nicole lives with her son in Ballarat Central.

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**Celia Konstas – Urban Designer | Planner**

Celia Konstas is an Associate Director at Niche Planning Studio. In this role, Celia oversees a team of motivated town planners and designers. As a qualified Urban and Regional Planner with thirteen years' experience, Celia draws upon her expertise in all facets of the planning and development process. She is committed to high quality design based in considered planning advice and collaboration. Celia brings a depth of understanding to all projects with a passion for the built environment. She is a member of the Planning Institute of Australia. She sits on the Melbourne University Planning Advisory Board, assisting the University experience for students.

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**Raph Krelle – Planner**

Raph Krelle has worked in the fields of urban planning and land economics for over 20 years. During this time he has worked in local government and consulting roles in Melbourne and regional Victoria. Since founding *Centrum Town Planning* in 2007, he has provided strategic and statutory planning services to a broad range of government and private clients. Raph has a broad range of experience in all aspects of the planning system, including extensive experience in managing permit application processes and planning scheme amendments. He has significant expertise in providing planning and design advice for urban areas in regional Victoria that are experiencing change. Raph is based in Bendigo.

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**Mena Kubba – Architect**

Mena Kubba is a skilled strategic and conceptual thinker and her experience has primarily focused on major and complex transport and infrastructure projects where she has held senior roles from bid phase through to design and delivery. Mena currently works on the reference design for the Suburban Rail Loop and recently on the delivery of Melbourne Metro. Throughout her career Mena has led international design workshops, worked as a lead design tutor at several universities, and has actively initiated evidence-based research between academic institutions and industry partners. Mena's focus on delivering high quality functional design outcomes is reflected in a portfolio that encompasses several winning and shortlisted architectural design competition entries in Australia, the UK and internationally. She is also member of the Property Council's 2020/21 500 Women in Property.

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**Penelope Martyn (Smith) – Planner**

Penelope Martyn (Smith) is a leading urban planner, a trusted adviser, and skilled policy maker with over 20 years' experience in leading roles in private practice and in government. Having recently served as a Member of the Heritage Council of Victoria, the Building Appeals Board and the State Government's Metropolitan Development Advisory Panel, she is passionate about the built environment and leading urban change. 'Sense of place', and its ability to positively influence the way we live, work and engage with our community, is at the core of her approach. Penelope is a Director at *Fulcrum Urban Planning*, a town planning consulting firm based in Melbourne.

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**Vincent McDonald – Accessibility advisor | Architect**

Vincent has been a self-employed architect in the Ballarat district for more than 24 years, working in his owner-designed and built house which showcases passive solar and sustainable water, waste and electrical principles. The practice specialises in boutique additions and commercial projects but has a focus on access and inclusion, providing specialist advice to other projects and organizations. The passion for universal access is within a current architectural practice and drives the need for design solutions to the sometimes difficult access issues in the historic precincts of Ballarat. As a sole practitioner, Vincent has extensive knowledge of the totality of planning controls, regulations and standards for buildings.

Vincent is a regular contributor to the Ballarat community and has been a volunteer on the City of Ballarat Disability Advisory Committee for a number of years.

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**Lisa Merkesteyn – Heritage advisor | Architect**

Lisa Merkesteyn is a registered Architect with over ten years experience in the design and delivery of residential, commercial and public projects. Lisa values the role of design excellence in the formation, growth and development of liveable cities and towns. Lisa's contextual design expertise is apparent in her sensitive adaptation of heritage buildings and the design of new buildings in a heritage context. Her role as Heritage and Urban Design Officer for Mount Alexander Shire Council includes shaping policy, assessing and advising on heritage and urban design projects. Lisa is adept at analysing development proposals and effectively communicating design principles, policies and qualitative outcomes with applicants and planners to improve proposals for our built environment.

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**Damon Obst – Landscape Architect**

Damon Obst is an award-winning industry leader and a creative thinker who is passionate about design and the environment. With extensive experience across complex multi-disciplinary projects within Australia and abroad, he has established himself as an industry voice and advocate for quality and innovation within the built environment. As a director at *Outlines*, a busy Melbourne-based practice, Damon leads a collaborative studio design process, fostering an inclusive and creative culture. Inspired by the natural environment and shaped by an upbringing in rural Victoria, Damon's work and philosophy is grounded in a strong connection to our landscape, people and places.

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**Shelley Penn AM – Architect (VDRP)**

Shelley Penn is an architect, urbanist and Non-executive Director. She has extensive experience as a business owner in architectural practice, and as an expert strategic advisor to government and the private sector, with a focus on advancing the quality of outcomes for all people through design in procurement and delivery of public infrastructure, of all types and scales. Shelley is a member of state Design Review Panels in Victoria, ACT, NSW and WA; an Associate Professor at Melbourne University; and Adjunct Professor in Architecture Practice at Monash University where she is also the University Architect. In 2021 she was made a Member of the Order of Australia.

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**Harold Perks – Architect**

Harold Perks has a passion for bringing contemporary urban realms to life underpinned by a philosophy that encourages every development, design, master plan, and built form, to make an enduring contribution to its site, its broader context, and deliver improved community quality-of-life in a responsible manner. As a registered Architect and national Retail and Town Centres Director with one of Australia's award-winning practices, *Hames Sharley*, Harold brings over 18 years practice experience to every project. Harold is often found at the complex intersection between urban design, architecture, placemaking, and interiors, making him a valuable designer with outstanding communication skills and track-record for effectively enabling high-calibre built environments to flourish.

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**Kim Roberts – Architect (VDRP)**

Dr Kim Roberts is an architect with a background in contemporary architectural design who has specialised in heritage consultancy for over 18 years. Kim is rigorous and diplomatic in her collaborations with developers and fellow design professionals, working to improve the balance between heritage, architectural and urban outcomes. Her doctoral research explored the Hiroshima Peace Memorial Park, and the navigation and interpretation of this globally significant site by foreign travellers. Kim has been a member of the Victorian Design Review Panel since 2016. Born and raised in Ballarat, she is delighted at the opportunity to bring this experience back home.

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**Paul Simpson – Civil Engineer**

Paul Simpson is a consulting engineer with over 30 years' experience in the design and delivery of civil infrastructure including urban regeneration, land development, transportation and community facilities. This experience has typically spanned the full breadth of project delivery phases from feasibility and planning, through detailed design and on to construction phase support and asset performance. Paul has been a key member of large multidiscipline design teams for significant buildings and infrastructure projects and understands the importance of a coordinated and wholistic design and review process. Paul has also undertaken the roles of peer reviewer, independent reviewer and expert witness on a number of occasions.

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**Scott Spargo – Urban Designer**

Scott Spargo is a practicing urban designer with extensive experience in greenfield developments and precinct master planning. He is currently a Senior Urban Designer at the Yarra Ranges Shire Council, but has also worked in inner city Melbourne, the growth areas of Melbourne and rural Victoria. Scott focusses on the practice at the intersection of the 3P's – People; Policy and Place - that is, identifying the opportunities between what policy says, what the physical environment is and how people experience this. This practice has assisted Scott in successfully leading and preparing Precinct Structure Plans, Urban Design Frameworks, Neighbourhood Design Guidelines, Development Plan Assessments, Planning Scheme Amendments and Major Subdivision Assessments. Scott is a full member of the Planning Institute of Australia and has mentored recent graduates. His qualifications are in urban planning and landscape architecture.

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**Tony Styant-Browne – Architect (VDRP)**

Tony Styant-Browne, Principal, Anthony Styant-Browne Architect, B Arch (Melb) M Arch (UCLA) LFRAIA ARBV. Tony is an architect, design teacher and writer on design. He has practised and taught in Papua New Guinea, USA and Australia, and is the recipient of numerous design awards locally and internationally. His portfolio includes institutional, single and multi-family residential, industrial, commercial and urban design projects with a specialisation in Indigenous community and cultural facilities. Recently he has been advising the Victorian Government on the urban design of large infrastructure projects such as the Desalination Plant, Peninsula Link and East-West Link freeways. He is a current member of the Victorian Design Review Panel.

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**Steve Thorne – Urban Designer (VDRP)**

Steve Thorne is an architect and urban designer and director of *Design Urban*. He has a wide variety of experience gained from working over 35 years in Australia, the United Kingdom, South Africa, New Zealand, Oman, the UAE and the Czech Republic. He has worked in both the private and public sectors and has held various senior positions including Director of Urban Design (Victorian State Government) and Principal Urban Designer (City of Melbourne). He has been a speaker at many professional conferences on sustainable urbanism, design, urban structure, community safety, and transit-oriented development. His work has been awarded many international, national and state urban design awards. Steve has sat on a number of design review panels including the Abu Dhabi Urban Design Panel, the OVGA Design Review Panel, Landcom Design Review Panel and is a former chairman of the Northern Territory's Urban Design Advisory Panel.

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**David Vernon – Architect**

David Vernon commenced practice undertaking various projects both in sole practice and in collaboration with other practices over a number of years ranging from residential single dwellings to multi residential, commercial, health, heritage and educational projects. Whilst now based in Melbourne, David has worked extensively throughout Regional Victoria including Ballarat, Daylesford, Bendigo and Geelong. Presently David consults as a Senior Architect/Project Leader with *Gray Puksand* on a variety of commercial and educational projects. David has also served on committees with the Victorian Chapter of the AIA and been a tutor in design at Deakin University School of Architecture and Building.

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**Steffen Welsch – Architect**

Steffen Welsch is the director of Steffen Welsch Architects, a medium size Melbourne firm with projects throughout Victoria recognised for their sustainable design approach. He links buildings to our social, economic, political, and natural environment, and aims to deliver designs that foster interaction and community, are environmentally sensitive, and allow to maintain and restore biodiversity. Having almost 30 years' experience as an Architect, he combines his professional capacity with community involvement. Being a regular member in award juries, he is also one of the initiators and coordinators of Australian Architects Declare, a declaration of architects committing to climate action through professional practice.

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### 8.3. DOMESTIC ANIMAL MANAGEMENT PLAN

**Division:** Development and Growth  
**Director:** Natalie Robertson  
**Author/Position:** Clare Douglas-Haynes Coordinator Animal Services

#### PURPOSE

1. The Domestic Animals Act 1994 (DA Act) requires Council to prepare a domestic animal management plan (DAM Plan), in consultation with the Secretary, for their municipality. 2021-2024 DAM Plans are due from each council by 4 December 2021.
2. This policy draft was open for community feedback and consultation during September 2021.

#### BACKGROUND

3. Each local government is responsible for developing and implementing a domestic animal management plan which:
  - Promotes responsible pet ownership and the welfare of dogs and cats in the community.
  - Protects the community and the environment from nuisance dogs and cats.
  - Identifies a method to evaluate whether the animal management services provided by them are adequate.
  - Outlines the training programs for their Authorised Officers to ensure these Officers are capable in administering and enforcing the provisions of the Act.
4. The DAM Plan provides information on standard operations of the Council animal's services team, and the programs and policies that Council develops, implements, and manages for the standards of animal management in relation to:
  - Promotion to encourage the responsible ownership of dogs and cats.
  - Ensure that people comply with the Act, regulations and any related legislation.
  - Minimise the risk of attacks by dogs on people and animals.
  - Address animal over-population and high euthanasia rates for dogs and cats.
  - Encourage the registration and identification of dogs and cats.
  - Minimise potential for dogs and cats to create a nuisance.
  - Effectively identify all dangerous dogs, menacing dogs and restricted breed dogs in the district and to ensure that those dogs are kept in compliance with the Act and regulations.
5. The DAM Plan identifies the current local laws and requirements under the Act and reviews them for effectiveness to ensure council identifies specific animal management strategies within their local area.
6. Council reviews the plan annually and publishes an evaluation of the implementation of their plan in Council's annual report.

7. Community consultation for the plan was made available to the public requesting feedback and submissions on Councils “MySay” platform from 15 August to 21 September 2021.
8. The survey aimed to obtain feedback based on the DAM Plan’s strategic proposals and initiatives outlined in the draft.
9. The survey attracted 21 visitors and 13 responses as well as two written submissions from the Animal Justice Party and Friends of Canadian Corridor.
10. The responses received included:
  - Five submissions provided positive feedback that indicated satisfaction with the direction of Council to advocate for stronger powers within the state legislation.
  - One response was indifferent to the plan.
  - Five responses had mistaken the Domestic Animal Management plan as an opportunity to provide feedback on planning regulations.
  - Two submissions strongly suggesting cats be confined to their property 24 hours/day to benefit wildlife and reduce the risk of cats roaming.
  - One submission from the Animal Justice Party in keeping with the draft DAM Plan.
11. Results from the City of Ballarat “*Our Future Engagement Report*” \* is attached in acknowledgement of the community support for a new proposed animal shelter.
12. The new animal shelter project gained significant support which attracted greater than 1300 responses showing the most support out of all the City of Ballarat priority projects. See below excerpt:
 

*“A high volume of responses (1,300+) were received over a matter of days on one tool (Points for Priorities – Infrastructure). Investigation revealed this to be a result of an advocacy effort to provide a new animal shelter. This incident skewed the data from the Points for Priorities tool. This was evident as the animal shelter did not appear as a priority project in the other data sets from other tools. To deal with the implications of this, data received during the peak traffic period identified as being linked to the advocacy efforts was set aside and remaining data analysed. The animal shelter project was noted as an infrastructure project that has significant support from a part of the community.” \*\**
13. A gender impact assessment was completed for the Draft DAM Plan by a member of the working group and found it to be gender neutral and in keeping with the needs of people of different genders.

## KEY MATTERS

14. In reviewing the responses and feedback received, there were three themes identified, including:
  - Overall support for the DAM Plan to educate, provide community assistance and continue to reduce euthanasia rates at the shelter.
  - Support and prioritisation for a new animal shelter to be built to replace the existing inadequate council infrastructure.

- Support and preference for wildlife to be protected through the confinement of cats and dogs where possible.

15. Note: The feedback being sought for the DAM Plan was mistaken for an opportunity to provide feedback on a Planning and Environment Act directive relating to an Environment Significance Overlay in Mt Helen Sanctuary.

## OFFICER RECOMMENDATION

16. **That Council:**

**16.1 Endorse the Council Domestic Animal Management Plan 2021/2024.**

## ATTACHMENTS

1. Governance Review [8.3.1 - 2 pages]
2. DRAFT Domestic Animal Management Plan 2021-2024 HR [8.3.2 - 46 pages]
3. Gender Impact Assessment [8.3.3 - 3 pages]
4. Ballarat - Our Future Engagement Report [8.3.4 - 97 pages]
5. Agriculture Vic legislative requirements [8.3.5 - 2 pages]

## OFFICIAL

**ALIGNMENT WITH COUNCIL VISION, COUNCIL PLAN, STRATEGIES AND POLICIES**

1. This report aligns with the relevant Council strategies and policies.

**COMMUNITY IMPACT**

2. The Domestic Animal Management Plan went out for consultation on the MySay Council portal and the feedback was received and considered.
3. The implementation of the Domestic Animal Management Plan provides support for the community in appropriate pet ownership, animal management and provides for initiatives towards the protection of our animals experiencing animal welfare issues.

**CLIMATE EMERGENCY AND ENVIRONMENTAL SUSTAINABILITY IMPLICATIONS**

4. There are no climate emergency or environmental sustainability implications identified within this report.

**ECONOMIC SUSTAINABILITY IMPLICATIONS**

5. No detrimental economic sustainability outcomes have been identified.

**FINANCIAL IMPLICATIONS**

6. There are no direct financial implications other than maintaining ongoing animal management services as part of Council's service delivery.

**LEGAL AND RISK CONSIDERATIONS**

7. This is a state legislated requirement of Council.

**HUMAN RIGHTS CONSIDERATIONS**

8. It is considered that the report does not impact on any human rights identified in the *Charter of Human Rights and Responsibilities Act 2006*.

**COMMUNITY CONSULTATION AND ENGAGEMENT**

9. The submissions of the community have been considered as part of the process.

**GENDER EQUALITY ACT 2020**

10. There are no gender equality implications identified for the subject of this report.

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**CONFLICTS OF INTEREST THAT HAVE ARISEN IN PREPARATION OF THE REPORT**

11. Council officers affirm that no general or material conflicts need to be declared in relation to the matter of this report.

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