

The issuing of a permit is solely dependent upon all information supplied below being compliant with the City of Ballarat Community Local Law 2017. The Regulatory Services Section reserves the right to refuse the applicant a permit after due consideration of this application.

Local Law (Activity) Permit Application



Applicant Details:

Applicant's Name: _____

Company Name: _____ Trading as: _____

OR

Community Group Name: _____

Address: _____

Postal address: _____

Telephone: _____ Mobile: _____

Email: _____

Permit Details:

Address of Premises where Permit sought: _____

Details of space required on (please tick) Road Footpath Reserve

Traffic Management Plan attached (if required): Yes: No:

Traffic Management Plan Completed By: _____

Type of Permit: Commercial Activity: Non Commercial Activity:

The *Fundraising Act 1998* defines a fundraiser as any person or organisation, including a business, that collects money for a beneficiary, cause or thing, rather than solely for their own profit or commercial benefit. This includes collecting food, clothes and other items on behalf of a person or organisation.

Commencement date and time: _____

Completion date and time: _____

Details of activity: _____

A fee may apply (see the City of Ballarat website for further details). Please provide a full description and further details of the proposed activity on the reverse side of this form and attach any supporting documentation (i.e. Certificate of Currency, Company Profile, letters or other information)

Certificate of Currency of Public Liability Insurance attached Yes No

Minimum coverage of \$20 million with the City of Ballarat as an interested party (mandatory requirement)

Processing & Payment Details:

Please forward applications to info@ballarat.vic.gov.au or post to City of Ballarat PO Box 655, Ballarat VIC 3353. Once your application has been assessed and a decision made for a permit to be granted, an invoice will be sent out for payment (if applicable).

I hereby undertake to comply with requirements of the City of Ballarat Community Local Law 2017 in relation to public safety and amenity in public places. I will abide by any special conditions as required on the permit issued and by an authorised officer of Council.

Applicant's signature: _____ Date: _____

