



***C4 Instrument of Delegation (Delegated Committees)***

**Ballarat City Council**

**Instrument of Delegation**

**Her Majesty's Theatre Board  
Delegated Committee**



### Instrument of Delegation

Ballarat City Council (**Council**) delegates to each person who is from time to time appointed as a member of the Delegated Committee established by resolution of Council passed on 24 March 2021 and known as the *Her Majesty's Theatre Board Delegated Committee (the Committee)*, the powers and functions set out in the Schedule, and declares that:

- 1. this Instrument of Delegation is authorised by a resolution (R60/21) of Council passed on 24 March 2021;
- 2. a delegate can only exercise the delegations contained in this Instrument of Delegation while acting as a member of the Committee at a meeting of the Committee;
- 3. the delegation:
  - 3.1 comes into force immediately the common seal of Council is affixed to this Instrument of Delegation;
  - 3.2 remains in force until Council resolves to vary or revoke it; and
  - 3.3 is to be exercised in accordance with the guidelines or policies which Council from time to time adopts; and
- 4. all members of the Delegated Committee will have voting rights on the Delegated Committee.
  - 4.1 Council Officers who attend the meetings of the Committee are to provide advice and support the Committee and are not classed as Committee members.

Date: 24 March 2021

**The Common Seal of Ballarat City Council**  
was affixed by authority of the Council in the  
presence of:

)  
)  
)



.....  
*[Signature]*

Mayor/Councillor

.....  
*[Signature]*

Chief Executive Officer

## SCHEDULE

### **Powers and functions**

To exercise Council's functions and powers to perform Council's duties in relation to the management of the Her Majesty's Theatre Board Delegated Committee, and for those purposes:

Her Majesty's Theatre Board Delegated Committee has been established by Council to provide industry advice regarding the Her Majesty's Theatre and on priorities for performing arts and activities that will enhance the role of Ballarat as a place for performing arts. The Board also makes recommendations to Council for funding projects through the Arts Grants program.

1. to function in accordance with the Council Terms of Reference;
2. to provide advice and recommendations to Council on the development of strategies, policies and projects pertaining to Her Majesty's Theatre and the performing arts in Ballarat;
3. to promote the participation of Her Majesty's Theatre and the performing arts in strategic planning and development activities within the municipality;
4. to support the City of Ballarat in its leadership role in the performing arts;
5. to support the work of the Council, in particular Her Majesty's Theatre and the performing arts in developing partnerships with the wider community and government sector to promote and develop the performing arts in the municipality;
6. to make recommendations regarding the expenditure of grant monies and contracts undertaken to further Her Majesty's Theatre and the performing arts activities in the municipality; and
7. to do all things necessary or convenient to be done for or in connection with the performance of those functions, duties and powers.

### **Exceptions, conditions and limitations**

The members of the Delegated Committee are not authorised by this Instrument to:

1. enter into contracts, or incur expenditure, for an amount and;
2. exercise the powers which, under section 11(2) of the *Local Government Act 2020*, cannot be delegated.

