NOTICE IS HEREBY GIVEN THAT A MEETING OF BALLARAT CITY COUNCIL WILL BE HELD IN THE COUNCIL CHAMBER, TOWN HALL, STURT STREET, BALLARAT ON WEDNESDAY 2 OCTOBER 2019 AT 7:00PM.

This meeting is being broadcast live on the internet and the recording of this meeting will be published on council’s website www.ballarat.vic.gov.au after the meeting.

Members of the public attending this meeting may be filmed. By remaining in the public gallery once the meeting commences, members of the public give their consent to being filmed, and for the recording of them to be made publicly available and used by council.

Information about the broadcasting and publishing recordings of council meetings is available in council’s broadcasting and publishing recordings of council meetings procedure which is available on the council’s website.

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The next Ordinary Meeting of the Ballarat City Council will be held on Wednesday 30 October 2019.
1. OPENING DECLARATION

Councillors:  "We, the Councillors of the City of Ballarat, declare that we will carry out our duties in the best interests of the community, and through collective leadership will maintain the highest standards of good governance."

Mayor:  "I respectfully acknowledge the Wadawurrung and Dja Dja Wurrung People, the traditional custodians of the land, and I would like to welcome members of the public in the gallery."

2. APOLOGIES FOR ABSENCE

3. DISCLOSURE OF INTEREST

4. CONFIRMATION OF MINUTES

5. MATTERS ARISING FROM THE MINUTES
6. PUBLIC QUESTION TIME

Note – all public representations will be heard before each item on the agenda.

**QUESTION TIME**

- Question Time will be for a period of 30 minutes;
- Questions submitted must begin with the submitters name and suburb;
- No person may submit more than two questions at any one meeting;
- If two questions are submitted, the second question may be deferred until all other questions have been asked, or may not be asked if the time allotted for public question time has expired.
- A question may be disallowed if the chair determines that it:
  - Relates to a matter outside of Councils responsibility;
  - Is defamatory, indecent, abusive, offensive, irrelevant, trivial or objectionable in language or substance;
  - Deals with a subject matter already answered;
  - Is aimed at embarrassing a Councillor or a member of Council Staff;
  - Relates to personnel matters;
  - Relates to the personal hardship of any resident or rate payer;
  - Relates to industrial matters;
  - Relates to contractual matters;
  - Relates to proposed developments;
  - Relates to legal advice;
  - Relates to matters affecting the security of Council property; and/or
  - Relates to any other matter which Council considers would prejudice Council or any other person.
- A Councillor or the Chief Executive Officer may require a question to be put on notice. If a question is taken on notice, the answer to it must be incorporated in the minutes of Council and a written copy of the answer sent to the person who asked the question: and
- A Councillor or the Chief Executive Officer may advise Council that an answer should be given in a meeting closed to members of the public and why.

**PUBLIC SUBMISSIONS**

1. Representatives must register by 4:30pm on the day of a Council meeting by contacting the City of Ballarat on (03) 5320 5875. No unregistered public representative will be allowed to speak.
2. The Representative will be given three to five minutes to address the meeting, with extension of time at the discretion of the Chair.
3. Any Councillor can ask questions of the Representative.
4. The Chair may ask the number of representatives on any particular Agenda item.
5. All representations must relate to items on the Agenda and will be heard prior to each respective Agenda item.
7. REPORTS FROM COMMITTEES/COUNCILLORS

8. CHIEF EXECUTIVE OFFICER REPORT

8.1. CHIEF EXECUTIVE OFFICER REPORT

Division: Executive Unit
Director: Justine Linley
Author/Position: Justine Linley – Chief Executive Officer

OFFICER RECOMMENDATION

Council resolves to:

1. Receive and note the CEO’s Operational Report.

EXECUTIVE SUMMARY

The CEO’s Operational Report highlights issues and outcomes affecting the organisation’s performance as it delivers services and implements the Council’s strategies and policy decisions.

RATIONALE

The Council of the City of Ballarat is responsible for setting the municipality’s strategic direction. The CEO of the City of Ballarat is the sole employee of the Council and is responsible for establishing the organisational structure and resource implementation to achieve the objectives set by the Council. This operational report provides a greater level of access to not only the organisation’s achievements, but also the challenges and issues confronting staff and officers in the delivery of services.

Key achievements, projects and events delivered:

National Aboriginal and Torres Strait Islander and Children’s Day
The City of Ballarat is part of the Better Outcomes Network, which formed in 2012 in response to evidence that showed Aboriginal and Torres Strait Islander children were not achieving the same health, educational and developmental outcomes as their mainstream peers. National Aboriginal and Torres Strait Islander Children’s Day celebrates the strengths and culture of Aboriginal and Torres Strait Islander children. On August 4, the Network collaboratively held a Children’s Day event at Russell Square, with the City of Ballarat providing a story-time session, playgroup activities and information about kindergarten, Early Start Kindergarten, playgroups, maternal and child health, and other early years services. The success of this event reflects the strength of the network and the robust partnerships in place.

Maternal Child and Family Health Nurse National Conference
City of Ballarat MCH Nurse Ellyse Reus presented at the Maternal Child and Family Health Nurse National Conference in Sydney in August. Ellyse’s session was on her Master’s research and literature review on screen exposure impact and current recommendations for young children.
**Ordinary Council Meeting Agenda**

2 October 2019

**Victorian Country Short Course Championships**
The Ballarat Aquatic & Lifestyle Centre welcomed competitors and spectators from across the state for the Victorian Country Short Course Championships on August 17-18. There were 602 competitors across the two days, with more than 1000 spectators each day.

**Sonika Records album launch**
More than 150 people attended the Sonika Records album launch at Karova Lounge on August 18. The event was part of the Sonika Records free new music industry development program for artists aged 12-25 and showcased young emerging acts on the iconic Karova stage to friends, family, fans and local live music industry. This project was made possible due to State Government funding through FReeZA.

**George Devine Treloar memorial**
Lis Johnson’s George Devine Treloar memorial was installed in the Sturt Street Gardens on September 6. The September 8 unveiling was followed by a celebratory community event at Civic Hall featuring dance and music from the Victorian Pontian Greek community.

**Mindshop Excellence Program**
In August, the City of Ballarat hosted five Year 10 St Patrick’s College students as part of the Mindshop Excellence Program, organised by Commerce Ballarat as part of B31 Ballarat Business Month. The structured five-day work experience program sees students placed with a host organisation where they work towards solving a real problem within that organisation. The St Patrick’s students were given the task of “increasing engagement with the new resident program” coordinated by Council’s Economic Development division.

**Building Ballarat Capital Works and Tender opportunities event**
The City of Ballarat hosted a public breakfast event on August 20 targeting those in the building, construction and civil works industry to provide an overview of Council’s forthcoming capital works opportunities and to encourage local business to bid for work. Staff from across the organisation presented on capital projects, provided advice and tips on how to tender for maximum success, and asked for feedback about the tender process and how it might improve. Council’s partners from GROW Ballarat and the Victorian Industry Capability Network also presented on tender opportunities.

**Ongoing community consultation:**
**Integrated Transport Plan**
In recent months, both the Walking and Pedestrian Network and Bus discussion papers opened for community consultation. This followed on from the Rail Network paper which was released in July. This is the first stage of developing a new long-term vision for the transport network in Ballarat, including connections to the region.

**Dowling Forest Precinct Planning Controls Review**
The Dowling Forest Precinct Planning Controls Review 2019 draft report was available for public comment until early August. The purpose of the report is to identify and understand the issues associated with the current town planning controls, and to explore possible planning scheme solutions. One-on-one meetings are now being held with landholders and stakeholders to discuss any outstanding issues and options.

**Miners Rest Draft Plan**
Following consultation on the Miners Rest Draft Plan, Council staff have made final changes to the plan in consultation with members of the community and the Committee for Miners Rest. Council staff have been meeting with stakeholders one-on-one to progress on any unresolved matters, including a workshop with members of the Committee for Miners Rest.
Latrobe Street Saleyards Precinct Urban Renewal Plan
A Background Analysis Paper containing community feedback and desktop research was released for community consultation until mid-August. A council officer working group has been established to consider cross-divisional approaches to the treatment of Crown Land, heritage, contamination and decommissioning arrangements. Next steps include the preparation of a Summary Paper outlining consultation updates, preferred land uses and recommended actions prior to the production of a draft Latrobe St Saleyards Framework plan, wider community consultation and a planning scheme amendment.

Ongoing projects, initiatives and works:

Bakery Hill and Bridge Mall Urban Renewal Project
Stage three of community consultation on the Bakery Hill and Bridge Mall Urban Renewal Plan was undertaken between 26 August and 20 September. Community engagement activities were held at Council’s pop-up shop in the Bridge Mall plus the Bridge Mall Farmers’ Market. Submissions could also be lodged online via email or the mySay website.

Affordable Housing Strategy
Background work which will inform a future Affordable Housing Strategy has commenced with the preparation of research into supply and demand for affordable housing across the Municipality. This research will ultimately be used to inform the Compact City Housing Plan.

LEGISLATION, COUNCIL PLAN, STRATEGIES AND POLICY IMPACTS

- Charter of Human Rights and Responsibilities Act 2006
- City of Ballarat Council Plan 2017 – 2021

REPORTING AND COMPLIANCE STATEMENTS

<table>
<thead>
<tr>
<th>Implications</th>
<th>Considered in Report?</th>
<th>Implications Identified?</th>
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<tbody>
<tr>
<td>Human Rights</td>
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<td>No</td>
</tr>
<tr>
<td>Social/Cultural</td>
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<td>Environmental/Sustainability</td>
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<td>Risk Management</td>
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<td>Implementation and Marketing</td>
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<tr>
<td>Evaluation and Review</td>
<td>No</td>
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</tbody>
</table>

Human Rights – It is considered that this report does not impact on any human rights identified in the Charter of Human Rights and Responsibilities Act 2006.

Financial/Resources – No additional financial implications have arisen from the preparation of a CEO Operational Report.

OFFICERS DECLARATIONS OF INTEREST

Council Officers affirm that no direct or indirect interests need to be declared in relation to the matter of this Report.
REFERENCE DOCUMENTS

- Nil

ATTACHMENTS

- Nil
9. ASSEMBLIES OF COUNCILLORS

9.1. ASSEMBLIES OF COUNCILLORS

Division: Business Services
Director: Glenn Kallio
Author/Position: Sarah Anstis - Administration Officer Statutory Compliance

OFFICER RECOMMENDATION

Council resolves to approve the report on Assemblies of Councillors as listed:
- 28 June 2019 Disability Advisory Committee
- 12 August 2019 Community Safety Advisory Committee
- 17 August 2019 Eureka Centre Community Advisory Committee
- 28 August 2019 Council Agenda Review Briefing
- 30 August 2019 Disability Advisory Committee
- 4 September 2019 Strategic Briefing
- 11 September 2019 Community Development Councillor Portfolio
- 18 September 2019 Council Agenda Review Briefing

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with copies of Assembly of Councillor Records as required under section 80A(2) of the Local Government Act 1989.

RATIONALE

Section 80A(2) of the Local Government Act 1989 requires the record of an Assembly of Councillors to be reported at an Ordinary Council meeting. Assembly of Councillors Records are attached to this report.

LEGISLATION, COUNCIL PLAN, STRATEGIES AND POLICY IMPACTS

- Charter of Human Rights and Responsibilities Act 2006;
- Local Government Act 1989; and
- City of Ballarat Council Plan 2017-2021.

REPORTING AND COMPLIANCE STATEMENTS

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<th>Implications Identified?</th>
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<tr>
<td>Social/cultural</td>
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<td>Financial/Resources</td>
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<td>Implementation and Marketing</td>
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<tr>
<td>Evaluation and Review</td>
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</table>
Human Rights - It is considered that this report does not impact on any human rights identified in the *Charter of Human Rights and Responsibilities Act 2006*.

Social/Cultural - The inclusion of the attached Assembly of Councillor Records in the Council Agenda and the availability to the community increase awareness of the activities of Council and could increase community involvement in decision making at Council level.

Risk Management - There are implications with regards to Council’s compliance with the *Local Government Act 1989* if Assembly of Councillor Records are not reported to Council.

OFFICERS DECLARATIONS OF INTEREST

Council Officers affirm that no direct or indirect interests need to be declared in relation to the matter of this Report.

REFERENCE DOCUMENTS

- Nil

ATTACHMENTS

1. 28 June 2019 Disability Advisory Committee [9.1.1 - 2 pages]
2. 12 August 2019 Community Safety Advisory Committee [9.1.2 - 1 page]
3. 17 August 2019 Eureka Centre Community Advisory Committee [9.1.3 - 2 pages]
4. 28 August 2019 Council Agenda Review Briefing [9.1.4 - 2 pages]
5. 30 August 2019 Disability Advisory Committee [9.1.5 - 1 page]
6. 4 September 2019 Strategic Briefing [9.1.6 - 2 pages]
7. 11 September 2019 Community Development Councillor Portfolio [9.1.7 - 1 page]
8. 18 September 2019 Council Agenda Review Briefing [9.1.8 - 2 pages]
ASSEMBLY OF COUNCILLORS RECORD

This record must be completed by the attending Council Officer and returned to the Statutory Compliance Unit within 48 hours after the meeting for recording in the register.

<table>
<thead>
<tr>
<th>Description of meeting:</th>
<th>Disability Advisory Committee</th>
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<tbody>
<tr>
<td>Date of meeting:</td>
<td>28 June 2019</td>
</tr>
<tr>
<td>Start time:</td>
<td>12.30pm</td>
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<tr>
<td>Finish time:</td>
<td>2.00pm</td>
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</table>

Councillors present:
Cr Belinda Coates

Apologies:

Council staff present:
Pete Appleton, Executive Manager Engaged Communities
Phil Cutts, Rural Access Officer
Andrew Gray, Deaf Access Officer

Other attendees present:
Vincent McDonald, Ken Gunning, Rebecca Paton, Cathryn Ryan, Sharon Eacott, Faye Baxter, Narelle Mason

Conflict of Interests:
Pursuant to Sections 77, 78 and 79 of the Local Government Act 1989 (as amended), if a Councillor has a conflict of interest in a matter which is to be considered or discussed at a meeting, the Councillor must, if he or she is attending the meeting, disclose the conflict of interest.

A Councillor who has declared a conflict of interest, must leave the meeting and remain outside the room while the matter is being considered, or any vote is taken.

Vincent advised he had been employed as a contractor to draw up a design for the North Gardens Adult Changing Place and did not take place in that discussion item.

Matters Considered: *Provide dots points of matters discussed.*

- Confirmation of Minutes 3 May 2019
- Civic Hall Tour
- Marveloo at Mars Stadium
- Her Majesty’s Access
- Correspondence from Jan McIvor submitting her resignation from DAC
- Update from Julie-Ann Zajac provided via email re recruitment of Diversity & Inclusion Officer
- DAC Survey Presentation
- Future Funding
- Ballarat Disability Parking Permits Simplifying
- Deaf Access Update
- Womwookarung Regional Park – Trailrider
- Ballarat Public Transport
- Mobility Map
- Other Business
<table>
<thead>
<tr>
<th>Signed:</th>
<th>Position: Rural Access Officer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name: Phil Cutts</td>
<td>Date: 10 July 2019</td>
</tr>
</tbody>
</table>
ASSEMBLY OF COUNCILLORS RECORD

This record must be completed by the attending Council Officer and returned to the Statutory Compliance Unit within 48 hours after the meeting for recording in the register.

Description of meeting: Community Safety Advisory Committee
Date of meeting: Wednesday 12th August 2019
Start time: 9.00am
Finish time: 10.00am

Councillors present:
Cr Des Hudson

Apologies:
Cr Belinda Coates, Germaine Davey, Bridge Mall Traders, Michael Flynn, SportsCentral

Council staff present:
Amanda Collins, Belinda Hynes, Pete Appleton

Other attendees present:
Mark Sultana, Department of Justice and Community Safety, Stacey Oliver, YMCA, Philippa Cane, Ballarat Community Health, Marianne Hendron, Women’s Health Grampians, Jerry van Delft, Federation University, Liam McKie, Student, Ballarat Health Services

Conflict of Interests:
Pursuant to Sections 77, 78 and 79 of the Local Government Act 1989 (as amended), if a Councillor has a conflict of interest in a matter which is to be considered or discussed at a meeting, the Councillor must, if he or she is attending the meeting, disclose the conflict of interest.
A Councillor who has declared a conflict of interest, must leave the meeting and remain outside the room while the matter is being considered, or any vote is taken.

Matters Considered: *Provide dots points of matters discussed.
- Confirmation of Minutes of June 2019
- Correspondence In
- Correspondence Out
- Presentation by Stacey Oliver,
- General Business: White Ribbon Day Discussion, Safer CBD Connection Project, Terms of Reference Update, Community Representative EOI

Record completed by:
Signed: 
Position: Community Safety and Wellbeing Officer
Name: Amanda Collins
Date: 26/08/2019
**ASSEMBLY OF COUNCILLORS RECORD**

This record must be completed by the attending Council Officer and returned to the Statutory Compliance Unit within 48 hours after the meeting for recording in the register.

<table>
<thead>
<tr>
<th>Description of meeting:</th>
<th>Eureka Centre Community Advisory Committee</th>
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</thead>
<tbody>
<tr>
<td>Date of meeting:</td>
<td>17/08/2019</td>
</tr>
<tr>
<td>Start time:</td>
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<td>Finish time:</td>
<td>1.00pm</td>
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<table>
<thead>
<tr>
<th>Councillors present:</th>
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<tbody>
<tr>
<td>Mayor Cr Samantha McIntosh (Chair from 10.14am to 1pm)</td>
</tr>
<tr>
<td>Deputy Mayor Cr Jim Rinaldi (Acting Chair from 9am to 10.13am)</td>
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<tr>
<td>Cr Daniel Moloney</td>
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<tr>
<th>Apologies:</th>
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<tbody>
<tr>
<td>Angelique Lush - Director Development and Planning</td>
</tr>
<tr>
<td>Fred Cahir – Community representative</td>
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<thead>
<tr>
<th>Council staff present:</th>
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</thead>
<tbody>
<tr>
<td>Jeff Johnson - Executive Manager Events and the Arts</td>
</tr>
<tr>
<td>Anthony Camm - Manager Eureka Centre</td>
</tr>
<tr>
<td>Catherine McLay – Heritage Project Officer</td>
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</tbody>
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<table>
<thead>
<tr>
<th>Other attendees present:</th>
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</thead>
<tbody>
<tr>
<td>Community representatives: Ron Egeberg, Serena Eldridge, Samantha Fabry, Mary-Rose McLaren, Phillip Moore</td>
</tr>
<tr>
<td>Visitors: Richard Baum (facilitator)</td>
</tr>
</tbody>
</table>

**Conflict of Interests:**

Pursuant to Sections 77, 78 and 79 of the *Local Government Act 1989* (as amended), if a Councillor has a conflict of interest in a matter which is to be considered or discussed at a meeting, the Councillor must, if he or she is attending the meeting, disclose the conflict of interest.

A Councillor who has declared a conflict of interest, must leave the meeting and remain outside the room while the matter is being considered, or any vote is taken.

<table>
<thead>
<tr>
<th>Name of person(s) declaring the conflict</th>
<th>Type &amp; details declared</th>
<th>Left Meeting</th>
<th>Time left</th>
<th>Time returned</th>
</tr>
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<tbody>
<tr>
<td>Nil</td>
<td>Nil</td>
<td>N/A</td>
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</table>

**Matters Considered:** *Provide dots points of matters discussed*

- The Acting Chair welcomed committee members and asked for conflict of interest declarations. There were none;
- The Acting Chair welcomed facilitator, Richard Baum, who introduced the agenda and reviewed the planning framework;
- Catherine McLay spoke about the Interpretation Plan and members discussed it;
- The Chair arrived, welcomed the committee and spoke about the value of its work;
- Richard Baum reviewed the committee’s work to date and introduced its role in strategic planning, and the committee developed strategic actions in response to the 2030 Vision;
- The Chair thanked committee members and closed the meeting

<table>
<thead>
<tr>
<th>Record completed by:</th>
<th>Anthony Camm</th>
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</thead>
<tbody>
<tr>
<td>Signed:</td>
<td>[Signature]</td>
</tr>
<tr>
<td>Position:</td>
<td>Eureka Centre Manager</td>
</tr>
<tr>
<td>Name: Anthony Camm</td>
<td>Date: 17/08/2019</td>
</tr>
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</table>
# ASSEMBLY OF COUNCILLORS RECORD

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<table>
<thead>
<tr>
<th>Description of meeting:</th>
<th>Council Agenda Review Briefing</th>
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<td>Date of meeting:</td>
<td>28 August 2019</td>
</tr>
<tr>
<td>Start time:</td>
<td>6.35pm</td>
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<tr>
<td>Meeting Suspended</td>
<td>7.00pm</td>
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<tr>
<td>Meeting Recommenced</td>
<td>8.30pm</td>
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<tr>
<td>Finish time:</td>
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<table>
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<th>Councillors present:</th>
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</thead>
<tbody>
<tr>
<td>Cr Jim Rinaldi</td>
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<tr>
<td>Cr Grant Tillett</td>
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<tr>
<td>Cr Des Hudson</td>
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<tr>
<td>Cr Daniel Moloney</td>
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<tr>
<td>Cr Mark Harris</td>
</tr>
<tr>
<td>Cr Samantha McIntosh</td>
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<tr>
<td>Cr Belinda Coates</td>
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<tr>
<td>Cr Ben Taylor</td>
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<th>Apologies:</th>
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<tbody>
<tr>
<td>Cr Amy Johnson</td>
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<table>
<thead>
<tr>
<th>Council staff present:</th>
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<tbody>
<tr>
<td>Justine Linley – Chief Executive Officer</td>
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<tr>
<td>Glenn Kallio – Director Business Services</td>
</tr>
<tr>
<td>Terry Demeo – Director Infrastructure and Environment</td>
</tr>
<tr>
<td>Neville Ivey – Director Community Development</td>
</tr>
<tr>
<td>Cameron Cahill – Director Innovation and Organisational Improvement</td>
</tr>
<tr>
<td>Angelique Lush – Director Development and Planning</td>
</tr>
<tr>
<td>Natalie Robertson – Executive Manager Development Facilitation Du</td>
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<table>
<thead>
<tr>
<th>Other attendees present:</th>
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<tbody>
<tr>
<td>Nil</td>
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## Conflict of Interests:

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<tbody>
<tr>
<td>Nil</td>
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## Matters Considered: *Provide dots points of matters discussed.*

**Portfolio Matters**

**Updates for Councillors**

- Design Studio and Design Led City team to advance Vic Park plans

**Review of Draft Council Agenda 11 September 2019**

- Chief Executive Officer Report
- Assemblies of Councillors
- Dowling Road – Sealing Request Following Petition
- January 26
- Heritage Report
- Adoption of Annual Statements for 2018/19
- Carryovers 2019/20
- Outstanding Question Time Items

**Items in Camera**
- Licence Deed – Carngham Road Bunkers Hill
- Creswick Road Carpark
- Car Parking Technology

---

**Record completed by:**

<table>
<thead>
<tr>
<th>Signed: Glenn Kallio</th>
<th>Position: Director Business Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name: Glenn Kallio</td>
<td>Date: 30 August 2019</td>
</tr>
</tbody>
</table>
## ASSEMBLY OF COUNCILLORS RECORD

This record must be completed by the attending Council Officer and returned to the Statutory Compliance Unit within 48 hours after the meeting for recording in the register.

<table>
<thead>
<tr>
<th>Description of meeting:</th>
<th>Disability Advisory Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date of meeting:</td>
<td>30 August 2019</td>
</tr>
<tr>
<td>Start time:</td>
<td>12.30pm</td>
</tr>
<tr>
<td>Finish time:</td>
<td>2.00pm</td>
</tr>
</tbody>
</table>

**Councillors present:**
Cr Belinda Coates

**Apologies:**

**Council staff present:**
Pete Appleton, Executive Manager Engaged Communities
Phil Cutts, Rural Access Officer
Sandra Kennedy, Community Development Support Officer

**Other attendees present:**
Vincent McDonald, Ken Gunning, Sharon Eacott, Robyn Hall, Narelle Mason, Rebecca Paton

### Conflict of Interests:

Pursuant to Sections 77, 78 and 79 of the Local Government Act 1989 (as amended), if a Councillor has a conflict of interest in a matter which is to be considered or discussed at a meeting, the Councillor must, if he or she is attending the meeting, disclose the conflict of interest.

A Councillor who has declared a conflict of interest, must leave the meeting and remain outside the room while the matter is being considered, or any vote is taken.

Nil

### Matters Considered:

"Provide dots points of matters discussed."

- Confirmation of Minutes 28 June 2019
- Parking Permits
- Her Majesty Theatre Access
- Correspondence Out
- DAC Media Opportunities
- City of Ballarat Urban Renewal – Bakery Hill and Bridge Mall
- Employment of People with a Disability in Council
- Wendouree Sports & Events Tour
- Footpath Design Solutions
- Interviews for new DAC members
- Adult Changing Places
- Other Business

**Record completed by:**

<table>
<thead>
<tr>
<th>Signed:</th>
<th>Name: Phil Cutts</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Position: Rural Access Officer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date: 10 Sept 2019</td>
</tr>
</tbody>
</table>

Assembly of Councillors Record Page 1 of 2
ASSEMBLY OF COUNCILLORS RECORD

This record must be completed by the attending Council Officer and returned to the Statutory Compliance Unit within 48 hours after the meeting for recording in the register.

<table>
<thead>
<tr>
<th>Description of meeting:</th>
<th>Strategic Briefing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date of meeting:</td>
<td>4 September 2019</td>
</tr>
<tr>
<td>Start time:</td>
<td>6:39pm</td>
</tr>
<tr>
<td>Finish time:</td>
<td>10:45pm</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Councillors present:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cr Daniel Moloney</td>
</tr>
<tr>
<td>Cr Ben Taylor</td>
</tr>
<tr>
<td>Cr Grant Tillett (left at 9.55pm)</td>
</tr>
<tr>
<td>Cr Jim Rinaldi</td>
</tr>
<tr>
<td>Cr Amy Johnson (left at 10.15pm)</td>
</tr>
<tr>
<td>Cr Mark Harris</td>
</tr>
<tr>
<td>Cr Samantha McIntosh</td>
</tr>
<tr>
<td>Cr Des Hudson (left at 10.40pm)</td>
</tr>
<tr>
<td>Cr Belinda Coates</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Apologies:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nil</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Council staff present:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Justine Linley – Chief Executive Officer</td>
</tr>
<tr>
<td>Terry Demeo – Director Infrastructure and Environment</td>
</tr>
<tr>
<td>Glenn Kallio – Director Business Services</td>
</tr>
<tr>
<td>Neville Ivey – Director Community Development</td>
</tr>
<tr>
<td>Angelique Lush – Director Development and Planning</td>
</tr>
<tr>
<td>Cameron Cahill – Director Innovation and Organisational Improvement</td>
</tr>
<tr>
<td>Amanda Western - Executive Manager Project Management Office</td>
</tr>
<tr>
<td>Mark Patterson - Executive Manager Sport &amp; Active Living</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Other attendees present:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nil</td>
</tr>
</tbody>
</table>

Conflicts of Interests:
Pursuant to Sections 77, 78 and 79 of the Local Government Act 1989 (as amended), if a Councillor has a conflict of interest in a matter which is to be considered or discussed at a meeting, the Councillor must, if he or she is attending the meeting, disclose the conflict of interest.

A Councillor who has declared a conflict of interest, must leave the meeting and remain outside the room while the matter is being considered, or any vote is taken.

<table>
<thead>
<tr>
<th>Name of person(s) declaring the conflict</th>
<th>Type &amp; details declared</th>
<th>Left Meeting Yes/No</th>
<th>Time left</th>
<th>Time returned</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nil</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Matters Considered:
- Portfolio Updates
- Strategic Briefing Reports
  - Tree Management
- Capital and Projects Presentation
- CBD Developments and Carparking
- Ballarat is Open Strategy – Update
- Community Satisfaction Survey
- Section 173 Agreements
- Waste to Energy Update
- Victoria Park Master Plan and MPavilion

<table>
<thead>
<tr>
<th>Record completed by:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Signed: Glenn Kallio</td>
<td>Position: Director Business Services</td>
</tr>
<tr>
<td>Name: Glenn Kallio</td>
<td>Date: 5 September 2019</td>
</tr>
</tbody>
</table>
**ASSEMBLY OF COUNCILLORS RECORD**

This record must be completed by the attending Council Officer and returned to the Statutory Compliance Unit within 48 hours after the meeting for recording in the register.

<table>
<thead>
<tr>
<th>Description of meeting:</th>
<th>Community Development Councillor Portfolio Meeting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date of meeting:</td>
<td>Tuesday, 10 September 2019</td>
</tr>
<tr>
<td>Start time:</td>
<td>3.30pm</td>
</tr>
<tr>
<td>Finish time:</td>
<td>5.00pm</td>
</tr>
</tbody>
</table>

**Councillors present:**
Cr Belinda Coates, Cr Des Hudson

**Apologies:**

**Council staff present:**
Neville Ivey, Director Community Development
Helen McIntosh, Executive Assistant
Jenny Fink, Executive Manager Learning & Community Hubs

**Other attendees present:**
Nil

**Conflict of Interests:**

Pursuant to Sections 77, 78 and 79 of the *Local Government Act 1989* (as amended), if a Councillor has a conflict of interest in a matter which is to be considered or discussed at a meeting, the Councillor must, if he or she is attending the meeting, disclose the conflict of interest.

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<table>
<thead>
<tr>
<th>Left Meeting [No]</th>
<th>[Time left]</th>
<th>[Time returned]</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nil</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Matters Considered:** *Provide dots points of matters discussed.*

- Minutes of Meeting 9 July 2019
- Presentation on Central Library Plans
- Update on Success of Sebastopol Library Refurbishment
- Youth Hub (BCH)
- Itinerary for ICC Japan
- Upcoming Council Reports & Strategic Briefings
- CHSP Regional Assessment Service
- Media & Comms – All Projects
- Girrabany Update
- Civic Hall Skate Park
- Funding Rural Access Positions
- Memorandum of Understanding BRMC
- Ballarat Friends of Ainao
- Cricket Turf Wickets

**Record completed by:**

Signed: [Signature]
Position: Acting Executive Assistant Director
Community Development

Name: Helen McIntosh
Date: 11 September 2019

Assembly of Councillors Record
ASSEMBLY OF COUNCILLORS RECORD

This record must be completed by the attending Council Officer and returned to the Statutory Compliance Unit within 48 hours after the meeting for recording in the register.

Description of meeting: Council Agenda Review Briefing
Date of meeting: 18 September 2019
Start time: 6:10pm
Finish time: 7:27 pm

Councillors present:
Cr Jim Rinaldi
Cr Grant Tillet
Cr Des Hudson
Cr Daniel Moloney
Cr Mark Harris
Cr Ben Taylor
Cr Samantha McIntosh from 7:15

Apologies: Cr Belinda Coates, Cr Amy Johnson

Council staff present:
Justine Linley – Chief Executive Officer
Stephen Bigarelli – Acting Director Business Services
Terry Demeo – Director Infrastructure and Environment
Pete Appleton – Acting Director Community Development
Cameron Cahill – Director Innovation and Organisational Improvement
Angelique Lush – Director Development and Planning
Darren Sadler – Executive Manager Property Services and Facilities Management
Lisa Kendal – Acting Executive Manager Economic Partnerships
Terry Natt – Principal Planner Strategic Projects

Other attendees present:

Conflict of Interests:
Pursuant to Sections 77, 78 and 79 of the Local Government Act 1989 (as amended), if a Councillor has a conflict of interest in a matter which is to be considered or discussed at a meeting, the Councillor must, if he or she is attending the meeting, disclose the conflict of interest.

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<th>Type &amp; details declared</th>
<th>Left Meeting Yes/No</th>
<th>Time left</th>
<th>Time returned</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nil</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Matters Considered: *Provide dots points of matters discussed.

External Advocacy Requests
- Refugee Community Support/ Program
- Joining the UN Treaty on Prohibition of Nuclear Weapons

Portfolio Matters
Updates from Councillors
- Section 173 Agreements
- Sovereign Hill Aura Show

Review of Draft Council Agenda 2 October 2019
- Chief Executive Officer Report
- Assemblies of Councillors
- Wendouree Railway Station Precinct Master Plan
- Ballarat Long Term Growth Options Investigation
- Council Plan Progress Report - Quarter 4
- Good Food for All: Food Strategy 2019-2022
- Intention to Declare Laneway as a Public Highway
- Compassionate Ballarat Charter
- Road Discontinuance Duggan Street
- International Travel
- Road Management Plan 2019 (V6)
- Fast Rail Advocacy Program
- Contracts Special Committee of Council Minutes - 7 August and 28 August 2019
- Outstanding Question Time Items

Items in Camera
- Contracts Special Committee of Council Minutes - 7 August and 28 August 2019
- Disposal of Property
- Alfredton West Development Contribution Review/Lucas Park Funding
- Cycling Australia Road Nats Contract Renewal
- Purchase of Land Ballarat West Growth Corridor, 331 Glenelg Hwy
- Tourism Services Transition Update and Review

Record completed by:

<table>
<thead>
<tr>
<th>Signed: [Signature]</th>
<th>Position: Acting Director Business Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name: Stephen Bigarelli</td>
<td>Date: 19 September 2019</td>
</tr>
</tbody>
</table>