



**Ordinary Council Meeting**

**13 June 2018**

Council Chamber, Town Hall, Sturt Street, Ballarat

**AGENDA**

**Public Copy**

**NOTICE IS HEREBY GIVEN THAT A MEETING OF BALLARAT CITY COUNCIL WILL BE HELD IN THE COUNCIL CHAMBER, TOWN HALL, STURT STREET, BALLARAT ON WEDNESDAY 13 JUNE 2018 AT 7:00PM.**

## AGENDA

**ORDER OF BUSINESS:**

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**The next Ordinary Meeting of the Ballarat City Council will be held on Wednesday 4 July 2018.**

**1. OPENING DECLARATION**

**Councillors:** *"We, the Councillors of the City of Ballarat, declare that we will carry out our duties in the best interests of the community, and through collective leadership will maintain the highest standards of good governance."*

**Mayor:** *"I respectfully acknowledge the Wadawurrung and Dja Dja Wurrung People, the traditional custodians of the land, and I would like to welcome members of the public in the gallery."*

**2. APOLOGIES FOR ABSENCE**

**3. DISCLOSURE OF INTEREST**

**4. CONFIRMATION OF MINUTES**

**5. MATTERS ARISING FROM THE MINUTES**

## 6. PUBLIC QUESTION TIME

Note – all public representations will be heard before each item on the agenda.

### QUESTION TIME

- Question Time will be for a period of 30 minutes;
- Questions submitted must begin with the submitters name and suburb;
- No person may submit more than two questions at any one meeting;
- If two questions are submitted, the second question may be deferred until all other questions have been asked, or may not be asked if the time allotted for public question time has expired.
- A question may be disallowed if the chair determines that it:
  - Relates to a matter outside of Councils responsibility;
  - Is defamatory, indecent, abusive, offensive, irrelevant, trivial or objectionable in language or substance;
  - Deals with a subject matter already answered;
  - Is aimed at embarrassing a Councillor or a member of Council Staff;
  - Relates to personnel matters;
  - Relates to the personal hardship of any resident or rate payer;
  - Relates to industrial matters;
  - Relates to contractual matters;
  - Relates to proposed developments;
  - Relates to legal advice;
  - Relates to matters affecting the security of Council property: and/or
  - Relates to any other matter which Council considers would prejudice Council or any other person.
- A Councillor or the Chief Executive Officer may require a question to be put on notice. If a question is taken on notice, the answer to it must be incorporated in the minutes of Council and a written copy of the answer sent to the person who asked the question: and
- A Councillor or the Chief Executive Officer may advise Council that an answer should be given in a meeting closed to members of the public and why.

### PUBLIC SUBMISSIONS

1. Representatives must register by 4:30pm on the day of a Council meeting by contacting the City of Ballarat on (03) 5320 5875. No unregistered public representative will be allowed to speak.
2. The Representative will be given three to five minutes to address the meeting, with extension of time at the discretion of the Chair.
3. Any Councillor can ask questions of the Representative.
4. The Chair may limit the number of representatives on any particular Agenda item.
5. All representations must relate to items on the Agenda and will be heard prior to each respective Agenda item.

## 7. REPORTS FROM COMMITTEES/COUNCILLORS

### 8. ASSEMBLIES OF COUNCILLORS

#### 8.1. ASSEMBLIES OF COUNCILLORS

**Division:** Business Services  
**Director:** Glenn Kallio  
**Author/Position:** Sarah Anstis - Governance Administration Officer

#### OFFICER RECOMMENDATION

Council resolves to approve the report on Assemblies of Councillors as listed:

- 8 May 2018 Finance Committee
- 9 May 2018 Council Agenda Review Briefing
- 16 May 2018 Strategic Briefing
- 25 May 2018 Community Development Councillor Portfolio Meeting

#### EXECUTIVE SUMMARY

The purpose of this report is to provide Council with copies of Assembly of Councillor Records as required under section 80A(2) of the *Local Government Act 1989*.

#### RATIONALE

Section 80A(2) of the *Local Government Act 1989* requires the record of an Assembly of Councillors to be reported at an Ordinary Council meeting. Assembly of Councillors Records are attached to this report.

#### LEGISLATION, COUNCIL PLAN, STRATEGIES AND POLICY IMPACTS

- *Charter of Human Rights and Responsibilities Act 2006*;
- *Local Government Act 1989*; and
- City of Ballarat Council Plan 2017-2021.

#### REPORTING AND COMPLIANCE STATEMENTS

Implications	Considered in Report?	Implications Identified?
Human Rights	Yes	No
Social/cultural	Yes	Yes
Environmental/Sustainability	No	No
Economic	No	No
Financial/Resources	No	No
Risk Management	Yes	Yes
Implementation and Marketing	No	No
Evaluation and Review	No	No

**Human Rights** - It is considered that this report does not impact on any human rights identified in the *Charter of Human Rights and Responsibilities Act 2006*.

**Social/Cultural** - The inclusion of the attached Assembly of Councillor Records in the Council Agenda and the availability to the community increase awareness of the activities of Council and could increase community involvement in decision making at Council level.

**Risk Management** - There are implications with regards to Council's compliance with the *Local Government Act 1989* if Assembly of Councillor Records are not reported to Council.

## **OFFICERS DECLARATIONS OF INTEREST**

Council Officers affirm that no direct or indirect interests need to be declared in relation to the matter of this Report.

## **REFERENCE DOCUMENTS**

- Nil

## **ATTACHMENTS**

1. 8 May 2018 Finance Committee **[8.1.1]**
2. 9 May 2018 Agenda Review Briefing **[8.1.2]**
3. 16 May 2018 Strategic Briefing **[8.1.3]**
4. 25 May 2018 Community Development Councillor Portfolio Meeting **[8.1.4]**

## ASSEMBLY OF COUNCILLORS RECORD

This record must be completed by the attending Council Officer and returned to the Statutory Compliance Unit within 48 hours after the meeting for recording in the register.

<b>Description of meeting:</b>	Finance Committee
<b>Date of meeting:</b>	8 May 2018
<b>Start time:</b>	4.05pm
<b>Finish time:</b>	4.50pm

<b>Councillors present:</b>
Cr Grant Tillett Cr Daniel Moloney (arrived at 4.15pm) Cr Mark Harris
<b>Apologies:</b>
Cr Belinda Coates Cr Jim Rinaldi
<b>Council staff present:</b>
Glenn Kallio – Director Business Services
<b>Other attendees present:</b>

<b>Conflict of Interests:</b>				
Pursuant to Sections 77, 78 and 79 of the <i>Local Government Act 1989</i> (as amended), if a Councillor has a conflict of interest in a matter which is to be considered or discussed at a meeting, the Councillor must, if he or she is attending the meeting, disclose the conflict of interest.				
A Councillor who has declared a conflict of interest, must leave the meeting and remain outside the room while the matter is being considered, or any vote is taken.				
Name of person(s) declaring the conflict	Type & details declared	Left Meeting Yes/No	Time left	Time returned

<b>Matters Considered:</b> <i>*Provide dots points of matters discussed.</i>
• 2018/19 Draft Budget – Rates and Revaluation

<b>Record completed by:</b>	
<b>Signed:</b> 	<b>Position:</b> Director Business Services
<b>Name:</b> Glenn Kallio	<b>Date:</b> 15 May 2018

  
 15 MAY 2018  
 BY: 

## ASSEMBLY OF COUNCILLORS RECORD

This record must be completed by the attending Council Officer and returned to the Statutory Compliance Unit within 48 hours after the meeting for recording in the register.

<b>Description of meeting:</b>	Council Agenda Review Briefing
<b>Date of meeting:</b>	9 May 2018
<b>Start time:</b>	6:00pm
<b>Finish time:</b>	9.50pm

<b>Councillors present:</b>
Cr Jim Rinaldi Cr Daniel Moloney Cr Grant Tillett Cr Ben Taylor Cr Mark Harris Cr Des Hudson Cr Amy Johnson
<b>Apologies:</b>
Cr Samantha McIntosh (rang into meeting at 7.03pm) Cr Belinda Coates
<b>Council staff present:</b>
Justine Linley – Chief Executive Officer Terry Demeo – Director Infrastructure and Environment Angelique Lush – Director Development and Planning Neville Ivey – Director Community Development Glenn Kallio – Director Business Services Cameron Gray – Director Innovation and Organisational Improvement Amy Boyd – Executive Manager Regulatory Services Jenny Fink – Executive Manager Learning & Community Hubs James Guy – Executive Manager Economic Partnerships
<b>Other attendees present:</b>

<b>Conflict of Interests:</b>				
Pursuant to Sections 77, 78 and 79 of the <i>Local Government Act 1989</i> (as amended), if a Councillor has a conflict of interest in a matter which is to be considered or discussed at a meeting, the Councillor must, if he or she is attending the meeting, disclose the conflict of interest.				
A Councillor who has declared a conflict of interest, must leave the meeting and remain outside the room while the matter is being considered, or any vote is taken.				
Name of person(s) declaring the conflict	Type & details declared	Left Meeting Yes/No	Time left	Time returned
Cr Amy Johnson	State and Federal Elections Policy	Yes	8.45pm	8.55pm



**Matters Considered:** *\*Provide dots points of matters discussed.*

**Section A – Updates for Councillors**

- Insurance for Community Hall
- Weed Cutting Options into the Future

**Section B – Review of Draft Council Agenda 23 May 2018**

- Assemblies of Councillors
- CBD Car Parking Update
- PLP201838 2 Middlin Street Brown Hill
- PLP/2004/355/A 9367C Western Highway Warrenheip
- Intercultural City Strategic Plan 2018-2021
- Recommendation for Commission of Artwork for Main Road
- Gillies Road - Speed Limit and Road Safety
- State and Federal Elections Policy
- Heritage Restoration Loan Application - 803 Macarthur Street, Ballarat Central
- Streaming of Council Meetings
- Terms of Reference - Her Majesty's Theatre
- Adoption of the S6 Instrument of Delegation - Members of Staff
- S11A Instrument of Appointment and Authorisation (Planning and Environment Act 1987)
- Outstanding Question Time Items

**Items in Camera**

- Recommendation of Artwork for Main Road

**Review of Draft Special Council Meeting Agenda 16 May 2018**

**Record completed by:**

**Signed:** 

**Position:** Director Business Services

**Name:** Glenn Kallio

**Date:** 15 May 2018

**RECEIVED**  
15 MAY 2018  
**BY:** governance

## ASSEMBLY OF COUNCILLORS RECORD

This record must be completed by the attending Council Officer and returned to the Statutory Compliance Unit within 48 hours after the meeting for recording in the register.

<b>Description of meeting:</b>	Strategic Briefing
<b>Date of meeting:</b>	16 May 2018
<b>Start time:</b>	6:15pm
<b>Finish time:</b>	8:44pm

<b>Councillors present:</b> Cr Samantha McIntosh Cr Des Hudson Cr Jim Rinaldi Cr Daniel Moloney Cr Grant Tillett Cr Ben Taylor Cr Amy Johnson Cr Mark Harris Cr Belinda Coates
<b>Apologies:</b>
<b>Council staff present:</b> Justine Linley – Chief Executive Officer Terry Demeo – Director Infrastructure and Environment Angelique Lush – Director Development and Planning Neville Ivey – Director Community Development Glenn Kallio – Director Business Services Cameron Gray – Director Innovation and Organisational Improvement
<b>Other attendees present:</b>

<b>Conflict of Interests:</b>				
Pursuant to Sections 77, 78 and 79 of the <i>Local Government Act 1989</i> (as amended), if a Councillor has a conflict of interest in a matter which is to be considered or discussed at a meeting, the Councillor must, if he or she is attending the meeting, disclose the conflict of interest.				
A Councillor who has declared a conflict of interest, must leave the meeting and remain outside the room while the matter is being considered, or any vote is taken.				
Name of person(s) declaring the conflict	Type & details declared	Left Meeting Yes/No	Time left	Time returned

Meeting was suspended at 7:00pm recommenced at 7:52pm.

**Matters Considered:** *\*Provide dots points of matters discussed.*

**Section A – External Presentations**


Nil

**Section B – Strategic Briefing Reports**

- Flood Mitigation Report for Mair Street
- Flood Overlays Mapping/Amendment to Planning Scheme
- Realisation of Council Assets
- Climate Change Risk Register
- BAPS Strategic Partnership

Ballarat North Football Club Lease

**Record completed by:**

**Signed:** 

**Position:** Director Business Services

**Name:** Glenn Kallio

**Date:** 17 May 2018

**RECEIVED**  
18 MAY 2018  
BY: *governance.*

BY: *governance*

## ASSEMBLY OF COUNCILLORS RECORD

This record must be completed by the attending Council Officer and returned to the Statutory Compliance Unit within 48 hours after the meeting for recording in the register.

<b>Description of meeting:</b>	Community Development Councillor Portfolio Meeting
<b>Date of meeting:</b>	Friday, 25 May 2018
<b>Start time:</b>	7.00am
<b>Finish time:</b>	8.13am

<b>Councillors present:</b>
Cr Des Hudson
Cr Amy Johnson
Cr Belinda Coates

<b>Apologies:</b>
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<b>Council staff present:</b>
Helen McIntosh, Executive Assistant Director Community Development
Jenny Fink, Executive Manager Learning & Community Hubs
Pete Appleton, Executive Manager Engaged Communities

<b>Other attendees present:</b>
Nil

<b>Conflict of Interests:</b>
Pursuant to Sections 77, 78 and 79 of the <i>Local Government Act 1989</i> (as amended), if a Councillor has a conflict of interest in a matter which is to be considered or discussed at a meeting, the Councillor must, if he or she is attending the meeting, disclose the conflict of interest.
A Councillor who has declared a conflict of interest, must leave the meeting and remain outside the room while the matter is being considered, or any vote is taken.

Cr Hudson	Cr Hudson advised he may have a perceived interest in Item 5.1 as he presents at the SSMart ASSK Forums.	Left Meeting [No]	[Time left]	[Time returned]
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<b>Matters Considered:</b> <i>*Provide dots points of matters discussed.</i>
<ul style="list-style-type: none"> <li>• Minutes of Meeting 27 April 2018</li> <li>• Eureka Centre Update</li> <li>• Presentation on Alcohol &amp; Gambling Harm Minimisation</li> <li>• Upcoming Council Reports and Strategic Briefings</li> <li>• SSMart ASSK Contribution</li> <li>• Portfolio Meeting Times</li> <li>• Compassionate Cities</li> </ul>

<b>Record completed by:</b>	
<b>Signed:</b> 	<b>Position:</b> Executive Assistant Director Community Development
<b>Name:</b> Helen McIntosh	<b>Date:</b> 25 May 2018

## **9. OFFICER REPORTS**

### **9.1. EUREKA CENTRE COMMUNITY ADVISORY COMMITTEE TERMS OF REFERENCE**

**Division:** Development and Planning  
**Director:** Angelique Lush  
**Author/Position:** Jeff Johnson - Executive Manager Events and the Arts

#### **OFFICER RECOMMENDATION**

**Council resolves to:**

- 1. Disband the Eureka Commemorative Advisory Committee and revoke the Terms of Reference as endorsed by Council.**
- 2. Endorse the Terms of Reference for the Eureka Centre Community Advisory Committee.**
- 3. Sign and seal the endorsed Terms of Reference.**

#### **EXECUTIVE SUMMARY**

City of Ballarat formally resolved at the 21 February 2018 Ordinary Council meeting, to assume management of the Museum of Australian Democracy at Eureka (MADE), Resolution R43/18. A specific section of that resolution required Officers to;

- Appoint a skills-based 'Eureka' Centre Consultative Committee with specific terms of reference endorsed by Council

This report seeks Council's approval for the Draft Eureka Centre Community Advisory Committee Terms of Reference.

#### **RATIONALE**

The proposed purpose of the Eureka Centre Community Advisory Committee is to provide a critical link between Council, the people of Ballarat, and the Eureka story. It will provide recommendations and advice to Council from a skills-based perspective on: identification of Eureka focused artefacts and displays; and input into the Eureka narrative for the Eureka Centre.

The Council resolution requires the committee to comprise a skills-based membership. The Terms of Reference (TOR) therefore lists a detailed allocation of committee membership per skill set. It would not be an effective committee nor a broad voice for the community if membership was derived too heavily from one interest group or another. As a result, the intent of the TOR is to provide for membership with a range of skills and interests.

Furthermore, the skills required for the committee will prove quite different in the immediate twelve months whilst the Eureka Centre is fully transitioned from MADE, than what the committee will need once the Centre is up and running. To overcome this potential issue, the TOR determines the committee will operate for 12 months, however the TOR may be amended if Council believe that is required at that time.

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**LEGISLATION, COUNCIL PLAN, STRATEGIES AND POLICY IMPACTS**

- *Charter of Human Rights and Responsibilities Act 2006*
- City of Ballarat Council Plan 2017-2021

**REPORTING AND COMPLIANCE STATEMENTS**

Implications	Considered in Report?	Implications Identified?
<b>Human Rights</b>	Yes	No
<b>Social/Cultural</b>	Yes	Yes
<b>Environmental/Sustainability</b>	No	No
<b>Economic</b>	No	No
<b>Financial/Resources</b>	Yes	No
<b>Risk Management</b>	Yes	No
<b>Implementation and Marketing</b>	No	No
<b>Evaluation and Review</b>	No	No

**Human Rights** – It is considered that this report does not impact on any human rights identified in the *Charter of Human Rights and Responsibilities Act 2006*.

**Social/Cultural** – The potential success and effectiveness of the Eureka Centre Community Advisory Committee will be far greater enhanced if committee members are able to represent a range of views that service both the Eureka Story and the broader Ballarat community use of the Eureka Centre. The composition of the committee in the proposed Terms of Reference addresses this.

**Financial/Resources** – There are no financial implications for Council by accepting the proposed Terms of Reference.

**Risk Management** – There are no risk implications for Council by accepting the proposed Terms of Reference.

**OFFICERS DECLARATIONS OF INTEREST**

Council Officers affirm that no direct or indirect interests need to be declared in relation to the matter of this Report.

**REFERENCE DOCUMENTS**

Nil

**ATTACHMENTS**

1. Eureka Community Consult Committee Terms of Reference [9.1.1]

# EUREKA CENTRE COMMUNITY ADVISORY COMMITTEE

## TERMS OF REFERENCE

### 1. BACKGROUND

- 1.1 By this Terms of Reference document, the Ballarat City Council (**Council**) establishes the Eureka Centre Community Advisory Committee (**Committee**).
- 1.2 The City of Ballarat recognises the importance of the Eureka story and its legacy to the community of Ballarat and Australia.  
  
As part of this recognition, Council has established the Committee as a resource of knowledge and advice for matters relating to the promotion, commemoration and celebration of Eureka.
- 1.3 The Committee has the functions and responsibilities as set out in this Terms of Reference document. The Terms of Reference document sets out the structure and basis on which the Committee can function.
- 1.4 This Terms of Reference document is authorised by a resolution [insert resolution number after the Council meeting] of Council passed on [insert date of the Council meeting the ToR were endorsed, after the Council meeting].

### 2. PURPOSE

The Purpose of the Committee is to:

- 2.1 Provide recommendations on how to increase the Ballarat community's involvement with the Eureka Centre;
- 2.2 Providing a critical link between Council, the people of Ballarat, and the Eureka story.
- 2.3 Supporting Council in its leadership role within the Eureka story.
- 2.4 Providing recommendations and advice to Council from a skills-based perspective on:
  - 2.4.1 Identification of Eureka focused artefacts and displays; and
  - 2.4.2 Proposals for the ongoing development of the Eureka narrative for the Eureka Centre.

### 3. ROLES AND RESPONSIBILITY

The role of the Committee is to:

- 3.1 Provide advice and recommendations to Council on the development of strategies and projects to promote, commemorate and celebrate the Eureka story.

- 3.2 Participate in discussions at scheduled meetings.
- 3.3 Support the work of Council in developing partnerships with the wider community and government sector to promote and develop the Eureka story.
- 3.4 Committee members are expected to keep confidential all sensitive, commercial and personal information that the members encounter while being a member of the Committee, and not to act in any way that would bring the Council into disrepute.

#### **4. MEMBERSHIP**

- 4.1 The Committee will consist of up to ten (10) members comprising of:
  - 4.1.1 Three (3) representatives with a proven understanding and knowledge of the Eureka Story;
  - 4.1.2 Three (3) community member representatives;
  - 4.1.3 One (1) representative with a proven understanding and knowledge of museums, interpretative centres, or similar entities; and
  - 4.1.4 Up to three (3) Councillors appointed by the City of Ballarat.
- 4.2 Community members will be selected on merit and expertise and appointed as individuals and not as representatives of a group or organisation, selection will be based on demonstrated skills and experience in the following areas;
  - 4.2.1 Professional and/or community engagement experience;
  - 4.2.2 Knowledge of Australian colonial history, particularly the Eureka story;
  - 4.2.3 Experience in curatorship, public space, storytelling using built form, or related fields; and
  - 4.2.4 Proven ability to work cooperatively in advisory groups or selection panels.
- 4.3 The Chief Executive Officer shall appoint a Council Officer to provide administrative support and guidance to the Committee.
- 4.4 A Council Officer appointed under clause 4.3 is not considered a member of the Committee and does not have voting rights.
- 4.5 The Councillor appointed to the Committee will be the Chairperson of the Committee.
- 4.6 Each member of the Committee has and may exercise one equal vote on any question before the Committee for determination.
- 4.7 The Committee may appoint and reappoint the chairperson as it sees fit and where the chairperson is absent from a meeting.
- 4.8 Any Councillor can attend the meeting as an observer.



## 5. MEETINGS

- 5.1 Unless Council resolves otherwise, Committee meetings must be conducted in accordance with:
  - 5.1.1 Council's Meeting Procedure Local Law (as amended from time to time and adopted by Council);
  - 5.1.2 Part 4, Division 2 of the *Local Government Act 1989*;
  - 5.1.3 the Committee's discretion, as exercised from time to time; and
  - 5.1.4 Council's Community Consultation and Participation Framework.
- 5.2 The Committee will meet quarterly per year.
- 5.3 The Chairperson will chair all Committee meetings.
- 5.4 The Chairperson is the only authorised spokesperson for the Committee.
- 5.5 A quorum of the Committee will be half of the members plus one.
- 5.6 Voting will be by a majority, by a show of hands. Only members in attendance are entitled to vote. The Chairperson shall have the casting vote in the event of an equality of votes.

## 6. REPORTING

- 6.1 The Committee is responsible for taking proper minutes of all meetings and preparing reports for the Council's consideration in accordance with:
  - 6.1.1 Council's Meeting Procedure Local Law;
  - 6.1.2 Part 4, Division 2 of the *Local Government Act 1989*; and
  - 6.1.3 The Committee's discretion, as exercised from time to time.
- 6.2 The Committee must prepare and present to Council a report of its activities upon being required to do so by Council or in any event once a year.
- 6.3 The Committee must report all recommendations and advice, agreed to by the committee, to Eureka Centre Manager within two (2) weeks of each respective meeting.
- 6.4 The Eureka Centre Manager will report the Committee outcomes to Council as required.

**7. CREATION AND DISSOLUTION**

- 7.1 By these Terms of Reference, the Committee:
  - 7.1.1 is established; and
  - 7.1.2 has the responsibilities as set out in the Terms of Reference.
- 7.2 These Terms of Reference:
  - 7.2.1 come into force immediately after the common seal of Council is affixed to it; and
  - 7.2.2 can be varied or revoked by Council at any time.
  - 7.2.3 The Committee will dissolve 12 months after the common seal of Council is affixed to the Terms of Reference.
- 7.3 The Committee can be dissolved by the decision of Council.

Dated: *[insert date of the Council meeting the ToR was endorsed, after the Council meeting]*

**The Common Seal of Ballarat City Council** )  
 was affixed by authority of the Council in the )  
 presence of: )

..... MAYOR/COUNCILLOR

..... COUNCILLOR

..... CHIEF EXECUTIVE OFFICER

**9.2. RECOMMENDATION OF ARTWORK FOR CARDIGAN VILLAGE PUBLIC ART**

**Division:** Development and Planning  
**Director:** Angelique Lush  
**Author/Position:** Kate Gerritsen - Public Art Coordinator

**OFFICER RECOMMENDATION****Council resolves to:**

- **Accept the Public Art Advisory Committee recommendation for commission of artwork as part of the Cardigan Village Public Art Project at the Cardigan Village Community Centre**

**EXECUTIVE SUMMARY**

In 2017 Council completed a project to upgrade the Cardigan Village Community Centre. The refurbishment of the existing Cardigan Village Community Centre provides better access, more open space, new kitchen and toilet facilities, and improves the aesthetics of the facility.

Upon completion of the facility the Cardigan Village Community Centre Committee of Management expressed a desire to work with Council on a public art project to enhance the courtyard space of the building and increase community interest and engagement with the Centre.

Council's Public Art Advisory Committee has recently completed a selection process for a design that will add to the Cardigan Village Community Centre asset and increase social use of the space by creating a high quality and engaging public artwork in the courtyard of the Centre.

**RATIONALE**

The Cardigan Village Public Art Project has been allocated \$20,000 from Council's Public Art budget and \$20,000 from the Community Empowerment fund for the commissioning of a public artwork to accompany upgrades to the centre. The aim of the project is to promote local community connections by acting as a point of conversation for families, community centre users, activities and clubs, and users of the facility while increasing the knowledge and appreciation of public art in the Cardigan Village community.

Council Officers have worked closely with the Cardigan Village Community Centre Committee of Management and centre users to ensure the artist's brief met the needs and aspirations of the local community. Artists have responded to themes about Cardigan Village provided in the 'Cardigan Village Plan: Our Township Towards 2040' and to historical material provided by local residents and historians.

Two Members of the Cardigan Village Community Centre Committee of Management have joined Council's Public Art Advisory Committee (PAAC) for the 18 May 2018 meeting to select the final design concept.

The recommended artwork is detailed in a confidential Council Report.

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The artwork is scheduled for installment in October 2018.

## LEGISLATION, COUNCIL PLAN, STRATEGIES AND POLICY IMPACTS

- *Charter of Human Rights and Responsibilities Act 2006*;
- *Local Government Act 1989*; and
- City of Ballarat Council Plan 2017-2021.

## REPORTING AND COMPLIANCE STATEMENTS

Implications	Considered in Report?	Implications Identified?
<b>Human Rights</b>	No	No
<b>Social/cultural</b>	Yes	Yes
<b>Environmental/Sustainability</b>	Yes	Yes
<b>Economic</b>	Yes	Yes
<b>Financial/Resources</b>	Yes	Yes
<b>Risk Management</b>	Yes	Yes
<b>Implementation and Marketing</b>	Yes	Yes
<b>Evaluation and Review</b>	No	No

**Social/Cultural** – The concept for the artwork identifies themes and stories that are consistent with the significant status of Main Road as an historic precinct.

**Environmental/Sustainability** – The artwork will have little environmental impact and has a lifespan of 10 years+.

**Economic** – The total cost of the public art project is \$40,000.

**Financial/Resources** – The project is jointly funded by Council's Public Art budget and the Cardigan Village Community Empowerment funds.

**Risk Management** – The artist has identified risks and risk mitigation in response to the artist brief. Reputational risk has been minimised through community engagement.

**Implementation and Marketing** – The project will be complete by October 2018.

## CONSULTATION

Council Officers have worked closely with community stakeholders to develop the artistic brief for the new artwork. A meeting was held with committee members and the Playgroup onsite and the Committee has also been engaged via email to feed into the project.

Community Members have joined Council's Public Art Advisory Committee for its 18 May 2018 meeting to select the final design concept.

## OFFICERS DECLARATIONS OF INTEREST

Council Officers affirm that no direct or indirect interests need to be declared in relation to the matter of this Report.

**REFERENCE DOCUMENTS**

- Submission documents included in confidential agenda

**ATTACHMENTS**

Nil

### 9.3. BAPS STRATEGIC PARTNERSHIP

**Division:** Infrastructure and Environment  
**Director:** Terry Demeo  
**Author/Position:** Anthony Schreenan - Investment Facilitator

#### OFFICER RECOMMENDATION

**Council resolves to:**

- **Approve the Strategic Partnership application by Ballarat Agricultural and Pastoral Society (BAPS), and approve the funding of \$100,000 per annum for a period of five (5) years, total commitment of \$500,000 over the life of the agreement to allow for the ongoing operations of BAPS at the current site and to engage a suitably qualified project manager for the implementation of the BAPS master plan for an alternate site.**

#### EXECUTIVE SUMMARY

At a recent all member meeting, the decision of the executive of BAPS was ratified overwhelmingly to relocate to an alternate site, and to implement the recently adopted master plan that had been commissioned in conjunction with the City of Ballarat.

A relocation will require significant construction and planning works, which BAPS recognising external project management will be required to deliver this desired outcome.

The City of Ballarat and BAPS have worked collaboratively for a number of years to explore opportunities for an alternative location to facilitate the sustainability of BAPS ongoing. This will see the commitment of \$5M which government have allocated as part of the election process of 2014.

The strategic partnership at \$100,000 per annum will be inclusive of all current commitments to BAPS to facilitate their current operations, specifically in respect to the agricultural show being split over two sites due to the now constraints of the Ballarat Major Events Precinct, with the equine events currently conducted at the polo field within the airport. Further, it will provide for ongoing recognition of the City of Ballarat's support for BAPS.

Further, \$50,000 of this commitment will be to facilitate project management for the development of infrastructure for the showgrounds on a new site and decanting of the existing facility from the Creswick Road / Howitt Street site.

#### RATIONALE

Ballarat Agricultural and Pastoral Society (BAPS) have been located on their current site on the Midland Highway for in excess of 60 years, and have over 160 years history in Ballarat. During this time, the Society has operated a range of events and displays successfully, with the annual Ballarat Show being the preeminent event conducted each year in November. With increased expectation from the public, increased requirements for displays and operators and space limitation across the site, BAPS is now looking to the next 150 years and planning to deliver a higher product to the community and increase their opportunities and offerings to the market.

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As part of the election commitments of the current State Government, BAPS is the recipient of State funding to the amount of \$5 million. This funding is not tied to the existing site and can be leveraged for infrastructure on another site.

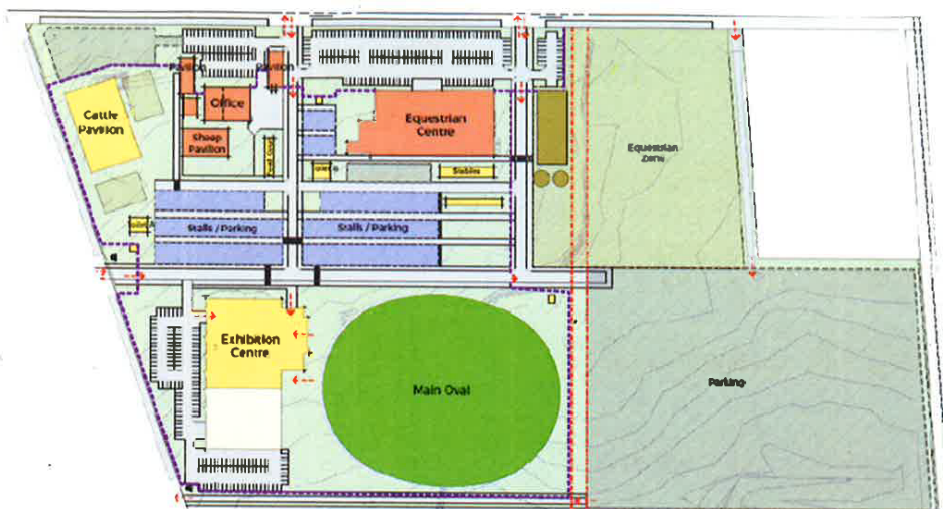
BAPS have been an integral part of the Ballarat community since their inception, and Council has regularly shown their support and understanding of the importance of what they deliver, most recently in determining a public holiday for the Friday of the Ballarat Show. Council Officers have been working closely with representatives from BAPS on a range of options in order to deliver significant outcomes and ensure the ongoing viability of the Society into the future.

Part of this work has been the realisation that remaining at the current site may not be the best strategic decision in order to achieve all that is desired, and as such, Officers identified a potential site with some significant existing infrastructure for BAPS to consider as an alternate site for operations. This which would result in BAPS relinquishing their current site, part of which is under lease through the City of Ballarat across crown land for which Council is the Committee of Management, with the remaining area, specifically a parcel of land on the corner of Howitt Street and the Midland Highway as freehold ownership of BAPS, which they would realise the value of by way of a sale in the future in order to fully secure the required infrastructure and new site.

BAPS have entered into formal negotiations for a new site. An expected successful negotiation is imminent, which will allow for a five (5) year transition period from their current location to the new site allowing for built infrastructure in order to fully transfer operations. As part of this, BAPS, with Council funding, have worked closely with local consultants in order to establish a new masterplan for the new site, showing required built form with quantity surveying to provide a clear direction and specific funding requirements.

BAPS recognises that the project management component of this process is a skillset and a commitment which is beyond their current resources and as such have made a request to Council for a strategic partnership to assist in the transition to the new site. The request is for a five (5) year arrangement with the request of \$100,000 per annum to enable them to engage an independent project manager to deliver these outcomes, along with day to day maintenance at the current site for the period of this time.

**CONCEPT MASTER PLAN**



## LEGISLATION, COUNCIL PLAN, STRATEGIES AND POLICY IMPACTS

- *Charter of Human Rights and Responsibilities Act 2006*;
- *Local Government Act 1989*; and
- City of Ballarat Council Plan 2017-2021.

## REPORTING AND COMPLIANCE STATEMENTS

Implications	Considered in Report?	Implications Identified?
<b>Human Rights</b>	Yes	No
<b>Social/cultural</b>	Yes	No
<b>Environmental/Sustainability</b>	No	No
<b>Economic</b>	Yes	Yes
<b>Financial/Resources</b>	Yes	Yes
<b>Risk Management</b>	Yes	No
<b>Implementation and Marketing</b>	No	No
<b>Evaluation and Review</b>	No	No

**Human Rights** - It is considered that this Report does not impact on any human rights identified in the *Charter of Human Rights and Responsibilities Act 2006*.

**Financial/Resources** - A strategic partnership grant of \$100,000 per annum for a five (5) year period which is inclusive of all maintenance and other grants provided by Council over time.

**Economic** - At completion of the current masterplan and the associate quantity surveying costs, the expenditure would correspond to the creation of an additional 31 direct jobs. From this direct expansion in the economy, flow on industrial effects in terms of local purchases of goods and services are anticipated and it is estimated that these indirect impacts would result in the gain of a further 29 jobs. The consumption effect of this scenario are estimated to further boost employment by 20 jobs.

### Impact Summary

Impact Summary	Direct Effect	Industrial Effect	Consumption Effect	Total Effect	Type 1 Multiplier	Type 2 Multiplier
Output (\$M)	\$14.000	\$12.026	\$4.976	\$31.002	1.859	2.214
Employment (Jobs)	31	29	20	80	1.935	2.581
Wages and Salaries (\$M)	\$2.152	\$2.536	\$1.153	\$5.841	2.178	2.714
Value-added (\$M)	\$4.067	\$4.348	\$2.780	\$11.195	2.069	2.753

## OFFICERS DECLARATIONS OF INTEREST

Council Officers affirm that no direct or indirect interests need to be declared in relation to the matter of this Report.

## REFERENCE DOCUMENTS

- Nil



**ATTACHMENTS**

Nil

#### **9.4. SHARE PROCUREMENT CONSENT - ELECTRONIC MAIL SOLUTION**

**Division:** Innovation and Organisational Improvement  
**Director:** Cameron Gray  
**Author/Position:** Justine Resta - Transformational Lead

#### **OFFICER RECOMMENDATION**

**Council resolves to:**

**Appoint Brimbank City Council as its agent to conduct a collaborative public tender for the provision of an Electronic Mail Solution.**

#### **EXECUTIVE SUMMARY**

This report seeks to have Council appoint Brimbank City Council as its agent to conduct a collaborative public tender for the provision of an Electronic Mail Solution.

Ballarat is working towards becoming paper independent and is currently implementing digitisation activities to enable this. One such activity looking to reduce paper use and manual intervention would be the task of sending letters of correspondence to external parties.

Brimbank City Council is leading a shared services collaborative procurement process for Electronic Mail Solution. Appointing Brimbank as our agent enables the City of Ballarat to be included as part of this process. It does not commit Council to proceeding to contract with any of the chosen suppliers, this is conducted after the tender evaluation. The City of Ballarat would then negotiate its own contract with the preferred supplier.

#### **RATIONALE**

Ballarat is working towards becoming paper independent and is currently implementing digitisation activities to enable this. One such activity looking to reduce paper use and manual intervention would be the task of sending letters of correspondence to external parties. Typically, a staff member would need to generate the correspondence then spend a significant amount of time manually collating, folding and enveloping the letters, with an additional process whereby mail room staff are counting letters and delivering those to Australia Post.

There are several Electronic Mail solutions whereby the interim step of manual processing and preparing for Australia Post delivery can be removed to save time and costs. Several Victorian Councils are also seeking a similar Electronic Mail Solution and the City of Ballarat have been invited to participate in a joint tender to procure. Brimbank City Council has offered to act as the agent on behalf of City of Ballarat, Wyndham City Council and Manningham City Council.

Following a tender process and evaluation, City of Ballarat will then negotiate its own contract with the preferred supplier, or alternatively not proceed with any of those suppliers.

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**LEGISLATION, COUNCIL PLAN, STRATEGIES AND POLICY IMPACTS**

- *Charter of Human Rights and Responsibilities Act 2006*
- City of Ballarat Council Plan 2017 – 2021
- Local Government Act 1989
- City of Ballarat Procurement Policy
- City of Ballarat Digital Services Strategy

**REPORTING AND COMPLIANCE STATEMENTS**

Implications	Considered in Report?	Implications Identified?
<b>Human Rights</b>	Yes	No
<b>Social/Cultural</b>	Yes	No
<b>Environmental/Sustainability</b>	Yes	No
<b>Economic</b>	Yes	No
<b>Financial/Resources</b>	Yes	No
<b>Risk Management</b>	Yes	No
<b>Implementation and Marketing</b>	Yes	No
<b>Evaluation and Review</b>	Yes	No

**CONSULTATION**

Internal consultation was completed to ensure that the correct policies and processes have been followed to engage with a third party to act as an agent on behalf of City of Ballarat in this shared procurement opportunity.

**OFFICERS DECLARATIONS OF INTEREST**

Council Officers affirm that no direct or indirect interests need to be declared in relation to the matter of this Report.

**REFERENCE DOCUMENTS**

N/A

**ATTACHMENTS**

Nil

**9.5. SMART CITIES AND SUBURBS FUNDING 2018**

**Division:** Innovation and Organisational Improvement  
**Director:** Cameron Gray  
**Author/Position:** Cameron Gray – Director Innovation and Organisational Improvement

**OFFICER RECOMMENDATION**

**Council resolves to:**

**Submit an application for Australian Government funding through the Smart Cities and Suburbs Program for *Ballarat is Open - a platform for innovation, data collection and community engagement.***

**EXECUTIVE SUMMARY**

The Australian Government announced the launch of round two of the Smart Cities and Suburbs Program on 2 May 2018 closing 2 July 2018. The \$22 million program supports local governments, private companies, research organisations and not-for-profit bodies to work collaboratively and deliver innovative smart city projects. The goal is to improve the liveability, productivity and sustainability of cities and towns across Australia.

City of Ballarat was unsuccessful in round one however since then we have developed a Smart City and Innovation Framework which has provided a strategic framing for this proposal. The Smart Ballarat framework aims to create the conditions and way of working so cross-organisational innovation can thrive in support of Ballarat's Council Plan.

This funding proposal will directly assist to build the city data assets and also provide valuable insights and learnings for the other foundations of the Smart Ballarat framework.

A number of areas across the business have plans and associated budgets to build 'smart' into how their services are provided and the way the city operates. This proposal will enable these areas to accelerate that work through matched funds and expertise.

The total cost for the proposal is estimated to be a minimum of \$500,000 of which an application will be made under this funding stream for a minimum of \$240,000. Council and partners are required to at least match this funding request. The funding from Council is provided for in existing planned programs and works in the 2018/19 proposed budget.

The Council Plan 2017-202, under the goal of prosperity, provides that Council will apply for funding through the Smart Cities and Suburbs Program. This funding will assist Ballarat to create and grow solid foundations to enable the city and its communities to proactively adapt and embrace opportunities presented by new technologies and the effective use of data and collaboration.

**RATIONALE**

As part of the 2016 election campaign the Australian Government announced the establishment of a \$50 million competitive Smart Cities and Suburbs Program to support projects that apply innovative technology-based solutions to urban challenges. This program encourages eligible organisations to deliver collaborative smart city projects that improve the liveability, productivity and sustainability of Australian cities, suburbs and towns.

The \$22 million Smart Cities and Suburbs Program round two is administered by the Australian Government Department of Industry, Innovation and Science. The program will run over two years from 2018-19 to 2019-20.

The Australian Government acknowledges that local governments are best placed to be at the frontline of smart city innovation.

A Smart City effectively integrates physical, digital and human systems in the built environment to deliver a sustainable, prosperous and inclusive future for all citizens. [SOURCE: UK Smart Cities Framework PAS 180:2014, 3.1.62]

Connectivity plays a central role in any smart city development. It provides the means for interconnecting infrastructures (i.e. networks, sensors, devices) and collaboration between the different stakeholders, including citizens, city authorities, private sector companies, innovators, entrepreneurs and academia, that are key to success.

*Ballarat is Open* is a proposed joint venture between Ballarat City Council and Federation University in a Smart City Research and Development network platform of multiple communications technologies installed around the city.

This platform will allow companies of all sizes to come and test new technology in a real-world environment rather than just inside a laboratory.

Visualisation of this data through a city dashboard and accompanying analytical modelling of data will improve understanding of city performance, enhance decision making and improved customer services and collaboration.

This project will enable Council to investigate and deliver other applications of the internet of things potentially including environmental sensors, smart traffic monitoring, smart bins and smart lighting.

It will also deliver on a number of actions in the Digital Services Strategy 2016–2020 including citizen centric services, connected and capable communities and online engagement.

Ballarat has a unique opportunity to position itself as one of Australia's leaders in innovation; *Ballarat is Open* will send a clear message to technology companies, innovators and our community that we open to embracing the opportunities presented by new technologies, effective use of data and collaboration.

## LEGISLATION, COUNCIL PLAN, STRATEGIES AND POLICY IMPACTS

- *Charter of Human Rights and Responsibilities Act 2006*
- City of Ballarat Council Plan 2017–2021
- Digital Services Strategy 2016 – 2020
- City of Ballarat draft Budget 2018/19

## REPORTING AND COMPLIANCE STATEMENTS

Implications	Considered in Report?	Implications Identified?
<b>Human Rights</b>	Yes	Yes
<b>Social/Cultural</b>	Yes	Yes
<b>Environmental/Sustainability</b>	Yes	Yes
<b>Economic</b>	Yes	Yes
<b>Financial/Resources</b>	Yes	Yes
<b>Risk Management</b>	Yes	Yes
<b>Implementation and Marketing</b>	Yes	Yes
<b>Evaluation and Review</b>	Yes	Yes

**Human Rights** – It is considered that this project should funding be successful, may have impacts on human rights identified in the *Charter of Human Rights and Responsibilities Act 2006*, namely that of privacy. Data collection processes will be conducted during this project. Council will take all reasonable steps to ensure that privacy is protected in accordance with the *Privacy and Data Protection Act 2014*.

**Social/Cultural** – This project contributes to city activation through delivering citizen centric services by providing a networked infrastructure that enables future significant smart city projects for the city.

**Environmental/Sustainability** – Smart technologies enable a more sustainable environment by being more efficient. The infrastructure and associated sensors will enable more efficient use of resources assisting to deliver on environment and sustainability targets.

**Economic** – This project delivers to a wider innovation and digitisation program strengthening Ballarat as an innovation capital and smart city. It will help attract talent, investment and economic activity as well as directly contributing to economic output through improved city utilisation and commercial activity.

**Financial/Resources** – Funding for the projects will be provided for in the Council Budget 2018/19 and subsequent 2019/20 budget and a grant of matched funds from the Federal Government.

**Risk Management** – A detailed risk management plan associated with the broader project will be prepared as part of the applications. Specifically, in relation to the development of the grant documentation, a project management model will be adopted inclusive of a risk log and mitigation approach.

**Implementation and Marketing** – Implementing the projects, specifically the grant application, will require engaging with private sector partners. Further engagement with stakeholders would be undertaken as part of the project.

**Evaluation and Review** – Through the grant process, an opportunity for the review of applications if unsuccessful is provided for and Council would take up this opportunity in the event that the application was not successful.

## **CONSULTATION**

Cross organisational and external stakeholder engagement and consultation will be undertaken as part of preparation for the funding proposal and, should the project be successful, consultation and engagement will continue.

## **OFFICERS DECLARATIONS OF INTEREST**

Council Officers affirm that no direct or indirect interests need to be declared in relation to the matter of this Report.

## **REFERENCE DOCUMENTS**

- Smart Cities and Suburbs Program Guidelines
- Media Release Minister Paul Fletcher, Minister for Urban Infrastructure and Cities

## **ATTACHMENTS**

Nil

## 9.6. SSMART ASSK CONTRIBUTION

**Division:** Community Development  
**Director:** Neville Ivey  
**Author/Position:** Craig Donaldson – Coordinator Youth and Diversity

### OFFICER RECOMMENDATION

Council resolves to:

1. **Approve the contribution of \$6,000 plus GST as part of the SSMART ASSK community consortia for expenses associated with the ongoing provision of the SSMART ASSK Program to Ballarat Secondary School Year 9 students.**

### EXECUTIVE SUMMARY

Ballarat Community Health (BCH) has requested financial support of \$6,000 plus GST for the 2017/2018 financial year, to support the ongoing delivery of the SSMART ASSK program (SSMART -Surviving Substance Misuse & Alcohol Risk Taking; ASSK - Alcohol Substance Survival Knowledge).

SSMART ASSK is supported by a consortium of community agencies to support the ongoing delivery of an alcohol and other drugs harm minimisation program, that aims to reduce young people's risk taking behaviour in relation to substance abuse.

SSMART ASSK is delivered by experienced practitioners in the areas of health, welfare and justice to Ballarat Secondary School year 9 students. A network of 5 local organisations provide a series of evidence-based, interactive learning stations, to address the risk factors associated with harm from drugs and alcohol.

Council has supported the community consortium since its inception in Ballarat in 2006.

### RATIONALE

Ballarat Community Health, in collaboration with a number of key local organisations in health, welfare, government and justice (the SSMART Network), offers Year 9 students an alcohol and drug awareness education program known as the SSMART ASSK Program.

The network's objective is to provide a harm minimisation program that informs young people on how to survive a risk-taking party environment.

Agency partners involved in the SSMARAT ASSK Network include;

- St John First Aid
- headspace
- Federation University (evaluation role)
- Victoria Police
- Ballarat Community Health
- City of Ballarat



The program is based on the experiential learning model where the students rotate in groups through six learning stations – Party Safe First Aid, Risk Audit, Alcohol, Other Drugs, Sexual Health, and the Impacts of Harmful Drinking. At each station students are provided with information and facts to assist them to identify the risk and harms of drugs and alcohol on the body and learn strategies to keep themselves and their friends safe in a party environment. In addition to the stations, there is a scenario-based performance by the Ballarat Community Health Creative Learning Team which is designed to reinforce the safety and harm minimisation messages.

Evaluation of the students both pre and post program shows positive areas of improvement in areas of attitudes, behaviour and protective strategies for themselves and friends with the risks associated with alcohol, drugs and parties.

The SSMART Network has developed an education and training package that includes classroom lesson materials and resources. These lesson plans link with Victorian Curriculum in the domains of Health and Physical Education learning area; with Personal and Social capabilities; and are compatible with the principles for school drug education.

In 2017 a network of 5 local organisations continued to provide a series of evidence-based, interactive learning stations, to address the risk factors associated with harm from drugs and alcohol. Last year the program provided education and information to 1,389 students and are expecting a similar number of students to attend the 2018 program.

Participation in the program consist of secondary schools and alternative learning providers including;

- Damascus College
- Phoenix College
- Ballarat High School
- Ballarat Secondary College - Mt Rowan
- Ballarat Secondary College - Woodmans Hill
- St Patricks College
- Loreto College
- Mt Clear College
- Ballarat & Clarendon College
- Federation College
- Ballarat Grammar

A strategic partnership with the BCH SSMART ASSK program aligns with the requirements of the City of Ballarat Grants Policy, as outlined in clause 4.1.11 a strategic partnership is a:

*A non-competitive process to fund organisations or businesses to deliver Council identified initiatives. These initiatives must align with community needs and Council's Strategic Objectives*

The SSMART ASSK program aligns with preventative strategies and actions included in Councils Health and Wellbeing plan of working in partnership with community agencies and schools to developing understanding of common risk and protective factors through education programs on issues of alcohol and other drugs and community safety.

The work carried out by the SSMART ASSK program aims to educate and inform local young people and the community about the risks and harms associated with binge drinking and substance misuse.

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Ballarat Community Health are requesting \$6,000 plus GST to assist with the cost of delivering the program throughout 2018 including venue hire, printing of passbook booklets and supporting information.

## LEGISLATION, COUNCIL PLAN, STRATEGIES AND POLICY IMPACTS

- *Charter of Human Rights and Responsibilities Act 2006*
- City of Ballarat Council Plan 2017-2021
- City of Ballarat Health and Wellbeing Plan 2017 - 2021

## REPORTING AND COMPLIANCE STATEMENTS

Implications	Considered in Report?	Implications Identified?
<b>Human Rights</b>	Yes	Yes
<b>Social/Cultural</b>	Yes	Yes
<b>Environmental/Sustainability</b>	No	No
<b>Economic</b>	No	No
<b>Financial/Resources</b>	Yes	Yes
<b>Risk Management</b>	No	No
<b>Implementation and Marketing</b>	No	No
<b>Evaluation and Review</b>	Yes	Yes

**Human Rights** – It is considered that this report does not impact on any human rights identified in the *Charter of Human Rights and Responsibilities Act 2006*.

**Social/Cultural** – SSMART ASSK uses education to bring about significant change to young people and the community about the risks and harms associated with binge drinking and substance misuse.

**Financial/Resources** – If supported Council's contribution to the SSMART ASSK Program will require an allocation of \$6,000 plus GST.

**Evaluation and Review** – Evaluation of the program has been undertaken through academic research reports and regular annual reports. All evaluation that has been carried out has highlighted the positive outcomes and achievements of the program.

## OFFICERS DECLARATIONS OF INTEREST

Council Officers affirm that no direct or indirect interests need to be declared in relation to the matter of this Report.

## ATTACHMENTS

Nil

**9.7. OUTSTANDING QUESTION TIME ITEMS**

**Division:** Business Services  
**Director:** Glenn Kallio  
**Author/Position:** Sarah Anstis -Governance Administration Officer

**RECOMMENDATION**

**That Council endorses the Outstanding Question Time report.**

**EXECUTIVE SUMMARY**

This report provides Council with an update of response to questions taken on notice and outstanding unanswered questions from Council Question Time.

**RATIONALE**

The City of Ballarat Local Law No. 18 – Meeting Procedure calls for a standard agenda item at each Council Meeting that reflects unanswered questions from Public Question Time.

**LEGISLATION, COUNCIL PLAN, STRATEGY AND POLICY IMPLICATIONS**

- City of Ballarat Local Law No. 18 – Meeting Procedure.

**OFFICERS DECLARATION OF INTERESTS**

Council Officers affirm that no direct or indirect interests need to be declared in relation to the matter of this report.

**ATTACHMENTS**

1. Outstanding Question Time Items **[9.7.1]**

## Outstanding Question Time Items

Meeting	Status	Requested	Question <sup>36</sup>	Officer Responsible	Response
23/05/2018 QT33/18	Open	Mr Wayne Gunn Wendouree	What is Council doing about violence and assaults that are happening in Ballarat at popular bus stops and venues?	Neville Ivey Director Community Development	Taken on notice.

**10. NOTICE OF MOTION**

Nil

**11. URGENT BUSINESS**

**12. SECTION 89 (IN CAMERA)**

**9.2. RECOMMENDATION OF ARTWORK FOR THE CARDIGAN VILLAGE PUBLIC ART PROJECT**

**Division:** Development and Planning  
**Director:** Angelique Lush  
**Author/Position:** Kate Gerritsen – Public Art Coordinator

(Contractual matters)

**12.1. CLEANING OF MUNICIPAL BUILDINGS AND FACILITIES**

**Division:** Infrastructure and Environment  
**Director:** Terry Demeo  
**Author/Position:** John McKenna – Facilities Management Contract Coordinator

(Contractual matters)

**13. CLOSE**