

**Policy Name:** Vehicle Crossing Infrastructure Policy  
**Business Unit Owner:** Infrastructure  
**Authorised By:** Council Resolution August 2007

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## 1.0 PURPOSE

The purpose of this policy is to state Council's policy position with respect to the provision of vehicle crossing infrastructure.

## 2.0 DEFINITIONS

- 2.1 "Vehicle crossing" means the area between the edge of the roadway (and/or kerb & channel) and the property boundary that is used for vehicular access from the roadway into the property. Also sometimes called; cross-over, vehicular entrance, driveway, vehicular access or apron.
- 2.2 "Nature strip" means the area between the edge of the roadway (and/or kerb & channel) and the property boundary. Also sometimes called a verge.
- 2.3 "Footpath" means a constructed area within the nature strip used predominantly for pedestrian travel. The footpath may be constructed from concrete, asphalt or be unsealed.

## 3.0 COUNCIL POLICY

- 3.0.1 A person must not, without a permit, construct, install, remove or alter a vehicle crossing (refer Section 4.4(b) of the Community Local Law No. 5). Council may impose a fine for non-compliance with this requirement.
- 3.0.2 Generally, each property shall be permitted to have one vehicular crossing. If an additional crossing is required, written permission must be obtained from Council's Survey Officers.
- 3.0.3 Crossings are generally to be constructed in concrete or asphalt to match the material used for the footpath and/or to ensure consistency with other existing crossings in the general surrounding streetscape.
- 3.0.4 Materials such as patterned and coloured concrete, brick pavers, exposed aggregate and stencilling are not permitted in vehicle crossings. From time to time, Council may consider an approved alternative material in special cases aimed at achieving an improved streetscape outcome.

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- 3.0.5 Construction of vehicle crossings must meet Council's standards and specifications, which are available to the public on request. Where work has been undertaken that is substandard, Council reserves the right to have all or the part of the vehicle crossing reconstructed at the owner's expense.
- 3.0.6 Where the location of a proposed crossing requires the alteration or removal of any street tree, street furniture, electricity pole, drainage pit or other Council and/or public authority asset, approval must be obtained from the relevant authority for such removal/and or relocation. Any agreed relocation, alteration or removal will be at the applicant's cost.
- 3.0.7 It is the owner's responsibility to ensure that work is carried out in a safe manner without inconvenience to users of the road or footpath. The crossing is to be constructed such that pedestrian access is not impeded. Safe pedestrian access is to be provided past the works in accordance with Australian Standard AS 1742.3.
- 3.0.8 The owner shall ensure that they (or their contractor) have adequate public liability insurance. Council will accept no liability for injury or damage to any person or property during the course of the work.

## 4.0 REFERENCES

- City of Ballarat Council Plan.
- City of Ballarat Disability Action Plan.
- Community Local Law No. 5
- Disability Discrimination Act 1992.
- Local Government Act 1989.
- Australian Standard AS 1742.3- 2002 Manual of Uniform Traffic Devices. Part 3 - Traffic Control Devices for Works on Roads.
- City of Ballarat – 'Constructing a Vehicle Crossing' brochure.
- Ballarat City Council Standard Drawings.

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## 5.0 ATTACHMENTS

City of Ballarat's 'Constructing a Vehicle Crossing' brochure.

## 6.0 QUALITY RECORDS

Version	Date	Description	Prepared By:	Reviewed By:	Review:
1	8 August 2007	Vehicle Crossing Infrastructure Policy	Infrastructure Unit	Jeff Haydon	Two yearly Next: 2009